

# CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

## BOARD EXECUTIVE FINANCE COMMITTEE

### MAY 6, 2024 ~ 1:00 PM

## AGENDA

**MISSION:** The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.

### CALL TO ORDER

Attendance Verification  
Quorum Verification

R. DeLaVergne  
K. Austin

### PUBLIC COMMENT

The Children's Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those to address the Board should state their full name and affiliation for the official record. In the interest of time, we ask that one person be designated to speak on behalf of a constituency and that all comments are limited to three (3) minutes.

R. DeLaVergne

### ACTION ITEMS

- Approval:** April 11, 2024, Board Executive/Finance Meeting Minutes

R. DeLaVergne

### REPORTS/PRESENTATIONS

- Executive Director Update
- Planning for Fiscal Year 2025 Discussion

R. Bacon  
R. Bacon

### ADJOURNMENT

#### IMPORTANT DATES TO REMEMBER

Regular Board Meeting	May 23, 2024	3:00 PM
Executive/Finance Committee Meeting	June 13, 2024	12:00 PM
Regular Board Meeting	June 27, 2024	3:00 PM
Executive/Finance Committee Meeting/Budget Workshop	August 22, 2024	2:00 PM
Regular Board Meeting	August 22, 2024	3:00 PM

# CHILDREN'S BOARD OF HILLSBOROUGH COUNTY EXECUTIVE FINANCE COMMITTEE MEETING MINUTES April 11, 2024 – 12:00 PM

<b>Subject</b>	Executive/Finance Committee Meeting	<b>Date</b>	April 11, 2024
<b>Facilitator</b>	Robin DeLaVergne, Chair	<b>Time</b>	12:00 PM
		<b>Actual Time</b>	12:03 PM – 1:03 PM
<b>Location</b>	Children's Board 1002 East Palm Ave. Tampa, FL 33605	<b>Call to Order</b>	The meeting was called to order at 12:03 PM
<b>Board/Committee Members PRESENT</b>	Robin DeLaVergne, Chair Katherine Essrig, Vice Chair - absent Andy Mayts, Secretary/Treasurer	Lynn Gray, <i>Board member, arrived after voting</i>	
<b>Other Attendees</b>	Rebecca Bacon, E.D. Kristina Austin, Recorder David Adams, Board Attorney	Paula Scott, CBHC Staff Maria Negron, CBHC Staff Dexter Lewis, CBHC Staff Kelly Hickman, CBHC Staff- absent	Tonia Williams, CBHC Staff Jamie Robe, CBHC Staff Genet Stewart, CBHC Staff John Furr, CBHC Staff

## SUMMARY

No.	Topic	Highlights
I.	<b>CALL TO ORDER</b>	Robin DeLaVergne, Chair, called the meeting to order at 12:03 PM.
II.	<b>ATTENDANCE VERIFICATION</b>	R. DeLaVergne requested K. Austin verify attendance. A quorum was present.
III.	<b>PUBLIC COMMENT</b>	None.
IV.	<b>ACTION ITEM</b>	
	<b>1. February 8, 2024 Board Executive Finance Meeting Minutes</b>  <b>Motion (1)</b>	R. DeLaVergne requested approval of the February 8, 2024 Executive/Finance Committee meeting Minutes.  <b><i>Motion by Andy Mayts to approve the February 8, 2024 Executive/ Finance Committee Meeting Minutes; second by Robin DeLaVergne. Motion carried (2-0).</i></b>
	<b>2. Provider Audit Submission Extension – Tampa Heights Junior Civic Association</b>  <b>Motion (2)</b>	D. Monasterio requested approval to provide an extension to June 30, 2024 for the Tampa Heights Junior Civic Association, due to the agency experiencing unforeseen delays in their audit completion.  <b><i>Motion by Andy Mayts to approve the extension of the audit for Tampa Heights Junior Civic Association; second by Robin DeLaVergne. Motion carried (2-0).</i></b>

## SUMMARY CONT.

No.	Topic	Highlights
V.	<b>DISCUSSION ITEMS</b>	
	<b>1. Legislative Updates</b>	<p>R. Bacon provided the following updates:</p> <ul style="list-style-type: none"> <li>• James White, was introduced to the Board members in attendance;</li> <li>• The Executive Committee was informed of Tonia Williams' last day of employment with the Children's Board, June 7, 2024;</li> <li>• The Early Learning bills going thru the Senate and House did not pass;</li> <li>• School Readiness rates will be increasing as a result of bills passing thru the 2024 Legislative Session.</li> </ul>
	<b>2. Program Update</b>	<p>M. Negrón updated the Committee on the following items under Program's purview:</p> <ul style="list-style-type: none"> <li>• The 2024-06 Release request for proposals for investment grants starting on October 1, 2024 received twenty applications;</li> <li>• The 2024-06 release allows currently funded CBHC providers to re-apply for funding and avoid a gap in service, if approved during the new release;</li> <li>• All fifteen of the applications were received from providers deemed eligible to re-apply;</li> <li>• Five additional new programs were submitted for consideration;</li> <li>• A total of eighteen applications proceeded to Community Review Team for further evaluation;</li> <li>• Five Community Review Team sessions were held to score the applications;</li> <li>• Close to 33 million dollars in requests were received with 32.5 million dollars released;</li> <li>• Recommendations will go to the May Board meeting;</li> <li>• A summary will be provided to the Board on the review process at the end of the release year.</li> </ul> <p>The facilities department was recognized for their assistance in the Community Review Team process.</p> <p>M. Negrón advised the Committee of two new upcoming releases for the Fiscal Year:</p> <ul style="list-style-type: none"> <li>• A request for proposals release will go to the April Board meeting to find a new partner in the space currently occupied by Glazer Children's Museum's exhibits in the Plant City Family Resource Center;</li> <li>• A survey of families using the Plant City Resource Center requested the space be artistic, family-friendly, and interactive;</li> <li>• Storywalk has launched after delays were incurred with the installation at the two County and two City parks;</li> <li>• The current funding for the Storywalk Initiative fell under the Emerging Needs Grant which are normally not renewed;</li> <li>• The Committee was asked for their recommendation to submit a request to the Board to receive approval to research the need for future funding of Storywalk for continuity purposes;</li> <li>• The Board members in attendance agreed that it would be useful to investigate the potential to provide additional funding for maintenance of the Storywalk installations.</li> </ul>

No.	Topic	Highlights
	<b>2. Program Updates Cont.</b>	<p>Andy Mayts inquired about the possibility for families to reserve space in the resource centers. Resource Centers currently provide conference room space to community partners but not families except for computer lab. The possibility will be researched to determine the feasibility.</p> <p>M. Negrón extended an open invitation to the Committee to visit any of the provider programs funded by the Children’s Board.</p>
	<b>3. Operations Update</b>	<p>P. Scott updated the Committee on the purchase of 308 W. Robertson St. in Brandon:</p> <ul style="list-style-type: none"> <li>• She has reached out to Code Enforcement as no visible action has been taken to resolve documented encroachments;</li> <li>• The previous owner/ tenant has elected to extend their lease to the end of May;</li> <li>• P. Scott will be making weekly visits to the Brandon property to ensure the tenant is moving steadily forward to eventually vacating the Robertson location;</li> <li>• The Brandon Family Resource Center lease does not run out until November 2025 allowing time for the newly purchased Robertson property to be modified for its future usage as a Family Resource Center.</li> </ul> <p>P. Scott provided a tentative timeline of the build-out schedule:</p> <ul style="list-style-type: none"> <li>• The Architect will complete Field Measurements to assist with designing the interior to potentially use existing facades;</li> <li>• The programming of the site and site assessment will occur from mid-May to the end of May;</li> <li>• Schematic design will follow until the first of July;</li> <li>• Design development should end mid-August;</li> <li>• Construction documents are expected to be completed around the first of November;</li> <li>• General Contractor bidding will occur in November;</li> <li>• Permitting is anticipated to be completed by the beginning of January;</li> <li>• Construction may start in January 2025 with a hopeful October 2025 completion date.</li> </ul> <p>P. Scott provided a brief update on the search for a Riverview-Gibsonton Family Resource Center. CBHC has been looking for a site but has been unable to find a suitable location.</p> <p>The Board members in attendance agreed on the need for a center in Riverview-Gibsonton area and additional strategies were recommended.</p>
	<b>4. Planning for Fiscal Year 2025 Discussion</b>	<p>R. Bacon reviewed the following efforts underway with attending Board members:</p> <ul style="list-style-type: none"> <li>• The release of \$32.5 million in investment grants and submissions received, which will result in spend down of fund balance over 5 years;</li> <li>• Increasing percentage of new funding utilized;</li> <li>• Strategies to reduce underspending in program contracts;</li> <li>• Formalizing expansion procedure for continuation contracts.</li> </ul>

No.	Topic	Highlights
	<b>4. Planning For Fiscal 2025 Discussion Cont.</b>	R. Bacon discussed planning for fiscal year 2024-25 with the attending Board members, including: <ul style="list-style-type: none"> <li>• Recommended increase to continuation contracts;</li> <li>• Reviewing 2023 townhall priorities and comparing to CBHC service array;</li> <li>• Reviewing stakeholder and community data;</li> <li>• Looking at strategy for a Resource Center in Riverview;</li> <li>• Additional ideas for new funding releases.</li> </ul>
	<b>ADJOURNMENT</b>	The meeting adjourned at 1:03 PM

**APPROVALS**

*Motion by Andy Mayts to approve the February 8, 2024 Executive/ Finance Committee Meeting Minutes. second by Robin DeLaVergne. Motion carried (2-0).*

*Motion by Andy Mayts to approve the extension of the audit for Tampa Heights Junior Civic Association; second by Robin DeLaVergne. Motion carried (2-0).*

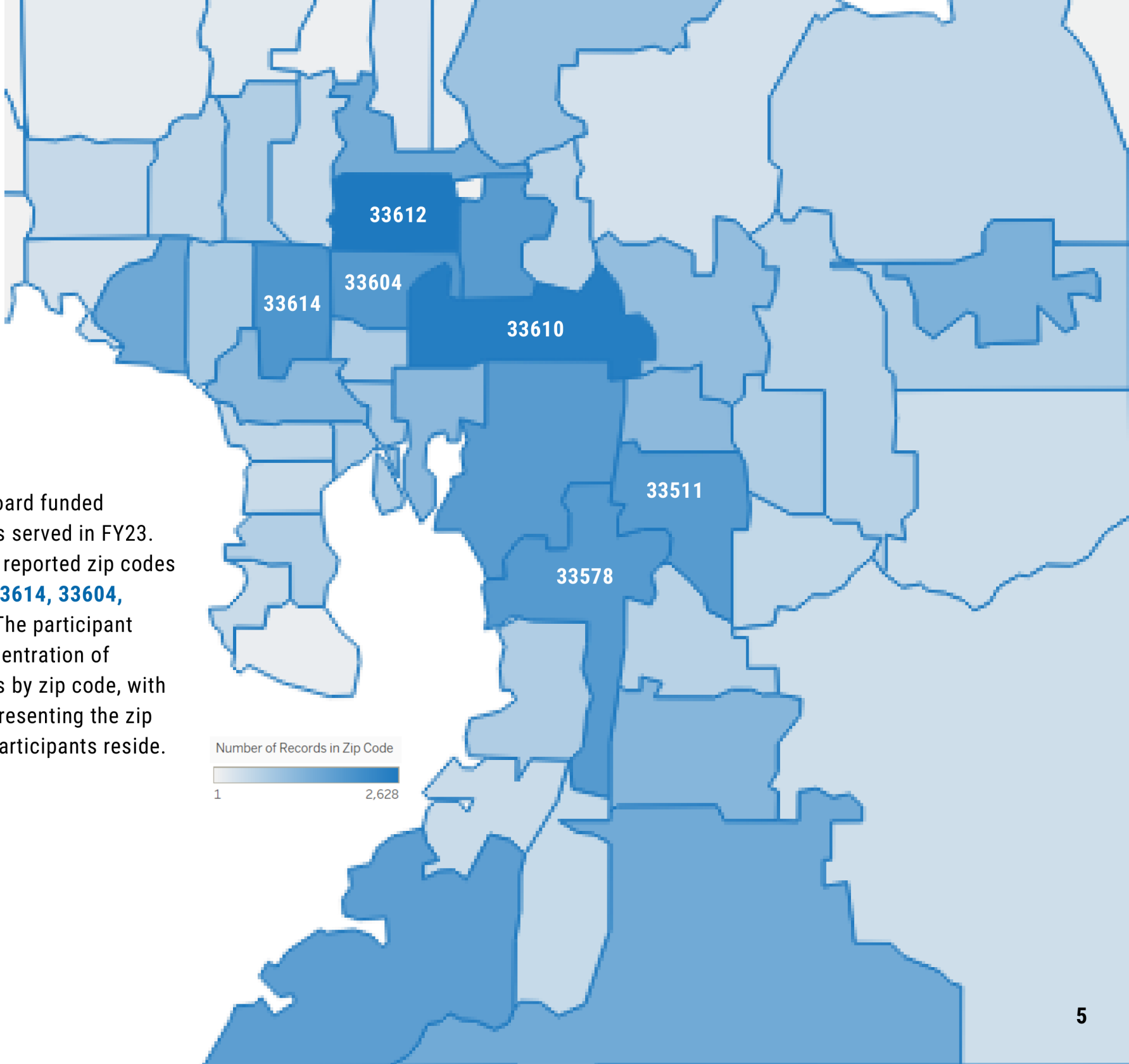
READ AND APPROVED BY:

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Robin DeLaVergne, CBHC Board Chair and Executive/Finance Committee Chair

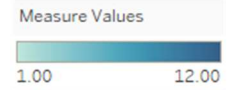
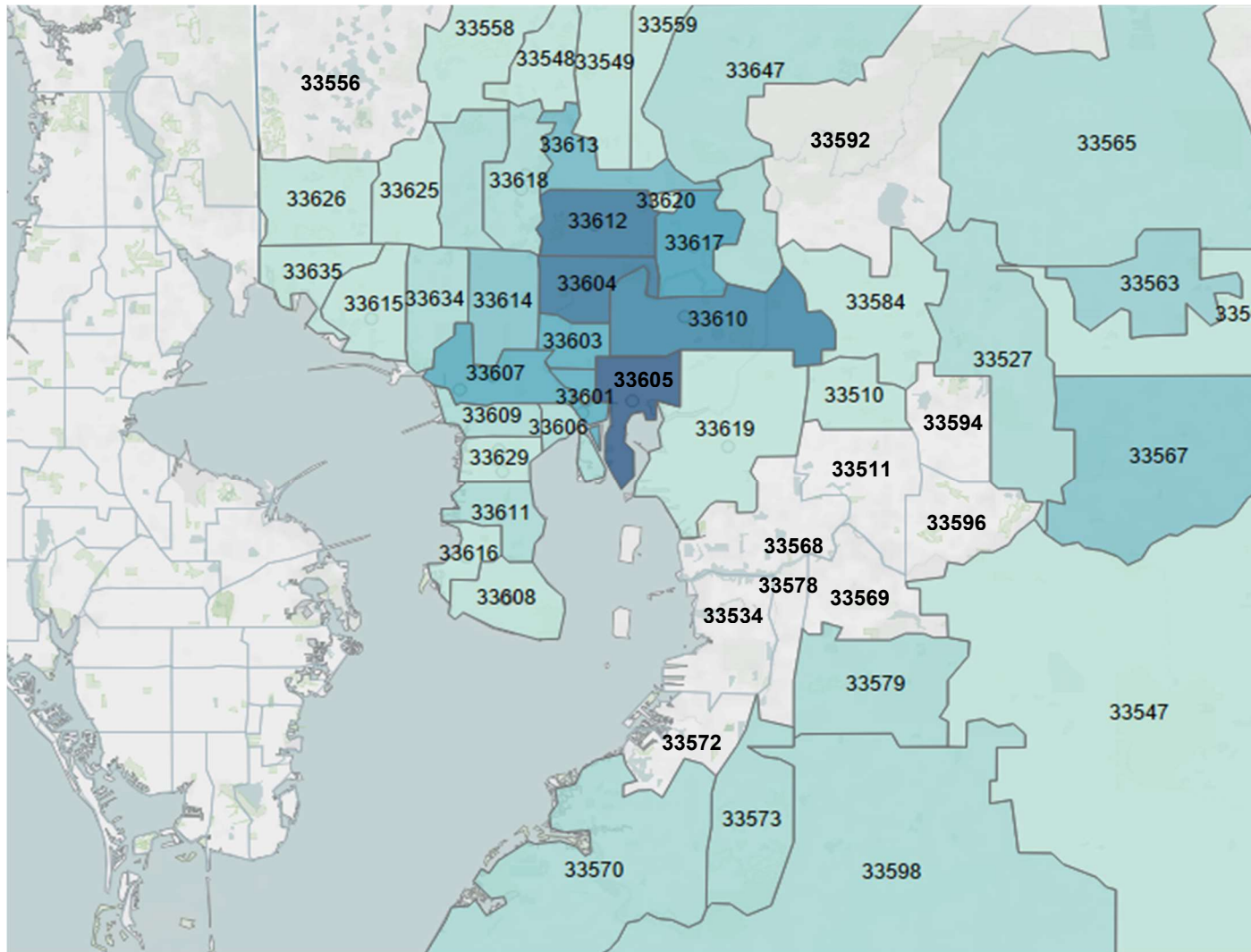
# FY23 MAP

Map of Children's Board funded program participants served in FY23. The most frequently reported zip codes are **33612**, **33610**, **33614**, **33604**, **33578**, and **33511**. The participant map shows the concentration of program participants by zip code, with the darker areas representing the zip codes where more participants reside.





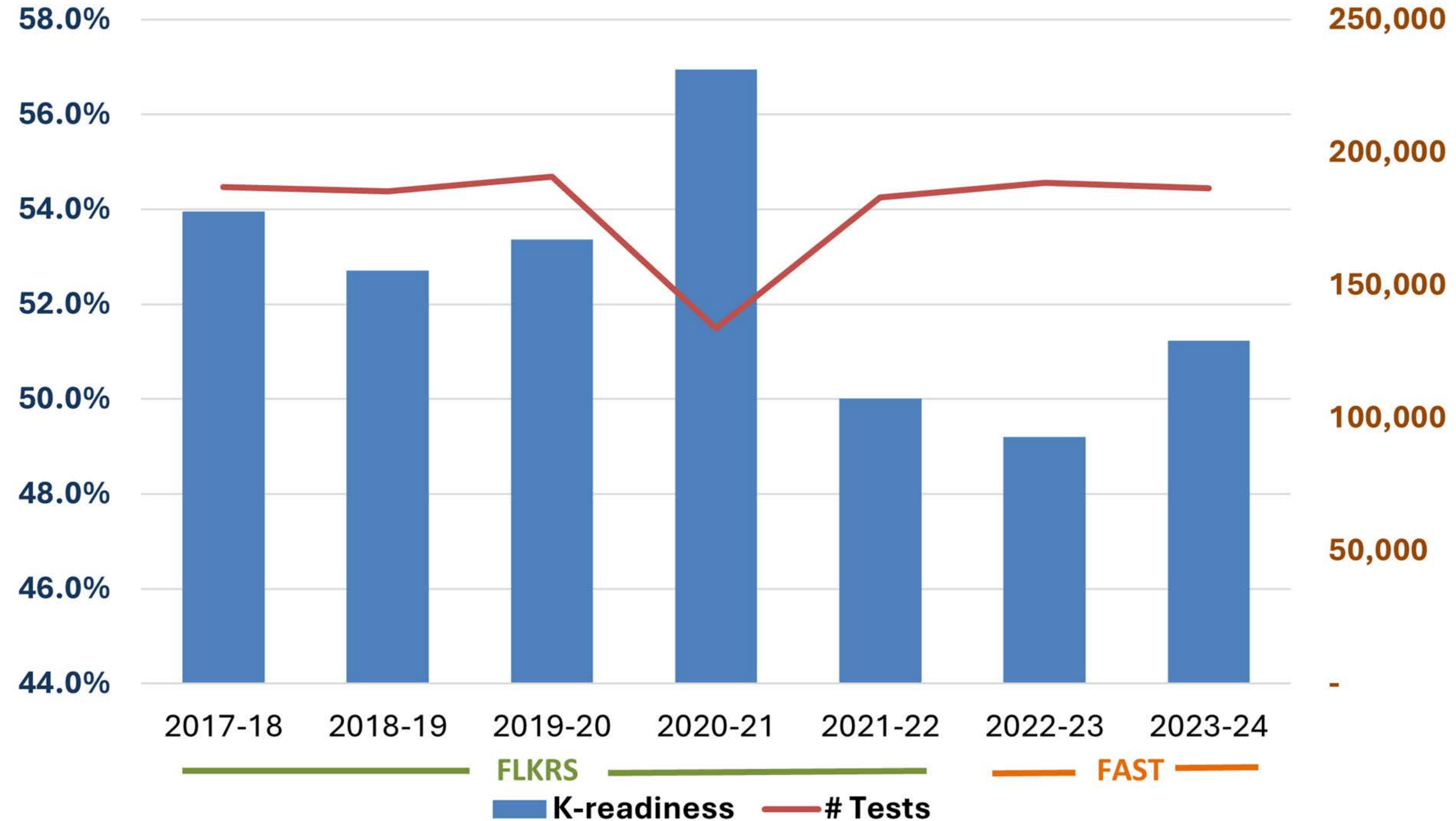
**Neighborhood/Zip Specific Programs in FY2024**  
*October 1<sup>st</sup>, 2023 – March 31, 2024*



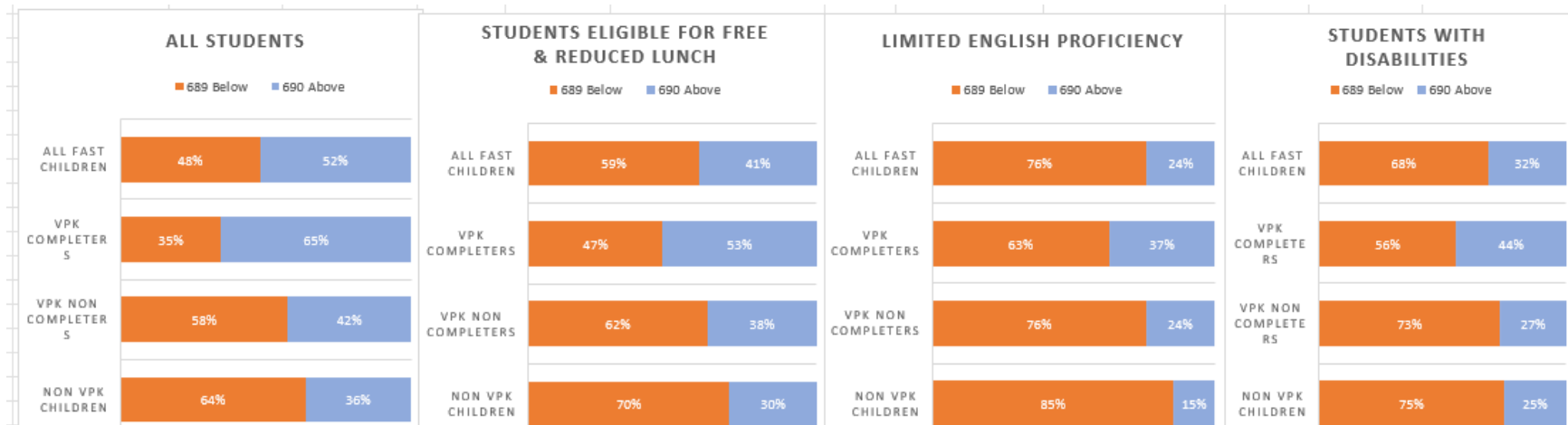
Map prepared by Children’s Board of Hillsborough County. The map color shows the number of zip codes served by Neighborhood/Zip Code specific programs. Map based on 25 programs serving in 71 zip codes in Hillsborough County during FY2024.

Data Source: Children’s Board Program Contracts

# Florida Historical Kindergarten Readiness

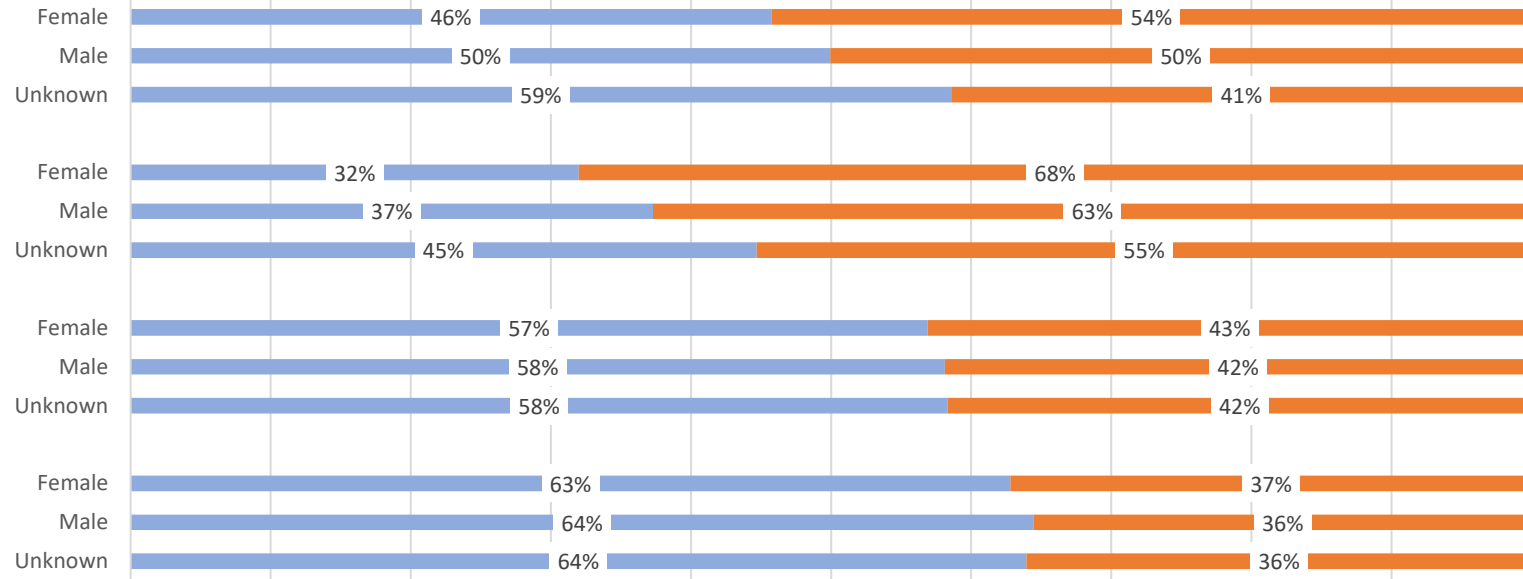






### Scoring by Sex

■ 689 Below ■ 690 Above



Scoring by Sex	Total Children	Scoring 689 and below on the 2023 STAR	Scoring 690 and above on the 2023 STAR
<b>All FAST Children</b>			
Female	7268	3324	3944
Male	7210	3601	3609
Unknown	181	106	75
<b>VPK Completers</b>			
Female	3,949	1,263	2,686
Male	3,746	1,397	2,349
Unknown	47	21	26
<b>VPK Non Completers</b>			
Female	399	227	172
Male	456	265	191
Unknown	12	7	5
<b>Non VPK Children</b>			
Female	2,920	1,834	1,086
Male	3,008	1,939	1,069
Unknown	122	78	44

Scoring by Race	Total Children	Scoring 689 and below on the 2023 STAR	Scoring 690 and above on the 2023 STAR
<b>All FAST Children</b>			
Alaskan/Indian	38	14	24
Asian	653	227	426
Black	2882	1618	1264
Hawaiian/Pacific	33	12	21
Hispanic	5714	3376	2338
Multi	878	325	553
Unknown	181	106	75
White	4280	1353	2927
<b>VPK Completers</b>			
Alaskan/Indian	20	5	15
Asian	407	110	297
Black	1,163	477	686
Hawaiian/Pacific	20	5	15
Hispanic	2,777	1,265	1,512
Multi	507	145	362
Unknown	47	21	26
White	2,801	653	2,148
<b>VPK Non Completers</b>			
Alaskan/Indian	2	-	2
Asian	39	20	19
Black	212	143	69
Hawaiian/Pacific	5	2	3
Hispanic	350	219	131
Multi	59	25	34
Unknown	12	7	5
White	188	83	105
<b>Non VPK Children</b>			
Alaskan/Indian	16	9	7
Asian	207	97	110
Black	1,507	998	509
Hawaiian/Pacific	8	5	3
Hispanic	2,587	1,892	695
Multi	312	155	157
Unknown	122	78	44
White	1,291	617	674

### Scoring by Race

■ 689 Below ■ 690 Above

