

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

REGULAR BOARD MEETING

SEPTEMBER 28, 2023 ~ 3:00 PM

AGENDA

MISSION: The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.

CALL TO ORDER

Attendance Verification
Quorum Verification
Invocation and Pledge of Allegiance

R. DeLaVergne
K. Austin
R. DeLaVergne

PUBLIC COMMENT

R. DeLaVergne

The Children's Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those addressing the Board should state their full name and affiliation for the official record. In the interest of time, we ask that one person be designated to speak on behalf of a constituency and that all comments are limited to three (3) minutes.

EXECUTIVE DIRECTOR DISCLOSURE

K. Parris

ACTION ITEMS

1. **Approval;** August 24, 2023 Regular Board Meeting Minutes R. DeLaVergne
2. **Approval;** September 15, 2023 Final Interview Meeting Minutes R. DeLaVergne
3. **Approval;** Contract with Hillsborough County BOCC for Domestic Violence Funds R. Bacon
4. **Approval;** Contract with Hillsborough County BOCC for Social Services Funds R. Bacon
5. **Approval;** Executive Director Contract D. Adams
6. **Approval;** Provider Audit Extension for ALK of Florida D. Monasterio

SPECIAL PRESENTATION

N. Ortiz

Town Hall Report

PROVIDER PRESENTATION

M. Negron
A. Givens

Rooted in Play/ Pop Up Play Adventure Playground

REPORTS/PRESENTATIONS

1. Executive Director Reports K. Parris
 - A. Activities – August 24, 2023 – September 28, 2023
2. Programs Report M. Negron
3. ASO Report R. Bacon
4. Public Relations Report D. Lewis

OLD/NEW BUSINESS

ADJOURNMENT

ATTACHMENTS

1. Contract Signature Logs (ASO, Programs, Vendors)
2. August 2023 Financial Statements
3. Preliminary Part II Summary of 2023 Annual Contract Evaluations
4. Good News!
5. Outreach Calendar

IMPORTANT DATES TO REMEMBER

September

Final TRIM	September 28, 2023	5:01 PM
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October

Board Executive/Finance Committee	October 12, 2023	12:00 PM
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Regular Board Meeting	October 26, 2023	3:00 PM
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November

Board Executive/Finance Committee	November 2, 2023	12:00 PM
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Regular Board Meeting	November 16, 2023	3:00 PM
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December

NO MEETINGS

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

REGULAR BOARD MEETING

August 24, 2023 ~ 3:00 PM

MEETING MINUTES

Subject	Regular Board Meeting	Date	August 24, 2023
Facilitator	Robin DeLaVergne, Chair	Meeting Time	3:00 PM
Location	1002 East Palm Ave. Tampa, FL 33605	Actual Meeting Time	3:03 PM – 4:14 PM
		Adjourned	4:14 PM
Board Member Attendance	Robin DeLaVergne, Chair Katherine Essrig, Vice-Chair - <i>absent</i> Beth Pasek, Secretary/Treasurer	Megan Proulx Dempsey Gwen Myers Lynn Gray - <i>absent</i> Sarah Naumowich - <i>absent</i>	Van Ayres Ed Narain Andy Mayts
Other Attendees	Kelley Parris, Executive Director David Adams, CBHC Board Attorney Jan Houser, Recorder Paula Scott, CBHC Staff	Maria Negron, CBHC Staff Tonia Williams, CBHC Staff Rebecca Bacon, CBHC Staff Kristina Austin, CBHC Staff- <i>absent</i>	Jamie Robe, CBHC Staff Genet Stewart, CBHC Staff - <i>absent</i> Dexter Lewis, CBHC Staff Glenn Brown, CBHC Staff

SUMMARY

No.	Topic	Highlights
I.	CALL TO ORDER	R. DeLaVergne called the meeting to order at 3:03 PM. <ul style="list-style-type: none"> R. DeLaVergne called for Board attendance verification. E. Narain led the Invocation. B. Pasek led the Pledge of Allegiance.
	PUBLIC COMMENT	R. DeLaVergne asked for Public Comment; there was none.
II.	ACTION ITEMS	
	1. 6-22-2023 Regular Board Meeting Minutes Motion (1)	R. DeLaVergne requested approval of the June 22, 2023 Regular Board Meeting Minutes. <i>Motion by Andy Mayts to approve the June 22, 2023 Regular Board Meeting Minutes; second by Ed Narain; motion carried (7-0).</i>
	2. Approval of FY 2023-2024 Regular Board and Executive Finance Meeting Schedules	K. Parris requested approval of the FY 2023-2024 Regular Board and Executive/Finance Meeting schedules. The schedules will be published in The Tampa Bay Times as follows: <u>Regular Board Meetings</u> (3:00 PM, 4 th Thursday of month unless noted) October 26, 2023 November 16, 2023 (3 rd Thursday due to Thanksgiving) No December 2023 Meeting January 25, 2024 February 22, 2024 March 28, 2024 April 25, 2024 May 23, 2024 June 27, 2024 No July 2024 Meeting August 22, 2024 September 26, 2024

SUMMARY		
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No.	Topic	Highlights
	2. Approval of FY 2023-2024 Regular Board and Executive Finance Meeting Schedules <div>Motion (2)</div>	<u>Board Executive and Finance Committee Meetings</u> (12:00 PM, 2 nd Thursday of month unless noted) October 12, 2023 November 2, 2023 (1 st Thursday due to Thanksgiving) No December 2023 Meeting January 11, 2024 February 8, 2024 March 14, 2024 April 11, 2024 May 9, 2024 June 13, 2024 No July 2024 Meeting August 22, 2024 (Budget Workshop 2:00 p.m.) September 12, 2024 <i>Motion by Gwen Myers to approve the FY 2023-2024 Regular Board and Executive Finance Meeting Schedules. Second by Ed Narain. Motion carried (7-0).</i>
	3. Approval of Final FY 2023-2024 Millage Rate <div>Motion (3)</div>	<p>T. Williams requested approval of the Final FY 2023-2024 Millage Rate. The following details were reviewed:</p> <ul style="list-style-type: none"> The budgeted millage rate of .4589 is no change from the current FY 2022-2023 millage rate. It is estimated that the tax base will increase in FY 2023–2024 by 12.25%, for an additional \$7.2 million in current tax revenue. <p>The estimated increase in the tax base from the State of Florida for the next four years are as follows:</p> <ul style="list-style-type: none"> FY 2024-2025 – increase by 4.9% FY 2025-2026 – increase by 7.4% FY 2026-2027 – increase by 7% FY 2027-2028 – increase by 6.5% <ul style="list-style-type: none"> The estimated rolled-back rate is .4210. .5000 millage rate is the maximum allowable millage rate under the Children’s Board statute. <p><i>Motion by Ed Narain to approve the Final FY 2023-2024 Millage Rate; second by Beth Pasek; motion carried (7-0).</i></p>
	4. Approval of Final FY 2023-2024 Budget <div>Motion (4)</div>	<p>T. Williams requested approval of the FY 2023-FY 2024 Final Budget.</p> <p><i>Motion by Megan Dempsey to approve the 2023-FY 2024 Final Budget; second by Ed Narain; motion carried (7-0).</i></p>
	5. Approval of FY 2024 Family Resource Center Leases <div>Motion (5)</div>	<p>P. Scott requested approval to authorize lease payments for the following Family Resource Centers: North Tampa, South County, and Brandon. Each lease totals over 75K.</p> <p><i>Motion by Andy Mayts to approve the over \$75K payments for the referenced Family Resource Centers; second by Beth Pasek; motion carried (7-0).</i></p>

SUMMARY CONT.

No.	Topic	Highlights
	6. Exploration to Purchase 308 N. Robertson St. – Brandon Motion (6)	<p>P. Scott requested approval to explore the purchase of 308 N. Robertson St. in Brandon.</p> <p><i>Motion by Gwen Myers to approve the exploration of purchasing 308 N. Robertson St. in Brandon; second by Megan Dempsey; motion carried (7-0).</i></p>
	7. Approval of 2024 Investment Grants Release Motion (7)	<p>M. Negron requested approval to release a request for proposal (RFP) in August for 2024 Investment Grants.</p> <ul style="list-style-type: none"> • Total allocation not to exceed \$3,600,000; • Funding starts in January 2024. <p><i>Motion by Ed Narain to approve an RFP for 2024 Investment Grants; second by Gwen Myers; motion carried (7-0).</i></p>
	8. Approval of 2024 Uniting Grants Release Motion (8)	<p>M. Negron requested approval to Release a Request for Proposal (RFP) in August for 2024 Uniting Grants.</p> <ul style="list-style-type: none"> • Total allocation not to exceed \$3,000,000. • Funding starts in January 2024. <p><i>Motion by Beth Pasek to approve the release of an RFP for 2024 Uniting Grants; second by Megan Dempsey; motion carried (7-0).</i></p>
	9. Approval of 2024 Leading Grants Release Motion (9)	<p>M. Negron requested approval to release a Request for Proposal (RFP) in August for 2024 Leading Grants.</p> <ul style="list-style-type: none"> • Total allocation not to exceed \$600,000; • Funding starts in January 2024. <p><i>Motion by Ed Narain to approve the release of an RFP for 2024 Leading Grants; second by Gwen Myers; motion carried (7-0).</i></p>
III.	PROVIDER PRESENTATION	
	Sulphur Springs Literacy Initiative	<p>M. Negron introduced Gigi Moise, Executive Director of the Sulphur Springs Literacy Initiative to discuss their Parents Children Advance Together (PCAT) Program.</p> <p>G. Moise shared the following information on the PCAT Program funded by the Children's Board:</p> <ul style="list-style-type: none"> • PCAT is a literacy initiative serving (30) thirty kindergarten students whose reading level puts them at risk of failure; • Participants receive individual learning plans and small group or one-on-one tutoring; • Program focuses on foundational reading skills, phonic awareness, phonics; fluency, and reading comprehension; • Parents and students are engaged through meetings, events, and workshops.

SUMMARY CONT.

No.	Topic	Highlights
IV.	REPORTS	
	1. Executive Director Reports	<p>K. Parris reported attending (82) significant meetings between June 23, 2023–August 24, 2023.</p> <p>K. Parris reported on the following items:</p> <ul style="list-style-type: none"> • One of the most significant meetings involved inclusive classrooms and the need for more classrooms to provide services to the youngest, zero to 5 years of age population; • Dr. Fred Hicks has been a frequent participant in those meetings; <p>D. Adams provided an update on the Executive Director position:</p> <ul style="list-style-type: none"> • The application process closed on July 17, 2023; • Input was provided by the community and our partners to solicit feedback on the characteristics most important for the Executive Director position; • Over nine (9) pages of input were received from the survey provided to community and partners; • The search firm conducted zoom interviews of viable applicants; • Search Committee members received the zoom interviews with applicants' cover letters and resumes; • Each applicant was scored by Search Committee members; • Scoring sheets are due back on September 4, 2023.
	2. Programs Report	M. Negron provided a brief overview of the FY 2023 Demographic highlights, FY 2022 Consumer Survey Report, and Part I Results and Recommendations.
	3. ASO Report	R. Bacon provided a comprehensive update of the ASO quarterly report.
	4. Human Resources Report	<p>J. Houser introduced the following new staff members:</p> <ul style="list-style-type: none"> • Daryl Clark, Senior Contract manager for ONE Hillsborough; • Danielle Testaverde, Program Evaluator; • Monique Robles, Conference Room Coordinator.
	5. Facilities Update	<p>P. Scott provided the Board with a facilities' update that included the following topics:</p> <ul style="list-style-type: none"> • Currently, all three buildings on CBHC owned property are being assessed to create a 10- year projection for necessary improvements; • Assessments will include HVAC, mechanical, structural, janitorial, painting, and general repairs.
	ADJOURNMENT	The meeting adjourned at 4:14 PM

MOTIONS

1.	<i>Motion by Andy Mayts to approve the June 22, 2023 Regular Board Meeting Minutes; second by Ed Narain; motion carried (7-0).</i>
2.	<i>Motion by Gwen Myers to approve the FY 2023-2024 Regular Board and Executive Finance Meeting Schedules. Second by Ed Narain. Motion carried (7-0).</i>
3.	<i>Motion by Ed Narain to approve the Final FY 2023-2024 Millage Rate; second by Beth Pasek; motion carried (7-0).</i>
4.	<i>Motion by Megan Dempsey to approve the 2023-FY 2024 Final Budget; second by Ed Narain; motion carried (7-0).</i>
5.	<i>Motion by Andy Mayts to approve the over \$75K payments for the referenced Family Resource Centers; second by Beth Pasek; motion carried (7-0).</i>
6.	<i>Motion by Gwen Myers to approve the exploration of purchasing 308 N. Robertson St. in Brandon; second by Megan Dempsey; motion carried (7-0).</i>
7.	<i>Motion by Ed Narain to approve an RFP for 2024 Investment Grants; second by Gwen Myers; motion carried (7-0).</i>
8.	<i>Motion by Beth Pasek to approve the release of an RFP for 2024 Uniting Grants; second by Megan Dempsey; motion carried (7-0).</i>
9.	<i>Motion by Ed Narain to approve the release of an RFP for 2024 Leading Grants; second by Gwen Myers; motion carried (7-0).</i>

READ AND APPROVED BY:

ROBIN DELAVERGNE
BOARD CHAIR

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

Special Meeting for Final Executive Director Interviews

September 15, 2023 ~ 1:00 PM

MEETING MINUTES

Subject	Special Board Meeting	Date	September 15, 2023
Facilitator	Robin DeLaVergne, Chair	Meeting Time	1:00 PM
Location	1002 East Palm Ave. Tampa, FL 33605	Actual Meeting Time	1:01 PM – 4:34 PM
		Adjourned	4:34 PM
Board Member Attendance	Robin DeLaVergne, Chair Katherine Essrig, Vice-Chair Beth Pasek, Secretary/Treasurer	Megan Proulx Dempsey Gwen Myers Lynn Gray - <i>absent</i> Sarah Naumowich - <i>absent</i>	Van Ayres - <i>absent</i> Ed Narain Andy Mayts
Other Attendees	Kelley Parris, Executive Director Zach Glaser, CBHC Board Attorney Kristina Austin, Recorder	Rebecca Bacon, CBHC Staff John Furr, CBHC Staff	Jamie Robe, CBHC Staff Genet Stewart, CBHC Staff Dexter Lewis, CBHC Staff

SUMMARY

No.	Topic	Highlights
I.	CALL TO ORDER	R. DeLaVergne called the meeting to order at 1:01 PM. <ul style="list-style-type: none"> R. DeLaVergne called for Board attendance verification. K. Austin verified a quorum was present. E. Narain led the Invocation. A. Mayts led the Pledge of Allegiance.
	INTRODUCTION	R. DeLaVergne introduced Ted Ford Webb.
II.	APPLICANT INTERVIEWS	
	1. Clara Reynolds	T. Webb proceeded to ask interviewee a series of questions. R. DeLaVergne invited the Board to ask follow-up questions.
	2. Marni Fuente	T. Webb proceeded to ask interviewee a series of questions. R. DeLaVergne invited the Board to ask follow-up questions.
	3. Charles Scherer	T. Webb proceeded to ask interviewee a series of questions. R. DeLaVergne invited the Board to ask follow-up questions.
	4. Rebecca Bacon	T. Webb proceeded to ask interviewee a series of questions. R. DeLaVergne invited the Board to ask follow-up questions.
III.	DISCUSSION	R. DeLaVergne inquired if any Board member had items for discussion. There was none.
IV.	SCORING	R. DeLaVergne requested all Board members provided their completed scoring sheets to Zach Glaser, P.A., representing Dave Adams, Board Attorney. Z. Glaser adjourned to a separate room to tally the candidates scores. G. Myers accompanied Z. Glaser to the room as a witness for the tally compilation.

SUMMARY

No.	Topic	Highlights
V.	ACTION ITEM	
	SCORING ANNOUNCEMENT	Z. Glaser provided the tally sheet to R. DeLaVergne. R. DeLaVergne announced the candidate with the highest score- Rebecca Bacon.
	ADJOURNMENT	R. DeLaVergne adjourned the meeting at 4:34 PM

ROBIN DELAVERGNE
BOARD CHAIR

Approval of Contract with Hillsborough County BOCC

Initiator: Rebecca Bacon, Director of the ASO

Action: Approval of Contract with Hillsborough County BOCC for Domestic Violence Funds

Date: Regular Board Meeting, September 28, 2023

Recommended Action

- To Approve a contract in the amount of \$100,000 for the period of October 1, 2023, to September 30, 2024, with Hillsborough County BOCC for Administrative Services Organization Services to victims of Domestic Violence.

Detail

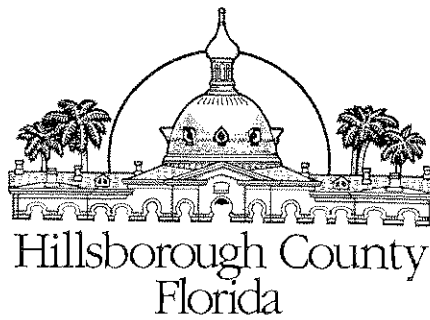
- The Children's Board ASO began managing flexible funding for Hillsborough County BOCC for services for victims of domestic violence in Fiscal Year 2013 – 2014.
- Eight modifications to the original agreement have been executed. The last modification was in February 2023 at which time the agreement was extended through September 30, 2024, with the option of three successive one-year renewals.
- Flexible funds contributed to the ASO are allocated to two case management programs at The Spring of Tampa Bay to support family support plan goals for domestic violence victims and their children.
- The ASO manages the flexible funds and provides accounts payable services, detailed financial reporting, provider credentialing and network management, training and technical assistance, quality assurance, and monitoring.
- Hillsborough County BOCC's allocation of funds to the ASO provides critical supports the local service system for victims of domestic violence. Approximately 200 participants have received services this year, primarily in the areas of housing supports and utilities, transportation related services, and other basic needs such as baby items, clothing, and furniture.

Attachments

- A. Original Contract
- B. Contract Modification #8

BOARD OF COUNTY COMMISSIONERS

Kevin Beckner
Victor D. Crist
Ken Hagan
Al Higginbotham
Lesley "Les" Miller, Jr.
Sandra L. Murman
Mark Sharpe



Office of the County Administrator
Michael S. Merrill

CHIEF ADMINISTRATIVE OFFICER
Helene Marks

CHIEF FINANCIAL ADMINISTRATOR
Bonnie M. Wise

DEPUTY COUNTY ADMINISTRATORS
Lucia E. Garsys
Sharon D. Subadan

Tracking #: 7002 2410 0001 4268 0959

December 26, 2013

Ms. Rebecca Bacon
Children's Board of Hillsborough County
1002 E. Palm Avenue
Tallahassee, FL 33605

Subject: Approval of Agreement for Funding of Services for Victims and Families of Domestic Violence

Dear Ms. Bacon,

Enclosed for your records is a copy of the executed Agreement for the funding of services for victims of domestic violence between The Children's Board of Hillsborough County and Hillsborough County Department of Health Care Services (BOCC Doc#: 13-1216) approved by the Board of County Commissioners on December 18, 2013.

Please contact me at 813-272-5692 if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink that reads "Joe C. Kirk". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Joe C. Kirk, PMP
Project Manager I
Fiscal & Support Services, PS & CS

Enclosure

**INTERLOCAL AGREEMENT BETWEEN HILLSBOROUGH COUNTY, FLORIDA
AND
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY**

THIS Interlocal Agreement, hereinafter referred to as "Agreement" dated this 18th day of December, 2013, by and between Hillsborough County, a political subdivision of the State of Florida, located at 601 E. Kennedy Boulevard, Tampa, Florida 33602, hereinafter referred to as "COUNTY" and Children's Board of Hillsborough County, an independent special taxing district, located at 1002 E. Palm Avenue, Tampa, Florida 33605, hereinafter referred to as "CHILDREN'S BOARD".

RECITALS

WHEREAS, Florida Statutes Section 163.01 authorizes local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner (and pursuant to forms of governmental organization) that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, COUNTY believes it to be in the public interest to provide supportive services through the CHILDREN'S BOARD'S Administrative Services Organization, hereinafter referred to as "ASO", for the residents of Hillsborough County, who are families or victims of domestic violence and who are desirous of such services; and

WHEREAS, COUNTY and CHILDREN'S BOARD deem this Agreement to be in the best interest of their respective constituencies.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, COUNTY and CHILDREN'S BOARD agree as follows:

ARTICLE 1
Scope of Service

CHILDREN'S BOARD shall provide for the residents of Hillsborough County the services described in the Scope of Services attached hereto as Exhibit "A" incorporated herein.

ARTICLE 2
Term of Agreement

This Agreement shall be effective the first date written above, and shall terminate on September 30, 2014, hereinafter referred to as "Term", unless sooner terminated in accordance with this Agreement.

The County Administrator, on behalf of the COUNTY, shall have the option to renew this Agreement unilaterally for successive one year periods not to exceed three renewal periods, upon its same terms and conditions then in effect, and increase or decrease the not to exceed amount of annual funds payable by the COUNTY hereunder to reflect the adopted budget amount for the CHILDREN'S BOARD.

ARTICLE 3

Consideration and Limitations of Costs

For its performance under this Agreement, CHILDREN'S BOARD shall receive funds from COUNTY in an amount not to exceed \$100,000.

ARTICLE 4

Payment and Reporting Requirements

Payment of any and all funds pursuant to this Agreement shall be made on a reimbursement basis and in accordance with the Method of Payment outlined in Exhibit "B", attached hereto and made a part hereof.

CHILDREN'S BOARD must submit a Request for Reimbursement Form as identified in Exhibit "C" attached hereto and incorporated herein and a Program Performance Report as identified in Exhibit "D" attached hereto and incorporated herein.

If CHILDREN'S BOARD fails to perform any obligation hereunder, COUNTY may withhold or adjust the amount of payments due under the Agreement until all obligations are met. The total amount of funding available may also be adjusted as a result of reductions in the level of funding available to COUNTY, and as a result of programmatic changes and budgetary revisions agreed to by the parties. If COUNTY determines through its inspection or review, that CHILDREN'S BOARD has not performed or is not performing the total agreed upon services, payments to CHILDREN'S BOARD shall be subject to a pro-rata reduction. If CHILDREN'S BOARD fails to provide the services required to be performed under this Agreement, all rights to payment are forfeited.

COUNTY shall not honor a late request for payment and will not be liable for non-payment of a late request. CHILDREN'S BOARD shall submit its final Request for Payment Form, Program Performance Report Form, and any other required reports within 45 days of the end of each Term, the termination or expiration of this Agreement whichever occurs first. COUNTY and CHILDREN'S BOARD agree that each is bound by the applicable provisions of the Florida Prompt Payment Act, Florida Statutes Sections 218.70 et seq., in connection with this Agreement.

ARTICLE 5

Maintenance and Review of Records

CHILDREN'S BOARD and any of its subcontractors providing any services required to be performed by CHILDREN'S BOARD under this Agreement, shall maintain adequate records

and accounts including, but not limited to, property, personnel and financial records, and supporting documentation to assure a proper accounting for all COUNTY funds received under this Agreement for a period of six years from the date of final payment to CHILDREN'S BOARD under this Agreement or the termination of this Agreement, whichever occurs later. Said six year period is hereinafter referred to as the "Audit Period". COUNTY and its authorized agents shall have the right, and CHILDREN'S BOARD and its subcontractors, as applicable, will permit COUNTY and its authorized agents, to examine all such records, accounts and documentation and to make copies thereof, and excerpts or transcriptions therefrom, and to audit all agreements, invoices, materials, accounts, and records relating to all matters covered by this Agreement including, but not limited to, personnel and employment records for the Audit Period. All such records, accounts and documentation shall be made available to COUNTY and its authorized agents for audit, examination or copying purposes at any time during normal business hours and as often as COUNTY may deem necessary during the Audit Period. COUNTY'S right to examine, copy and audit shall pertain likewise to any audits made by any other agency, whether local, state or federal. CHILDREN'S BOARD shall ensure that any subcontractor providing any services CHILDREN'S BOARD is required to provide under this Agreement shall recognize COUNTY'S right to examine, inspect and audit its records, accounts and documentation in connection with its provision of services required to be provided by CHILDREN'S BOARD under this Agreement. If an audit is begun by COUNTY or other agency, whether local, state or federal, during the Audit Period, but is not completed by the end of the Audit Period, the Audit Period shall be extended until audit findings are issued. This Article 5 shall survive the expiration or earlier termination of this Agreement.

ARTICLE 6 Access to Records

CHILDREN'S BOARD shall comply with the requirements of Florida Statutes Chapter 119 with respect to any documents, papers and records made or received by CHILDREN'S BOARD in connection with this Agreement. If, under this contract, the CHILDREN'S BOARD is providing services and is acting on behalf of the COUNTY as provided under Florida Statutes Section 119.011(2), the CHILDREN'S BOARD will comply with public records laws, and specifically will:

(A) Keep and maintain public records that ordinarily and necessarily would be required by the COUNTY in order to perform the services being performed by the CHILDREN'S BOARD;

(B) Provide the public with access to public records on the same terms and conditions that the COUNTY would provide the records and at a cost that does not exceed the cost provided in Florida Statutes Chapter 119 or as otherwise provided by law;

(C) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and

(D) Meet all requirements for retaining public records, and transfer at no cost, to the COUNTY all public records in possession of the CHILDREN'S BOARD upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the COUNTY in a format that is compatible with the information technology systems of the COUNTY.

ARTICLE 7
Mutual Indemnification

CHILDREN'S BOARD, to the extent authorized by Florida Statutes Section 768.28, shall indemnify, defend and hold COUNTY harmless for all liabilities, claims, demands or actions at law and in equity that may hereafter at any time be made or brought by anyone for the purpose of enforcing a claim on account of any injury or damage caused, in whole or in part, by any negligent or intentional wrongful act or omission of CHILDREN'S BOARD, its agents or employees during the performance of this AGREEMENT. COUNTY, to the extent authorized by Florida Statutes Section 768.28, shall indemnify, defend and hold CHILDREN'S BOARD harmless for all liabilities, claims, demands or actions at law and in equity that may hereafter at any time be made or brought by anyone for the purpose of enforcing a claim on account of any injury or damage caused, in whole or in part, by any negligent or intentional wrongful act or omission of CHILDREN'S BOARD, its agents or employees during the performance of this AGREEMENT.

ARTICLE 8
Insurance

CHILDREN'S BOARD assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of CHILDREN'S BOARD and the officers, employees, servants and agents thereof while acting within the scope of their employment by CHILDREN'S BOARD. COUNTY assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of COUNTY and the officers, employees, servants and agents thereof while acting within the scope of their employment by COUNTY. CHILDREN'S BOARD as a state agency, warrants and represents that it is either insured or self-funded for liability insurance, both public and property, with said protection being applicable to officers, employees, servants and agents while acting within the scope of their employment by CHILDREN'S BOARD. COUNTY warrants and represents that it is self-funded for liability insurance, both public and property, with such protection being applicable to officers, employees, servants and agents while acting within the scope of their employment by COUNTY. CHILDREN'S BOARD and COUNTY further agree that nothing contained herein shall be construed or interpreted as (1) denying to either party any remedy or defense available to such party under the laws of the State of Florida; (2) the consent of the State of Florida or its agents, agencies, and subdivisions, to be sued; or (3) a waiver of sovereign immunity of the State of Florida or its agents, agencies, and subdivisions, beyond the waiver provided in Florida Statutes Section 768.28. Liability shall be subject to and limited by Florida Statute Section 768.28.

ARTICLE 9
Equal Opportunity Clause

CHILDREN'S BOARD agrees to comply with the requirements of all applicable state, federal, and local laws, rules, regulations, ordinances and Executive Orders prohibiting or relating to discrimination including, but not limited to, Executive Order No. 11246, as amended

and supplemented and 41 C.F.R. Section 60-1.4, and all such applicable state, federal and local laws, rules, regulations, ordinances and Executive Orders, including, but not limited to, Executive Order No. 11246, as amended and supplemented, 41 C.F.R. Section 60-1.4, and Hillsborough County Ordinance No. 00-37, are incorporated herein.

At the time of execution of this Agreement by CHILDREN'S BOARD, CHILDREN'S BOARD shall submit the information required by Hillsborough County's Equal Opportunity Requirements, which are attached hereto as Exhibit "E" and incorporated herein.

ARTICLE 10 Statement of Assurance

During the performance of this Agreement, CHILDREN'S BOARD herein assures COUNTY that said CHILDREN'S BOARD is in compliance with all applicable laws including, but not limited to, Title VII of the 1964 Civil Rights Act, as amended, and the Florida Civil Rights Act of 1992, as amended, in that CHILDREN'S BOARD does not, on the grounds of race, color, national origin, religion, sex, age, handicap or marital status, discriminate in any form or manner against said CHILDREN'S BOARD'S employees or applicants for employment. CHILDREN'S BOARD understands and agrees that this Agreement is conditioned upon the veracity of this Statement of Assurance. Furthermore, CHILDREN'S BOARD herein assures COUNTY that said CHILDREN'S BOARD will comply with Title VI of the Civil Rights Act of 1964 and the Drug-Free Workplace Act of 1988 when Federal grant(s) is/are involved. Other applicable Federal and State laws, Executive Orders and regulations prohibiting discrimination as herein above referenced are included by this reference thereto. This Statement of Assurance shall be interpreted to include Vietnam-Era and Disabled Veterans within its protective range of applicability.

ARTICLE 11 Conflict of Interest

CHILDREN'S BOARD represents that it presently has no interest, and shall acquire no such interest, financial or otherwise, direct or indirect, nor engage in any business transaction or professional activity; or incur any obligation of any nature which would conflict in any manner with the performance of the scope of service required hereunder.

Without receiving prior written authorization by COUNTY, CHILDREN'S BOARD shall not retain any individual or company with whom CHILDREN'S BOARD or any individual member thereof has a financial or other conflict of interest; nor in fulfillment of this Agreement, do business with a for-profit entity in which CHILDREN'S BOARD or any individual member has a financial or other interest therein.

CHILDREN'S BOARD warrants to COUNTY that no gifts or gratuities have been or will be given to any COUNTY employee or agent, either directly or indirectly, to obtain this Agreement.

ARTICLE 12
Compliance with HIPAA

ORGANIZATION shall comply with the requirements of all applicable federal, state and local laws and the rules and regulations promulgated thereunder including, but not limited to, the Health Insurance Portability and Accountability Act ("HIPAA"), as amended, P.L. 104-191, 45 C.F.R. 160 and Part 164, as amended.

ARTICLE 13
Drug Free Workplace

CHILDREN'S BOARD shall hereby assure COUNTY that it will administer, in good faith, a policy designed to ensure that CHILDREN'S BOARD is free from the illegal use, possession or distribution of drugs or alcohol.

ARTICLE 14
Public Entity Crimes

A person or affiliate who has been placed on the debarred vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals or replies on leases of real property to a public entity; may not be awarded or perform work as a CHILDREN'S BOARD, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Florida Statutes Section 287.017, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

Pursuant to COUNTY policy, a conviction of a public entity crime may cause the rejection of a bid, offer or proposal. COUNTY may make inquiries regarding alleged convictions of public entity crimes. The unreasonable failure of a bidder, offeror or proposer to promptly supply information in connection with an inquiry may be grounds for rejection of a bid, offer, proposal or reply.

CHILDREN'S BOARD represents for itself and its affiliates that it is not prohibited from entering into this Agreement by Florida Statutes Section 287.133.

ARTICLE 15
Termination of Agreement for Non-Performance

In addition to the exercise of any other remedies available to it at law or in equity, the COUNTY or CHILDREN'S BOARD may terminate this Agreement for performance or non-performance upon no less than 24 hours written notice to the other party.

ARTICLE 16

Headings

Article headings have been included in this Agreement solely for the purpose of convenience and shall not affect the interpretation of any of the terms of the Agreement.

ARTICLE 17

Copyrights

If any copyrightable material is developed in the course of this Agreement, CHILDREN'S BOARD is free to copyright the material or permit others to do so, but COUNTY and ORGANIZATION shall have a royalty-free, non-exclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work.

ARTICLE 18

Waiver

A waiver of any performance or default by either party shall not be construed to be a continuing waiver of other defaults or non-performance of the same provision or operate as a waiver of any subsequent default or non-performance of any of the terms, covenants and conditions of this Agreement. The payment or acceptance of fees for any period after a default shall not be deemed a waiver of any right or acceptance of defective performance.

ARTICLE 19

Additional Rights and Remedies

Nothing contained herein shall be construed as a limitation on such other rights and remedies available to the parties under law or in equity which may be now, or in the future, applicable.

ARTICLE 20

Order of Precedence

In the event of any conflict between the provisions of this Agreement and the exhibits, the provisions of the Agreement shall control over the provisions of the exhibits.

ARTICLE 21

Governing Laws

This Agreement shall be governed by the laws, rules and regulations of the State of Florida and the venue shall be in Hillsborough County, Florida.

ARTICLE 22
Severability

In the event any section, sentence, clause or provision of this Agreement is held to be invalid, illegal or unenforceable by a court having jurisdiction over the matter, the remainder of the Agreement shall not be affected by such determination and shall remain in full force and effect.

ARTICLE 23
Survivability

Any term, condition, covenant or obligation which requires performance by either party, subsequent to termination of this Agreement shall remain enforceable against such party subsequent to such termination.

ARTICLE 24
Third Party Beneficiaries/Independent Contractor

This Agreement is for the benefit of COUNTY and CHILDREN'S BOARD. No third party is an intended beneficiary so as to entitle that person to sue for an alleged breach of this Agreement. CHILDREN'S BOARD acknowledges and agrees that it is acting as an independent contractor in performing its obligations hereunder and not as an agent, officer or employee of COUNTY.

ARTICLE 25
Modifications/Amendments

This writing embodies the entire agreement and understanding between the parties hereto and there are no other agreements and/or understandings, oral or written, with respect to the subject matter hereof, that are not merged herein and superseded hereby. This Agreement may only be modified/amended or extended by a written instrument executed by COUNTY and CHILDREN'S BOARD expressly for that purpose.

ARTICLE 26
Assignment

COUNTY and CHILDREN'S BOARD agree no rights or obligations under this Agreement may be assigned, except upon prior written consent of COUNTY or CHILDREN'S BOARD, whichever applies.

ARTICLE 27
Filing

This Agreement and any subsequent amendments shall be filed with the Clerk of the Circuit Court of Hillsborough County, as provided for by Florida Statutes Section 163.01(11).

ARTICLE 28

Notice

Any notices required or permitted to be given hereunder shall be sent by United States certified mail, return receipt requested, or by overnight delivery service or personal delivery with signature verification to the attention of the following representatives of the parties:

COUNTY:

Mr. Gene Earley
Division Director
Hillsborough County Health Care Services
601 E. Kennedy Boulevard, 25th Floor
Tampa, FL 33602

CHILDREN'S BOARD

Ms. Rebecca Bacon
Children's Board
1002 E. Palm Avenue
Tampa, FL 33605

Any notice sent in accordance with this Article 28 shall be deemed given two days after deposit in the U.S. Mail, if sent certified mail, or upon receipt, if sent by overnight delivery service or personal delivery. The act of refusal by a party of delivery of a notice sent in accordance with this Article 28 shall be deemed acceptance of such notice by such party.

ARTICLE 29

Fiscal Non-Funding Clause

This Agreement is subject to funding availability. COUNTY shall be the sole authority as to the availability of funds and how funds will be allotted.

In the event sufficient budget funds to fund this Agreement become reduced or unavailable, COUNTY shall notify CHILDREN'S BOARD of such occurrence, and COUNTY may terminate this Agreement, without penalty or expense to COUNTY, upon no less than 24 hours written notice to CHILDREN'S BOARD. If this Agreement is funded in whole or in part by federal or state dollars which are reduced or become unavailable, COUNTY shall notify CHILDREN'S BOARD of such occurrence and COUNTY may terminate this Agreement, without penalty or expense to COUNTY, upon no less than 24 hours written notice to CHILDREN'S BOARD. COUNTY shall make disbursements to CHILDREN'S BOARD for appropriate expenditures incurred up to the effective date of the termination.

ARTICLE 30
Project Publicity

Pursuant to BOCC Policy No. 10.04.00.00, CHILDREN'S BOARD shall recognize the Hillsborough County Board of County Commissioners for its contribution in promotional material and at any events or workshops for which COUNTY funds provided pursuant to this Agreement are allocated. Any news release or other type of publicity must identify the Hillsborough County Board of County Commissioners as a funding source. In written materials, the reference to the Board of County Commissioners must appear in the same size letters and font type as the name of any other funding sources.

ARTICLE 31
Political Endorsement Prohibition

Pursuant to BOCC Policy No. 02.12.00.00, the CHILDREN'S BOARD shall not engage in political activities that promote or oppose a specific candidate.

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IN WITNESS WHEREOF, the parties have caused their respective authorized representative to execute this Agreement effective as of the date first above written.

ATTEST: Pat Frank,
Clerk of Circuit Court

COUNTY: Hillsborough County, Florida

By: Mina O.K. D.
Deputy Clerk



By: [Signature]
Chairman, Board of County Commissioners

Date: 12-19-13

ATTEST: For the CHILDREN'S BOARD

ORGANIZATION: Children's
Board of Hillsborough County

Veronica M. Blanco
Witness

VERONICA M. BLANCO
Print Name

[Signature]
Witness

Tonia Williams
Print Name

By: [Signature]
Authorized Official

Kelley Perri's
(Printed Name of Signer)

Director
(Title)

11.20.13
(Date)

	Approval	Date
Department	<u>[Signature]</u>	<u>11-22-13</u>
Procurement Services	<u>N/A</u>	
County Attorney's	<u>[Signature]</u>	<u>11-25-13</u>

Approved as to Form and Legal Sufficiency:

BOCC Document No: 13-1216

BY: [Signature]
Assistant County Attorney

ACKNOWLEDGEMENT FOR CORPORATION

STATE OF FLORIDA

COUNTY OF HILLSBOROUGH

On this 20TH day of NOVEMBER, 2013, before me the undersigned authority,
personally appeared KELLEY PARRIS, to me known to be the
(Name)
individual described in and who executed the foregoing instrument as

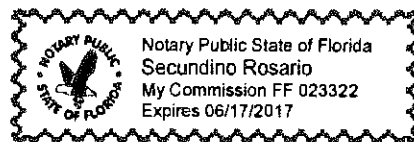
EXECUTIVE DIRECTOR of Children's Board of Hillsborough County
(Title) (Organization Name)

a FLORIDA corporation, and who severally and duly acknowledged
(State)

the execution of such instrument as such officer aforesaid, for and on behalf of and
as the act and deed of said corporation, pursuant to the powers conferred upon said
officer by the corporation's Board of Directors or other appropriate authority of said
corporation, and who, having knowledge of the several matters stated in said
foregoing instrument, certified the same to be true in all respects. He/she is
personally known to me or has produced _____ as identification.
(Type of ID)

Secundino Rosario
(Official Notary Signature and Notary Seal)

SECUNDINO ROSARIO
(Name of Notary typed or printed, or stamped.
If stamped, it must be in addition to and separate
from the Notary Stamp.)



FF 023322
(Commission Number)

06/17/2017
(Commission Expiration Date)

LIST OF EXHIBITS

EXHIBIT "A"
SCOPE OF SERVICES

EXHIBIT "B"
METHOD OF PAYMENT

EXHIBIT "C"
REQUEST FOR PAYMENT FORMS

EXHIBIT "D"
PROGRAM PERFORMANCE REPORT

COMPOSITE EXHIBIT "E"
HILLSBOROUGH COUNTY EQUAL OPPORTUNITY CLAUSE

EXHIBIT "F"
CHILDREN'S BOARD: ASO SERVICE CODE MATRIX

EXHIBIT “A”

SCOPE OF SERVICES and CONSIDERATION **FY 14**

ORGANIZATION AGENCY PROGRAM PERFORMANCE STANDARDS

ORGANIZATION: Children’s Board of Hillsborough County

PROGRAM: Hillsborough County Funding for Services to Victims of Domestic Violence

PRIMARY GOAL: Administration of payments for case management programs and services provided to children and families in Hillsborough County who are victims of domestic violence.

PART I – Scope of Services

1. CHILDREN’S BOARD shall provide all administrative services and pay all administrative costs associated with the distribution of COUNTY funding through its ASO to process payment for allowable expenses that pay for services to children and families who are victims of domestic violence residing within Hillsborough County. Allowable expenses may include, but are not limited to the services listed in the CHILDREN’S BOARD: ASO Service Code Matrix as identified in Exhibit “F” attached hereto and incorporated herein. COUNTY and CHILDREN’S BOARD acknowledge that the ASO Service Code Matrix may be revised from time to time. CHILDREN’S BOARD shall notify COUNTY in writing of any changes to the ASO Service Code Matrix that directly affect the delivery of services to victims of domestic violence within five days of such change. Any such additions, deletions or changes shall not require a written modification to this Agreement.
2. CHILDREN’S BOARD shall ensure all case management agencies who receive COUNTY funds perform the following:
 - a) Ensure case managers and supervisors participate in the ASO training; and
 - b) Enroll participants and submit their individual budgets to CHILDREN’S BOARD and request payments using the ASO’S web application; and
 - c) Utilize the funds allocated by COUNTY for services to victims of domestic violence; and
 - d) Work within CHILDREN’S BOARD ASO guidelines for credentialing service providers; and
 - e) Follow CHILDREN’S BOARD ASO policies and procedures for the use of ASO funds which may be amended by the CHILDREN’S BOARD; and
 - f) Participate in programmatic monitoring as outlined in the ASO Monitoring Protocol which may be amended by the CHILDREN’S BOARD.
3. CHILDREN’S BOARD shall invoice COUNTY for ASO payments issued within 15 days following the end of the month for which billing is being submitted, or until all funds have been allocated. Final Request for Payment Form shall be submitted within 45 days of the end of each Term, the termination or expiration of this Agreement whichever occurs first.

4. CHILDREN'S BOARD shall provide COUNTY with access to ASO database within 15 days following the effective date of this Agreement, for tracking of dollars spent and services provided by CHILDREN'S BOARD in direct support of Agreement.
5. CHILDREN'S BOARD shall provide ASO reports regarding utilization of COUNTY funds annually, or as requested by COUNTY.
6. CHILDREN'S BOARD shall provide COUNTY, upon request, copies of monitoring reports for vendors utilized in the performance of this Agreement.

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EXHIBIT “B”

METHOD OF PAYMENT

1. CHILDREN’S BOARD shall submit a Request for Payment Form as identified in Exhibit “C” for expenses incurred during execution of this Agreement. Request for Payment Forms shall be submitted monthly within 15 days following the end of the month for which billing is being submitted, or until all funds have been allocated.
2. CHILDREN’S BOARD shall submit its final Request for Payment and Program Performance Report Forms within 45 days of the end of each Term, the termination or expiration of this Agreement whichever occurs first.
3. In no event will the funds received under this Agreement by CHILDREN’S BOARD, for full and complete performance, exceed \$100,000.

EXHIBIT "C"

REQUEST FOR PAYMENT FORM FY 14

HILLSBOROUGH COUNTY – FAMILY AND AGING SERVICES/HEALTH CARE SERVICES
P.O. BOX 1110, TAMPA, FLORIDA 33601

ORGANIZATION NAME: Children's Board of Hillsborough County

PROGRAM: Hillsborough County Funding for Services to Victims of Domestic Violence

REQUEST NUMBER: _____ MONTH: _____ AMOUNT: \$ _____

FINANCIAL STATUS REPORT

	ANNUAL APPROVED BUDGET	CURRENT REQUEST \$	REQUESTS YTD \$	REMAINING BALANCE \$
1. ASO Funds for Domestic Violence	<u>\$100,000</u>			
TOTAL	<u>\$100,000</u>			

I certify that the service covered by this request have been provided to the COUNTY in accordance with the terms and conditions of the Agreement and that the documentation provided in the attached Program Performance Report is true, accurate and complete.

Authorized Signature Title Date

FOR COUNTY USE ONLY

G/L ACCOUNTING CODE _____ DOCUMENT # _____

P. O. # _____ APPROVED: _____

I verify that Hillsborough County (based upon certification of Organization Official) has received the goods and/or services.

<u>TYPE OF REVIEW</u>	<u>APPROVED</u>	<u>DATE</u>
FISCAL	_____	_____
PROGRAMMATIC	_____	_____

COMMENTS: _____

EXHIBIT "D"
PROGRAM PERFORMANCE REPORT
FY 14

ORGANIZATION: Children's Board of Hillsborough County

PROGRAM: Hillsborough County Funding for Services to Victims of Domestic Violence

REPORT PERIOD _____ THROUGH _____

PERCENTAGE OF CONTRACT COMPLETED _____%

I. ACCOMPLISHMENTS (Types of Services Provided, Vendors Funded): _____

II. PROBLEMS: _____

III. STATUS REPORT ON PROVISION OF SERVICES: (include report period and year-to-date)

<u>UNITS OF SERVICE PROVIDED</u>	<u>ANNUAL PROGRAM GOAL</u>	<u>YEAR REPORT PERIOD</u>	<u>TO DATE</u>	<u>% OF GOAL COMPLETED</u>
--	------------------------------------	-----------------------------------	--------------------	--------------------------------

Number of clients served	_____	_____	_____	_____
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IV. OTHER COMMENTS:

COMPOSITE EXHIBIT "E"

HILLSBOROUGH COUNTY EQUAL OPPORTUNITY CLAUSE:

APPLICABLE TO ALL CONTRACTS AND SUBCONTRACTS IN THE AMOUNT OF \$10,000 OR MORE.

During the performance of this Agreement, CHILDREN'S BOARD agrees as follows:

- (1) General. CHILDREN'S BOARD will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, handicap or marital status. CHILDREN'S BOARD will take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, national origin, age, handicap or marital status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. CHILDREN'S BOARD agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- (2) Recruitment. CHILDREN'S BOARD will in all solicitations or advertisements for employees placed by or on behalf of CHILDREN'S BOARD state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, handicap or marital status.
- (3) Unions. CHILDREN'S BOARD will send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice advertising the labor union or worker's representative of CHILDREN'S BOARD'S commitments under this assurance, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (4) Compliance Reports. CHILDREN'S BOARD will maintain records and information assuring compliance with these requirements and shall submit to the designated COUNTY official timely, complete and accurate compliance reports at such times and in such form containing such information as the responsible official or his designee may determine to be necessary to enable him to ascertain whether CHILDREN'S BOARD has complied or is complying with these requirements. CHILDREN'S BOARD will permit access to its books, records and accounts by COUNTY for purposes of investigation to ascertain compliance with such rules, regulations and orders. In general, CHILDREN'S BOARD and subcontractors should have available racial and ethnic data showing the extent to which members of minority groups are beneficiaries under this Agreement.
- (5) Sanctions. In the event of CHILDREN'S BOARD'S non-compliance with the nondiscrimination clauses of this Agreement or with any of such rules, regulations or orders, this Agreement may be cancelled, terminated or suspended in whole or in part

and CHILDREN'S BOARD may be declared ineligible for further COUNTY contracts by rule, regulation or order of the Board of County Commissioners of Hillsborough County, or as otherwise provided by law.

- (6) Subcontractors. CHILDREN'S BOARD will include the provisions of paragraphs (1) through (6) in every subcontract under this Agreement so that such provisions will be binding upon each subcontractor. CHILDREN'S BOARD will take such action with respect to any subcontractor as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance.
- (7) Federal Requirements. In the event this Agreement is paid in whole or in part from any federal governmental agency or source, the specific terms, regulations and requirements governing the disbursement of these funds shall be specified herein and become a part of this clause.

APPLICABLE STATUTES, ORDERS AND REGULATIONS

FEDERAL

- Section 1 of the Fourteenth Amendment to the United States Constitution
- Title VI of the Civil Rights act of 1964
- Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972 and 1975, as amended by The Civil Rights Act of 1991 (P.L. 102-166) (CRA) and the Lily Ledbetter Fair Pay Act of 2009 (P.L. 111-2)
- Civil Rights Acts of 1866 and 1870
- Title III of the Civil Rights Action of 1968 (Fair Housing Act), P.L. 90-284
- Civil Rights Restoration Act of 1987, P.L. 100-259
- Federal Civil Rights Act of 1991, P.L. 102-166
- Executive Order No. 11738, as amended and supplemented
- Equal Opportunity Regulations, 41 C.F.R. §60-1.4
- Standards for a Merit System of Personnel Administration, 5 C.F.R. §900.603
- Revised Order Number 4, 41 C.F.R. §60-2.10
- Rehabilitation Act of 1973, P.L. 93-112, as amended
- Interagency Agreement dated March 23, 1973
- Executive Order No. 11914, Nondiscrimination with Respect to the Handicapped in Federally Assisted Programs
- Age Discrimination in Employment Act of 1967, P.L. 90-202, as amended
- Age Discrimination Act of 1975, 42 U.S.C. § 6101-6107
- Older Americans Act of 1975, P.L. 94-135
- Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et Seq., as amended by P.L. 110-325
- Veterans Readjustment Act, as amended, 38 U.S.C. §§4211 et seq.
- Section 14001 of Consolidated Omnibus Budget Reconciliation Act of 1985, (State and Local Assistance Act of 1972, as amended)
- Office of Management and Budget Circular 102, Attachment O
- Clean Air Act, P.L. 101-549, 42 U.S.C. §§7401 et seq.
- Clean Water Act, 33 U.S.C. §1251, 40 C.F.R. 15
- Executive Order No. 11738, Clean Air Act and Federal Water Pollution Act

---- Environmental Protection Agency (EPA) Regulations, 40 C.F.R. Part 15

STATE

- State Constitution, Preamble and Article 1, Section 2 protects citizens from being deprived of any right because of race, national origin, religion, or physical disability.
- State Constitution, Preamble and Section 13.251 protects citizens from discrimination because of race, national origin, physical disability or sex
- Florida Statutes § 112.042, requires nondiscrimination in employment by counties and municipalities, because of race, color, national origin, sex, handicap, or religious creed
- Florida Statutes § 112.043, prohibits age discrimination in employment
- Florida Statutes § 413.08 prohibits discrimination against physically disabled persons in employment
- Florida Statutes, § 448.07, prohibits wage rate discrimination based on sex
- Florida Civil Rights Act of 1992, as amended, Florida Statutes § 760.01-760.11 & Florida Statutes § 509.092

HILLSBOROUGH COUNTY

- Hillsborough County Code of Ordinances and Laws, Article II, (Human Rights Ordinance) prohibits discrimination in housing, employment, public accommodations, and procurement and contracting.
- Hillsborough County Code of Ordinances and Laws Article IX, § 9.11 (Home rule Charter) provides that no person shall be deprived of any right because of race, sex, age, national origin, religion, handicap, or political affiliation.

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**HILLSBOROUGH COUNTY EQUAL EMPLOYMENT OPPORTUNITY
AFFIRMATIVE ACTION QUESTIONNAIRE**

ORGANIZATION NAME: _____

PROGRAM NAME: _____

ORGANIZATION CIVIL RIGHTS STATUS

All responding ORGANIZATIONS are requested to carefully review the following questions and provide responses as it relates to the ORGANIZATION'S own affirmative action and equal opportunity practices.

Please respond to the following:

1. *Provide a copy of the ORGANIZATION'S Affirmative Action Plan or Program (If not submitted within the past twelve (12) months.).
2. Workforce Analysis by race/sex and EEO category.
3. If the ORGANIZATION receives federal/state/local funding, please list source and dollar amount.
4. Name of person designated as EEO representative.
5. Is the ORGANIZATION receptive to on-site reviews?
6. Does the ORGANIZATION have a procedure for resolving discrimination complaints?
7. Has the ORGANIZATION been charged with discrimination within the past eighteen (18) months? If yes, how many charges, nature of charge; when; and where?
8. Does the ORGANIZATION anticipate hiring additional staff to perform this contract? If yes, please provide the number of positions and type of positions.
9. Please provide a copy of the ORGANIZATION'S Affirmative Action/Equal Employment Opportunity Policy Statement, signed and dated by the Chief Executive Officer (If not submitted within the past twelve (12) months.).

*A written Affirmative Action Plan or Program is required if the ORGANIZATION has fifteen (15) or more employees. If the ORGANIZATION has fewer than fifteen (15) employees, then an Affirmative Action Policy Statement is required.

SANCTIONS AND PENALTIES

1. Failure to comply with the Equal Opportunity and Affirmative Action requirements adopted by the Board of County Commissioners of Hillsborough County may result in suspension or debarment of the firms or individuals involved. Debarment of firms by Hillsborough County for activity contrary to this program will be carried out according to the debarment procedures contained in the Hillsborough County Procurement Manual. Said firm or individual will be notified by registered mail of said suspension or debarment and may appeal suspension or debarment through the procedure set forth in the Procurement Manual.
2. The Board of County Commissioners encourages each proposer/bidder to submit EEO documentation with the bid.
3. The Board of County Commissioners also reserves the right to reject any proposals from firms who have previously failed to perform properly and who have done so by commission or omission of an act of such serious or compelling nature that the act indicates a serious lack of business integrity or honesty or willingness to comply.

EQUAL EMPLOYMENT OPPORTUNITY WORKFORCE ANALYSIS

ORGANIZATION NAME: _____

JOB CATEGORY*	TOTAL EMPLOYEES		MALES					FEMALES				
	MALE	FEM	WHT	BLK	HISP	API	AI	WHT	BLK	HISP	API	AI
OFFICIALS and MANAGERS												
PROFESSIONALS												
TECHNICIANS												
SALES WORKERS												
OFFICE and CLERICAL												
CRAFTSMAN (SKILLED)												
OPERATIVES (SEMI-SKILLED)												
LABORERS (UNSKILLED)												
SERVICE WORKERS												
TOTAL												

*JOB CATEGORIES AS PROVIDED HEREIN, ARE THOSE CATEGORIES IDENTIFIED AND USED IN EEO (1-6) REPORTING REQUIREMENTS REQUIRED FROM EMPLOYERS BY THE FEDERAL GOVERNMENT.

(DO NOT LEAVE THIS PAGE BLANK)

HISP: HISPANIC
API: ASIAN/PACIFIC ISLANDER
AI: AMERICAN INDIAN

**HILLSBOROUGH COUNTY EQUAL EMPLOYMENT OPPORTUNITY
AFFIRMATIVE ACTION QUESTIONNAIRE**

ORGANIZATION NAME: CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

PROGRAM NAME: ADMINISTRATIVE SERVICES ORGANIZATION

ORGANIZATION CIVIL RIGHTS STATUS

All responding ORGANIZATIONS are requested to carefully review the following questionnaire and provide responses as it relates to the ORGANIZATIONS own affirmative action and equal opportunity practices.

Please respond to the following:

1. *Provide a copy of your ORGANIZATION'S Affirmative Action Plan or Program. (If not submitted within the past 12 months).

The Children's Board of Hillsborough County participates in the Hillsborough County County Wide Affirmative Action Plan. Please see **ATTACHMENT I. HILLSBOROUGH COUNTY COUNTY WIDE AFFIRMATIVE ACTION PLAN 2008-2012**, p. 39.

2. Workforce Analysis by race/sex and EEO category.

Please see **ATTACHMENT II. Equal Opportunity Workforce Analysis**.

3. If ORGANIZATION receives federal/state/local funding, please list source and dollar amount.

Please see **ATTACHMENT III. Children's Board Budget**.

4. Name of person designated as EEO representative.

Executive Director, Kelley Parris is designated as the EEO representative.

5. Is the ORGANIZATION receptive to on-site reviews?

Yes, the Children's Board is receptive to on-site reviews.

6. Does the ORGANIZATION have a procedure for resolving discrimination complaints?

Yes, the Children's Board participates in the Hillsborough County County Wide Affirmative Action Plan. Please see **ATTACHMENT IV HILLSBOROUGH COUNTY COUNTY WIDE AFFIRMATIVE ACTION PLAN 2012-2017**, pp. 33, 34 addresses how to resolve discrimination complaints. Additionally the Children's Board Code of Ethics and Harassment (Including Sexual Harassment) Procedure address this topic.

7. Has your firm been charged with discrimination within the past 18 months? If yes, how many charges, nature of charge, when, and where?

Yes, three charges.

a. Tarah Powell filed a Charge of Discrimination with the U.S. Equal Employment Opportunity Commission on March 26, 2012. The charge is that the Children's Board discriminated against Ms. Powell on the basis of her race and in retaliation for complaining of discrimination. The Children's Board denied any discrimination or retaliation and the EEOC is investigating.

b. John Frost filed a Charge of Discrimination with the U.S. Equal Employment Opportunity Commission on March 27, 2012. The charge is that the Children's Board discriminated against Mr. Frost on the basis of his national origin, religion, and in retaliation for complaints of disparate treatment. The Children's Board denied any discrimination or retaliation. The EEOC investigated and on July 12, 2012 closed its investigation without finding probable cause to believe that discrimination or retaliation occurred. The EEOC also issued a "right to sue" notice to Mr. Frost. The Children's Board has not received any notice that John Frost has filed any legal action arising out of the charge.

c. Madelyn Hornbeck filed a Charge of Discrimination with the U.S. Equal Employment Opportunity Commission on April 10, 2012. The charge is that the Children's Board discriminated against Ms. Hornbeck on the basis of her national origin and in retaliation for complaints of discrimination and assisting in an investigation. The Children's Board denied any discrimination or retaliation. The EEOC is investigating.

8. Does the ORGANIZATION anticipate hiring additional staff to perform this contract? If yes, please provide the number of positions and type of positions.

No, the Children's Board does not anticipate hiring additional staff to perform this contract.

9. Please provide a copy of the ORGANIZATION'S Affirmative Action/Equal Employment Opportunity Policy Statement, signed and dated by the Chief Executive Officer. (If not submitted within the past 12 months).

Please see **ATTACHMENT I. HILLSBOROUGH COUNTY COUNTY WIDE AFFIRMATIVE ACTION PLAN 2012-2017**, p. 39; **ATTACHMENT VI. Children's Board of Hillsborough County Affirmative Action/Equal Employment Opportunity Policy Statement**, p.33; **ATTACHMENT V. Executive Director's Affirmative Action/Equal Employment Opportunity Policy Statement**.

*A written Affirmative Action Plan or Program is required if the ORGANIZATION has 15 or more employees. If the ORGANIZATION has fewer than fifteen (15) employees, then an Affirmative Action Policy Statement is required.

ATTACHMENT I

This Hillsborough County County-Wide Affirmative Action Plan is applicable to the agencies and authorities of Hillsborough County listed below. On the pages that follow are copies of each agency's correspondence indicating support for this plan.

Arts Council
Aviation Authority
Children's Board
Civil Service Board
Clerk of Circuit Court
County Administrator
County Attorney's Office
Environmental Protection Commission
Expressway Authority
Internal Performance Auditor
Law Library
Planning Commission
Property Appraiser
Public Transportation Commission
Sheriff's Office
Soil Conservation District
Supervisor of Elections
Tampa Port Authority
Tampa Sports Authority
Tax Collector
Victim Assistance

ATTACHMENT II

EQUAL EMPLOYMENT OPPORTUNITY WORKFORCE ANALYSIS
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

JOB CATEGORY*	TOTAL EMPLOYEES		MALES					FEMALES				
	MALE	FEM	WHT	BLK	HISP	API	AI	WHT	BLK	HISP	API	AI
OFFICIALS and MANAGERS	2	7	1	1	0	0	0	5	1	1	0	0
PROFESSIONALS	3	9	3	0	0	0	0	6	0	3	0	0
TECHNICIANS	1	0	0	1	0	0	0	0	0	0	0	0
SALES WORKERS	0	0	0	0	0	0	0	0	0	0	0	0
OFFICE and CLERICAL	1	8	0	0	1	0	0	5	2	1	0	0
CRAFTSMAN (SKILLED)	0	0	0	0	0	0	0	0	0	0	0	0
OPERATIVES (SEMI-SKILLED)	1	0	0	0	1	0	0	0	0	0	0	0
LABORERS (UNSKILLED)	0	0	0	0	0	0	0	0	0	0	0	0
SERVICE WORKERS	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	8	24	4	2	2	0	0	16	3	5	0	0

*JOB CATEGORIES AS PROVIDED HEREIN, ARE THOSE CATEGORIES IDENTIFIED AND USED IN EEO (1-4)
REPORTING REQUIREMENTS REQUIRED FROM EMPLOYERS BY THE FEDERAL GOVERNMENT.
(DO NOT LEAVE THIS PAGE BLANK)

WHT:	WHITE
BLK:	BLACK
HISP:	HISPANIC
API	ASIAN/PACIFIC ISLANDER
AI:	AMERICAN INDIAN

ATTACHMENT III

Children's Board Of Hillsborough County
Fiscal Year 2014 Budget
October 1, 2013 - September 30, 2014



SUMMARY

Millage Rate:

Rolled-Back @ .4828

	FY 2013 Original Budget	FY 2013 Revised Budget	FY 2013 Estimated Actual	FY 2014 Budget
Revenue				
Ad-Valorem Taxes	29,206,687	29,206,687	29,142,799	29,625,055
Investment Income	133,000	133,000	121,500	81,500
Revenue Maximization Funding	285,000	285,000	207,000	200,000
Grants	555,120	555,120	555,120	-
Administrative Services Organization Funding	1,056,500	1,056,500	596,173	350,000
Other Community Partner Funding	210,000	210,000	216,125	210,000
Miscellaneous Income	289,346	289,346	227,037	92,360
Total Revenue	31,735,653	31,735,653	31,065,754	30,558,915
Expenditures				
Program Expenditures				
Program Funding (Continuation Grants)	24,579,448	24,838,632	23,541,858	25,908,047
New Program Funding (unallocated)	1,800,000	1,950,000	1,725,470	1,900,000
Total Program Expenditures	26,379,448	26,788,632	25,267,328	27,808,047
Operating Expenditures				
Employee Salaries and Benefits	3,764,521	3,501,818	3,116,262	3,194,879
Contracted Professional Services	640,391	672,462	637,497	369,094
Facility Expenditures	330,023	447,362	520,139	408,004
Other Operating	385,702	418,964	349,518	301,565
Total Operating Expenditures	5,120,637	5,040,606	4,623,416	4,273,542
Capital Expenditures	-	-	-	-
Mandatory Government Fees	1,333,493	1,333,493	1,339,874	1,397,047
Total Expenditures	32,833,578	33,162,731	31,230,618	33,478,636
Net Spend Down of Fund Balance	(1,097,925)	(1,427,078)	(164,864)	(2,919,721)

ATTACHMENT IV

SECTION V - EQUAL EMPLOYMENT OPPORTUNITY

COMPLAINT PROCEDURE

STATEMENT OF POLICY

As earlier indicated, it is the policy of Hillsborough County government to assure that all employment and conditions of employment provided by Hillsborough County Government shall be free from discrimination based on race, creed, color, religion, gender, national origin, age, marital status, disability, or political affiliation. In furtherance of this policy, the following procedures for processing complaints filed by employees of or applicants for employment with Hillsborough County Government are established.

FILING OF COMPLAINTS

Any employee of Hillsborough County or any applicant for employment with County government claiming to be aggrieved by an unfair employment practice may, by himself or herself or through his or her representative, file a written complaint with the Hillsborough County Civil Service Board or with the equal employment opportunity contact person of the agency in which he or she is employed or seeking employment. When a complaint is filed with the Hillsborough County Civil Service Board, it shall be referred to the appropriate agency head for immediate processing and investigation.

PROCESSING OF COMPLAINTS

Investigation - - After the filing of a complaint, the appropriate agency head or delegate will make an immediate investigation of the matter to determine whether or not it establishes probable cause of an unlawful discriminatory practice. In conducting investigations, the investigator may call on any County or State agency or employee thereof, and may contact representatives of Federal agencies having like jurisdiction over equal employment opportunity complaints, for advice and counsel in the investigation of the complaint. Appendix I contains the name, address, and telephone number of the relevant County, State and Federal agencies.

RESOLUTION OF COMPLAINTS

The appropriate agency head may dismiss a complaint if, after a thorough investigation, it is determined that there is no probable cause for a finding of discrimination because of race, creed, color, national origin, religion, gender, age, marital status, disability or political affiliation. The complainant shall be advised of other available sources for appeal or review of the complaint to include a hearing before the Civil Service Board.

If probable cause of a discriminatory practice based on race, creed, color, national origin, gender, religion, age, marital status, disability, or political affiliation is found to exist, the head of the agency in which the complaint occurred shall endeavor to eliminate said practice by all available means. The Civil Service Office will be included in any such efforts where a violation of the Civil Service Law or Rules is involved.

Where attempts to resolve the complaint fail, the complainant shall be notified in writing of his or her right to a hearing before the Civil Service Board and guidance will be provided to the complainant on how to file the request for such hearing, if desired.

COROLLARY PROVISION

Nothing contained in these procedures shall be construed to deny a complainant the right to file a complaint with State or Federal agencies having statutory responsibility for receiving and investigating a complaint of unlawful discrimination. Appendix H contains references to the Federal, State, and County laws which define the protections afforded to specific groups of individuals. Appendix I contains the name, address, and telephone number of the relevant County, State, and Federal agencies.

Complainant shall be free from restraint, interference, coercion, discrimination, or retaliation for having filed a complaint, given information or testified in a hearing or judicial proceeding with regard to any complaint filed under these provisions.

The complainant has the right to be accompanied, represented and advised by a representative or attorney of his or her choice. Upon a complainant filing a grievance, the agency head shall release the involved employee(s) without loss of pay, penalty, or prejudice for such time as his or her attendance is required in meetings, conferences, or hearings relating to the resolution of the complaint.

ATTACHMENT V



Children's Board
HILLSBOROUGH COUNTY

www.ChildrensBoard.org

November 18, 2013

BOARD MEMBERS

Christopher E. Brown
Board Chair

Honorable
Doretha Edgecomb
Vice Chair

Mike Carroll
Secretary/Treasurer

Commissioner
Kevin Beckner

Megan Dempsey

MaryEllen Elia

Honorable
Katherine Essrig

Edwin Narain

Kelly O'Brien

Susan P. Schneider

Kelley Parris
Executive Director

Dane Petersen, Director
Civil Service Board
601 East Kennedy Boulevard, 17th Floor
Tampa, FL 33602

The Children's Board is committed to the County-Wide Affirmative Action Plan promoting affirmative action efforts throughout the county.

The Children's Board continues to promote and encourage employee participation in training events which are available through the Affirmative Action Council. Trish Charo is the designated agency representative.

The Children's Board remains committed to equal opportunity and a diverse workplace.

Sincerely,

Kelley Parris
Executive Director

1002 East Palm Avenue
Tampa, FL 33605

P: 813.229.2884

F: 813.228.8122

Web: ChildrensBoard.org



MISSION

The Children's Board of Hillsborough County promotes the well-being of children and families by uniting community partners, investing in innovative opportunities, and leading the county in best practices so the whole community can realize its full potential.

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Clinical		
Adoption Trainer/Type 1	Assessment of the causes of behavior through observation and analysis; also includes planning, teaching, and implementing strategies to develop appropriate, healthy alternative behaviors, provided by a specialized Adoption Trainer.	Certified Behavior Analyst (CBA) or Certified Assistant Behavior Analyst (CABA), completion of STC Training Institute or Rutgers Adoption Competency Training
Adoption Trainer/Type 2	Goal-directed, face-to-face interventions provided by a specialized Adoption Trainer.	License, Malpractice Insurance, Resume, completion of STC Training Institute or Rutgers Adoption Competency Training.
Assessment	Identification of a individual's strengths, determination of goals and need for services and supports, and specific activities to carry out and measure over time.	License, Malpractice Insurance, and Resume
Behavioral Therapy (Behavior Analysis)	Assessment of the causes of behavior through observation and analysis; also includes planning, teaching, and implementing strategies to develop appropriate, healthy alternative behaviors.	Certified Behavior Analyst (CBA) or Certified Assistant Behavior Analyst (CABA), and Malpractice Insurance
Crisis Intervention and Stabilization	An immediate on-site (home, school, or community) therapeutic response, available 24 hours a day, which involves face-to-face contact with the child and their family or other collaterals to stabilize and alleviate problems which, left untreated, present an immediate threat to the child or others.	License, Malpractice Insurance, and Resume
Dental Service	Payments for dental care.	License, Malpractice Insurance
Diagnostic Services	Includes lab work such as blood tests & urinalysis, radiology, diagnostic imaging, etc.	License, Malpractice Insurance
Emergency Medical Service	Payments for emergency medical care.	License, Malpractice Insurance

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Clinical		
Evaluation	An assessment used to answer a specific treatment question. May include the use of psychometric tools or tests. Likely to address a specific domain, i.e. psychological, education, substance abuse, etc.	License, Malpractice Insurance, and Resume
Family Therapy	Goal-directed, face-to-face psychotherapeutic interventions provided to the family. May be provided in home or community.	License, Malpractice Insurance, and Resume
Group Therapy	Goal-directed, face-to-face psychotherapeutic interventions provided in a group setting.	License, Malpractice Insurance, and Resume
Individual Therapy	Goal-directed, face-to-face psychotherapeutic interventions provided to an individual participant. May be provided in home or community.	License, Malpractice Insurance, and Resume
Medical Insurance Co-Pay	Payments to clinical/medical providers to cover the cost of an insurance co-payment.	License, Malpractice Insurance
Medical Supplies	Medical items that are durable or non-durable.	none
Medication Assessment and Management	The review by a qualified medical professional of relevant laboratory test results, prior pharmacologic interventions, and current medication usage, including discussion with parent or caretaker any side effects or special considerations for children.	License, Malpractice Insurance
Nursing/Home Health Service	Part-time or intermittent nursing care provided by a registered or licensed practical nurse or home health agency.	License, Malpractice Insurance
Occupational Therapy	Therapy that addresses the functional needs of an individual related to the performance of self-help skills; adaptive behavior; and sensory, motor, and postural development.	License, Malpractice Insurance, and Resume

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Clinical		
Pharmacy Services	Payments for prescription medication	License, Malpractice Insurance
Physical Therapy	Therapy that addresses the development, improvement, or restoration of neuromuscular or sensory motor function; relief of pain; or control of postural deviation to attain maximum performance.	License, Malpractice Insurance, and Resume
Psycho-Educational Groups	Specialized classes aimed at helping people to learn about a broad range of emotional and behavioral difficulties, their effects, and strategies to deal with them. May include groups to address domestic violence, anger management, substance abuse, parenting, etc.	Resume and training certificate in field
Scheduled Medical Service	Payments for regular medical care to improve functioning and prevent deterioration.	License, Malpractice Insurance
Sex Offense Specific Evaluation	Assessment that focuses on an individuals' sexual development, sexual history, paraphilic interests, sexual adjustment, risk level of reoffending and victimology. It also includes a full social history, familial history, employment/ school history, case formulation and specific treatment recommendations, including level of care/ placement.	License, Malpractice Insurance, Resume, at least 20 CEU hours focusing on youth with sexual behavior problems, and at least 2 years experience providing treatment and sex offense specific assessments for youth with sexual behavior problems
Special Therapies	Non-traditional/recreational therapies including art, music, dance, movement, etc., individually or in a group setting.	License, Malpractice Insurance, and Resume
Specialty Assessment	Neurological, psychological, developmental, behavioral, and learning disability evaluations by a qualified professional.	License, Malpractice Insurance, and Resume
Speech Therapy	Evaluation and treatment of speech-language disorders.	License, Malpractice Insurance, and Resume
Substance Abuse Services	Goal-directed, face-to-face psychotherapeutic interventions dealing with alcohol and drug abuse issues. May be group or individual outpatient services.	License or Certified Addictions Professional (CAP)

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Clinical		
Clinical: OTHER	Service generally described as a CLINICAL service, but service cannot be specifically defined within other group codes.	License, Malpractice Insurance, and Resume
Goods		
Adaptive Equipment	One-time payments may cover the cost of accommodations that go beyond the "reasonable accommodation" required by the ADA. All other resources need to be accessed before this option can be authorized. These costs might include a physical modification, positioning device, special training, or other cost that is unlikely to be required on an ongoing basis.	none
Assistive Technology	Any item that increases access and/or independence in home and/or community.	none
Computer Hardware	Purchase of Computer Hardware.	none
Computer Software	Purchase of Computer Software.	none
Educational Equipment/Supplies	Educational equipment, books, and school supplies.	none
Goods: OTHER	Service generally described as a GOOD, but service cannot be specifically defined within other group codes.	none
Housing		
Appliance	Payments for appliances.	none
Electric	Payments to electric company on behalf of participant.	none
Emergency Shelter	Payments for temporary, emergency housing.	none
Furniture	Payments for home furnishings.	none
Gas	Payments to gas company on behalf of participant.	none

EXHIBIT "F"

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Housing		
Home Maintenance	Regular household maintenance fees and/or repairs	Licensed, bonded, and insured
Home Modification	Modifications made to a home that increases the participant's access and independence.	Licensed, bonded, and insured
Household Supplies	Payments for household materials or supplies	none
Housekeeping Services	Payments for cleaning, laundry, cooking or other household duties.	none
Housing Specialist	Services to aid families in the location of new housing or stabilization of current housing.	Certification as a Residential Property Manager or Realtor from an accredited association. Should also be knowledgeable in relationship management, legal issues, risk management strategies, professional ethics, on-site maintenance management, and leasing
Internet Access	Payments for internet service on behalf of participant.	none
Moving / Storage	Payments for moving expenses or storage expenses	none
Phone	Payments for telephone service on behalf of participant.	none
Rent / Mortgage	Payments for monthly rent or mortgage.	none
Security Deposit	Payments to secure housing for participant.	none
Water	Payment to water company on behalf of participant.	none
Housing: OTHER	Service generally described as HOUSING SUPPORT, but service cannot be specifically defined within other group codes.	none

EXHIBIT "F"

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Individual Family Supports		
Adoption Trainer/Cultural Transition Services	Supports and services by a Specialized Adoption Trainer to assure successful transition to adoption.	Completion of STC Training Institute or Rutgers Adoption Competency Training
Adoption Trainer/Parent Instruction	Services provided in the home by a Specialized Adoption Trainer that focus on the parent's need for instruction and skill development to maintain or enhance parental functioning.	Bachelor's degree or appropriate certification and completion of STC Training Institute or Rutgers Adoption Competency Training
Adoption Trainer/Peer Mentor	Supports and services to pre-adoptive families provided by an Adoptive Parent/Specialized Adoption Trainer.	Completion of STC Training Institute or Rutgers Adoption Competency Training
Attendance at Planning Meeting	A scheduled face-to-face contact with family support team members including child and family for the purpose of reviewing, assessing, planning, and identifying needs necessary to create or revise a Family Support Plan.	n/a
Babysitting	Temporary care of children in the families' home by an individual known to the family, limited to 20 hours a month, no transportation, no overnight.	Background Screening or Acknowledgment of Risk Form signed by parent
Childcare Support	Child care services provided in a licensed child care facility or licensed family child care provider's home.	Child Care License
Educational Consultant	Performs an assessment of a child's learning abilities and difficulties and provides strategies to remediate learning disabilities.	Appropriate professional certification or license
Financial Coach	Services provided in the home or community that focus on intensive training and coaching in the areas of personal finance, budgeting, credit and debt management, financial goal setting and savings.	Professional certification in field by a nationally recognized accrediting body
In-Home Parent Instruction	Services provided in the home that focus on the parent's need for instruction and skill development to maintain or enhance parental functioning.	Bachelor's degree or appropriate certification

EXHIBIT "F"

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Individual Family Supports		
Interpreter and Translation Services	Interpreter and translation services to facilitate communication on behalf of the child and family	Appropriate certification
Job Coach	On-going support to assist participant in learning and maintaining employment.	Bachelor's degree
Job Developer	Service to assist participant in securing employment including practice interviews, resume development, and employer recruitment. This service would be managed by a certified provider and should be time limited.	Bachelor's degree
Legal Services	Services provided by a qualified lawyer to resolve specific concerns as described in the Family Support Plan.	Active status with the Florida Bar Association
NIC Supplement	Additional reimbursement to the child care provider (center or family child care home) for the actual costs of child care which exceeds those provided to other children.	Qualified provider as indicated by the Early Learning Coalition's Quality Counts for Kids project on the Network of Inclusive Childcare (NIC) Child Care Provider Eligibility Summary Report
NIC Wrap Around Supplement	Reimbursement to the child care provider for their daily rate to hold the child's spot during the hours that the child would be participating within alternative school setting such as the Early Exceptional Learning Program (EELP) allowing the child to return to the child care provider for am and pm extended care.	Qualified provider as indicated by the Early Learning Coalition's Quality Counts for Kids project on the Network of Inclusive Childcare (NIC) Child Care Provider Eligibility Summary Report
Out of School Time	Payments for children to participate in programs outside of school hours (before or after school or during the summer).	none
Overnight Supervision	Night-time monitoring and supervision to prevent any problems that could, if unattended, present a threat to child or others.	Bachelor's degree or equivalent experience or Respite Training

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Individual Family Supports		
Parent Aide/Life Coach	Services provided in the home that focus on specific training and coaching on skills such as household organization, time management, personal finance, cleaning, etc.	Parent Advocate Training or Equivalent
Study of the Child	A study of the child in preparation for finding an adoptive family, including a review of the foster care record and all available information regarding the child and the birth family's medical and social history. A study of the child includes developmental history, medical history, family history, psychological and psychiatric evaluations, heredity, and pre-placement physical examination.	Bachelor's in human services or similar field of study and 4 years of Child Welfare experience AND 3 years experience conducting Home Studies/ Child Studies or similar reports
Study of the Home	A written report to be prepared for each interested adopting family. The report will include: the ability and willingness of the adoptive family to adopt some or all of a sibling group; the commitment of the applicant to value, respect, appreciate and educate the child regarding his or her racial and ethnic heritage; the family's child rearing experience; marital status; residence; income; housing and neighborhood; health; other children in the family; and working parents.	Bachelor's degree in human services or a similar field of study and 4 years of Child Welfare experience AND 3 years experience conducting Home Studies/Child Studies or similar reports
Transition Services	Supports and services to assure successful transition to independence (e.g. living with roommates in the community.) Services include specific training and coaching on skills such as time management, personal finance, employment, transportation, or education.	Bachelor's degree or equivalent experience
Tutor	Assistance with homework or other school assignments to help participant reach educational goals.	Teaching Certification or experience/education in the appropriate subject matter

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Individual Family Supports		
Youth Advocate	All inclusive wraparound advocacy services, including mentoring, tutoring, life skills, job coaching, supported employment, transition services, and other supports based on individualized plan.	CPR, First Aid, and Respite Training (within 60 days)
Individual Family Supports: OTHER	Service generally described as INDIVIDUAL FAMILY SUPPORTS, but service cannot be specifically defined within other group codes.	
Mentoring		
Agency Mentor	Person engaged to develop a trusting and nurturing relationship, serve as a role model, and assist with social skills development and self-esteem building. Provided by a certified worker from an agency.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)
Non-Agency Mentor	Person engaged to develop a trusting and nurturing relationship, serve as a role model, and assist with social skills development and self-esteem building. Provided by a certified individual provider.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)
Mentor: OTHER	Service generally described as MENTORING, but service cannot be specifically defined within other group codes.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)
Respite		
Agency Respite	Temporary care for a child in their home or community to provide a break for the caregiver. Provided by a certified respite worker from an agency.	Respite Training, First Aid (in 60 days), and CPR (in 30 days)
Crisis Respite	Removal of child to an emergency bed or respite crisis bed/shelter for a limited period in order to stabilize the home.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Respite		
Non-Agency Respite	Temporary care for a child or children in their home or community to provide a break for the caregiver. Provided by an individual respite worker.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)
Overnight Respite (Planned)	Respite service delivered overnight in a certified provider's home or facility to provide a break for the caregiver.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)
Respite: OTHER	Service generally described as RESPITE, but service cannot be specifically defined within other group codes.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)
Stipends		
Activity	One-time or irregular payments for specific activities.	none
Adult Education Course	Payments for tuition and fees for adult education courses.	none
Baby Items	Payments for child safety items, diapers, cribs, strollers, equipment, etc.	none
Background Screening	Payments for background screening of an individual provider on behalf of the participant	none
Camp	Payments for camp registration and/or tuition.	none
Clothing Stipend	Payments made for clothing purchase.	none
Food Stipend	Payments made for food purchase.	none
Identification Documents	Payments for birth certificates, state ID cards, or other forms of identification.	none
Legal Fees	Payments for court costs (excluding criminal or immigration related.)	none
Membership	Payments made for membership in community programs.	none

EXHIBIT "F"

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Stipends		
Personal Stipend	Payments made to participant or family member, such as incentives, rewards, or other activities related to the Family Support Plan.	none
Recreation	Activities that promote social skills, teamwork, and interpersonal relationships.	none
Stipends: OTHER	Service generally described as a STIPEND, but service cannot be specifically defined within other group codes.	none
Transportation		
Cab Fare	Payments for cab transportation.	none
Individual Transportation Arrangement	Stipends to individuals, e.g. neighbors, relatives, co-workers, that assist with transportation.	Driver's License and Auto Insurance
Public Transportation	Payments for public transportation.	none
Transportation Fees	Payments that help reduce transportation barriers (e.g. vehicle tax/tag/title).	none
Travel Expenses	Payments for airfare, bus, train, lodging, parking, or mileage.	none
Vehicle Fuel	Payments for vehicle fuel. May include gas cards.	none
Vehicle Insurance	Payments for automotive insurance.	none
Vehicle Modification	Modifications made to a vehicle to increase the participant's or family's ability to access the community.	Motor Vehicle Repair Certificate
Vehicle Payment/Lease	Payments for automotive lease or monthly payment.	none
Vehicle Repair	Payments for automotive repair.	Motor Vehicle Repair Certificate

EXHIBIT "F"

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Transportation		
Transportation: OTHER	Service generally described as TRANSPORTATION, but service cannot be specifically defined within other group codes.	none

**EIGHTH MODIFICATION TO THE INTERLOCAL AGREEMENT
BETWEEN HILLSBOROUGH COUNTY, FLORIDA AND
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY**

THIS Eighth Modification to the Interlocal Agreement, hereinafter referred to as the "Eighth Modification", is made and entered into this 15th day of February, 2023, by and between Hillsborough County, Florida, a political subdivision of the State of Florida, whose address is 601 E. Kennedy Boulevard, Tampa, Florida 33602, hereinafter referred to as "COUNTY" and Children's Board of Hillsborough County, an independent special taxing district, with an address at 1002 E. Palm Avenue, Tampa, Florida 33605 hereinafter referred to as "CHILDREN'S BOARD".

RECITALS

WHEREAS, COUNTY and CHILDREN'S BOARD, hereinafter referred to as the "Parties" entered into an agreement dated December 18, 2013, BOCC Document No. 13-1216, hereinafter referred to as the "Agreement", for CHILDREN'S BOARD, through its Administrative Service Organization (ASO), to provide services to victims of domestic violence and their families who reside in Hillsborough County, as previously modified; and

WHEREAS, the Parties have determined this Eighth Modification shall enure to their mutual benefit.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, additional to those heretofore made, the Agreement is hereby modified as follows:

1. The aforesaid recitals are true and correct and are incorporated herein by this reference.
2. ARTICLE 2 – Term of Agreement – is hereby deleted in its entirety and replaced as follows:

This Agreement shall be extended for a one-year period commencing on October 1, 2023 and through and including September 30, 2024, hereinafter referred to as "Term".

The County Administrator, on behalf of the COUNTY, shall have the option to renew this Agreement unilaterally for three successive one year periods, upon its same terms and conditions then in effect, and increase or decrease the not to exceed amount of annual funds payable by the COUNTY hereunder to reflect the adopted budget amount for the CHILDREN'S BOARD and may increase or decrease the corresponding units of service requirements proportionately.

3. Effective October 1, 2022 – Add Article 32 – E-Verify Requirement:

To comply with Executive Order 12989 (as amended), the State of Florida Executive Order No. 11-116 and Section 448.095(2), Fla. Stat., the ORGANIZATION agrees to utilize the

U.S. Department of Homeland Security's E-Verify System (<https://e-verify.uscis.gov/emp>) to verify the employment eligibility status of all employees hired by ORGANIZATION during the term of the Agreement. If the ORGANIZATION enters into a contract with subcontractor for the services to be provided hereunder, the subcontractor must provide the ORGANIZATION with an affidavit stating that the subcontractor does not employ, contract with or subcontract with an unauthorized alien, a copy of which affidavit(s) shall be maintained by the ORGANIZATION for the duration of the Agreement or longer as provided in Article 6.

4. Effective October 1, 2022 – EXHIBIT A – Scope of Services and Consideration – Part II Success Indicator Report – is hereby deleted in its entirety and replaces as follows:

PART II – Success Indicator Report

1. Provide annually, no later than 45 days after the end of each budget period, a Success Indicator Report indicating the results towards achieving the program goal by comparing actual outcomes to projected outcomes as stated below.
 - a. At least 150 families (Victims of Domestic Violence and their Children) each fiscal year will receive concrete supports to facilitate stability, safety and other family/program goals.
 - b. 100% of these 150 clients will receive a concrete support that contributes to the achievement of at least one of their Family Plan goals to facilitate their stability and safety consistent with their Family Plan.
 - c. 85% of case managers submitting payment requests on behalf of individuals/families will report that they are satisfied with the timeliness of ASO payment.
 - d. At least 80% of participants report that the ASO has helped their family meet their goals.
2. A list of all Family Plan goals supported through the utilization of County funding shall be provided to the County within 30 days of the end of each agreement period.
5. In the event any section, sentence, clause, or provision of this Eighth Modification is held to be invalid, illegal or unenforceable by a court having jurisdiction over the matter, the remainder of this Eighth Modification shall not be affected by such determination and shall remain in full force and effect.
6. Any term, condition, covenant or obligation which requires performance by either party subsequent to termination of this Eighth Modification shall remain enforceable against such party subsequent to such termination.

7. The other terms and conditions of the Agreement, as modified herein, which do not conflict with this Eighth Modification, are hereby reaffirmed in their entirety. In the event of a conflict between the terms of this Eighth Modification and the terms of the Agreement, the terms of this Eighth Modification shall control.
8. The parties agree that this Eighth Modification and all documents associated with the transaction contemplated herein may be executed by electronic signature in a manner that complies with Chapter 668, Florida Statutes, and as approved by the Hillsborough County Board of County Commissioners in Resolution R15-025 on February 4, 2015.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK.

IN WITNESS WHEREOF, the Parties have caused their respective authorized representative to execute this Eighth Modification effective as of the date first above written.

ATTEST: CINDY STUART
Clerk of the Circuit Court

COUNTY: Hillsborough County, Florida

By: [Signature]
Deputy Clerk

By: Ken Hagan
Chairman, Board of County Commissioners

Date: 02/20/2023



ATTEST: For the CHILDREN'S BOARD

CHILDREN'S BOARD: Children's Board of
Hillsborough County

(Two Witnesses Required)

Ivonne Llorens Vega

Witness

Ivonne Llorens Vega
Print Name

Kristina Austin

Witness

KRISTINA AUSTIN
Print Name

By: [Signature]

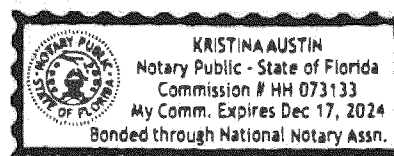
Authorized Representative

Kelley Parris
(Printed Name of Signer)

Executive Director
(Title)

1-24-23
(Date)

BOCC Staff	Approval	Date
Department Fiscal	DS	1/24/2023
Department Director	CE	1/26/2023
Procurement Services	N/A	N/A
County Attorney: Approved as to Form and Legal Sufficiency	kb	1/26/2023



BOCC DOCUMENT NO. 23-0239

ACKNOWLEDGMENT OF AGREEMENT

STATE OF FLORIDA
COUNTY OF HILLSBOROUGH

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online

notarization this 24th day of JANUARY, 2023, by

KELLEY PARRIS, EXEC. DIRECTOR
Name and Title of Officer or Agent

of CHILDREN'S BOARD, a FLORIDA corporation
(Name of Corporation) (State of Incorporation)

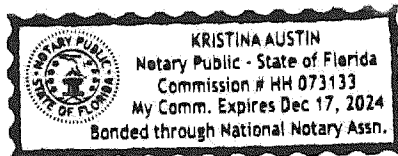
on behalf of the corporation. He/she is personally known to me or has produced:

(Type of Identification)

Kristina Austin
Signature of Notary

KRISTINA AUSTIN
Name of Notary Typed, Printed or Stamped

EXEC. ASST.
Title or Rank



Serial Number, If Any

Approval of Contract with Hillsborough County BOCC

Initiator: Rebecca Bacon, Director of the ASO

Action: Approval of Contract with Hillsborough County BOCC Social Services Funds

Date: Regular Board Meeting, September 28, 2023

Recommended Action

- To Approve a contract in the amount of \$500,000 for the period of October 1, 2023, to September 30, 2024, with Hillsborough County BOCC to administer Social Services funds through the Administrative Services Organization.

Background

- The Children's Board ASO began managing Hillsborough County Social Services funding as a pilot in Fiscal Year 2017 -2018.
- A new contract was initiated in Fiscal Year 2019 - 2020 with four renewals, of which this is the fourth renewal.
- The contract was modified in March of 2022 to add four more renewal periods and again in March 2023 to state that the total amount of funds shall be determined annually by the County with the amount not to exceed \$500,000.
- The initial allocation for Fiscal Year 2023 – 2024 will be \$300,000.
- The goal is to enhance services to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient.
- The funds support the wraparound process and development of a family support plans in existing case management programs.
- The ASO manages the flexible funds and provides accounts payable services, detailed financial reporting, provider credentialing and network management, training and technical assistance, quality assurance, and monitoring.
- Flexible funds contributed to the ASO have been utilized by thirteen (13) case management programs to provide housing supports and homeless prevention services.
- ASO programs have been able to serve additional participants and expand the reach of their programs, while reducing duplication of services. Over 275 families have been served this fiscal year.

Attachments

- A. Contract Fiscal Year 2019 - 2020
- B. Contract Modification #2

**INTERLOCAL AGREEMENT BETWEEN HILLSBOROUGH COUNTY, FLORIDA
AND
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY**

THIS INTERLOCAL AGREEMENT, hereinafter referred to as "Agreement" dated this 20th day of September, 2018, by and between Hillsborough County, a political subdivision of the State of Florida, located at 601 E. Kennedy Boulevard, Tampa, Florida 33602, hereinafter referred to as "COUNTY" and Children's Board of Hillsborough County, an independent special taxing district, located at 1002 E. Palm Avenue, Tampa, FL 33605, hereinafter referred to as "ORGANIZATION".

RECITALS

WHEREAS, Florida Statutes Section 163.01 authorizes local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the COUNTY believes it to be in the public interest to provide supportive services through the ORGANIZATION'S Administrative Services Organization, herein referred to as "ASO", for the vulnerable, at-risk families of Hillsborough County who are desirous of such services; and

WHEREAS, the COUNTY has completed a successful pilot program with the ORGANIZATION, and found that the ORGANIZATION provides the facilities and services needed by the residents of Hillsborough County; and

WHEREAS, the COUNTY has determined that the best interests of its citizens will be served by entering into an Agreement with the ORGANIZATION for the administration of a specialized homeless prevention program with case management services to be provided by the ORGANIZATION'S ASO partner agencies.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the COUNTY and the ORGANIZATION agree as follows:

**ARTICLE 1
Incorporation of the Recitals**

The aforesaid recitals are true and correct and are incorporated herein by reference.

**ARTICLE 2
Scope of Service**

The ORGANIZATION shall provide the Scope of Services attached hereto as Exhibit "A" incorporated herein.

**ARTICLE 3
Term of Agreement**

This Agreement shall be effective October 1, 2018 ending on September 30, 2019 hereinafter referred to as "Term".

The County Administrator, or designee, on behalf of the COUNTY, shall have the option to renew this Agreement unilaterally for successive one year periods not to exceed four renewal periods, upon its same terms and conditions then in effect, and increase or decrease the not to exceed amount of annual funds payable by the COUNTY hereunder to reflect the adopted budget amount for the ORGANIZATION and may increase or decrease the corresponding units of service requirements proportionately.

ARTICLE 4

Consideration and Limitations of Costs

The total amount of funds available for services performed under this Agreement shall be determined annually by the COUNTY in advance of each Renewal Term and is based on budget allocations at an amount not to exceed \$300,000.00

ARTICLE 5

Payment and Reporting Requirements

Payment of any and all funds pursuant to this Agreement shall be made on a cost reimbursement basis and in accordance with the Method of Payment outlined in Exhibit "B", attached hereto and incorporated herein.

Expenditure and payment of funds shall be made by quarterly submission of the Request for Payment Form, attached hereto as Exhibit "C", and the Program Performance Report Form, attached hereto as Exhibit "D", both incorporated herein. The COUNTY shall review and approve ORGANIZATION'S submission, including associated back-up documentation, for conformance with this Agreement prior to payment. The COUNTY shall not reimburse the ORGANIZATION for unallowable expenses.

If the ORGANIZATION fails to perform any obligation hereunder, the COUNTY may withhold or adjust the amount of payments due under the Agreement until all obligations are met. The total amount of funding available may also be adjusted as a result of reductions in the level of funding available to the COUNTY, and as a result of programmatic changes and budgetary revisions agreed to by the parties. If the COUNTY determines through its inspection or review that the ORGANIZATION has not performed or is not performing the total agreed upon services, payments to the ORGANIZATION shall be subject to a pro-rata reduction. If the ORGANIZATION fails to provide the services required to be performed under this Agreement, all rights to payment are forfeited.

The COUNTY shall not honor a late request for payment and will not be liable for non-payment of a late request. The ORGANIZATION shall submit its FINAL Request for Payment Form, Program Performance Report Form, along with back-up documentation, by August 31. Upon termination, the ORGANIZATION shall submit its final Request for Payment Form, Program Performance Report Form, along with back-up documentation within 15 days of the date of termination. The COUNTY agrees to be bound by the applicable provisions of the Florida Prompt Payment Act, Florida Statutes Sections 218.70 et seq., in connection with this Agreement.

ARTICLE 6

Maintenance and Review of Records

The ORGANIZATION, and any of its subcontractors providing any services required to be performed by the ORGANIZATION under this Agreement, shall maintain adequate records and accounts including, but not limited to, property, personnel and financial records, and supporting documentation to assure a proper accounting for all COUNTY funds received under this Agreement for a period of six years from the date of final payment to the ORGANIZATION under this Agreement or the Termination of this Agreement, whichever occurs later. Said six-year period is hereinafter referred to as the "Audit Period". The COUNTY and its authorized agents shall have the right, and the ORGANIZATION and its subcontractors, as applicable, shall permit the COUNTY and its authorized agents including but not limited to the County Internal Auditor, to examine all such records, accounts and documentation and to make copies thereof, and excerpts or transcriptions therefrom, and to audit all agreements, invoices, materials, accounts and records, to interview personnel and to review policies and procedures relating to all matters covered by this Agreement including, but not limited to, personnel and employment records for the Audit Period. All such records, accounts and documentation shall be made available to the COUNTY and its authorized agents for audit, examination or copying purposes at any time during normal business hours and as often as the COUNTY may deem necessary during the Audit Period. The COUNTY'S right to examine, copy and audit shall pertain likewise to any audits made by any other agency, whether local, state or federal. The ORGANIZATION shall ensure that any subcontractors providing any services the ORGANIZATION is required to provide under this Agreement shall recognize the COUNTY'S right to examine, inspect and audit its records, accounts and documentation in connection with its provision of services required to be provided by the ORGANIZATION under this Agreement. If an audit is begun by the COUNTY or other agency, whether local, state or federal, during the Audit Period, but is not completed by the end of the Audit Period, the Audit Period shall be extended until audit findings are issued. This Article 6 shall survive the expiration or earlier termination of this Agreement.

ARTICLE 7

Program Reporting Requirements

Annually, by November 15, the ORGANIZATION shall provide a Success Indicator Report, as referenced in Exhibit "A", indicating the result towards achieving the program goal(s) by comparing actual outcomes to the required outcomes as stated. Estimated data may be used in reporting, if noted as so, and when the reporting period deadline occurs prior to the program end date.

ARTICLE 8

Legally Required Statement and Provisions Regarding Access to Records for Services Contracts

The Parties acknowledge and agree that the statement and provisions below are required by Florida Statute to be included in this Agreement for services. The inclusion of this statement and provisions below shall not be construed to imply that the ORGANIZATION has been delegated any governmental decision-making authority, governmental responsibility or governmental function or that the ORGANIZATION is acting on behalf of the COUNTY as provided under Section 119.011(2), Florida Statutes, or that the statement or provisions are otherwise applicable to the ORGANIZATION. As stated below, the ORGANIZATION may contact the COUNTY'S Custodian of Public Records with questions regarding the application of the Public Records Law; however, the ORGANIZATION is advised to seek independent legal counsel as to its legal obligations. The COUNTY cannot provide the ORGANIZATION advice regarding its legal rights or obligations.

IF THE ORGANIZATION HAS QUESTIONS REGARDING THE APPLICATION OF

CHAPTER 119, FLORIDA STATUTES, TO THE ORGANIZATION'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

- i) 813-272-1183
- ii) derbyb@hillsboroughcounty.org
- iii) Hillsborough County Social Services
601 E. Kennedy Boulevard, 24th Floor
Tampa, FL 33602

If, under this Agreement, the ORGANIZATION is providing services and is acting on behalf of the COUNTY as provided under Florida Statutes Section 119.011(2), the ORGANIZATION shall comply with public records laws, and specifically shall comply with the following:

- i) Keep and maintain public records required by the COUNTY to perform the services.
- ii) Upon request from the COUNTY'S custodian of public records, provide the COUNTY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 Florida Statutes or as otherwise provided by law.
- iii) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the ORGANIZATION does not transfer the records to the COUNTY.
- iv) Upon completion of the Agreement, transfer at no cost to the COUNTY, all public records in possession of the ORGANIZATION or keep and maintain public records required by the COUNTY to perform the service. If the ORGANIZATION transfers all public records to the COUNTY upon completion of the Agreement, the ORGANIZATION shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the ORGANIZATION keeps and maintains public records upon completion of the Agreement, the ORGANIZATION shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the COUNTY, upon request from the COUNTY'S custodian of public records, in a format that is compatible with the information technology systems of the COUNTY.

Failure of the Contractor to comply with Chapter 119, Florida Statutes, and/or the provisions set forth above, where applicable, shall be grounds for immediate unilateral termination of this Contract by the COUNTY.

ARTICLE 9 Indemnification

The ORGANIZATION, to the extent permitted by section 768.28, Florida Statutes, shall indemnify, hold harmless and defend the COUNTY and the Hillsborough County Board of County Commissioners, and the respective agents and employees of the COUNTY (all of the foregoing, collectively, the "Indemnified Parties") from and against any and all liabilities, losses, claims, damages, demands, expenses or actions, either at law or in equity, including court costs and attorneys' fees, that

may hereafter at any time be made or brought by anyone on account of personal injury, property damage, loss of monies, or other loss, allegedly caused or incurred, in whole or in part, as a result of any negligent, wrongful, or intentional act or omission, or based on any act of fraud or defalcation by the ORGANIZATION, its agents, subcontractors, assigns, heirs and employees during performance under this Agreement. The extent of this indemnification shall not be limited in any way as to the amount or types of damages or compensation payable to any of the Indemnified Parties on account of any insurance limits contained in any insurance policy procured or provided in connection with this Agreement. In any and all claims against to any of the Indemnified Parties by any employee of the ORGANIZATION, any subcontractor, heir, assign, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way as to the amount or type of damages, compensation or benefits payable by or for the ORGANIZATION or any subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts. The provisions of this Article 9 shall survive the termination of this Agreement.

ARTICLE 10

Insurance

The ORGANIZATION assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of ORGANIZATION and the officers, employees, servants and agents thereof while acting within the scope of their employment by ORGANIZATION. COUNTY assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of COUNTY and the officers, employees, servants and agents thereof while acting within the scope of their employment by COUNTY. ORGANIZATION, as a state agency, warrants and represents that it is either insured or self-funded for liability insurance, both public and property, with said protection being applicable to officers, employees, servants and agents while acting within the scope of their employment by ORGANIZATION. COUNTY warrants and represents that it is self-funded for liability insurance, both public and property, with such protection being applicable to officers, employees, servants and agents while acting within the scope of their employment by COUNTY. ORGANIZATION and COUNTY further agree that nothing contained herein shall be construed or interpreted as (1) denying to either party any remedy or defense available to such party under the laws of the State of Florida; (2) the consent of the State of Florida or its agents, agencies, and subdivisions, to be sued; or (3) a waiver of sovereign immunity of the State of Florida or its agents, agencies, and subdivisions, beyond the waiver provided in Florida Statutes Section 768.28. Liability shall be subject to and limited by Florida Statute Section 768.28.

ARTICLE 11

Equal Opportunity; Non-Discrimination Clause

The ORGANIZATION shall comply with Hillsborough County, Florida - Code of Ordinances and Laws, Part A, Chapter 30, Article II (Hillsborough County Human Rights Ordinance) as amended, which prohibits illegal discrimination on the basis of actual or perceived race, color, sex, age, religion, national origin, disability, marital status, sexual orientation, or gender identity or expression, in employment, public accommodations, real estate transactions and practices, County contracting and procurement activities, and credit extension practices.

The ORGANIZATION shall also comply with the requirements of all applicable federal, state and local laws, rules, regulations, ordinances and executive orders prohibiting and/or relating to discrimination, as amended and supplemented. All of the aforementioned laws, rules, regulations, ordinances and executive orders are incorporated herein by reference.

At the time of execution of this Agreement, ORGANIZATION shall submit the information required by Hillsborough County's Equal Opportunity Requirements unless the ORGANIZATION has submitted such information within the past twelve months.

ARTICLE 12

Political Endorsement Prohibition

Pursuant to BOCC Policy No. 02.12.00.00, the ORGANIZATION shall not engage in political activities that promote or oppose a specific candidate.

ARTICLE 13

Statement of Assurance

During the performance of this Agreement, the ORGANIZATION assures the COUNTY that said ORGANIZATION is in compliance with Title VII of the 1964 Civil Rights Act, as amended, and the Florida Civil Rights Act of 1992, as amended, and the Hillsborough County, Florida – Code of Ordinances and Laws, Part A, Chapter 30, Article II (Hillsborough County Human Rights Ordinance) as amended, in that the ORGANIZATION does not on the grounds of race, color, national origin, religion, sex, age, disability, marital status, sexual orientation or gender identity or expression, discriminate in any form or manner against said ORGANIZATION'S employees or applicants for employment. Further, the ORGANIZATION assures compliance with the Americans with Disabilities Act of 1990, PL101-336, as applicable. The ORGANIZATION understands and agrees that this Agreement is conditioned upon the veracity of this Statement of Assurance. Furthermore, the ORGANIZATION herein assures the COUNTY that said ORGANIZATION will comply with Title VI the Civil Rights Act of 1964 when federal grant(s) is/are involved. Other applicable Federal and State Laws, Executive Orders, and Regulations prohibiting discrimination as hereinabove referenced are included by this reference thereto. This Statement of Assurance shall be interpreted to include Vietnam-Era Veterans and Disabled Veterans within its protective range of applicability.

The ORGANIZATION shall comply with 45 C.F.R. Part 92, Uniform Administrative Requirements for Grants and Cooperative Agreement to State, Local and Tribal Governments; 2 C.F.R. Part 376, Non Procurement Debarment & Suspension; 2 C.F.R. Part 225, Cost Principles for State, Local and Tribal Governments; Florida Statutes Section 112.0455, Drug Free Workplace Act; and 45 C.F.R. Section 2543.87, Byrd Anti-Lobbying Amendment common rule; Single Audit Act of 1984, P.L. 98-502, as applicable to the Agreement.

ARTICLE 14

Conflict of Interest

The ORGANIZATION represents that it presently has no interest, and shall acquire no such interest, financial or otherwise, direct or indirect, nor engage in any business transaction or professional activity; or incur any obligation of any nature which would conflict in any manner with the performance of the scope of service required hereunder.

Without receiving prior written authorization by the COUNTY, the ORGANIZATION shall not retain any individual or company with whom the ORGANIZATION or any individual member thereof has a financial or other conflict of interest; nor in fulfillment of this Agreement, do business with a for-profit entity in which the ORGANIZATION or any individual member has a financial or other interest therein.

The ORGANIZATION warrants to the COUNTY that no gifts or gratuities have been or will be given to any COUNTY employee or agent, either directly or indirectly, to obtain this Agreement.

ARTICLE 15

Compliance with Applicable Laws including HIPAA

The ORGANIZATION shall comply with the requirements of all applicable federal, state and local laws and the rules and regulations promulgated thereunder including, but not limited to, the Health Insurance Portability and Accountability Act ("HIPAA"), as amended, P.L. 104-191, 45 C.F.R. 160 and Part 164, as amended.

ARTICLE 16

Drug Free Workplace

The ORGANIZATION shall hereby assure the COUNTY that it will administer, in good faith, a policy designed to ensure that the ORGANIZATION is free from the illegal use, possession, or distribution of drugs or alcohol.

ARTICLE 17

Public Entity Crimes

A person or affiliate who has been placed on the debarred vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals or replies on leases of real property to a public entity, may not be awarded or perform work as an ORGANIZATION, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Florida Statutes Section 287.017, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

Pursuant to COUNTY policy, a conviction of a public entity crime may cause the rejection of a bid, offer or proposal. The COUNTY may make inquiries regarding alleged convictions of public entity crimes. The unreasonable failure of a bidder, offeror or proposer to promptly supply information in connection with an inquiry may be grounds for rejection of a bid, offer, proposal or reply.

The ORGANIZATION represents for itself and its affiliates that it is not prohibited from entering into this Agreement by Florida Statutes Section 287.133.

ARTICLE 18

Termination

In addition to the exercise of any other remedies available to it at law or in equity, the COUNTY may terminate this Agreement for the ORGANIZATION'S performance, as determined by the COUNTY, upon no less than 24 hours prior written notice to the ORGANIZATION.

ARTICLE 19

Headings

Article headings have been included in this Agreement solely for the purpose of convenience and shall not affect the interpretation of any of the terms of the Agreement.

ARTICLE 20

Waiver

A waiver of any performance or default by either party shall not be construed to be a continuing waiver of other defaults or non-performance of the same provision or operate as a waiver of any subsequent default or non-performance of any of the terms, covenants and conditions of this Agreement. The payment or acceptance of fees for any period after a default shall not be deemed a waiver of any right or acceptance of defective performance.

ARTICLE 21

Additional Rights and Remedies

Nothing contained herein shall be construed as a limitation on such other rights and remedies available to the parties under law or in equity which may now or in the future be applicable.

ARTICLE 22

Order of Precedence

In the event of any conflict between the provisions of this Agreement and the exhibits, the provisions of the Agreement shall control over the provisions of the exhibits.

ARTICLE 23

Governing Laws

This Agreement shall be governed by the laws, rules and regulations of the State of Florida and the venue shall be in Hillsborough County, Florida.

ARTICLE 24

Severability

In the event any section, sentence, clause or provision of this Agreement is held to be invalid, illegal or unenforceable by a court having jurisdiction over the matter, the remainder of the Agreement shall not be affected by such determination and shall remain in full force and effect.

ARTICLE 25

Survivability

Any term, condition, covenant or obligation which requires performance by either party subsequent to termination of this Agreement shall remain enforceable against such party subsequent to such termination.

ARTICLE 26

Third Party Beneficiaries/Independent Contractors

This Agreement is for the benefit of the COUNTY and the ORGANIZATION. No third party is an intended beneficiary so as to entitle that person to sue for an alleged breach of this Agreement. The ORGANIZATION acknowledges and agrees that it is acting as an independent contractor in performing its obligations hereunder and not as an agent, officer or employee of the COUNTY.

The ORGANIZATION shall carry out, or cause to be carried out, all of the services required herein as an independent contractor. The ORGANIZATION will not represent itself as an agent, sub-agent or representative of the COUNTY. All services described herein will be carried out by persons or instrumentalities solely under the ORGANIZATION'S control and supervision.

ARTICLE 27
Modifications/Amendments

This writing embodies the entire agreement and understanding between the parties hereto and there are no other agreements and/or understandings, oral or written, with respect to the subject matter hereof, that are not merged herein and superseded hereby. This Agreement may only be modified/amended or extended by a written instrument executed by the COUNTY and the ORGANIZATION expressly for that purpose.

ARTICLE 28
Assignment and Subcontracting

This Agreement may not be assigned nor subcontracted in whole or in part without the prior written consent of the COUNTY.

ARTICLE 29
Notice and Definition of Days

Any notices required or permitted to be given hereunder shall be sent by United States certified mail, return receipt requested, or by overnight delivery service or personal delivery with signature verification, to the attention of the following representatives of the parties:

COUNTY:

Audrey Ziegler
Department Director
Hillsborough County Social Services
601 E. Kennedy Boulevard, 24th Floor
Tampa, FL 33602

ORGANIZATION:

Rebecca Bacon
Children's Board of Hillsborough County
1002 E. Palm Ave.
Tampa, FL 33605

Any notice sent in accordance with this Article 29 shall be deemed given two days after deposit in the U.S. Mail, if sent certified mail, or upon receipt, if sent by overnight delivery service or personal delivery. The act of refusal by a party of delivery of a notice sent in accordance with this Article 29 shall be deemed acceptance of such notice by such party.

Except if otherwise specifically stated in any article of this Agreement, days shall mean calendar days, which means every day of the month including weekends and holidays.

ARTICLE 30
Fiscal Non-Funding Clause

This Agreement is subject to funding availability. In the event sufficient budget funds to fund this Agreement become reduced or unavailable, the COUNTY shall notify the ORGANIZATION of such occurrence, and the COUNTY may terminate this Agreement, without penalty or expense to the COUNTY, upon no less than 24 hours written notice to the ORGANIZATION. If this Agreement is funded in whole or in part by federal or state dollars which are reduced or become unavailable, the

COUNTY shall notify the ORGANIZATION of such occurrence and the COUNTY may terminate this Agreement, without penalty or expense to the COUNTY, upon no less than 24 hours written notice to the ORGANIZATION. The COUNTY shall make disbursements to the ORGANIZATION for appropriate expenditures incurred up to the effective date of the termination. The COUNTY shall be the sole authority as to the availability of funds and how funds will be allotted.

ARTICLE 31
Project Publicity

Pursuant to BOCC Policy No. 10.04.00.00, the ORGANIZATION shall recognize the Hillsborough County Board of County Commissioners for its contribution in promotional material and at any events or workshops for which COUNTY funds provided pursuant to this Agreement are allocated. Any news release or other type of publicity must identify the Hillsborough County Board of County Commissioners as a funding source. In written materials, the reference to the Board of County Commissioners must appear in the same size letters and font type as the name of any other funding sources.

ARTICLE 32
Filing

This Agreement and any subsequent amendments shall be filed with the Clerk of the Circuit Court of Hillsborough County, as provided for by Florida Statutes Section 163.01(11).

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties have caused their respective authorized representative to execute this Agreement effective as of the date first above written.

ATTEST: Pat Frank,
Clerk of Circuit Court

By: [Signature]
Deputy Clerk



COUNTY: Hillsborough County, Florida

By: [Signature]
Chairman, Board of County Commissioners

Date: September 20, 2018

ATTEST: For the ORGANIZATION

ORGANIZATION: Children's Board of Hillsborough
County

(Two Witnesses Required)

By: [Signature]

By: [Signature]
Authorized Representative

Print Name: Nina Eichorn

Date: 8-28-18

By: [Signature]

Print Name: Paula Scott

Approved as to Form and Legal Sufficiency:

By: [Signature]
Assistant County Attorney

Dept. Procurement Legal	Approval	Date
	<u>[Signature]</u>	<u>8/27/18</u>
	<u>N/A</u>	<u>N/A</u>
	<u>[Signature]</u>	<u>8/24/18</u>

BOCC Document Number: 18-1116

LIST OF EXHIBITS

EXHIBIT "A"
SCOPE OF SERVICES

EXHIBIT "B"
METHOD OF PAYMENT

EXHIBIT "C"
REQUEST FOR PAYMENT FORM

EXHIBIT "D"
PROGRAM PERFORMANCE REPORT

EXHIBIT "E"
HILLSBOROUGH COUNTY EQUAL OPPORTUNITY REQUIREMENTS

EXHIBIT "A"

SCOPE OF SERVICES

ORGANIZATION: Children's Board of Hillsborough County

PROGRAM: Short term, homeless prevention services to include wrap around case management services provided by local non-profit ASO partner agencies.

PRIMARY GOAL: To enhance COUNTY services and outcomes to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient.

PART I – SCOPE OF SERVICES

1. The ORGANIZATION, through its ASO partner agencies, shall provide the following authorized services:
 - One month of rental assistance for families in crisis (current or upcoming only, no back payments with County funds)
 - One time security deposit and consecutive first and second month's rent for relocation services
 - Water payments (up to \$600 to restore service or avoid service disruption)
2. The ORGANIZATION, through its ASO partner agencies, shall support a wraparound process by providing case management and the development of a family support plan.
3. The ORGANIZATION shall administer and monitor all COUNTY distributed funds.

PART II – DUAL RESPONSIBILITIES

The ORGANIZATION and the COUNTY agree to meet upon request, or at least annually, to discuss contract expectations and any areas of concern.

PART III – ORGANIZATION RESPONSIBILITIES

1. The ORGANIZATION shall provide all administrative services and pay all administrative costs associated with the distribution of COUNTY funding through its ASO to process payment for allowable expenses that pay for services to at-risk families within Hillsborough County for a period up to six (6) months allowing for an evaluation of costs. After a period of six (6) months has expired, the ORGANIZATION may invoice for administrative cost not to exceed 10% of the invoice total if it is determined the ORGANIZATION is incurring a cost to administer the services.
2. Through a wraparound process, COUNTY funding shall only be used to mitigate a crisis, afford stability or improve the outcome of existing families within the ASO programs.
3. The ORGANIZATION shall require *Release of Information Forms* for all participating families.
4. The ORGANIZATION shall ensure case management services, including family support plans,

are provided to families served by ASO partner agencies.

5. The ORGANIZATION shall ensure all participating partner agencies operate in accordance with the ORGANIZATION'S *Guidelines for Use of ASO Funds*, as amended.
6. The ORGANIZATION shall ensure all requests for inspections when shelter assistance is considered are submitted through the COUNTY'S inspection process.
7. The ORGANIZATION shall ensure all partner agency programmatic staff attend training as needed.

PART IV – COUNTY RESPONSIBILITIES

1. The COUNTY shall facilitate the inspection of rental properties when required. Processing protocols will be provided by the COUNTY.
2. The COUNTY shall offer ongoing training to partner agency programmatic staff as needed.
3. The COUNTY will have an available contact assigned to the ORGANIZATION for questions and guidance as needed.

PART V – SUCCESS INDICATORS

1. Success Indicator Reports are due annually by November 15th. Reports must include, but are not limited to the following elements:
 - Year to date Utilization Report by Program
 - Notable accomplishments
 - Success stories
2. In addition, the Success Indicator Report shall indicate the results towards achieving the program goal by comparing actual outcomes to projected outcomes as stated below.
 - During the reporting period, at least 90% of participating families developed a family support plan, as evidenced by a random sample of case files reviewed by the ORGANIZATION during monitoring visits.
 - During the reporting period, at least 60% of participating families report that the ASO and partner agencies have helped their family meet their support plan goals.
 - During the reporting period, at least 80% of participating families report they received the services needed to promote self-sufficiency.

PART VI – TIMETABLE FOR REPORTING

Quarterly Invoicing: First Quarter due January 15th
 Second Quarter due April 15th
 Third Quarter due July 15th
 Fourth Quarter due August 31st

Success Indicator Report: Due November 15th

Social Services reserves the right to modify this EXHIBIT without requiring a written modification to the Agreement.

EXHIBIT "B"

METHOD OF PAYMENT

1. The ORGANIZATION shall submit to the COUNTY quarterly, a Request for Payment Form and a Program Performance Report, for expenses incurred during execution of this Agreement. Both forms shall be submitted in accordance with the schedule provided in Exhibit "A".
2. The ORGANIZATION shall submit its FINAL Request for Payment Form and Program Performance Report Form by August 31. Upon termination, the ORGANIZATION shall submit its final Request for Payment Form and Program Performance Report Form, along with back-up documentation within 15 days of the date of termination.
3. Request for payment forms shall be submitted with documentation of services provided. Documentation, provided on an Excel spreadsheet, must include but is not limited to:
 - Family Identifier
 - Date of service
 - Type of service provided (ie. Rent, Relocation, Water)
 - Reimbursement amount
 - Referral Agency

Request for Payment forms, reports and outcomes are to be submitted via email to:

Beth Derby
Project Manager
derbyb@HCFLGov.net

For all other concerns contact:

Angela Medero
Manager, Contracts and Projects
medero@HCFLGov.net

Social Services reserves the right to modify this EXHIBIT without requiring a written modification to the Agreement.

EXHIBIT "C"**REQUEST FOR PAYMENT FORM**

ORGANIZATION NAME: _____

PROGRAM: _____

REQUEST NUMBER: _____ AMOUNT: \$ _____

FINANCIAL STATUS REPORT

	ANNUAL APPROVED BUDGET	CURRENT REQUEST \$	REQUESTS YTD \$	REMAINING BALANCE \$
Reimbursement Amount				
Administrative Fees (10%)				
TOTAL	\$300,000.00			

I certify that the service covered by this request have been provided to the COUNTY in accordance with the terms and conditions of the Agreement and that the documentation provided is true, accurate and complete.

Authorized Signature_____
Title_____
Date**FOR COUNTY USE ONLY**

G/L ACCOUNTING CODE _____ DOCUMENT # _____

P. O. # _____ APPROVED: _____

I verify that Hillsborough County (based upon certification of Organization Official) has received the goods and/or services.

TYPE OF REVIEWAPPROVEDDATE

FISCAL _____

PROGRAMMATIC _____

COMMENTS: _____

Social Services reserves the right to modify this EXHIBIT without requiring a written modification to the Agreement.

EXHIBIT "D"
PROGRAM PERFORMANCE REPORT

ORGANIZATION: Children's Board of Hillsborough County

PROGRAM: Homeless Prevention Services through ASO Partners

REPORT PERIOD _____ THROUGH _____

PERCENTAGE OF GOAL COMPLETED _____%

I. ACCOMPLISHMENTS:

II. PROBLEMS:

III. STATUS REPORT ON PROVISION OF SERVICES:

FAMILIES
SERVED

RENT
AUTHORIZATIONS

RELOCATION
AUTHORIZATIONS

WATER
AUTHORIZATIONS

IV. OTHER

COMMENTS: _____

Social Services reserves the right to modify this EXHIBIT without requiring a written modification to the Agreement.

EXHIBIT "E"

HILLSBOROUGH COUNTY EQUAL OPPORTUNITY REQUIREMENTS

During the performance of this Agreement, ORGANIZATION agrees as follows:

EQUAL EMPLOYMENT OPPORTUNITY - APPLICABLE STATUTES, ORDERS AND REGULATIONS*

HILLSBOROUGH COUNTY

- ... Hillsborough County, Florida – Code of Ordinances and Laws, Part A, Chapter 30, Article II (Hillsborough County Human Rights Ordinance) as amended, prohibits illegal discrimination on the basis of actual or perceived race, color, sex, age, religion, national origin, disability, marital status, sexual orientation, or gender identity or expression, in employment, public accommodations, real estate transactions and practices, County contracting and procurement activities, and credit extension practices.
- ... Hillsborough County Ordinance #83-9 (Home Rule Charter), Article IX, Section 9.11, provides that no person shall be deprived of any right because of race, sex, age, national origin, religion, handicap, marital status, or political affiliation.

STATE

- ... Florida Constitution, Preamble and Article I, § 2 protect citizens from being deprived of inalienable rights because of race, religion, national origin, or physical disability.
- ... Florida Statutes § 112.042, requires nondiscrimination in employment by counties and municipalities, on the basis of race, color, national origin, sex, handicap, or religion.
- ... Florida Statutes § 112.043, prohibits age discrimination in employment.
- ... Florida Statutes § 413.08, provides for rights of an individual with a disability and prohibits discrimination against persons with disabilities in employment and housing accommodations.
- ... Florida Statutes § 448.07, prohibits wage rate discrimination on the basis of sex.
- ... Florida Civil Rights Act of 1992, Florida Statutes §§760.01 – 760.11, as amended.
- ... Florida Statutes §509.092, prohibits refusing access to public lodging on the basis of race, creed, color, sex, physical disability or national origin.
- ... Florida Statutes §725.07, prohibits discrimination on the basis of sex, marital status or race in loaning money, granting credit or providing equal pay for equal services performed.
- ... Florida Fair Housing Act, Florida Statutes §§760.20 – 760.37.
- ... Florida Statutes §760.40, provides for the confidentiality of genetic testing.
- ... Florida Statutes §760.50, prohibits discrimination on the basis of AIDS, AIDS-related complex, and HIV.
- ... Florida Statutes §760.51, provides for remedies and civil penalties for violations of civil rights.
- ... Florida Statutes §760.60, prohibits discriminatory practices of certain clubs.
- ... Florida Statutes §760.80, provides for minority representation on boards, commissions, council, and committees.

FEDERAL

- ... Section I of the Fourteenth Amendment to the United States Constitution, U.S. Const. amend. XIV, § 1.
- ... Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d et seq.
- ... Title VII of the Civil Rights Act of 1964, 42 U.S.C. 2000e et seq., as amended by the Equal Employment Opportunity Acts of 1972 and 1975, the Civil Rights Act of 1991, P. L. 102-166, 105 Stat. 1071, and the Lilly Ledbetter Fair Pay Act of 2009, P. L. 111-2, 123 Stat. 5.
- ... Civil Rights Act of 1866 and the Enforcement Act of 1870, 14 Stat. 27 and 16 Stat. 140, 42 U.S.C. § 1981.
- ... Title VIII of the Civil Rights Act of 1968, Fair Housing Act, P. L. 90-284, 82 Stat. 73, 42 U.S.C. 3601 et seq.
- ... Civil Rights Restoration Act of 1987, P. L. 100-259, 102 Stat. 28.
- ... Civil Rights Act of 1991, P. L. 102-166, 105 Stat. 1071.
- ... Equal Opportunity Regulations, 41 CFR § 60-1.4, as amended.
- ... Standards for a Merit System of Personnel Administration, 5 CFR § 900.601 et seq.
- ... Executive Order 11246, Equal Employment Opportunity, and its implementing regulations, including 41 CFR § 60-2 (Revised Order 4), as amended.
- ... Rehabilitation Act of 1973, P. L. 93-112, 87 Stat. 355, as amended.
- ... Interagency Agreement promulgated on March 23, 1973.
- ... Executive Order 12250, Leadership and Coordination of Nondiscrimination Laws.
- ... Age Discrimination in Employment Act of 1967, 29 U.S.C. § 621 et seq., P. L. 90-202, as amended.
- ... Age Discrimination Act of 1975, 42 U.S.C. § 6101 et seq., P. L. 94-135, 89 Stat. 728, as amended.
- ... Older Americans Amendments of 1975, 42 U.S.C. § 3001 et seq., P. L. 94-135, 89 Stat. 713.

- ... Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq., as amended by the ADA Amendments Act of 2008, P. L. 110-325, 122 Stat. 3553.
- ... Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212, as amended.
- ... Section 14001 of Consolidated Omnibus Budget Reconciliation Act of 1985, as amended.
- ... State and Local Assistance Act of 1972, as amended.
- ... Office of Management and Budget Circular A-102, Grants and Cooperative Agreements with State and Local Governments, as amended.
- ... Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 40 C.F.R. §§5.100 -5.605.
- ... Executive Order 13673, Fair Pay and Safe Workplaces.

* "The above are not intended to be a complete list of all applicable local, state, or federal statutes, orders, rules or regulations, as they may be amended from time-to-time, or added to (newly promulgated) from time-to-time, during the term of this contract."

If applicable, and required by 41 CFR 60-1.4 or other federal law or regulation, during the performance of this contract, the ORGANIZATION agrees as follows:

- (1) The ORGANIZATION will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The ORGANIZATION will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The ORGANIZATION agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- (2) The ORGANIZATION will, in all solicitations or advertisements for employees placed by or on behalf of the ORGANIZATION, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- (3) The ORGANIZATION will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the ORGANIZATION'S commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (4) The ORGANIZATION will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (5) The ORGANIZATION will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency

and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

- (6) In the event of the ORGANIZATION'S non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the ORGANIZATION may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (7) The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The ORGANIZATION will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions including sanctions for noncompliance. *Provided, however*, that in the event the ORGANIZATION becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the ORGANIZATION may request the United States to enter into such litigation to protect the interests of the United States.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

**SECOND MODIFICATION TO THE AGREEMENT
WITH
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY TO PROVIDE HOMELESS
PREVENTION SERVICES TO ADMINISTRATIVE SERVICES ORGANIZATION (ASO)
PARTNERS**

THIS Second Modification Agreement, hereinafter referred to as the "Second Modification", is made and entered into this 15th day of February, 2023, by and between Hillsborough County, Florida, a political subdivision of the State of Florida, whose address is 601 East Kennedy Boulevard, Tampa, Florida 33602, hereinafter referred to as "COUNTY" and Children's Board of Hillsborough County, an independent special taxing district, located at 1002 E. Palm Avenue, Tampa, FL 33605, hereinafter referred to as "ORGANIZATION".

WITNESSETH

WHEREAS, the COUNTY and ORGANIZATION, hereinafter referred to as the "Parties", entered into an agreement dated September 20, 2018, BOCC Document No. 18-1116, hereinafter referred to as the "Agreement", for the ORGANIZATION to receive Homeless Prevention Services funding for ASO partner agencies to utilize for this purpose; and

WHEREAS, the COUNTY and ORGANIZATION executed the First Modification to the Agreement on March 23, 2022, BOCC Document No. 22-0344 to revise the method of payment and update the term of the Agreement; and

WHEREAS, the COUNTY mandates language changes be incorporated upon Renewal or Modification; and

WHEREAS, the COUNTY and ORGANIZATION have determined the need for services has increased requiring additional funding and services; and

WHEREAS, the Parties have determined that this Second Modification shall inure to their mutual benefit.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, additional to those heretofore made, the Agreement is hereby modified as follows:

1. The aforesaid recitals are true and correct and are incorporated herein by this reference.
2. Article 4 – Consideration and Limitations of Costs – is hereby replaced with the following:

The total amount of funds available for services performed under this Agreement shall be determined annually by the COUNTY and is based on budget allocations at an amount not to exceed \$500,000.00.

3. Exhibit "A", Scope of Services – is hereby replaced, in its entirety, with the new Exhibit "A" attached hereto and incorporated herein.

4. Exhibit "B", Scope of Services – is hereby replaced, in its entirety, with the new Exhibit "B" attached hereto and incorporated herein.
5. In the event any section, sentence, clause, or provision of this First Modification is held to be invalid, illegal or unenforceable by a court having jurisdiction over the matter, the remainder of this First Modification shall not be affected by such determination and shall remain in full force and effect.
6. The other terms and conditions of the Agreement, as modified herein, which do not conflict with this First Modification, are hereby reaffirmed in their entirety. In the event of a conflict between the terms of this First Modification and the terms of the Agreement, the terms of this First Modification shall control.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Parties have caused their respective authorized representative to execute this First Modification effective as of the date first above written.

ATTEST: Cindy Stuart,
Clerk of Circuit Court



By: [Signature]
Deputy Clerk

COUNTY: Hillsborough County, a political
subdivision of the State of Florida

By: Ken Hagan
Ken Hagan
Chair, Board of County Commissioners

Date: 2/15/2023

Date: 2/15/2023

ATTEST: For the ORGANIZATION
(Two Witnesses Required)

Rebecca Bacon
Witness

Rebecca Bacon
Print Name

[Signature]
Witness

Kelly Hickman
Print Name

ORGANIZATION: Children's Board of
Hillsborough County

By: [Signature]
Authorized Representative

Kelley Parris
(Printed Name of Signer)

Executive Director
(Title)

1.26.23
(Date)

Approved as to Form and Legal Sufficiency:

By: Charlotte V. Diggs
Senior Assistant County Attorney

BOCC DOCUMENT NO. 23-0247

Fiscal Department Procurement Legal	Approval	Date
	<u>KM</u>	<u>1/26/23</u>
	<u>[Signature]</u>	<u>1/26/23</u>
	<u>N/A</u>	
	<u>C.V.D</u>	<u>1/27/23</u>

EXHIBIT "A"

SCOPE OF SERVICES

ORGANIZATION:	Children's Board of Hillsborough County
PROGRAM:	Short term, homeless prevention services to include wrap around case management services provided by local non-profit ASO partner agencies.
PRIMARY GOAL:	To enhance COUNTY services and outcomes to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient.

PART I – SCOPE OF SERVICES

1. The ORGANIZATION, through its ASO partner agencies, shall provide the following authorized services:
 - Up to two (2) months of shelter assistance for families in crisis (1 past due and current or current and 1 upcoming)
 - One time security deposit and consecutive first- and second-month's rent for relocation services
2. The ORGANIZATION, through its ASO partner agencies, shall support a wraparound process by providing case management and the development of a family support plan.
3. The ORGANIZATION shall administer and monitor all COUNTY distributed funds.

PART II – DUAL RESPONSIBILITIES

The ORGANIZATION and the COUNTY agree to meet upon request, or at least annually, to discuss contract expectations and any areas of concern.

PART III – ORGANIZATION RESPONSIBILITIES

1. The ORGANIZATION shall provide all administrative services and pay all administrative costs associated with the distribution of COUNTY funding through its ASO to process payment for allowable expenses that pay for services to at-risk families within Hillsborough County for a period up to six (6) months allowing for an evaluation of costs. After a period of six (6) months has expired, the ORGANIZATION may invoice for administrative cost not to exceed 10% of the invoice total if it is determined the ORGANIZATION is incurring a cost to administer the services.
2. Through a wraparound process, COUNTY funding shall only be used to mitigate a crisis, afford stability or improve the outcome of existing families within the ASO programs.
3. The ORGANIZATION shall require *Release of Information Forms* for all participating families.
4. The ORGANIZATION shall ensure case management services, including family support plans, are provided to families served by ASO partner agencies.
5. The ORGANIZATION shall ensure all participating partner agencies operate in accordance with the ORGANIZATION'S *Guidelines for Use of ASO Funds*, as amended.
6. The ORGANIZATION shall ensure all requests for inspections when shelter assistance is

considered are submitted through the COUNTY'S inspection process.

7. The ORGANIZATION shall ensure all partner agency programmatic staff attend training as needed.

PART IV – COUNTY RESPONSIBILITIES

1. The COUNTY shall facilitate the inspection of rental properties when required. Processing protocols will be provided by the COUNTY.
2. The COUNTY shall offer ongoing training to partner agency programmatic staff as needed.
3. The COUNTY will have an available contact assigned to the ORGANIZATION for questions and guidance as needed.

PART V – SUCCESS INDICATORS

1. Success Indicator Reports are due annually by November 15th. Reports must include, but are not limited to the following elements:
 - Program summary narrative
 - Participating providers
 - Notable accomplishments
 - Success stories
2. In addition, the Success Indicator Report shall indicate the results towards achieving the program goal by comparing actual outcomes to projected outcomes as stated below.
 - During the reporting period, at least 90% of participating families developed a family support plan, as evidenced by a random sample of case files reviewed by the ORGANIZATION during monitoring visits.
 - During the reporting period, at least 60% of participating families report that the ASO and partner agencies have helped their family meet their support plan goals.
 - During the reporting period, at least 80% of participating families report they received the services needed to promote self-sufficiency.

PART VI – TIMETABLE FOR REPORTING

Quarterly Invoicing: First Quarter due January 15th
Second Quarter due April 15th
Third Quarter due July 15th
Fourth Quarter due August 31st

Success Indicator Report: Due November 15th

EXHIBIT "B"

METHOD OF PAYMENT

1. The ORGANIZATION shall submit to the COUNTY quarterly, a Request for Payment Form, a Program Performance Report, and a summary spreadsheet for expenses incurred during execution of this Agreement and in accordance with the Social Services General Assistance Policy.
2. The ORGANIZATION shall submit its FINAL Request for Payment packet by August 31. Upon termination, the ORGANIZATION shall submit its final Request for Payment packet within 15 days of the date of termination.
3. Request for Payment Form shall be submitted equal to or less than the allowable amount in accordance with the Social Services General Assistance Policy.
 - Shelter Payment
 - Up to two (2) consecutive months within a 12-month period, not to exceed \$3,200 per month
 - Allowable for leased apartment, mobile home, lot rent, or mortgage (1 past due and current or current and 1 upcoming)
 - Security Deposit
 - Deposit Payment to secure safe, stable, and affordable shelter
 - 1st and 2nd (consecutive) Month's Shelter Payment
 - Max Frequency: 1 security deposit payment, 1st and 2nd consecutive month's rent payment within 12 months
 - Max Benefit: Payment not to exceed \$6,400
4. Excel spreadsheet, required for each request must include but is not limited to:
 - Family identifier
 - Date of service
 - Type of service provided (ie. Rent, Security)
 - Reimbursement amount
 - Referral Agency

Request for Payment forms, reports and outcomes are to be submitted via email to:

Beth Derby
Special Projects Coordinator
derbyb@hillsboroughcounty.org

Kelly Mistretta
Accountant
mistrettak@hillsboroughcounty.org

Jessica Buenrostro
Special Project Coordinator
buenrostrj@hillsboroughcounty.org

For all programmatic concerns contact:

Angela Medero
Human Services Manager
mederoa@hillsboroughcounty.org



ACTION ITEM NO. 5

Approval of Contract

Initiator: David Adams, Board Attorney

Action: Approval of Executive Director Contract

Date: Regular Board Meeting, Thursday, September 28, 2023

Recommended Actions

Recommend that the Board approve a contract with Rebecca Bacon for the position of Executive Director effective October 1, 2023, through September 30, 2026.

Background

- On March 27, Kelley Parris, Executive Director of the Children's Board informed the Board of her intent to resign.
- The Board created an Ad Hoc Search Committee to lead the process.
- A Request for Proposals was released to secure a search firm to fill the position.
- The Ted Ford Webb firm was selected from seven submissions.
- The Search Committee recommended four qualified candidates for final interviews to the full Board of Directors.
- Interviews were conducted Friday September 15, 2023.
- Rebecca Bacon was recommended as the final candidate to fill the Executive Director position.
- The search consultant presented terms and conditions of employment to Ms. Bacon.
- Ms. Bacon accepted the position and will assume the position of Executive Director for the Children's Board on October 1, 2023.
- The Executive Director is a contract position at the Children's Board.
- A draft of the contract is contained in your Board folder.

Provider Audit Submission Extension

Initiator: Daniel Monasterio, Accounting Manager

Action: Provider Audit Submission Extension for: ALK of Florida, Inc. d/b/a The Resource Empowerment Centre; Building Healthy Futures, Inc.; Heart of Adoptions Alliance, Inc.; Instruments 4 Life, Inc.; Joshua Way of Hope, Inc.; and Rooted in Play Corp.

Date: Regular Board Meeting, Thursday, September 28, 2023

Recommended Action

Decision to continue payments to: ALK of Florida, Inc. d/b/a The Resource Empowerment Centre; Building Healthy Futures, Inc.; Heart of Adoptions Alliance, Inc.; Instruments 4 Life, Inc.; Joshua Way of Hope, Inc.; and Rooted in Play Corp.

Background

- Board Policy 2.13.E states:
Failure to Submit Audits or Reviews. The approval of the Executive Committee of the Children's Board shall be required to continue payments under the Agreement to any provider who has not furnished the Children's Board with an acceptable audit or review report within 180 days after the close of the provider's fiscal year or before the end of the contract period in the case of newly funded agencies who lack prior audits or reviews as described in "Newly Funded Agencies Without Audits or Reviews" above.
- CBHC received a request for extension from: ALK of Florida, Inc. d/b/a The Resource Empowerment Centre; Building Healthy Futures, Inc.; Heart of Adoptions Alliance, Inc.; Instruments 4 Life, Inc.; Joshua Way of Hope, Inc.; and Rooted in Play Corp. on September 5, 2023, due to the agency needing more time to get their first Financial Review completed. These are all small non-profit organizations receiving CBHC funding for the first time.
- CBHC provided the extension request forms to: ALK of Florida, Inc. d/b/a The Resource Empowerment Centre; Building Healthy Futures, Inc.; Heart of Adoptions Alliance, Inc.; Instruments 4 Life, Inc.; Joshua Way of Hope, Inc.; and Rooted in Play Corp. asking for a formal request and approval in order to proceed with presenting the request to the CBHC Executive Committee.
- ALK of Florida, Inc. d/b/a The Resource Empowerment Centre; Building Healthy Futures, Inc.; Heart of Adoptions Alliance, Inc.; Instruments 4 Life, Inc.; Joshua Way of Hope, Inc.; and Rooted in Play Corp. have requested an extension to November 30, 2023. It should be noted that the original audit due date was September 30, 2023 and this request for extension was received prior to the due date.

Attachments

A. Request for Extension of Audited Financial Statement Submission

Children's Board of Hillsborough County

Request for Extension of Audited Financial Statement Submission

Board Policy:

2.13 Audit Requirements

- A. The Agreement between the Children's Board and Funded Agencies. The Agreement between the Children's Board and funded agencies states that for any funded agency's fiscal year ending during the term of the Agreement and for any fiscal year during which revenues or expenditures are recognized by the provider for the program covered by the Agreement, the provider will submit to the Children's Board (within 180 days after the close of the provider's fiscal year) year-end audited financial statements and any related management letters, any related communications or reports on internal control, and any related reports on compliance with laws and regulations.
- B. A Review of the Provider Agency's Financial Statements. A review of the provider agency's financial statements is acceptable for provider agencies with a current fiscal year budget of less than \$300,000.
- C. Newly Funded Agencies without Audits or Reviews. For provider agencies who have not previously received Children's Board funding and who do not have audited or reviewed financial statements, the Children's Board staff may conduct a review of such provider agency's fiscal capacity during the first quarter of the contract period. The Children's Board staff will require that the provider agency put in place a written audit preparation process that includes at least the following items:
 - 1. Preparation of monthly financial statements
 - 2. General ledger (reconciled)
 - 3. Source documents (checks, reconciled bank statements)The written audit preparation process shall be subject to review and written approval by the Children's Board staff.
- D. An Audit or Review. An audit or review (depending on the total agency budget amount for such newly funded agencies) must be completed by the end of the contract period.
- E. Failure to Submit Audits or Reviews. The approval of the Executive Committee of the Children's Board shall be required to continue payments under the Agreement to any provider who has not furnished the Children's Board with an acceptable audit or review report within 180 days after the close of the provider's fiscal year or before the end of the contract period in the case of newly funded agencies who lack prior audits or reviews as described in "Newly Funded Agencies Without Audits or Reviews" above.

Request for Extension:

Agency: ALK of Florida, Inc. d/b/a The Resource Empowerment Centre

Other Agency Information: The provider agency has a current fiscal year budget of less than \$300,000 so the CBHC will accept a review of their financial statements in lieu of an audit.

Program(s): Villages CAFE

FY 2022-2023 Program Funding Amount(s): Total Program Budget is \$104,990 and CBHC Budget is \$100,000.

Agency Fiscal Year: January 1 - December 31

Audited Financial Statements Due Date: September 30, 2023

Extension Request Date: November 30, 2023

Reason for Extension: This is a small non-profit organization that is receiving CBHC funding for the first time and more time is needed for them to get their first Financial Review completed.

Executive Committee Meeting Date – Extension was requested: September 15, 2023

Children's Board of Hillsborough County

Request for Extension of Audited Financial Statement Submission

Board Policy:

2.13 Audit Requirements

- A. The Agreement between the Children's Board and Funded Agencies. The Agreement between the Children's Board and funded agencies states that for any funded agency's fiscal year ending during the term of the Agreement and for any fiscal year during which revenues or expenditures are recognized by the provider for the program covered by the Agreement, the provider will submit to the Children's Board (within 180 days after the close of the provider's fiscal year) year-end audited financial statements and any related management letters, any related communications or reports on internal control, and any related reports on compliance with laws and regulations.
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 - 3. Source documents (checks, reconciled bank statements)The written audit preparation process shall be subject to review and written approval by the Children's Board staff.
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Request for Extension:

Agency: Building Healthy Futures, Inc.

Other Agency Information: The provider agency has a current fiscal year budget of less than \$300,000 so the CBHC will accept a review of their financial statements in lieu of an audit.

Program(s): Art Therapy Program

FY 2022-2023 Program Funding Amount(s): Total Program Budget is \$90,800 and CBHC Budget is \$89,300.

Agency Fiscal Year: January 1 - December 31

Audited Financial Statements Due Date: September 30, 2023

Extension Request Date: November 30, 2023

Reason for Extension: This is a small non-profit organization that is receiving CBHC funding for the first time and more time is needed for them to get their first Financial Review completed.

Executive Committee Meeting Date – Extension was requested: September 15, 2023

Children's Board of Hillsborough County

Request for Extension of Audited Financial Statement Submission

Board Policy:

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Request for Extension:

Agency: Heart of Adoptions Alliance, Inc.

Other Agency Information: The provider agency has a current fiscal year budget of less than \$300,000 so the CBHC will accept a review of their financial statements in lieu of an audit.

Program(s): Thrive Adoption Support

FY 2022-2023 Program Funding Amount(s): Total Program Budget is \$34,800 and CBHC Budget is \$29,800.

Agency Fiscal Year: January 1 - December 31

Audited Financial Statements Due Date: September 30, 2023

Extension Request Date: November 30, 2023

Reason for Extension: This is a small non-profit organization that is receiving CBHC funding for the first time and more time is needed for them to get their first Financial Review completed.

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Children's Board of Hillsborough County

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Request for Extension:

Agency: Instruments 4 Life, Inc.

Other Agency Information: The provider agency has a current fiscal year budget of less than \$300,000 so the CBHC will accept a review of their financial statements in lieu of an audit.

Program(s): Music Outreach Program

FY 2022-2023 Program Funding Amount(s): Total Program Budget is \$27,500 and CBHC Budget is \$27,500.

Agency Fiscal Year: September 1 - August 31

Audited Financial Statements Due Date: September 30, 2023

Extension Request Date: November 30, 2023

Reason for Extension: This is a small non-profit organization that is receiving CBHC funding for the first time and more time is needed for them to get their first Financial Review completed.

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Children's Board of Hillsborough County

Request for Extension of Audited Financial Statement Submission

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Request for Extension:

Agency: Joshua Way of Hope, Inc.

Other Agency Information: The provider agency has a current fiscal year budget of less than \$300,000 so the CBHC will accept a review of their financial statements in lieu of an audit.

Program(s): Building a Stronger Me Character Development Program

FY 2022-2023 Program Funding Amount(s): Total Program Budget is \$96,604 and CBHC Budget is \$79,804.

Agency Fiscal Year: January 1 - December 31

Audited Financial Statements Due Date: September 30, 2023

Extension Request Date: November 30, 2023

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Children's Board of Hillsborough County

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Request for Extension:

Agency: Joshua Way of Hope, Inc.

Other Agency Information: The provider agency has a current fiscal year budget of less than \$300,000 so the CBHC will accept a review of their financial statements in lieu of an audit.

Program(s): Life Skills 360 Training Institute

FY 2022-2023 Program Funding Amount(s): Total Program Budget is \$102,590 and CBHC Budget is \$94,190.

Agency Fiscal Year: January 1 - December 31

Audited Financial Statements Due Date: September 30, 2023

Extension Request Date: November 30, 2023

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Children's Board of Hillsborough County

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Request for Extension:

Agency: Rooted in Play Corp.

Other Agency Information: The provider agency has a current fiscal year budget of less than \$300,000 so the CBHC will accept a review of their financial statements in lieu of an audit.

Program(s): Popup Adventure Playground Project

FY 2022-2023 Program Funding Amount(s): Total Program Budget is \$37,810 and CBHC Budget is \$37,810.

Agency Fiscal Year: January 1 - December 31

Audited Financial Statements Due Date: September 30, 2023

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2023



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Community Town Halls



Board Presentation



September 28, 2023



Final Report

Prepared & Presented by:



Nestor Ortiz,
President / CEO

Sky Jensing,
Project Coordinator

Roselind Ortiz,
Director of Administration
& Client Services

Organize, facilitate and report on:

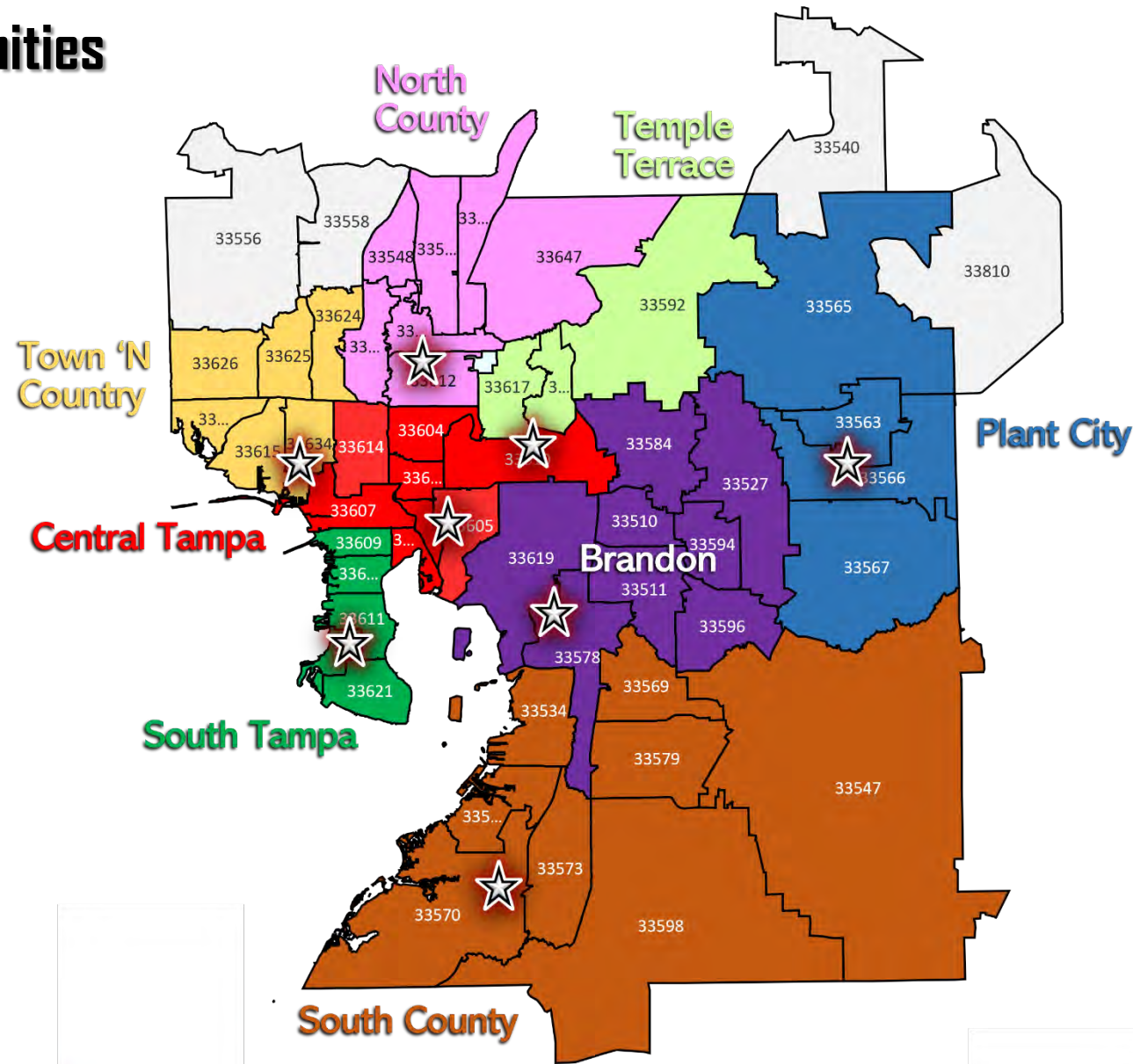
- 8 In-person Community Town Halls
- 2 Virtual Community Stakeholder Town Halls
- 1 County-wide Community Survey made available by web and paper access in both English and Spanish

Aligning the Children's Board of Hillsborough County focus areas with the needs of Hillsborough County families.

8 Town Hall Communities



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Participant Data

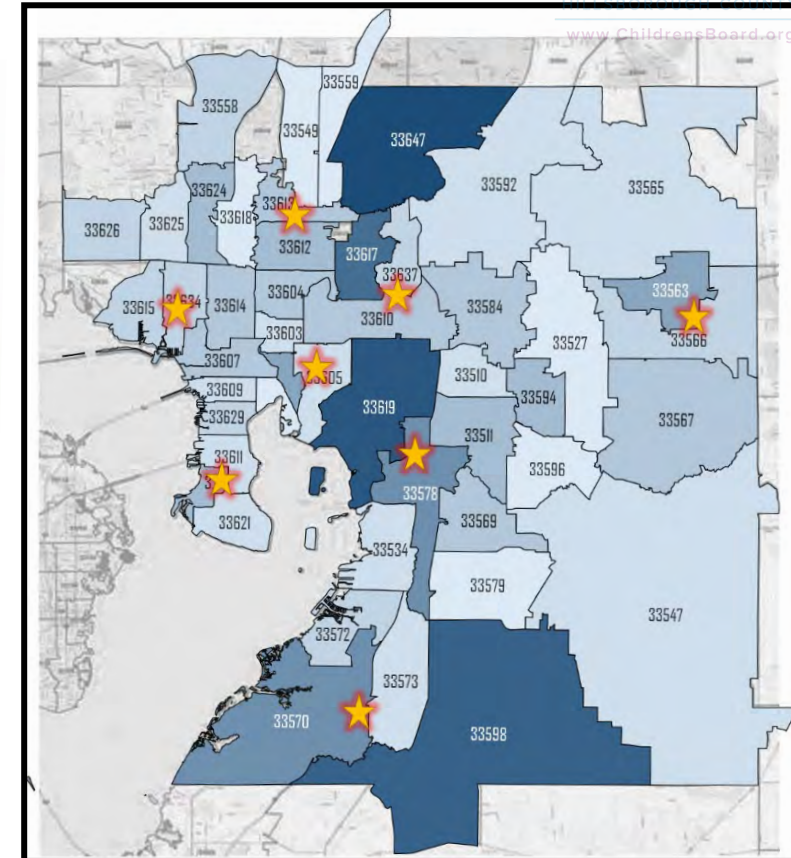


www.ChildrensBoard.org



16 Point
Compass
Consulting, LLC.

Community Survey Participant Data



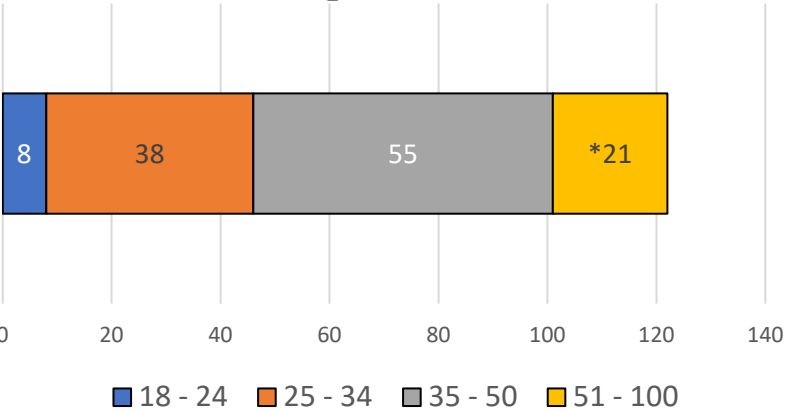
480 community-engaged Hillsborough County residents
51 of the fifty-three **53** Hillsborough County zip codes.

Demographics of 145 Community Town Hall Participants

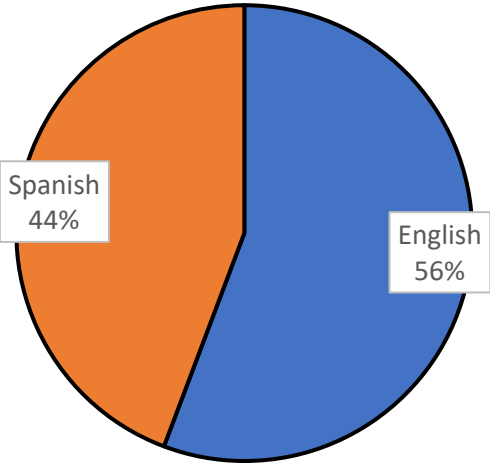


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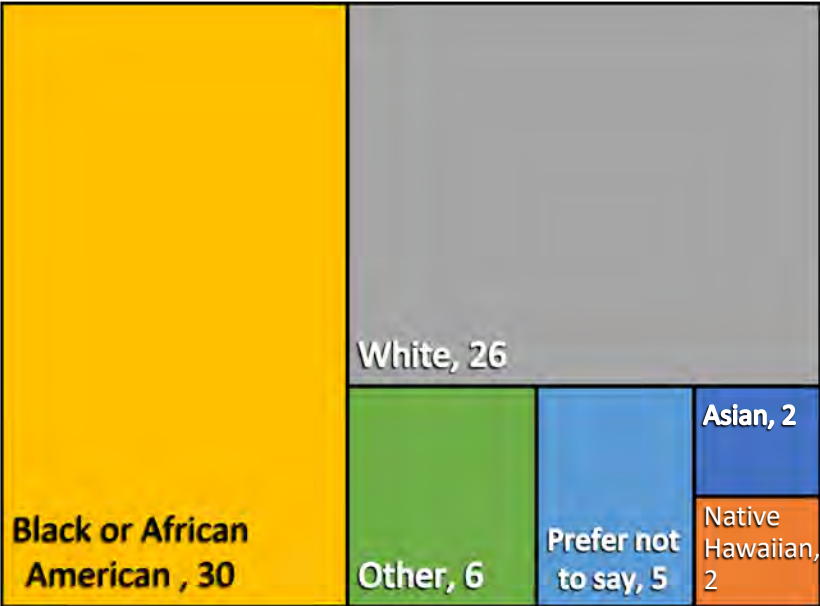
Age Bracket



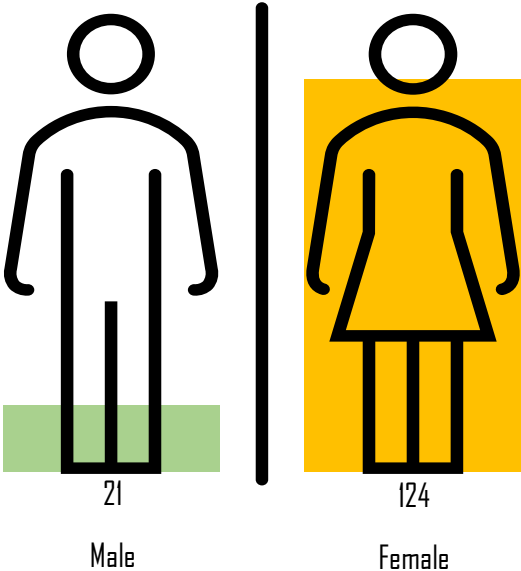
Preferred Language



Race | Ethnicity



Gender



44%

Of Hispanic/Latin descent

Presentation of Research Findings

1. County-wide Data presented by General Needs, Categorized Needs and Child Needs
2. Regional Data presented by Individual Community
3. Community Stakeholder Data



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Celebrating Family Voices
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2023 Community Needs Survey for Families

Thank you for **Celebrating Family Voices** with us by sharing yours!

The following questions should take you no longer than 15 minutes but will help us tremendously in understanding the various needs, challenges and successes of Hillsborough County residents, families and children.

Your Household Zip Code _____

Gender (of the parent/guardian completing the survey)

☐ Female ☐ Male ☐ Other (please specify) _____

How did you hear about the Community Survey?

☐ Children's Board of Hillsborough County ☐ Parenting Group or Association
☐ Local Children's Board Family Resource Center ☐ Government Agency
☐ Community Nonprofit ☐ School District of Hillsborough County
☐ Local Business ☐ Daycare, YMCA, Boys & Girls Club or other Local Childcare Facility
☐ Social Media ☐ Local Library
☐ Friend/Family ☐ Other (please specify) _____

How many people are living in your household?

How many children, by school grade level, currently live in your household?

Birth - Pre-School Age _____
Kindergarten - 5th Grade _____
Middle School - (6 - 8) _____
High School - (9 - 12) _____



A major external **NEED** my child(ren) has that would help them be successful is...

1 The OUTCOME/RESULT they want is...

2 What would you do if that NEED was SOUL?

2023 Community Town Halls

We want to hear about the needs of Hillsborough County families. Specifically, what do parents and children need right now to be successful. Please complete this form to share your voice with us.

Name _____ Zip Code _____

Age: ☐ 18 - 24 ☐ 25 - 34 ☐ 35 - 50 ☐ 51 - 100

Gender: ☐ Female ☐ Male ☐ Other: _____

Race / Ethnicity: ☐ American Indian/Alaskan Native ☐ Asian ☐ White ☐ Black/African American ☐ Native Hawaiian or Other Pacific Islander ☐ Of Hispanic or Latin Descent ☐ Prefer not to say ☐ Other _____

Preferred Language _____ Add your email below to receive a summary of the results once the report is completed.

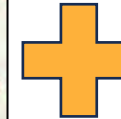
Email: _____

Describe the traits, actions, behaviors or characteristics of a successful parent

However you choose to define successful parent.



Need	Outcome	Solution
Parenting Classes	Self motivation Discipline in correct way Makes us Better Human + Knowledge reduces depressive kids	Listen to child Support system YouTube (online) Podcasts / Books
Mental Health	More patience less stress/worry + positive communication less depression	Meditation / Yoga Dr. / Medication Exercise Faith / Prayer Hobbies
All Around Support System (me-time)	Allows time for self care + patience helps decompress + increases Energy	Family / Friends CEHE / FRC Parent Groups
All Around Good Health (physical activity)	Make better choices Allow focus on other things (education) Physical activity	Healthy Eating Vitamins Sports / Dance Parent Groups Cooking Classes
Counseling (parents of children with special needs)	Knowledge of things Changing special needs Reduces frustration	School Resources FRCs / Centers Social workers Home Stability More resources Homelessness Parent success
good job / economic growth		



Engaging with schools has been difficult (highlight of Covid).
One method for overcoming this obstacle has been "bring coffee and Donuts as drop off time and I can interact with parents as they're dropping off".
The primary objective when interacting with parents and schools is to not create added stress, to be a burden, or create extra work.
Finding a happy medium is critical for successful engagement.
There must be a common goal in order to create successful outcomes.

Virtual Town Hall Notes:

Members of my group:

- Alison Walter
 - works on the education team at United Way
- Mary Dillon
 - works at the boys and Girls Club of Tampa Bay
- Angela

Breakout 1:

- As after school programming (Boys and Girls club) the objective is to work with families.
 - Club directors are trained to listen to the children, particularly about family issues
 - When an issue does arise the procedure typically look like reaching out to partner agencies such as "211"
 - Meetings with community partners and directors is frequent "every Tuesday" to better guide families.
 - Emphasis on "reaching to connect families to resources"
 - This doubles as a beneficial way to be educated on the community resources in the area.
- United Way engages with family through schools. Specifically upcoming school events
 - Connecting with parents through school events has proven to be very successful.

= Community Needs Value

28

Community Needs

CRITICAL NEEDS

CNV - Community Needs Value

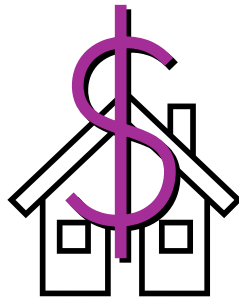
OUR PARENTS ARE NOT OK!

Mental Health
Supports



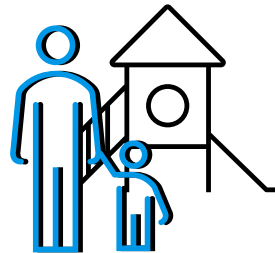
CNV of
35

Affordable
Housing



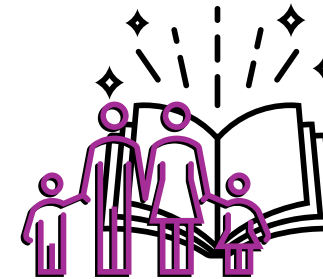
CNV of
30

Child/Afterschool
Care



CNV of
28

Parenting
Classes



CNV of
24

Parent Support
System



CNV of
17



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Mental/Emotional Health Supports	35
Stable/Affordable Housing	30
Child/Afterschool Care	28
Parenting Classes	24
Parent Support Systems	17

CRITICAL NEEDS

Socialization	17
---------------	----

Language Access/Supports	13
Food Supports	13
Transportation	12
Healthy Nutrition	12

IMPERATIVE NEEDS

Immigration Services	11
Education Resources	10

IMPORTANT NEEDS

Financial Stability/Supports	8
Physical Health	6
Employment Programs	5

Health Care	5
Respite/Self Care	5
Community Safety & Crime Prevention	5
Outdoor Spaces	5

Resources for Children with Special Needs	4
Technology Access/Supports	4

ACKNOWLEDGED NEEDS

Family Activities	3
Recreation	3
De-Stigmatization for Families Accessing Resources	3
Domestic Violence Prevention	2
Career Training	2
Financial Literacy	2
Clothing	1

28
Community
Needs

Categories of Closest Association

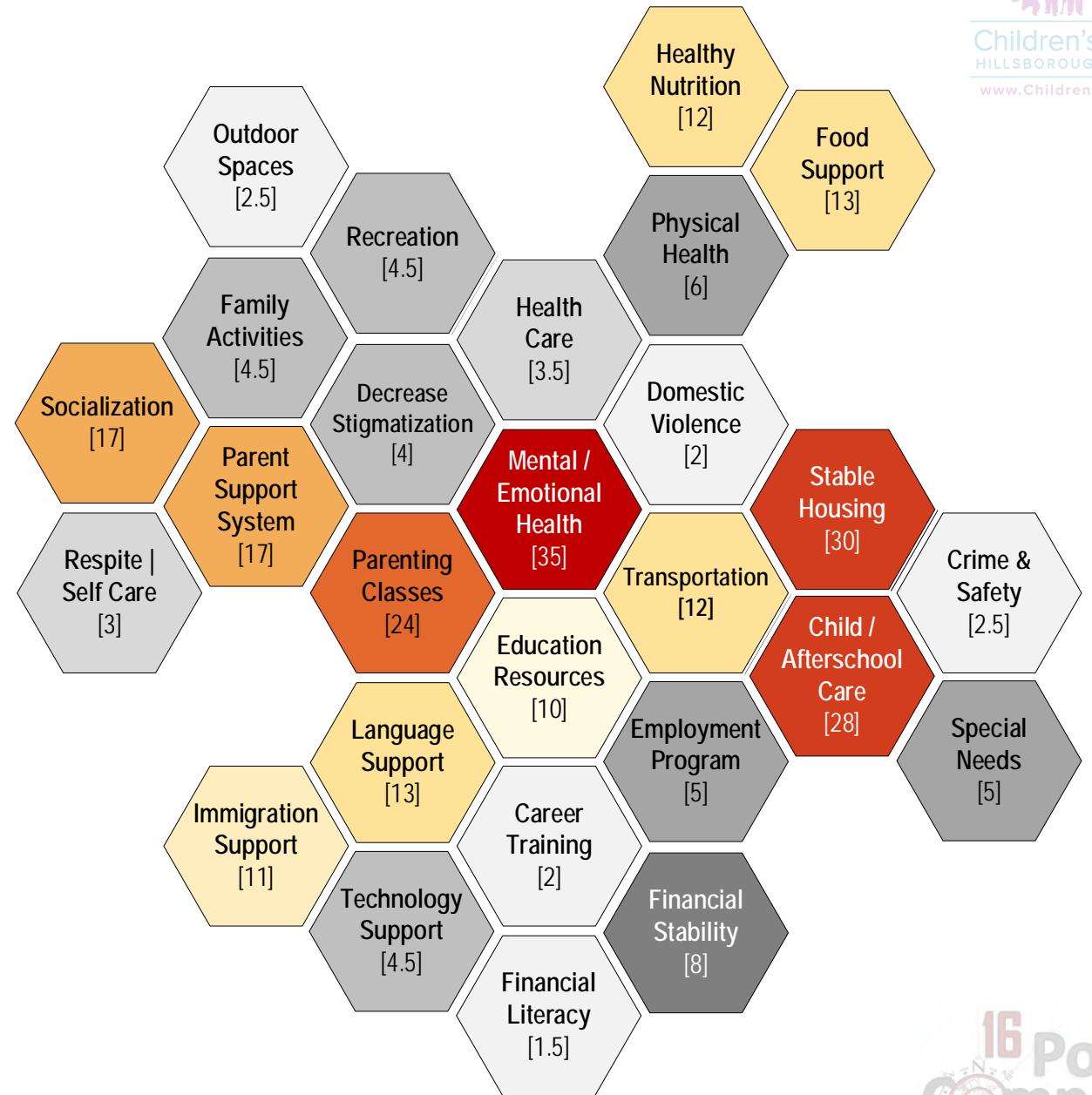
For the needs with a lower *Community Needs Value*, this lower “value” may be interpreted as having less community impact.

Many of the needs, however, can be linked or categorized with other needs of *closest-association* and thus change its overall community value.

Needs and their impact are flexible as numerous variables can influence the success of a need being met or not

This “*domino effect*” or **casual sequence** has significant value when looking at a complete **system of care**.

This is not to say that correlation equals causation but simply that the implications behind each need-based action may have underlying effects that positively (*or negatively*) impact other needs in a person’s life.



Categories of Closest Association

58	Parent Support Systems (17), Parenting Classes/Training (24) and Socialization (17)
45	Community Safety & Crime Prevention (3), Stable/Affordable Housing (30) and Transportation (12)
42	Mental/Emotional Health (35), Respite/Self Care (3) and De-Stigmatization of Families Accessing Resources (4)
25	Food Support (13) & Healthy Nutrition (12)
24	Immigration Services (11) and Language Access/Support (13)
20	Education Resources (10), Technology Access/Support (5) and Resources for Children with Special Needs (5)
13	Recreation (5), Outdoor Spaces (3) and Family Activities (5)
10	Physical Health (6) and Health Care (6)
10	Financial Literacy (2) and Financial Stability/Support (8)
7	Employment Program (5) and Career Training (2)



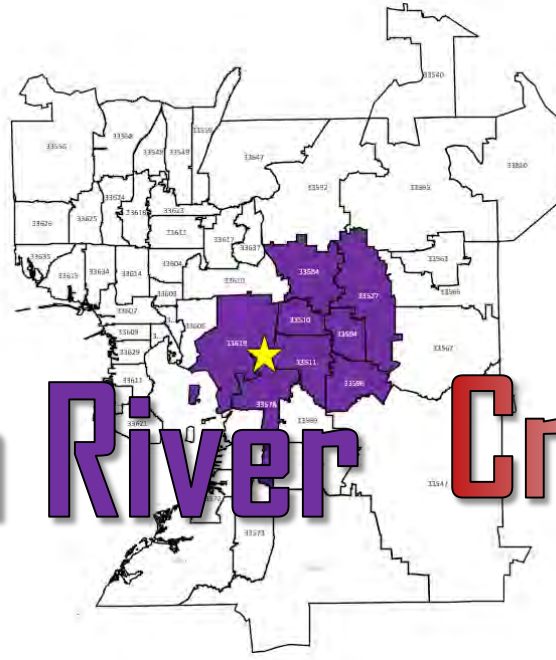
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Questions?



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Brandon Greater Palm River Critical



Adult Needs

1. Affordable Housing
2. Transportation
3. Health Care



Imperative

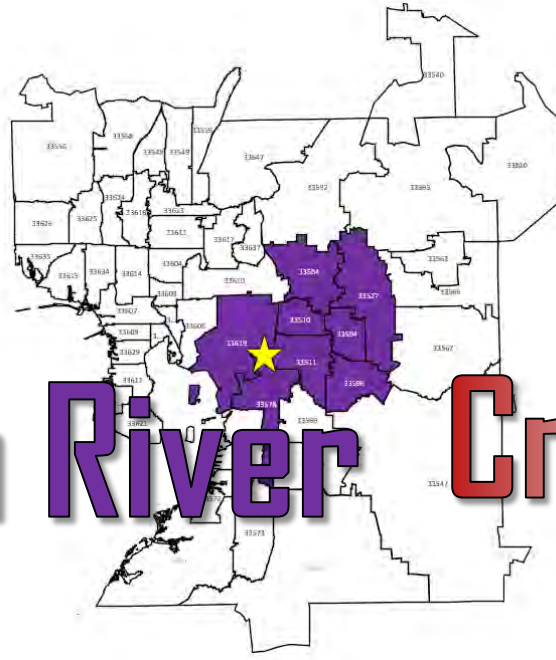
1. Financial Stability
2. Language Access
3. Food/Nutrition

Important

1. Parenting Classes
2. Financial Literacy
3. Technology Access



Brandon Greater Palm River Critical



Children's Needs

1. Out-of-school-time
2. Positive Role Models
3. Recreation



Imperative

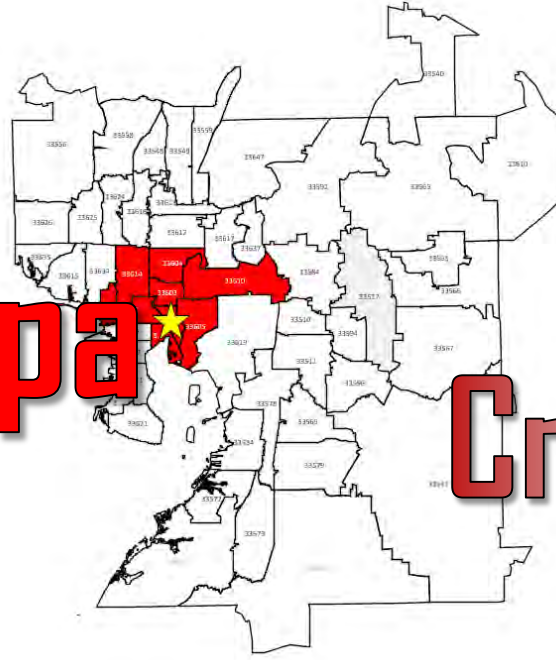
1. Academic Supports
2. Resources for Children with Special Needs
3. Mental Health

Important

1. Food/Nutrition



Central Tampa Critical



Adult Needs

1. Parenting Classes
2. Mental Health
3. Socialization



Imperative

1. Support System
2. Childcare
3. Affordable Housing

Important

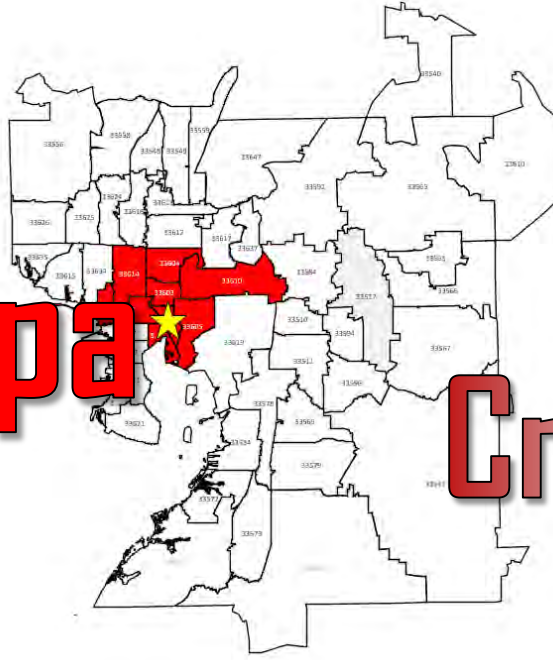
1. Employment Programs
2. Outdoor Spaces
3. Transportation



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Children's Needs

Central Tampa Critical



1. Mental Health
2. Extra-Curricular Activities
3. Socialization

Imperative

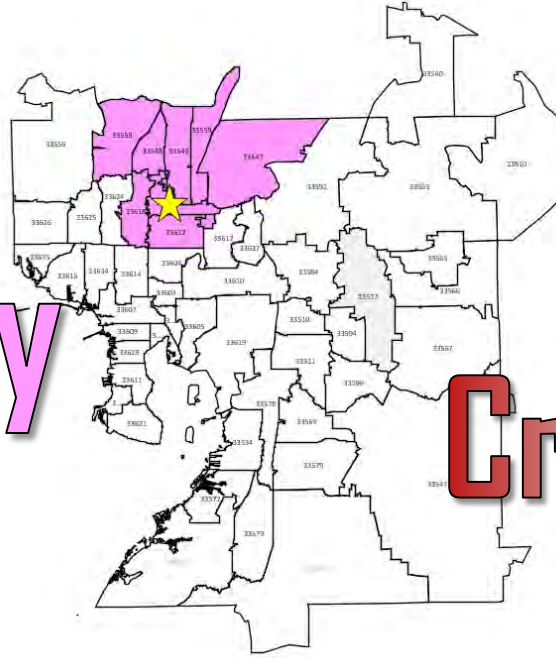
1. Academic Support





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North County



Adult Needs

1. Affordable Housing
2. Childcare
3. Parenting Classes



North County Community Town Hall
at Mort Community School



Critical

Imperative

1. Immigration Services
2. Mental Health
3. Parent Support System

Important

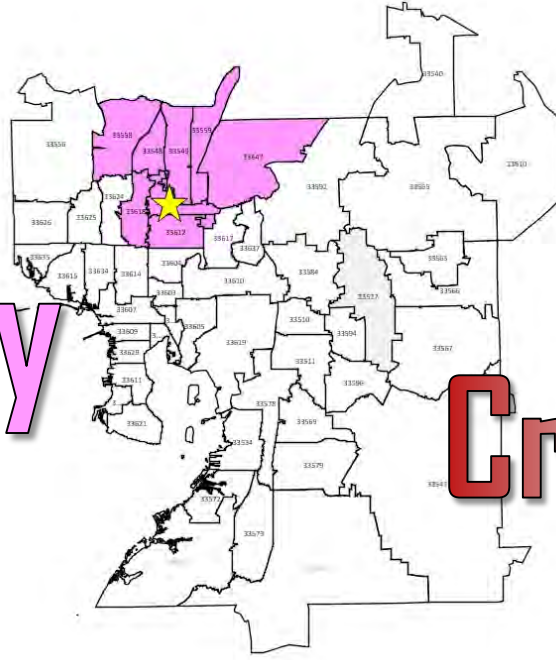
1. Financial Stability
2. Food Support
3. Education Resources





Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

North County



Children's Needs

1. Role Models
2. Academic Supports
3. Extra-Curricular Activities

Imperative

1. Socialization
2. Resources



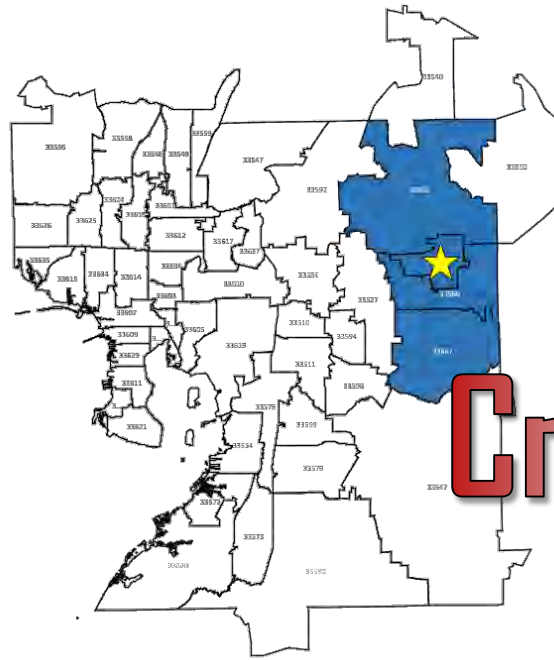
North County Community Town Hall
at Mort Community School





Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

Plant City



Adult Needs

1. Parenting Classes
2. Immigration Services
3. Mental Health



Critical

Imperative

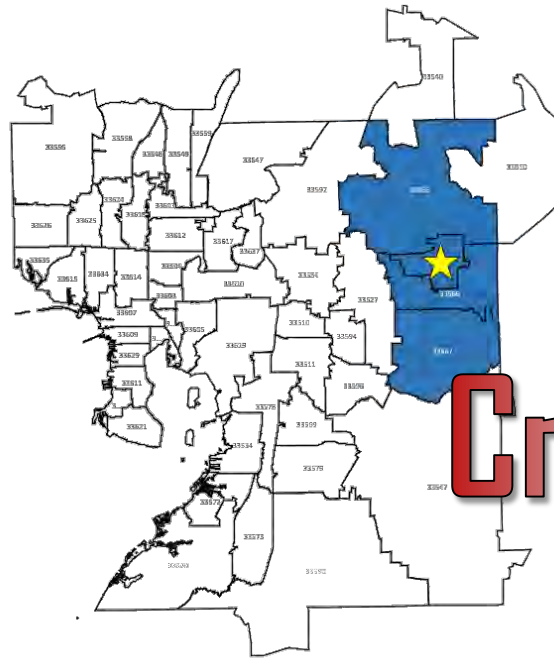
1. Parent Support Systems
2. Physical Health
3. Technology Support

Important

1. Career Training
2. Resources for Children with Special Needs



Plant City



Children's Needs



Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

Critical

1. Extra-Curricular Activities
2. Socialization
3. Mental health

Imperative

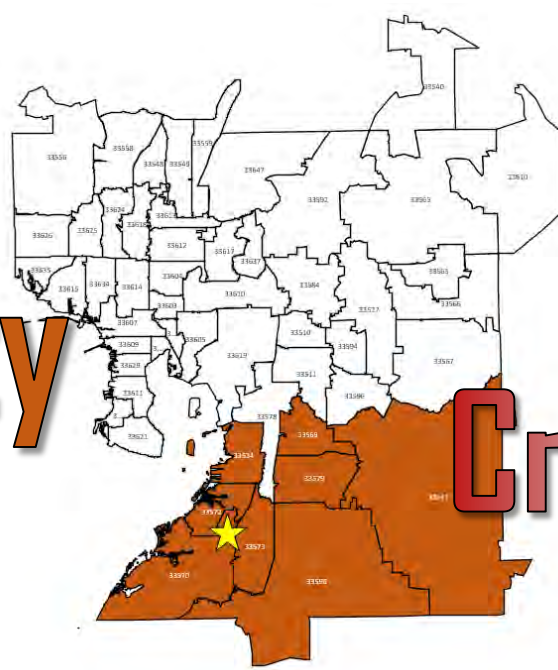
1. Academic Supports
2. Healthy Nutrition





Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

South County



Adult Needs

1. Childcare
2. Recreation
3. Socialization



Imperative

1. Parent Classes
2. Respite Care
3. Mental Health

Important

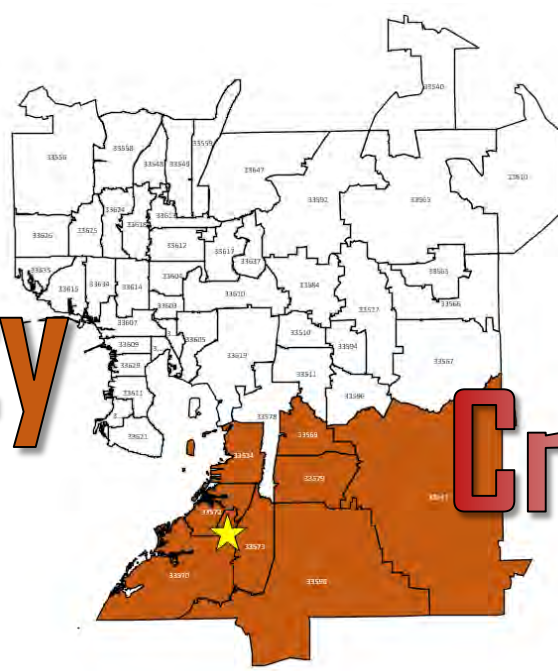
1. Stable Housing
2. Food Support
3. Financial Literacy





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South County



Children's Needs

1. Mental Health
2. Extra Curricular Activities
3. Role Models



Imperative

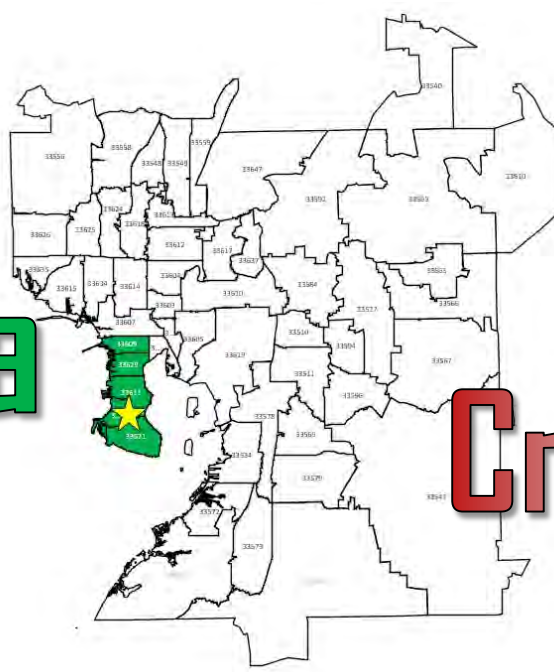
1. Safe Environments for play
2. Creative Spaces





Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

South Tampa



Adult Needs

1. Socialization
2. Parenting Classes
3. Mental Health

Critical

Children's Needs

1. Outlets for Learning

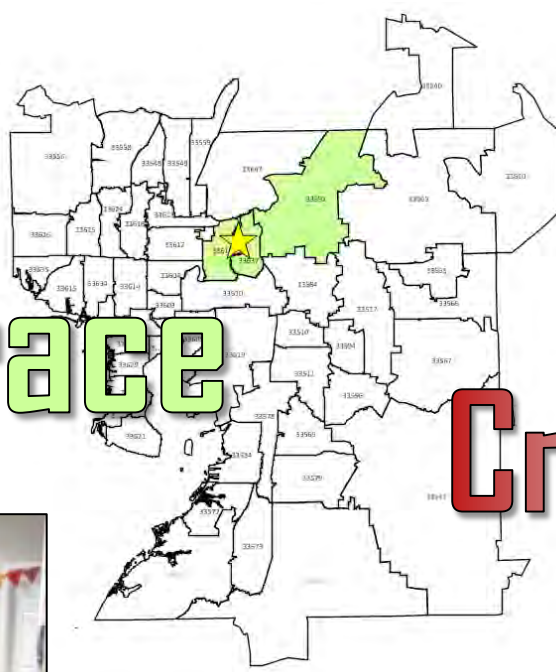
Critical





Temple Terrace

Critical



Adult Needs

1. Affordable Housing
2. Mental Health
3. De-Stigmatization of Families
Accessing Resources



Imperative

1. Healthcare
2. Childcare
3. Food Support



Important

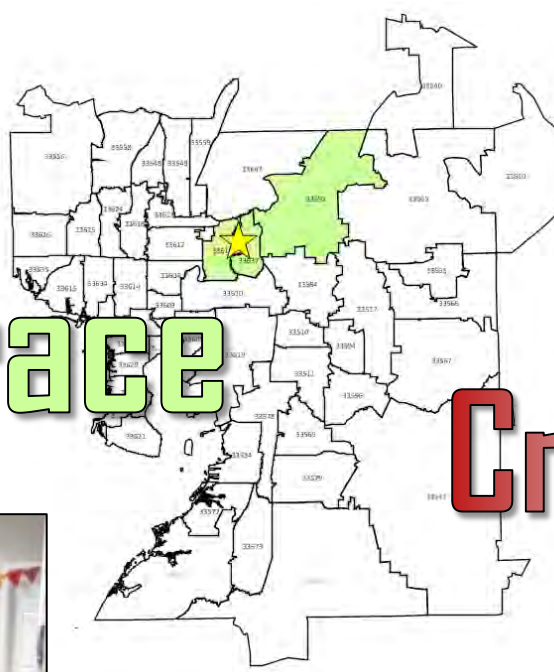
1. Family Activities



Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

Children's Needs

Temple Terrace Critical



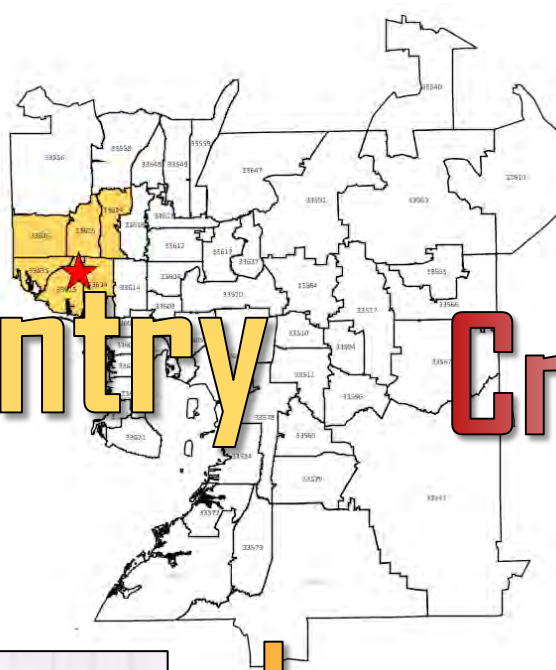
1. Mental Health Supports
2. Financial Literacy





Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

Town 'N Country Critical Imperative



Adult Needs

1. Healthy Nutrition
2. Childcare
3. Mental Health

1. Parent Supports
2. Language Support
3. Family Activities

Children's Needs

1. Mental Health
2. Extra Curricular Activities
3. Safe Environments





Children's
HILLSBOROUGH
www.ChildrensHillsborough.org

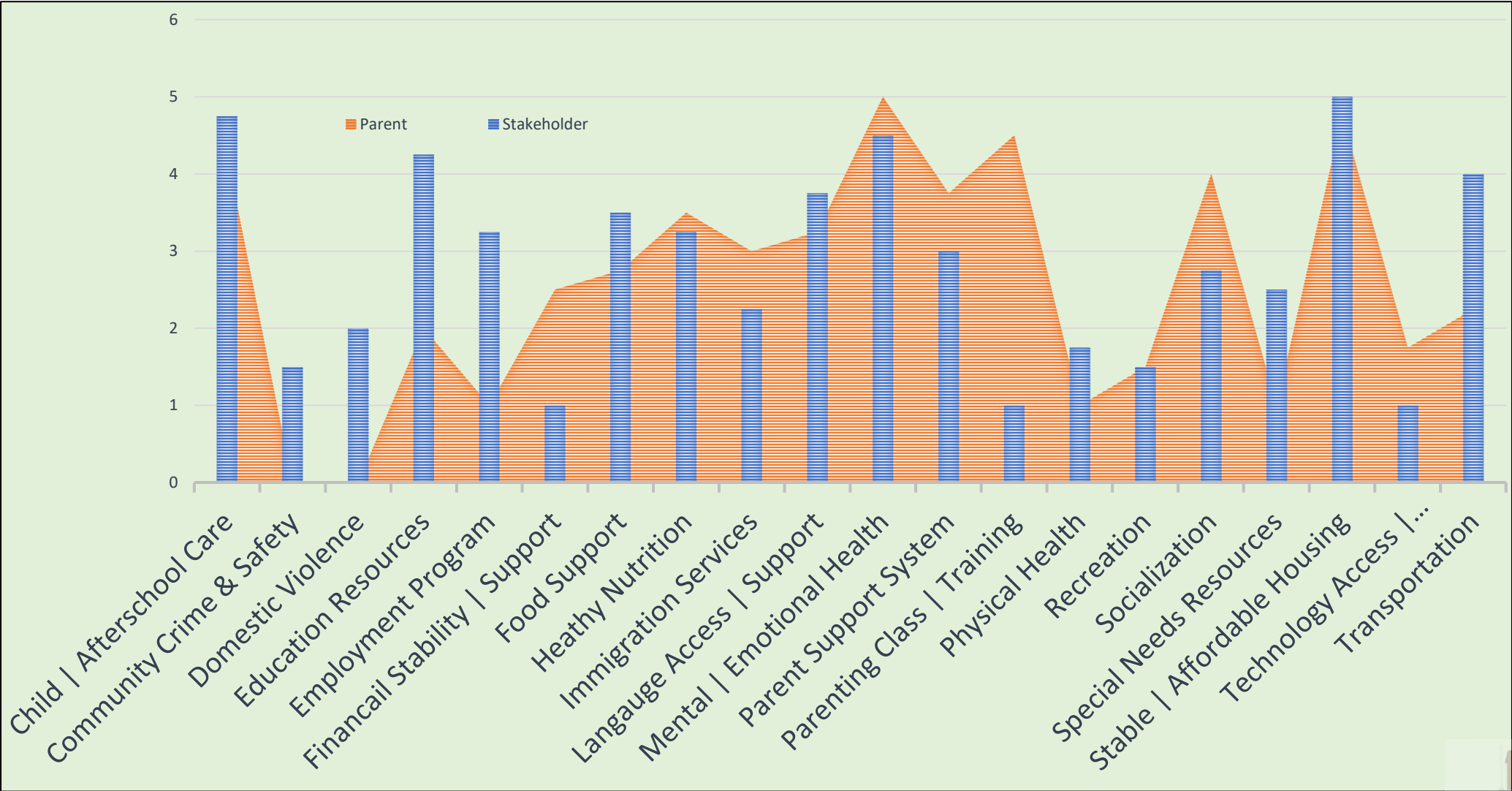
Questions?

68% Community Non-profit
12% Local Businesses and Business-Supporting Entities
10% Government Agencies 6% Education Institutions
4% Parent Associations, Centers of Faith and Grassroots Organizations

Community Stakeholders

Although this part of the report is chocked full of great information to increase both the quality and number of services in response to the much-needed demand of our families, for the purposes of today we are going to focus on 4 quick graphics.

Stakeholder/Parent Needs Comparison



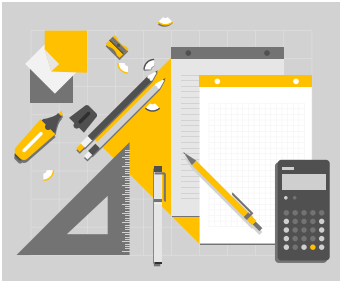
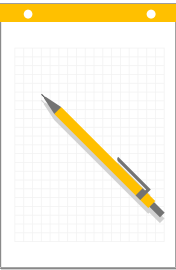
Administrative Difficulty

51%

of families indicated they've been made to feel
a sense of guilt or shame when applying for or receiving resources or services.

This is especially true among non-English speakers.

41

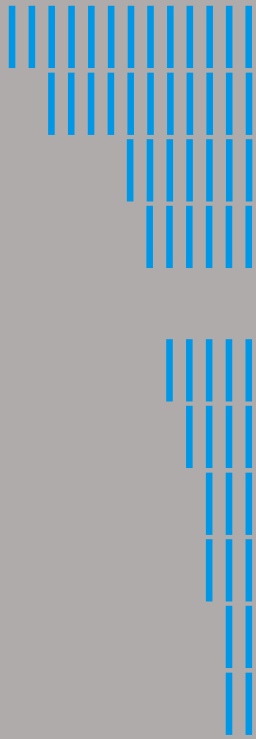


With a maximum of one-hundred (100) (*extremely difficult*) the average level of administrative difficulty a potential client may face when requesting, applying, or receiving resources for the first time which includes the number of forms to complete, documents to submit or approvals to obtain

Organizational Needs to Meet Demand



Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org



Intentional and Mutually Beneficial Local Collaboration and Partnerships.

Investment from and access to large/medium-sized funders in community.

More opportunities to promote and market services to specific targeted areas.

An interconnected and consistent data gathering, research, measurement and evaluation operation where key indicators are shared.

Regular, facilitated opportunities to connect as a community of stakeholders.

Combination of access points (digital, phone, online, walk-in, travel to client, partners).

Bilingual Supports.

Community asset mapping is important for engagement.

Being able to increase community engagement with such a small staff.

Strong advocacy by Community Leaders.





Children's
HILLSBOROUGH
www.ChildrensHillsborough.org

Questions?



Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

Thank You



Nestor Ortiz, President/CEO
nortiz@16PointCompass.com

813.727.1707

www.16PointCompass.com



Rooted in Play



Children's Board
HILLSBOROUGH COUNTY

www.ChildrensBoard.org

Pop Up Adventure Playground Project



Rooted in Play

Mission: To ensure that ALL children have access to self-directed play



65% of children from one to four experience a deficit in active self-directed play

-According to a study from The Genius of Play



April 2019

Let's Play

Rooted in Play was founded by Ashli Givens and Maggie Willman

June 2019

International Mud Day

First Pop-Up Celebrating International Mud Day - over 100 attendees

April 2023

CBHC Grant

Awarded CBHC Grant: Pop Up Adventure Program

September 2023

50th Pop Up Adventure Playground

Hosted our 50th Pop Up Adventure Playground Project in Hillsborough County!

The Future

Grow the Play Movement

Support the success of children and families through play in Hillsborough County

Grow the play movement in Hillsborough County:

- Support the success of children and families through play.
- With an abundance of play opportunities, Hillsborough County will be recognized as a top place to raise children.
- Establish vibrant PLAY CLUBS within schools, preschools, and after-school programs.

Serving Hillsborough County

Who



Rooted in Play currently serves children, parents, educators, and caregivers residing in Hillsborough County.

What



Our goal for this FY is to serve 100 children, 70 parents /caregivers and 75 early childhood educators.

How



We host pop-up adventure playgrounds and distribute loose parts take home kits. In addition, we host professional development sessions focused on play.

Where



We have a specific focus on children, educators, and families in Hillsborough County in the following zip codes: 33602, 33604, 33607, 33614.

What is a Pop-Up Adventure Playground?

"I love that organizations like Rooted in Play exist so that families can bring their kids out to play, get dirty, and have fun! Their playgrounds are free and we had such a good time playing in the mud kitchen this morning. It was pure, childhood magic." --Baily Ryczek

A pop-up adventure playground is a free, community celebration of loose parts play.

What are loose parts? Open-ended materials and objects that can be easily manipulated, moved, combined, and transformed during play.

What do you see?

Tires
Buckets
Tubing
Sheets
Crates
Wheels
Posts
Balls



What does the child see?
What does the child experience?

Why Loose Parts Play?



Why loose parts?

The beauty of loose parts lies in their potential to inspire children. They have **limitless possibilities** for play, exploration, problem-solving, and self-expression.

What is self-directed play?

- ➡ Freely chosen
- ➡ Personally directed
- ➡ Intrinsically motivating

Why is self-directed play important?

Play helps children learn how to learn - and love learning

Autonomy

Gross & Fine
Motor Skills

Creativity

Problem
Solving

Emotional
Regulation

Language &
Vocabulary

Resilience

Demonstrates measurable increases in:

Outcomes for Participants

6

Hosted pop ups from May - August

Outcome 1: At least 85% of a minimum of 70 parents/caregivers are involved with their child's development, education, and/or school.

Outcome 2: At least 85% of a minimum of 75 early childhood education practitioners/professionals have increased knowledge of developmentally appropriate practices.

Outcome 3: At least 85% of a minimum of 75 children have improved school readiness skills.

A new or improved skill my child showed at the popup today was:

Creativity

They used the materials in new and/or unexpected ways

Social

They took turns, shared materials, expressed emotions, played next to or with another child, and/or solved a conflict with me or another child

Communication

They used eye contact, gestures, and/or words to "talk" about their play to another child or me

Physical

They grasped an object, crawled, walked, climbed, balanced, threw or caught



Service Delivery

Rooted in Play is dedicated to ensuring all children have access to self-directed play opportunities.




Pop Up Adventure Playgrounds:


- Partner with City of Tampa Parks and Recreation to host events at local parks
- Collect and maintain a variety of loose parts and materials, monitor for quality control, and perform pop up risk assessment
- Advertise events on social media platforms and email newsletter (Instagram over 1,700 followers, FB over 1,300, over 650 subscribed to newsletter)
- Ensure participants register when arriving and complete exit survey upon leaving
- PLAYWORK (Ashli G, Maggie W, Kate L, Julia O)

Early Educators Training:


- Partner with local preschools and organizations (Early Learning Coalition, Community Roots, etc.)
- Advertise training on social media platforms and email newsletter
- Provide this learning opportunity to encourage and inspire early educators to allow time for self-directed play



"You mean, this is
ALL for me to PLAY
with?"



"This was the best
day ever. When can I
come again?"




"Such a valuable way to
learn about letting kids
play their way."

"Back to...and what
our children
desperately
need....free play"

Testimonials



"I'm FREEEEEEEE!"



"Nothing else
matters right
now. I get to do
whatever I
want.""

"We lack spaces in
today's society to let
kids loose and not
restrict them."

"The ultimate
YES zone.
It was liberating
for all of us."



[Experience a Pop Up HERE](#)

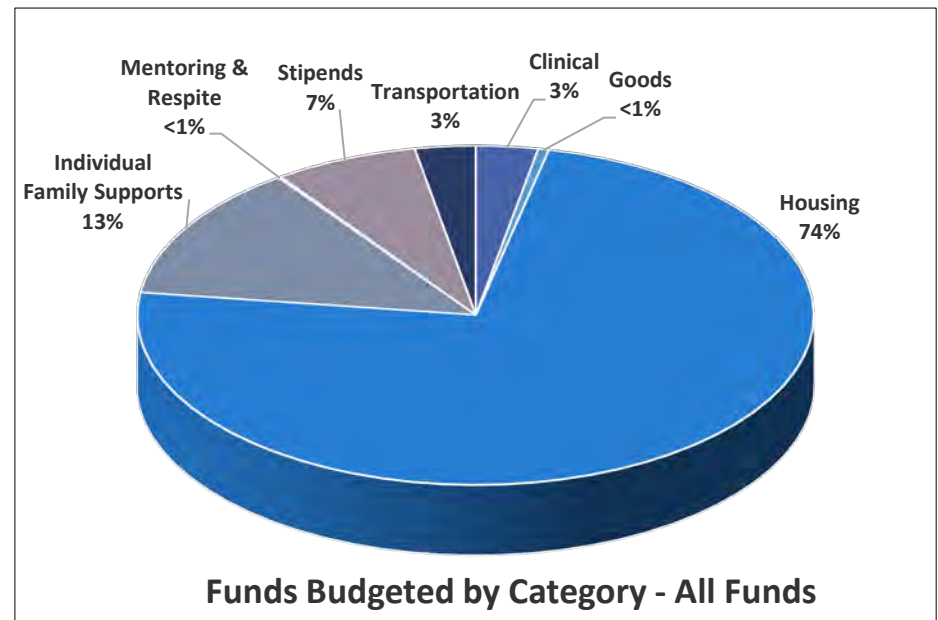
Children's Board of Hillsborough County**Executive Director Report****August 25, 2023 – September 28, 2023****23 Meetings**

FACCT
Anti-Racism Workgroup
Emergency FACCT Meeting
Urban League
THHI
FACCT
COAD General membership Meeting
Inclusion Meeting
Ted Webb
Ted Webb
FACCT
CALM
Kalen Graham
R. Briscoe and S. Gray – FEEDS Meeting
Children's Network of Hillsborough County Board meeting
BHTF
Caregivers of Courage
Kalen Graham
Drowning Prevention Meeting
Mary Ellen Elia
FACCT
Charles Davis
Mayor Jane Castor

Children's Board ASO - Fiscal Year 2023 Update as of 9-22-2023

	Funds Available	Funding Reserves	Allocated to Programs	Budgeted	Program Reserves	Expenses Paid	Percent Budgeted
Children's Board	\$2,845,000	\$0	\$2,845,000	\$2,551,782	\$293,218	\$2,384,780	90%
BOCC DV	\$100,000	\$0	\$100,000	\$99,672	\$328	\$97,626	100%
BOCC Social Services	\$500,000	\$1	\$499,999	\$499,119	\$880	\$497,119	100%
	\$3,445,000	\$1	\$3,444,999	\$3,150,573	\$294,426	\$2,979,525	91%

Top Ten Services - All Funding Sources		
Service	# of Budgets	Funds Budgeted
Tutor	1013	\$343,746
Baby Items	704	\$127,151
Electric	664	\$255,927
Emergency Shelter	634	\$447,943
Rental Assistance	622	\$862,739
Public Transportation	307	\$20,125
Furniture	258	\$182,230
Security Deposit	198	\$375,907
Clothing Stipend	180	\$37,402
Individual Therapy	160	\$75,775
Top Ten Services - Children's Board Funds Only		
Service	# of Budgets	Funds Budgeted
Tutor	1013	\$343,746
Baby Items	694	\$125,743
Electric	648	\$251,691
Emergency Shelter	634	\$447,943
Rental Assistance	425	\$585,205
Furniture	242	\$175,139
Public Transportation	197	\$12,975
Clothing Stipend	164	\$36,449
Individual Therapy	160	\$75,775
Food Stipend	149	\$37,782



Programs	53
Case Managers	298
Providers Utilized	694
Providers Added	371
Families	3,209
Budgets	5,898
Payments	6,676

CHILD SAFETY CAMPAIGN!

Public Relations Department
Highlights



DROWNING



2023 Family Focus Campaign



**The analytics are as of
Monday September 25th.
The campaign is running
through September 30th.**

5x :30 spots during flight dates in local programing
5x :15 spots during flight dates in local programing
2x Morning Blend segment during week of 9/18
Two 2x Morning Blend 30 second mentions during week of 9/18
100,000 display banner impressions on abcactionnews.com- these banners
are Family Focus branded with Client logo
200,000 client specific banners on abcactionnews.com linking to
preventneedlessdeaths.com page
1x Wallpaper & Home Page Takeover Week of 9/18/23
2x Sponsored Facebook & 2x Instagram Post between 9/18/23-9/22/23
250,000 OTT Commercials (mix of :30 sec spot and both :15s married back
to back)
100,000 Commercials on ABC Action News Livestream (mix of :30 sec spot
and both :15s married back to back)
YouTube PayPer View- Minimum of 7,000 completed views
Facebook and Instagram – "Like Ad" campaign to increase followers on
PND social channels
Video production of up to 3 spots (2x :15s and 1x :30s)

Tactic	Impressions Delivered	Clicks	CTR
Homepage Takeover 9/18	89,719	96	.10%
Run of Platform Display Ads (Cobranded Banners)	81,227	51	.06%
Run of Platform Display Ads (Client Banners)	164,053	127	.08%
ABC Action News+ Live Stream :30 Spots	87,323	n/a	n/a
Octane OTT Streaming TV	191,369	n/a	n/a
YouTube Video Preroll Ads (28,433 completed views)	212,000	340	0.16%
TOTAL	825,691		

Public Service Announcements



30 Second Safe Sleep PSA 15 Second Water Safety PSA 15 Second Safe Sleep PSA

Network	Station	Order No	Advertiser	Day	Date	Time	Program Name	Cost	Length	Book	ISCI	Week Of
abc	WFTS	1197469	Children's Board of Hillsborol	Fri	9/15/2023	10:15:10 AM	M-F 10am MB Paid Sec	\$0.00	:1	N/A	Childrens Board / T	9/11/2023
abc	WFTS	1197469	Children's Board of Hillsborol	Tue	9/19/2023	10:20:45 AM	M-F 10am MB Paid Sec	\$0.00	:1	N/A	Childrens Board / T	9/18/2023
abc	WFTS	1197469	Children's Board of Hillsborol	Mon	9/18/2023	4:09:49 PM	M-F 4-5pm	\$115.00	:30	N/A	PND30-SAFESLEEP	9/18/2023
abc	WFTS	1197469	Children's Board of Hillsborol	Tue	9/19/2023	4:21:36 PM	M-F 4-5pm	\$115.00	:30	N/A	PND30-SAFESLEEP	9/18/2023
abc	WFTS	1197469	Children's Board of Hillsborol	Tue	9/19/2023	5:53:55 PM	M-F 530-6pm News	\$280.00	:30	N/A	PND30-SAFESLEEP	9/18/2023
abc	WFTS	1197469	Children's Board of Hillsborol	Wed	9/20/2023	5:43:52 PM	M-F 530-6pm News	\$280.00	:30	N/A	PND30-SAFESLEEP	9/18/2023
abc	WFTS	1197469	Children's Board of Hillsborol	Mon	9/18/2023	5:58:54 PM	M-F 6-630pm News	\$250.00	:15	N/A	PND15-WATERSAF	9/18/2023
abc	WFTS	1197469	Children's Board of Hillsborol	Wed	9/20/2023	5:59:27 PM	M-F 6-630pm News	\$250.00	:15	N/A	PND15-WATERSAF	9/18/2023
abc	WFTS	1197469	Children's Board of Hillsborol	Fri	9/22/2023	6:24:13 PM	M-F 6-630pm News	\$250.00	:15	N/A	PND15-SAFE SLEEP	9/18/2023
abc	WFTS	1197469	Children's Board of Hillsborol	Mon	9/18/2023	8:59:41 AM	M-F 7-9am GMA	\$180.00	:15	N/A	PND15-SAFE SLEEP	9/18/2023
abc	WFTS	1197469	Children's Board of Hillsborol	Tue	9/19/2023	8:32:55 AM	M-F 7-9am GMA	\$180.00	:15	N/A	PND15-SAFE SLEEP	9/18/2023
abc	WFTS	1197469	Children's Board of Hillsborol	Sat	9/23/2023	9:21:51 AM	SA 9-10am News	\$175.00	:30	N/A	PND30-SAFESLEEP	9/18/2023

Infant Safe Sleep PSA



Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

LEARN HOW TO KEEP YOUR KIDS SAFE AT
PreventNeedlessDeaths.com

Water Safety PSA

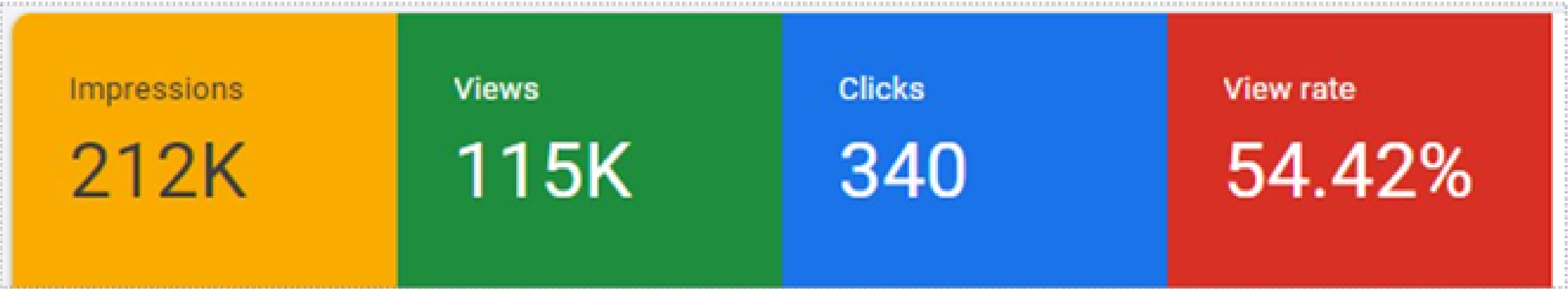


Enroll your child in swim lessons

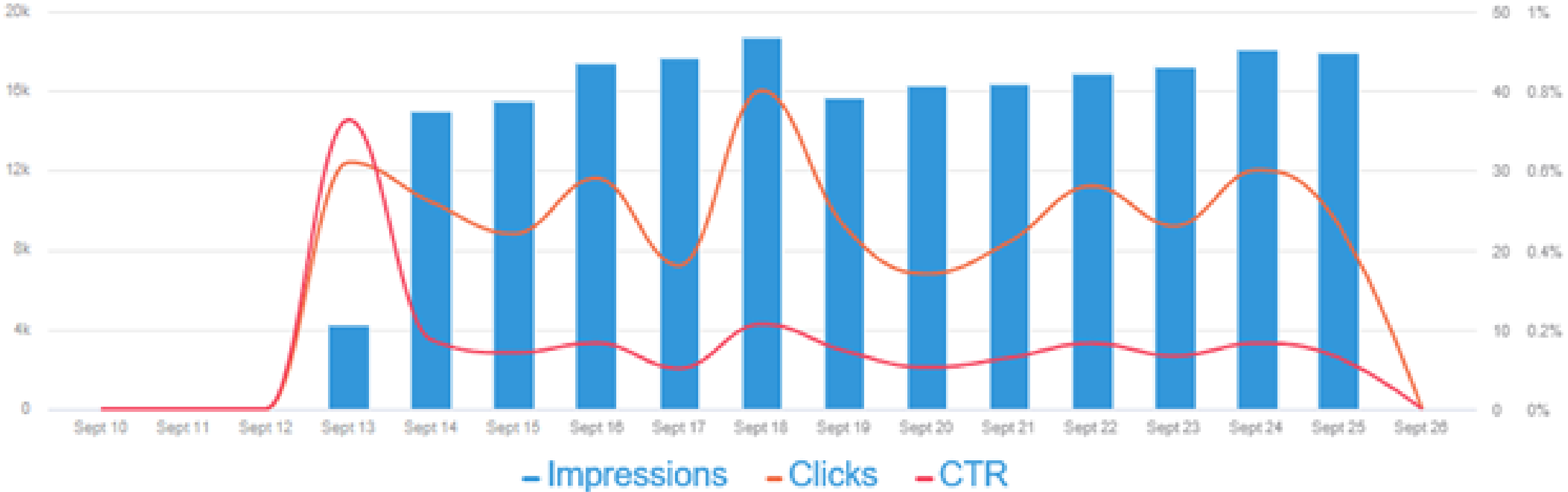


LEARN HOW TO KEEP YOUR KIDS SAFE AT
PreventNeedlessDeaths.com

YouTube is
doing well!



Targeted homes
with small
children in
Hillsborough
County.



Octane Streaming TV Commercials



IMPRESSIONS

191,369

ESTIMATED UNIQUES

70,622

FREQUENCY

2.7

VCR

99.90%

***Targeted families with children birth to three years old.**

***Still have 60,000 OTT PSAs left through the end of September.**

Device Distribution

CONNECTED TV	100.00%
MOBILE	0.00%
DESKTOP	0.00%
TABLET	0.00%
UNKNOWN	0.00%

Daypart Distribution (ET)

MID TO 2AM	9.65%
2AM TO 6AM	0.00%
6AM TO 9AM	15.37%
9AM TO 4PM	34.17%
4PM TO 7PM	15.39%
7PM TO MID	25.42%

The Morning Blend Show!

On location interviews.

High 5, Inc.

Healthy Start Coalition of
Hillsborough County

TAMPA BAY'S MORNING BLEND



Water Safety Tips With the Children's Board of Hillsborough County



We're talking about water safety with the Children's Board of Hillsborough County!

Posted at 8:24 AM, Sep 15, 2023 and last updated 8:24 AM, Sep 15, 2023

We're talking about water safety with the Children's Board of Hillsborough County.

Drowning is one of the leading causes of death for children birth to six years old. According to the Hillsborough County medical examiner, there were eight child deaths due to drowning in 2022. In the last nine years, 97 children have died due to drowning in the Tampa Bay area.

The Children's Board of Hillsborough County is sharing tips to prevent these deaths from happening to families:

- Install two barriers to access any pool and hot tubes, like door alarms and pool fences.
 - You can also use pool safety covers or pool alarms that float to the surface of the pool.
- Tell children to stay away from the pool without an adult.
 - Also, tell children to stay away from pool and spa drains



Tampa Bay's Morning Blend is an original, local lifestyle show focused on providing our audience with informative, useful and entertaining content. It features a variety of community organizations, businesses and happenings in the Bay area. It is a marketing-friendly program dedicated to offering businesses the opportunity to showcase their company/products, reach potential customers and gain results.

Grow Your Business With Us!

For Sponsor Information:
TBMorningBlend@wftv.com

TAMPA BAY'S MORNING BLEND



Keep Your Sleeping Infant Safe: Tips Parents Need to Know



Lisa Colen, director of community outreach & education with the Healthy Start Coalition of Hillsborough County, joins us to give tips on safe sleeping.

Posted at 8:03 AM, Sep 19, 2023 and last updated 8:03 AM, Sep 19, 2023

In 2022, according to the Hillsborough County Medical Examiner, there were nine child deaths due to infant unsafe sleep. In the last nine years, 198 infants have died from unsafe sleep in Tampa Bay.

These deaths affect all families, from all backgrounds and socioeconomic situations. Parents and caregivers have to be vigilant and remember to practice safe sleep for at least the first year of an infant's life.




Tampa Bay's Morning Blend is an original, local lifestyle show focused on providing our audience with informative, useful and entertaining content. It features a variety of community organizations, businesses and happenings in the Bay area. It is a marketing-friendly program dedicated to offering businesses the opportunity to showcase their company/products, reach potential customers and gain results.


Home Page Takeover


September 18, 2023

[Weather 87°](#) [News](#) [I-Team](#) [Latest Video](#) [Good Morning Tampa Bay](#) [Traffic](#) [Price of Paradise](#) [News Links](#)
[Hurricane Center](#) [ABC Action Weather 24/7](#) [ABC Action News 6pm](#) [Contests](#)

Things That Kill Kids Should Come with Warning Signs



DROWNING



SUFFOCATION


HEADTRAUMA


2013-2022 CHILD DROWNING DEATHS: 97
2013-2022 UNSAFE SLEEP DEATHS: 198

Learn how to [PreventNeedlessDeaths.com](#) ➤







CITRUS, HERNANDO COUNTY
Man dies after being ejected from motorcycle, colliding with parked truck: FHP
Rebekah Nelson






SCRIPPS NEWS
Millions to be affected as emergency child care funding runs out
Diana Zito



HILLSBOROUGH COUNTY
14-year-old shoots, kills mother in Riverview, Sheriff says
WFTS Digital Staff





Social Media Posts

Impressions	Frequency	Results	Post engagements
22,558	3.37	37 Link clicks	137



ABC Action News - WFTS - Tampa Bay

September 19 at 3:16 PM

Many new parents decorate their cribs with blankets and boppy pillows, however these items are potentially dangerous for infants. To prevent suffocation, the American Academy of Pediatrics urges parents to place their infants to sleep Alone, on their Back and in a Crib. For more information, please visit <https://bit.ly/3LqsbFK>

#ABCActionNewsSponsor | WFTS With [Prevent Needless Deaths](#)

**BLANKETS AND BUMPERS HAVE
NO PLACE IN YOUR BABY'S CRIB**



Keep blankets, pillows, bumpers and stuffed animals
out of the crib to prevent suffocation

**LEARN HOW TO KEEP YOUR KIDS SAFE AT
[PreventNeedlessDeaths.com](#)**

Social Media Posts



23,323
Impressions



238
Clicks



1.02%
CTR



Prevent Needless Deaths

Sponsored · 🌐



September is Baby Safety Month. Follow our page for helpful tips and information to protect the babies in your life.

Things That **Kill Kids** Should Come
with Warning Signs



DROWNING



SUFFOCATION



HEADTRAUMA

2013-2022 CHILD DROWNING DEATHS: 97

2013-2022 UNSAFE SLEEP DEATHS: 198

Learn how to PreventNeedlessDeaths.com



Infant Safe Sleep CEO Roundtable



Infant Safe Sleep CEO Roundtable

In the last nine years 198 local infants have died due to Infant Unsafe Sleep in the Tampa Bay area. We need to hear from local CEOs to collaborate and find innovative solutions to support local children and families.

OCTOBER 24, 2023 | FROM 9:30 AM TO 11:00 AM

Location:

**CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
1002 EAST PALM AVENUE TAMPA, FL 33605**



**Children's Board members are
welcome!**



LEARN HOW TO KEEP YOUR KIDS SAFE AT
PreventNeedlessDeaths.com

THANK YOU!

Contract Signature Log
ASO ONLY
FY 2023

Entity/Agency	Contract Type	Brief Description	Contract Period	Contract Amount	Board Approved	Signed By	Date Signed
Sarah Grace Hassell	ASO Provider	Tutor	08/28/2023-ongoing	Varies	no	Kelley Parris	8/28/2023

Contract Signature Log
Programs ONLY
FY 2023

Entity/Agency	Contract Type	Brief Description	Contract Period	Contract Amount	Board Approved	Signed By	Date Signed
CRISIS CENTER OF TAMPA BAY	Independent Contractor Agreement	Training for Medical Professionals	8/1/23 - 9/30/23	4,760	Yes	Kelley Parris	8/23/2023

Contract Signature Log
Vendors ONLY
FY2023

Entity/Agency	Contract Type	Brief Description	Contract Period	Contract Amount	Board Approved	Signed By	Date Signed
Ambassador Properties LLC	Vendor	Lease - North Tampa	10/1/23 - 9/30/24	\$91,296.00	Y	Kelley Parris	9/6/2023
Trimen Lawn & Landscape	Vendor	Annual Landscape Maintenance Services - E. Palm Ave.	10/1/23 - 9/30/24	\$20,940.00	No	Kelley Parris	9/6/2023
High Sources, Inc.	Vendor	Janitorial Services Annual Contract - All FRCs	10/1/23 - 9/30/24	\$70,890.00		Kelley Parris	9/6/2023
Kingsway Plaza	Vendor	Lease - Brandon FRC	10/1/23 - 9/30/24	\$75,668.00	Y	Kelley Parris	9/6/2023
630 Grove St LLC dba Waters Crossing Shopping Center	Vendor	Lease - TNC Resource Center	10/1/23 - 9/30/24	\$69,668.00		Kelley Parris	9/6/2023
TECO	Vendor	Contract CBHC main	10/1/23 - 9/30/24	\$115,000.00	No	Kelley Parris	9/6/2023
City of Tampa	Vendor	Utilities	10/1/23 - 9/30/23	\$25,000.00	No	Kelley Parris	9/6/2023
McCall Services, Inc.	Vendor	FRC Pest Control Services (PCFRC, TTFRC, SCFRC, Brandon FRC, TNC FRC, Ruskin FRC)	10/1/23 - 9/30/23	\$4,680.00	No	Kelley Parris	9/7/2023
All Alarm Services of Central Florida	Vendor	Fire Alarm & Burgular Alarm Monitoring fpr PCFRC & TT FRC for FY 2024	10/1/23 - 9/30/23	\$2,735.28	No	Kelley Parris	9/7/2023
Gulf Coast Air Conditioning & Refrigeration, Inc.	Vendor	Prevention maintenance Contract for HVAC systems for CBHC owned properties	10/1/23 - 9/30/23	\$13,975.82	No	Kelley Parris	9/8/2023
Mid Florida Tree Service	Vendor	Tree Service for CBHC HQ	9/7/23 - 12/30/23	\$5,600.00	No	Kelley Parris	9/8/2023

Contract Signature Log
Vendors ONLY
FY2023

Entity/Agency	Contract Type	Brief Description	Contract Period	Contract Amount	Board Approved	Signed By	Date Signed
Trimen Lawn & Landscape	Vendor	Annual Landscape Maintenance Services	10/1/23 - 9/30/24	\$20,940.00	No	Kelley Parris	9/20/2023
High Sources, Inc.	Vendor	Janitorial Services Annual Contract - All FRCs	10/1/23 - 9/30/24	\$70,890.00	No	Kelley Parris	9/20/2023
Preferred Govt. Trust	Vendor	Workers Comp Insurance for FY2023	10/1/23 - 9/30/24	\$11,354.00	No	Kelley Parris	9/20/2023



Monthly Financial Report

August 2023

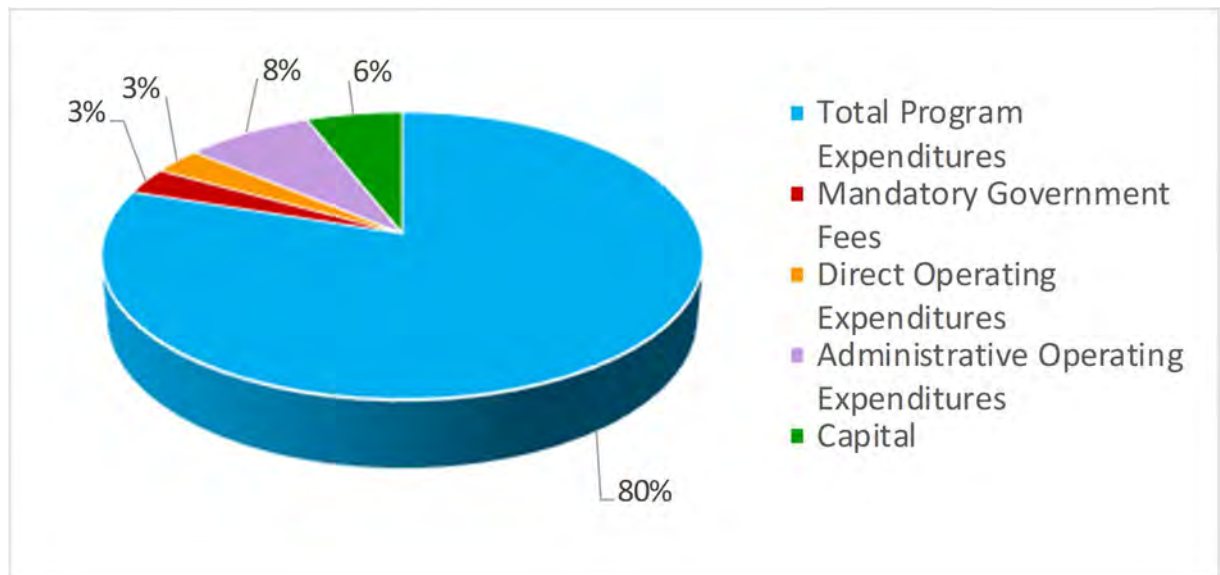
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Fiscal Year 2022-2023 Budget

	FY 2022-2023		FY 2022-2023
	Original Budget	Budget Amendments	Amended Budget
Revenues			
Ad-Valorem Taxes	61,929,405	0	61,929,405
Investment Income	892,000	0	892,000
Administrative Services Organization Funding	400,000	200,000	600,000
Other Community Partner Funding	410,000	0	410,000
Miscellaneous Income	11,000	0	11,000
Total Revenues	63,642,405	200,000	63,842,405
Expenditures			
Program Expenditures:			
Program Funding (Continuation Grants)	40,428,582	200,000	40,628,582
New Program Funding (unallocated)	12,825,000	0	12,825,000
Total Program Expenditures:	53,253,582	200,000	53,453,582
Operating			
Employee Salaries and Benefits	5,507,400	0	5,507,400
Contracted Professional Services	634,840	0	634,840
CBHC FRC Occupancy Expenditures	475,767	0	475,767
Facility Expenditures	343,187	0	343,187
Other Operating	540,889	0	540,889
Total Operating	7,502,083	0	7,502,083
Capital Expenditures	4,000,000	0	4,000,000
Mandatory Government Fees	1,754,648	0	1,754,648
Total Expenditures	66,510,314	200,000	66,710,314
Net Spend Down of Fund Balance	(2,867,909)	0	(2,867,909)



Financial Statement Category Definitions

- **Revenue**

- **Ad-Valorem Taxes** includes current and delinquent ad-valorem tax revenue and excess fees returned to the Children's Board originally paid to the county based on the tax revenue.
- **Investment Income** includes revenue from various interest-bearing accounts.
- **Administrative Services Organization (ASO)** funding represents contributions from other funders specifically designated for use by providers in the community managed by the Children's Board ASO staff. These dollars are also included in the program expenditure line. Examples are Eckerd Connects, and Hillsborough County Board of County Commissioners (BOCC).
- **Other Community Partner funding** represents funds contributed from community partners that are added to our provider contract amounts and included in the program funding line, for example, the School District of Hillsborough County and Hillsborough County BOCC.
- **Miscellaneous Income** consists of ASO fiscal agent fees, contributions, and any other miscellaneous revenue received during the year.

- **Expenditures**

- **Program Funding (Continuation Grants)** represents provider contracts funded by Children's Board, property tax revenue and funds contributed from our community partners. This amount also includes the dollars managed through the ASO to provide supports to case management programs.
- **New Program Funding (unallocated)** includes dollars budgeted for new program contracts and one-time funding that will be released and awarded by a competitive or application process.
- **Employee Salaries and Benefits** include wages paid to all non-contractor employees. Benefits represent costs provided for salaried and hourly wage employees including FICA, life and health insurance, short-term and long-term disability insurance, unemployment, and retirement benefits.
- **Contracted Professional Services** represents amounts budgeted for Hillsborough County information technology services, legal, media buys, auditing, and other professional services.
- **Facility Expenditures** represents necessary costs to operate the Children's Board offices, conference center, and seven (7) CBHC Family Resource Center (CBHC FRC) occupancy expenditures, including utilities, information technology, maintenance, and repairs.
- **Other Operating** contains staff training, conference and meeting travel, postage, insurance, promotional activities, printing, supplies, advertising for Truth In Millage (TRIM), budget ads and other public notices, memberships, and subscriptions. Also included are support activities with provider agencies and community organizations for training and events.
- **Capital Expenditures** include the budget for building expenditures.
- **Mandatory Government Fees** include Tax Collector's fee, Property Appraiser's fee as well as the City storm water fee.

August-2023

	FY 2022- 2023 YTD Budget	FY 2022- 2023 YTD Actual	FY 2022- 2023 Variance \$	FY 2022- 2023 Variance %
Revenues				
Ad-Valorem Taxes	61,627,995	62,123,833	495,838	1%
Investment Income	817,667	4,432,485	3,614,818	442%
Administrative Services Organization Funding	550,000	522,341	(27,659)	-5%
Other Community Partner Funding	325,000	160,000	(165,000)	-51%
Miscellaneous Income	10,083	9,240	(843)	-8%
Total Revenues	63,330,745	67,247,899	3,917,154	6%
Expenditures				
Program Expenditures:				
Program Funding (Including Unallocated)	47,856,383	30,171,325	17,685,058	37%
Total Program Expenditures:	47,856,383	30,171,325	17,685,058	37%
Operating Expenditures				
Employee Salaries and Benefits	5,048,450	4,596,189	452,261	9%
Contracted Professional Services	584,443	230,937	353,506	60%
CBHC FRC Occupancy Expenditures	436,120	430,411	5,709	1%
Facility Expenditures	314,588	242,265	72,323	23%
Other Operating	495,703	454,016	41,687	8%
Total Operating	6,879,304	5,953,818	925,486	13%
Capital Expenditures	0	47,513	(47,513)	100%
Mandatory Government Fees	1,760,157	1,620,884	139,273	8%
Total Expenditures	56,495,844	37,793,540	18,702,304	
Net Cash Flow	6,834,901	29,454,359	22,619,458	

Revenue Variance Analysis

Statement of Revenues

August-2023

	FY 2022- 2023 YTD Budget	FY 2022- 2023 YTD Actual	FY 2022- 2023 Variance \$	FY 2022- 2023 Variance %
Revenues				
Ad-Valorem Taxes	61,627,995	62,123,833	495,838	1%
Investment Income	817,667	4,432,485	3,614,818	442%
Administrative Services Organization Funding	550,000	522,341	(27,659)	-5%
Other Community Partner Funding	325,000	160,000	(165,000)	-51%
Miscellaneous Income	10,083	9,240	(843)	-8%
Total Revenues	63,330,745	67,247,899	3,917,154	6%

- **Ad-Valorem Taxes**
 - This line is over the YTD budget by \$495,838; All of the tax revenue budgeted has been received to date.
- **Investment Income**
 - The interest received year to date is over the YTD budget because interest rates have increased. This was budgeted at 1% and the current interest rate is 5.58% for LGIP and 1.08% for Wells Fargo.
- **Administrative Services Organization**
 - ASO Funding revenue was slightly under budget due to the timing of recording revenue related to BOCC-Social Services Homeless Prevention funds (quarterly) and BOCC-Domestic Violence funds (monthly).
- **Other Community Partner Funding**
 - This line is under budget due to the timing of recording revenue related to funds received from BOCC for summer services programming. These funds will be received and the associated revenue recorded by the end of the fiscal year.
- **Miscellaneous Income**
 - This line is slightly under budget and includes provider repayments received related to the prior fiscal year.

Expenditure Variance Analysis

Statement of Expenditures

August-2023	FY 2022- 2023 YTD Budget	FY 2022- 2023 YTD Actual	FY 2022- 2023 Variance \$	FY 2022- 2023 Variance %
Expenditures				
Program Expenditures:				
Program Funding (Including Unallocated)	47,856,383	30,171,325	17,685,058	37%
Total Program Expenditures:	47,856,383	30,171,325	17,685,058	37%
Operating				
Employee Salaries and Benefits	5,048,450	4,596,189	452,261	9%
Contracted Professional Services	584,443	230,937	353,506	60%
CBHC FRC Occupancy Expenditures	436,120	430,411	5,709	1%
Facility Expenditures	314,588	242,265	72,323	23%
Other Operating	495,703	454,016	41,687	8%
Total Operating	6,879,304	5,953,818	925,486	13%
Capital Expenditures	0	47,513	(47,513)	100%
Mandatory Government Fees	1,760,157	1,620,884	139,273	8%
Total Expenditures	56,495,844	37,793,540	18,702,304	

- **Program Expenditures**
 - Continuation Grants are under budget because certain providers are not current on invoicing the Children's Board (Champions for Children, Children's Museum of Tampa, Healthy Start Coalition, Lutheran Services Florida, USF, HCC). In addition, unallocated program funding is projected to be under budget based on contracts awarded year to date.
 - Match grants and ASO expenditures are over budget.
 - Total Program Expenditures are projected to be under budget overall for the entire fiscal year.
- **Employee Salaries and Benefits**
 - This line is under budget because of vacant positions (7) in the first three quarters of the year. As a result, this line is projected to be under budget overall for the entire fiscal year.
- **Contracted Professional Services**
 - This line item is under budget due to underspending in IT services, facilities, and public relations contracted services. This line is projected to be under budget overall for the entire fiscal year.
- **CBHC FRC Occupancy Expenditures**
 - Building repairs/maintenance and telephone/communications services are under budget to date and are expected to be under budget overall for the entire fiscal year.
- **Facility Expenditures**
 - Building repairs/maintenance, lawn maintenance services, and electric service are under budget to date and are expected to be under budget overall for the entire fiscal year.
- **Other Operating**
 - While this line item is currently under budget, it is projected to be over budget overall for the entire fiscal year due to overspending on office furniture and memberships/subscriptions. In addition, computer supplies are over budget due to the purchase of new agency network equipment.
- **Capital Expenditures**
 - This line item is over budget due to the purchase of an agency vehicle to be used by Facilities, which was not included in the budget.
- **Mandatory Government Fees**
 - This line item is under budget due to the property appraiser's fee being less than budgeted. This fee is expected to be less than budgeted overall for the entire fiscal year.

Children's Board Of Hillsborough County
FY 2022 - 2023 Estimated Spending

	FY 2022 - 2023 Amended Budget	FY 2022 - 2023 Estimated Actual	FY 2022 - 2023 Projected Difference
Revenue			
Ad-Valorem Taxes	61,929,405	62,515,000	585,595
Investment Income	892,000	4,419,000	3,527,000
Administrative Services Organization (ASO)	600,000	600,000	-
Other Community Partner	410,000	205,000	(205,000)
Miscellaneous Income	11,000	10,000	(1,000)
Total Revenue	63,842,405	67,749,000	3,906,595
Expenditures			
Program:			
Program Funding (Continuation Grants)	40,628,582	38,879,279	1,749,304
CBHC Unallocated Program Funding	12,825,000	5,143,142	7,681,858
Total Program Expenditures:	53,453,582	44,022,421	9,431,162
Operating Expenditures			
Employee Salaries and Benefits	5,507,400	5,174,003	333,397
Contracted Professional Services	634,840	537,902	96,938
CBHC FRC Occupancy Expenditures	475,767	474,307	1,460
Facility Expenditures	343,187	294,444	48,743
Other Operating	540,889	611,166	(70,277)
Total Operating Expenditures	7,502,083	7,091,822	410,261
Capital Expenditures	4,000,000	2,047,513	1,952,487
Mandatory Government Fees	1,754,648	1,629,858	124,790
Total Expenditures	66,710,314	54,791,614	11,918,700
Total Projected Difference			15,825,295

Narrative/Assumptions for FY 2022 - 2023 Estimated Spending

- **Revenue**
 - Total Revenue is projected to be over budget by a net amount of \$3,906,595.
 - Ad-Valorem Tax Revenue is projected to be over budget by \$585,595 as more than 95% of the tax revenue is expected to be received.
 - Investment Income is projected to be over budget by \$3,527,000. The current interest rate is 1% with Wells Fargo and 5.39% with Florida Prime, which is higher than the 1% budgeted.
 - The Administrative Services Organization (ASO) revenue is expected to be received at the budgeted amount.
 - Other Community Partner Revenue is projected to be under budget by \$205,000 because summer services expenses and revenue will be lower than budgeted.
 - Miscellaneous Income is projected to be under budget by \$1,000 because of less dollars received from the insurance safety match.
- **Expenditures**
 - **Program Expenditures**
 - Total Program Expenditures are projected to be under budget by \$9.4 million.
 - Continuation Grants are projected to be under budget by \$1.7 million.
 - Negotiated Continuation Contracts were under budget by \$354,410. A net amount of \$354,170 was reduced from contracts during the year leaving \$240 unallocated.
 - Estimated under spending of the remaining continuation contracts is \$1.7 million.
 - Unallocated Program Funding is projected to be under budget by \$7.7 million based on contracts awarded year to date.
 - **Operating Expenditures**
 - Salaries and Benefits are projected to be under budget by \$333,397 because of vacant positions throughout the year.
 - Contracted Professional Services are projected to be under budget by \$96,938 because of under spending in IT services, facilities, and public relations contracted services.
 - CBHC FRC Occupancy Expenditures are projected to be slightly under budget by \$1,460.
 - Facilities Expenditures for the Palm Avenue building are projected to be under budget by a net amount of \$48,743.
 - Other Operating Expenditures are projected to be over budget by a net amount of \$70,277. This includes under spending in local travel, meeting travel, professional development, insurance, promotional materials, public notice advertising, and employee screening; and overspending in office furniture, computer supplies, subscriptions, and a contract to facilitate townhall meetings that was not in the budget.
 - **Capital Expenditures**
 - Capital Expenditures are projected to be under budget by \$2 million.
 - **Mandatory Government Fees**
 - The Mandatory Government Fees are projected to be under budget by \$124,790 as the Property Appraiser's fee was under budget.

Children's Board Of Hillsborough County
Investments Statement
August-2023

<u>Investment Instrument</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Maturity</u>	<u>Yield</u>
Checking	Wells Fargo Government Advantage	3,395,129	1 day	1.08%
LGIP	Florida State Board of Administration	<u>95,399,917</u>	N/A	5.58%
		<u>98,795,046</u>		

FY 2022-2023 NEW PROGRAM FUNDING (UNALLOCATED) REPORT; Regular Board Meeting - September 28, 2023

	Beginning Budget	Adjustments	Revised Budget	YTD Amount Approved	YTD Uncommitted Funds Available	Current Funding Requests	Uncommitted Funds Available
Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	130,000		130,000	30,356	99,644		99,644
Technical Assistance Funding (Agencies Currently Funded by CBHC)	70,000		70,000	43,712	26,288		26,288
Summer Passport for Kids	200,000		200,000	141,789	58,211		58,211
Leading Grants (Summer Funding)	500,000		500,000	87,704	412,296		412,296
Emerging Needs Funding	300,000		300,000	141,406	158,594		158,594
Emergency Funding	400,000		400,000	-	400,000		400,000
Match	300,000		300,000	16,800	283,200		283,200
Technical Assistance - Neighborhood Assoc.	25,000		25,000	-	25,000		25,000
Leading Grants - Small NonProfits	1,400,000	(500,000)	900,000	351,100	548,900		548,900
Leading Grants - Support New Programs		500,000	500,000	299,982	200,018		200,018
Investment Grants - All Four Focus Areas	3,500,000		3,500,000	2,082,769	1,417,231		1,417,231
Uniting Grant - Padres de Crianza	500,000		500,000	178,581	321,419		321,419
Uniting Grant - Support a New Program	1,000,000		1,000,000	285,063	714,937		714,937
Uniting Grant - Swim Lessons & Education	500,000		500,000	56,621	443,379		443,379
Investment Grant - Collaborate w/ SDHC Social Work Dept	1,000,000		1,000,000	807,709	192,291		192,291
Strategic Initiatives - After School Enhancements	500,000		500,000	327,384	172,616		172,616
Strategic Initiatives - Ongoing Services	2,500,000		2,500,000	292,166	2,207,834		2,207,834
Totals	12,825,000	-	12,825,000	5,143,142	7,681,858	-	7,681,858

Original Continuation Funding Budget

40,428,582

Actual Contract Amount Negotiated

40,074,172

Additional Amount Available from Continuation Funding

354,410

Dana Shores Civic Association TA

(2,871)

ECC Inclusion

27,499

Healthy Start Healthy Steps

(248,600)

Family Healthcare Foundation

(80,000)

Gulf Coast Jewish Family & Community Services

207,494

Preserve Vision

(73,092)

ASO

(180,000)

FI Museum of Photo.

42,900

ELC

17,500

ASO

(65,000)

Balance Available

240

FY 2022-2023 Approved Uncommitted Program Funding Detail
 Regular Board Meeting - September 28, 2023

Agency	Program	Funding Description	Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	Technical Assistance Funding (Agencies Currently Funded by CBHC)	Summer Passport for Kids	Leading Grants Summer Funding	Emerging Needs Funding	Emergency Funding	Match	Technical Assistance - Neighbor - hood Associations	Leading Grants - Small Non Profits	Leading Grants - Support New Programs	Investment Grants - All Four Focus Areas	Uniting Grant - Padres de Crianza	Uniting Grant - Support a New Program	Uniting Grant - Swim Lessons & Educ.	Investment Grant - Collaborate w/ SDHC Social Work Dept	Strategic Initiatives - After School Enhancements	Strategic Initiatives - Ongoing Services
Family Impact, Inc.	Family Dinner Table	The program will support children, families, and stakeholders by conducting focus groups, listening sessions, meetings, and Community Needs Assessments to produce local recommendations addressing community access to nutritious food and health resources. Additionally, the program will participate in community events to conduct outreach activities and distribute flyers with information about federal nutrition programs and community programs. Services will be accessible countywide.					36,060												
Redefiners	Americorp	The Americorp Senior Demonstration Program is a Match Grant to recruit volunteers to provide literacy tutoring services at Mort Elementary School and ReDefiners World Languages Center. The program will support children and families by assigning volunteer tutors to 64 children, Kindergarten through 5 th grade during school hours and out of school time.							16,800										
Metropolitan Ministries	Pathways to Hope	Provides resources to families experiencing housing insecurity at 10 Hillsborough County Schools with the goal of preventing homelessness.															807,709		

FY 2022-2023 Approved Uncommitted Program Funding Detail
 Regular Board Meeting - September 28, 2023

Agency	Program	Funding Description	Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	Technical Assistance Funding (Agencies Currently Funded by CBHC)	Summer Passport for Kids	Leading Grants Summer Funding	Emerging Needs Funding	Emergency Funding	Match	Technical Assistance - Neighbor - hood Associations	Leading Grants - Small Non Profits	Leading Grants - Support New Programs	Investment Grants - All Four Focus Areas	Uniting Grant - Padres de Crianza	Uniting Grant - Support a New Program	Uniting Grant - Swim Lessons & Educ.	Investment Grant - Collaborate w/ SDHC Social Work Dept	Strategic Initiatives - After School Enhancements	Strategic Initiatives - Ongoing Services
Rebuilding Together Tampa Bay, Inc.	Safe & Healthy Homes for Families with Children	Deliver necessary and proven improvements in owner-occupied homes that will improve the living environments which will impact the overall health and safety of the children and their families. The goal is to mitigate hazards in the house that could impact their well-being.													285,063				
Housing Authority of the City of Tampa	Building Hope	Provides families and children living in Tampa Housing Authority's selected developments and their surrounding zip codes with positive experiences to build resilience. Families participate in case management and quarterly events. Children receive developmental screening. Elementary/middle school youth receive afterschool and summer programs.											576,638						
St. Joseph's Hospital, Inc.	Community Maternity Clinic	Install and operate a community maternity clinic to provide holistic prenatal care to uninsured and underinsured pregnant individuals in Hillsborough County to increase access to care and improve health and safety for children.											556,674						
Easter Seals Florida, Inc.	The Incredible Years with Easter Seals	A set of interlocking, comprehensive, and developmentally based programs targeting parents, teacher, and children. Programs are designed to work jointly to promote emotional, social, and academic competence and to prevent, reduce, and treat behavioral and emotional problems in children ages 3-8.											342,737						

FY 2022-2023 Approved Uncommitted Program Funding Detail
 Regular Board Meeting - September 28, 2023

Agency	Program	Funding Description	Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	Technical Assistance Funding (Agencies Currently Funded by CBHC)	Summer Passport for Kids	Leading Grants Summer Funding	Emerging Needs Funding	Emergency Funding	Match	Technical Assistance - Neighbor - hood Associations	Leading Grants - Small Non Profits	Leading Grants - Support New Programs	Investment Grants - All Four Focus Areas	Uniting Grant - Padres de Crianza	Uniting Grant - Support a New Program	Uniting Grant - Swim Lessons & Educ.	Investment Grant - Collaborate w/ SDHC Social Work Dept	Strategic Initiatives - After School Enhancements	Strategic Initiatives - Ongoing Services
Florida State University, Learning Systems Institute	Cognitively Guided Instruction (CGI) Project	Evidence-based mathematics teacher professional development and school year support to VPK-3rd grade teachers in Hillsborough County Public Schools. Teachers in the program will have more accurate knowledge of student's mathematics learning progression helping them make more informed decisions about teaching strategies.											606,720						
Gulf Coast Jewish Family & Community Services	Padres de Crianza	A Padres de Crianza program designed after the agency's Kinship Program. This program will extend Kinship services to relatives/non-relatives who provide primary care for Hispanic/Latino children to promote and sustain family stability.												178,581					
Frameworks of Tampa Bay, Inc.	Strategic Imitative: Excel Student Workshops	After school services.																15,371	
Instruments 4 Life, Inc.	Strategic initiative: Instrument Workshops	After school services.																22,500	
G3 Life Application, Inc.	Strategic initiative: Health/Fitness	After school services.																56,160	
Florida Education Fund, Inc.	Strategic Initiative: Robotics/Gaming/Gaming Design	After school services.																25,500	

FY 2022-2023 Approved Uncommitted Program Funding Detail
Regular Board Meeting - September 28, 2023

Agency	Program	Funding Description	Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	Technical Assistance Funding (Agencies Currently Funded by CBHC)	Summer Passport for Kids	Leading Grants Summer Funding	Emerging Needs Funding	Emergency Funding	Match	Technical Assistance - Neighbor - hood Associations	Leading Grants - Small Non Profits	Leading Grants - Support New Programs	Investment Grants - All Four Focus Areas	Uniting Grant - Padres de Crianza	Uniting Grant - Support a New Program	Uniting Grant - Swim Lessons & Educ.	Investment Grant - Collaborate w/ SDHC Social Work Dept	Strategic Initiatives - After School Enhancements	Strategic Initiatives - Ongoing Services
Hillsborough County BOCC	Healthcare Enrollment Outreach	The purpose of this outreach campaign is to expand awareness efforts of the Hillsborough County Health Care Plan among its target audience and ultimately increase enrollment numbers. The zip codes identified were a review of individuals in Hillsborough County without insurance and at or below 175% poverty line.					62,911												
Florida Education Fund, Inc.	FEF Codemasters	Provides youth hands on opportunities to learn coding and creating with technology. They will develop skills needed to pursue and succeed in the jobs of the future, and to explore exciting science, technology, engineering, art, and mathematics careers.																43,174	
Instruments 4 Life, Inc.	Music Outreach Program	Learn a musical instrument through weekly group lessons. Students learn music terminology, how to read chord charts, and how to play introductory songs. Through playing music together, students develop communication, intrapersonal, and creative thinking skills. At course completion, each student can earn an instrument to keep.																27,500	
Joshua Way of Hope	Build a Stronger Me Character Development Program	Provides training and practical application activities to 3 rd through 8 th graders, focusing on character development aiming to prevent juvenile delinquency/substance abuse/improving educational outcomes. Focus on (5) areas of human development.																79,804	

FY 2022-2023 Approved Uncommitted Program Funding Detail
 Regular Board Meeting - September 28, 2023

Agency	Program	Funding Description	Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	Technical Assistance Funding (Agencies Currently Funded by CBHC)	Summer Passport for Kids	Leading Grants Summer Funding	Emerging Needs Funding	Emergency Funding	Match	Technical Assistance - Neighbor - hood Associations	Leading Grants - Small Non Profits	Leading Grants - Support New Programs	Investment Grants - All Four Focus Areas	Uniting Grant - Padres de Crianza	Uniting Grant - Support a New Program	Uniting Grant - Swim Lessons & Educ.	Investment Grant - Collaborate w/ SDHC Social Work Dept	Strategic Initiatives - After School Enhancements	Strategic Initiatives - Ongoing Services
Redefiners	Global Explorers Program	Program is designed to expose K-8 th grade participants to new cultures, introduce them to communication skills in a foreign language (Arabic, Mandarin, or Spanish) and prepare participants to be global citizens. The eight-week program promotes character, literacy, and social-cultural development.																57,375	
Heart Gallery of Tampa	Technology Upgrades	Laptops, Docking Stations, Monitors, Keyboard, Printer/Toner, IT Services, Phones, Phone Accessories, LED Lights		9,670															
Redefiners World Language, Inc.	Fund Development & Marketing Capacity Project	Sales Navigator Core (LinkedIn), Double the Donation 360MatchPro, Salesforce Licenses, Facebook Advertising, LinkedIn Campaign Ads, Bench Signs	10,000																
Tampa Jewish Family Services	Moving Forward	Board Retreat, Strategic Planning Training, Executive Coaching, Fundraising Plan (All through Non Profit Leadership Center)		9,150															
Wheels of Success, Inc.	Strategic Planning & Tech Upgrades	Strategic Planning Guide, Computers, Shredders, Scanner, Printer, Survey Monkey Access		10,000															
ALK of Florida d/b/a Resource Empowerment Center, Inc.	Villages Children and Families Engaging CAFÉ	Program goals include increased knowledge and referral to community partners, increase family involvement with school, improve child social competence, improve academic performance, and reduction in child aggression.									100,000								

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Building Healthy Futures, Inc.	Art Therapy Program ATP	For women seeking a safe space to express and create, using integrative artistic approach to foster personal development, healing, and mental well-being.									89,300								
Heart of Adoptions Alliance, Inc.	Thrive Adoption Support	THRIVE will offer adoptive families in North and Central Tampa accessible post adoption support and education to help them navigate those challenges successfully and ensure a safe secure and permanent place									29,800								
Joshua Way of Hope, Inc.	Life Skills 360 Training Institute	Provide in person training classes and activities to children addressing educational/financial/ physical/social emotional learning competencies to provide skills/tools/techniques to enhance growth and development. Offer four training sessions per year consisting of 5 sessions each.									94,190								
Rooted in Play	Popup Adventure Playground	Designed to provide consistent, self-directed play opportunities to children in Hillsborough County. The project has (3) elements, popup events, professional development for educators, and parent tools and resources. Each element endeavors to convey the importance of play to a child's development.									37,810								

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Children's Museum of Tampa, Inc., d/b/a Glazer Children's Museum	Summer Passports	Summer Camp Imagination consists of multiple classes (separated by age/grade), each with one lead teacher and one assistant teacher. Camps follow a consistent schedule including morning story times, snack and lunch breaks, Museum play time, and afternoon outdoor play. Each week of camp is based on an imaginative theme with cross-curricular programs, social-emotional learning, and guest speakers. Weeks 6-8 are GCM's Autism-Affirming weeks of camp and include additional training, staffing, and other modifications designed to engage children with Autism Spectrum Disorder and other learning differences.			11,835														
Museum of Science and Industry	Summer Passports	Offers hands-on, inquiry based STEAM (science, technology, engineering, art and mathematics) camps. The program will host about 200 students per week over a ten week period. We hire certified teachers for our summer programs.			24,270														

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Tampa Museum of Art	Summer Passports	The facilities provide space for up to three camps at a time, including a multimedia room, access to new technology in the Tech Classroom, and, pottery and sculpture building in our new Ceramic Studio. As always, the camps will be taught by skilled art educators supported by assistant facilitators and volunteers using the Museum’s world class collections and exhibitions as inspiration. Camp class sizes range from 10-20 students as studio space and equipment provides.			7,350														
Lightning Foundation	Summer Passports	Lightning Foundation Youth Ball Hockey programs for 3-5 year olds, 5-13 year olds, and high school students. We run Adult Ball Hockey leagues. We host a multi-sport camp each summer at the Training Center. Also, for ice hockey we have Learn to Plays and Rookie leagues for 5 – 10 year olds, Learn to Skate for 3 – 9 year olds, and summer ice hockey camps.			40,600														
Zoo Tampa	Summer Passports	The zoo rescues, rehabilitates and cares for animals by creating exceptional personalized experiences that connect people with wildlife and each other in fun, immersive ways. The camps follow guidelines of the American Camp Association to support a fun learning environment for the summer.			33,562														

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Tampa Bay Performing Arts Center d/b/a Straz Center for the Performing Arts	Summer Passports	Camps inspire, educate and enhance our community through the transformative power of the performing arts. In 2006, The Straz began a proactive scholarship program to identify and enroll disadvantaged children into more than 30 different Patel Conservatory summer classes and camps. The partnership with the Children's Board launched in 2019 with enrollment for underserved youth through CBHC Family Resource Centers.			21,772														
Tampa Theatre	Summer Passports	This summer, the camp will light up again as young filmmakers come together to produce their visions on the big screen, thanks to our presenting sponsor Film Tampa Bay and our long-time partners, the Florida Center for Instructional Technology at the USF College of Education! Our Full day Live Action Camp gives campers the opportunity to work together to create, produce, and act in their original short films. Campers will also participate in film studies, learn new filming techniques, practice special effects, and more!			2,400														
A Kid's Place of Tampa Bay, Inc.	Power for Kids	In need of purchasing 3 generators for their homes sheltering children.					42,435												

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Tampa Housing Development Corporation d/b/a Housing Authority of the City of Tampa	2023 Summer at the Oaks	Eight-week camp provides (50) children with literacy, STEM, safety, arts, fitness, and character development through fun activities along with local field trips.				27,704													
Family Enrichment Center, Inc.	2023 Summer STEAM-sational	Free six-week summer camp for (50) children ages 6-14 residing in Hillsborough County. The camp is 8am – 6pm (10 hours) a safe, fun and educational experience for children. The camp offers well planned activities in STEAM and fun Friday Field Trips.				30,000													
Redefiners World Languages	2023 Summer Spanish Language and Technology Camp	Four-week camp to learn Spanish and Technology. Provides (50) participants explore Cuba, learn customs, culture and the language while engaging in STEM, literacy, art, swimming, and soccer.				30,000													
ALK of Florida d/b/a Resource Empowerment Center, Inc.	Technical Assistance	Expansion goals to enhance case management and technology capacity. An enhanced system will securely store, retrieve, collaborate, and significantly expand our reporting capabilities.		7,000															
Frameworks of Tampa Bay, Inc.	Technical Assistance	Support development of a “Brand House” to advance its mission and communications through collaborative process that will clarify messaging, story and more effectively connect with its audience.	10,000																

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Rooted in Play	Technical Assistance	To expand services including popup capabilities by hiring/training staff, collecting data at events, and engaging in fundraising/strategic planning.		7,892															
Umoja	Technical Assistance	Enhance its service enrollment process (food, tutoring, health fairs in East Tampa) by moving to digital data collection and assessment procedures.	5,248																
University Area Community Development Corporation	Get Moving! With Water Safety	Get Moving! With Water Safety program will consist of water safety education/instruction for parents/caregivers, and children. CPR classes for parents and caregivers and swim lessons for children (ages birth-18) which take place at the pool at our Uptown Sky Apartment Complex.														24,745			
Brandon Sports and Aquatics d/b/a High 5, Inc.	Water Safety	High5 wants to lead the way in providing swim lessons to as many families as possible, at no cost, to ensure that children (3-18) are water safe, and caregivers are knowledgeable in water safety														31,876			
St. Joseph's Children's Hospital	Pediatric Echo Lab and Intensive Care Units	Purchase of cooling treatment, transducers, and rhino-laryngoscope for echo lab, neonatal intensive care unit, and pediatric intensive care unit to provide lifesaving treatments to children of all ages.										150,000							

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Florida Health Sciences Center	Tampa General Hospital Gastrointestinal Center of Excellence	The proposed equipment will be utilized at Tampa General Hospital's Children's Hospital for the Pediatric Gastrointestinal (GI) Center of Excellence program. The equipment will be utilized to test, diagnose and perform procedures on children with many complex GI systems such as constipation, irritable bowel syndrome, nutritional problems and more.										149,982							
University of South Florida Board of Trustees	Trauma Informed Schools	Tiered services are a model of behavioral supports where students receive successively more intensive support according to need. Aligned with district and statewide initiatives known as a Multi-Tiered System of Supports (MTSS), proposer will offer school-based services that support teachers, students, and families with diverse needs.																	292,166
THAT! Outreach Center, Inc.	Small Non-Profit Technical Assistance	Agency audit.	3,000																
Tampa Heights Jr. Civic Association	Small Non-Profit Technical Assistance	Training, liability insurance, and Chamber of Commerce Fee.	2,108																
TOTAL			30,356	43,712	141,789	87,704	141,406	-	16,800	-	351,100	299,982	2,082,769	178,581	285,063	56,621	807,709	327,384	292,166
Total Approved			5,143,142																
Total Current Requests			-																

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CHILDREN'S BOARD OF HILLSBOROUGH COUNTY PRELIMINARY PART II EVALUATION	2022 - 2023	Max. 30 points	27 – 30 Good Standing 22 – 26 May need improvement plan < 22 Program of Concern	64 - 74 Continue Funding 53 - 63 Continue Funding with Modifications 0 – 53 Continue Funding with Modifications and/or Provider Improvement Plan
ALK OF FLORIDA D/B/A THE RESOURCE EMPOWERMENT CENTRE, INC. (Villages Children and Families Engaging - CAFE)	\$100,000	N/A	Newly Funded April 2023	Continue Funding Newly Funded April 2023
BAY AREA LEGAL SERVICES, INC. (Lawyers Helping Kids)	\$716,189	N/A	Deliverables in Progress	Continue Funding Deliverables in Progress
BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC. (1-to-1 Mentoring Elementary)	\$272,500	30	Good Standing	Continue Funding
BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC. (1-to-1 Mentoring Middle)	\$272,500	28	Good Standing	Continue Funding
BOYS & GIRLS CLUBS OF TAMPA BAY, INC. (After-Zone Elementary School Initiative)	\$535,191	27	Good Standing	Continue Funding with Modifications
BOYS & GIRLS CLUBS OF TAMPA BAY, INC. (After-Zone Middle School Initiative)	\$545,000	30	Good Standing	Continue Funding
BOYS & GIRLS CLUBS OF TAMPA BAY, INC. (Brandon Art Masters)	\$87,514	29	Good Standing	Continue Funding
BRANDON SPORTS AND AQUATICS, INC. D/B/A HIGH 5 (Weekend Water Warriors)	\$31,876	N/A	Newly Funded June 2023	Continue Funding Newly Funded June 2023
BUILDING HEALTHY FUTURES, INC. (Art Therapy Program)	\$89,300	N/A	Newly Funded April 2023	Continue Funding Newly Funded April 2023
CHAMPIONS FOR CHILDREN, INC. (Baby Bungalow)	\$275,763	29	Good Standing	Continue Funding
CHAMPIONS FOR CHILDREN, INC. (Family Focus)	\$470,446	26	May Need Improvement Plan	Continue Funding with Modifications
CHAMPIONS FOR CHILDREN, INC. (Layla's House)	\$403,742	27	Good Standing	Continue Funding
CHAMPIONS FOR CHILDREN, INC. (Parents as Teachers)	\$1,322,106	27	Good Standing	Continue Funding
CHILDREN'S HOME, INC., THE D/B/A CHILDREN'S HOME NETWORK (Kinship Hillsborough)	\$545,000	29	Good Standing	Continue Funding
CHILDREN'S HOME, INC., THE D/B/A CHILDREN'S HOME NETWORK (Reaching and Inspiring Students Everywhere - RAISE)	\$1,015,509	27	Good Standing	Continue Funding with Modifications
CHILDREN'S HOME, INC., THE D/B/A CHILDREN'S HOME NETWORK (Supporting and Empowering Educational and Developmental Services - SEEDS)	\$2,142,400	30	Good Standing	Continue Funding
CHILDREN'S MUSEUM OF TAMPA, INC., THE, D/B/A GLAZER CHILDREN'S MUSEUM (Children's Board Free Tuesday)	\$73,089	N/A	Deliverables in Progress	Continue Funding Deliverables in Progress
CHILDREN'S MUSEUM OF TAMPA, INC., THE, D/B/A GLAZER CHILDREN'S MUSEUM (Learn & Play Tampa Bay)	\$342,550	27	Good Standing	Continue Funding with Modifications

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CHILDREN'S MUSEUM OF TAMPA, INC., THE, D/B/A GLAZER CHILDREN'S MUSEUM (Pop Up Play at the Plant City Children's Board Family Resource Center)	\$119,974	N/A	Deliverables in Progress	Continue Funding Deliverables in Progress
DAWNING FAMILY SERVICES, INC. (A Path to Prevention)	\$322,373	29	Good Standing	Continue Funding with Modifications
DAWNING FAMILY SERVICES, INC. (Housing for Success)	\$244,267	28	Good Standing	Continue Funding
EARLY CHILDHOOD COUNCIL OF HILLSBOROUGH COUNTY, INC. (Community Developmental Screening Program)	\$684,207	25	May Need Improvement Plan	Continue Funding
EARLY CHILDHOOD COUNCIL OF HILLSBOROUGH COUNTY, INC. (Inclusion Support Services)	\$473,788	25	May Need Improvement Plan	Continue Funding
EASTER SEALS FLORIDA, INC. (Early Learning and Intervention Program)	\$494,922	24	May Need Improvement Plan	Continue Funding with Modifications and/or Provider Improvement Plan
EASTER SEALS FLORIDA, INC. (The Incredible Years)	\$342,737	N/A	Newly Funded March 2023	Continue Funding Newly Funded March 2023
FAMILY ENRICHMENT CENTER, INC., THE (Kinship Care)	\$393,066	27	Good Standing	Continue Funding with Modifications
FAMILY HEALTHCARE FOUNDATION, INC. (Connecting Kids to CARE)	\$323,076	30	Good Standing	Continue Funding
FLORIDA BAPTIST HOMES, INC. D/B/A/ ONE MORE CHILD (One More Child - Family Support)	\$140,000	24	May Need Improvement Plan	Continue Funding with Modifications and/or Provider Improvement Plan
FLORIDA EDUCATION FUND, INC. (CodeMasters)	\$43,174	N/A	Newly Funded March 2023	Continue Funding Newly Funded March 2023
FLORIDA STATE UNIVERSITY (Successful Start)	\$606,720	N/A	Newly Funded March 2023	Continue Funding Newly Funded March 2023
GIRL SCOUTS OF WEST CENTRAL FLORIDA (Girl Scout Troop Program)	\$322,118	26	May Need Improvement Plan	Continue Funding with Modifications and/or Provider Improvement Plan
GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC. (Good Afternoon Friends and Amigos)	\$383,099	26	May Need Improvement Plan	Continue Funding
GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC. (Padres de Crianza)	\$178,581	N/A	Newly Funded March 2023	Continue Funding Newly Funded March 2023
GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC. (Teen Parent Engagement Program)	\$240,960	28	Good Standing	Continue Funding with Modifications
HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC. (Healthy Families Hillsborough)	\$2,069,163	30	Good Standing	Continue Funding

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HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC. (HealthySteps Hillsborough)	\$695,809	29	Good Standing	Continue Funding
HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC. (Safe Baby Plus)	\$1,307,664	30	Good Standing	Continue Funding
HEART OF ADOPTIONS ALLIANCE, INC. (Thrive Adoption Support)	\$29,800	N/A	Newly Funded May 2023	Contract Ended 9/8/2023
HILLSBOROUGH COMMUNITY COLLEGE FOUNDATION, INC., THE (Quality Early Education System)	\$2,519,870	29	Good Standing	Continue Funding
HILLSBOROUGH COUNTY SCHOOL READINESS COALITION, INC. D/B/A EARLY LEARNING COALITION OF HILLSBOROUGH COUNTY, INC. (School Readiness Funding)	\$775,770	N/A	Deliverables Completed Successfully 10/1/2022 - 6/30/2023	Continue Funding Deliverables Completed Successfully
HILLSBOROUGH COUNTY SCHOOL READINESS COALITION, INC. D/B/A EARLY LEARNING COALITION OF HILLSBOROUGH COUNTY, INC. (School Readiness Funding)	\$17,500	N/A	Deliverables in Progress 7/1/2022 - 9/30/2022	Continue Funding Deliverables in Progress
HILLSBOROUGH EDUCATION FOUNDATION, INC. (Tech Connect)	\$399,654	28	Good Standing	Continue Funding
HISPANIC SERVICES COUNCIL, INC. (La RED de Padres Activos / The Network of Active Parents)	\$1,036,151	27	Good Standing	Continue Funding
HOUSING AUTHORITY OF THE CITY OF TAMPA (Building Family Financial Skills)	\$92,310	22	May Need Improvement Plan	Continue Funding with Modifications and/or Provider Improvement Plan
HOUSING AUTHORITY OF THE CITY OF TAMPA (Building Hope)	\$576,638	N/A	Newly Funded March 2023	Continue Funding Newly Funded March 2023
HOUSING AUTHORITY OF THE CITY OF TAMPA (Village Link Up)	\$318,942	22	May Need Improvement Plan	Continue Funding with Modifications and/or Provider Improvement Plan
INSTRUMENTS 4 LIFE, INC. (Music Outreach Program)	\$27,500	N/A	Newly Funded March 2023	Continue Funding Newly Funded March 2023
JOSHUA WAY OF HOPE, INC. (Building a Stronger Me Character Development Program)	\$79,804	N/A	Newly Funded March 2023	Continue Funding Newly Funded March 2023
JOSHUA WAY OF HOPE, INC. (Life Skills 360 Training Institute)	\$94,190	N/A	Newly Funded April 2023	Continue Funding Newly Funded March 2023
JUST INITIATIVE, INC. (Woven Empowerment WE Program)	\$90,906	25	May Need Improvement Plan	Continue Funding with Modifications
LEARN TAMPA BAY, INC. D/B/A ACHIEVE PLANT CITY (Learning Is Fun Together - LIFT)	\$297,300	27	Good Standing	Continue Funding

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LUTHERAN SERVICES FLORIDA, INC. (Children's Board Family Resource Centers)	\$3,066,243	29	Good Standing	Continue Funding
METROPOLITAN MINISTRIES, INC. (Children's Recreation, Education, Arts & Therapeutic Experience - CREATE)	\$543,448	29	Good Standing	Continue Funding
METROPOLITAN MINISTRIES, INC. (Homeless Family Early Intervention Program - First Hug)	\$1,393,214	28	Good Standing	Continue Funding
METROPOLITAN MINISTRIES, INC. (Pathways to Hope)	\$807,709	N/A	Newly Funded January 2023	Continue Funding Newly Funded January 2023
NONPROFIT LEADERSHIP CENTER OF TAMPA BAY, INC. (Capacity Building)	\$140,000	N/A	Deliverables in Progress	Continue Funding Deliverables in Progress
PARENTS AND CHILDREN ADVANCE TOGETHER (PCAT) LITERACY MINISTRIES, INC. (South County Literacy Initiative)	\$454,942	30	Good Standing	Continue Funding
PARENTS AND CHILDREN ADVANCE TOGETHER (PCAT) LITERACY MINISTRIES, INC. (Sulphur Springs Literacy Initiative)	\$141,651	30	Good Standing	Continue Funding
POSITIVE SPIN, INC., (Empowering A Community with Hope - EACH One)	\$830,937	29	Good Standing	Continue Funding
PRESERVE VISION FLORIDA, INC. (Children's Vision Health and Safety Services)	\$422,894	27	Good Standing	Continue Funding with Modifications
REACHUP, INC. (GROWTH with Doulas and Dads - Giving Resource Opportunities with Trust and Hope)	\$925,128	29	Good Standing	Continue Funding
REBUILDING TOGETHER TAMPA BAY, INC. (Safe & Healthy Homes for Families with Children)	\$285,063	N/A	Newly Funded April 2023	Continue Funding Newly Funded April 2023
REDEFINERS WORLD LANGUAGES, INC. (Americorp Senior Demonstration Program Literacy Tutoring)	\$16,800	N/A	Deliverables in Progress	Continue Funding Deliverables in Progress
REDEFINERS WORLD LANGUAGES, INC. (Global Explorers)	\$57,375	N/A	Newly Funded March 2023	Continue Funding Newly Funded March 2023
REDEFINERS WORLD LANGUAGES, INC. (Multilingual Citizens Program)	\$503,372	28	Good Standing	Continue Funding
ROOTED IN PLAY CORP (Popup Adventure Playground Project)	\$37,810	N/A	Newly Funded April 2023	Continue Funding Newly Funded April 2023
SCHOOL DISTRICT OF HILLSBOROUGH COUNTY (Renaissance myON Reader)	\$100,000	N/A	Access Agreement with SDHC	Continue Funding
SENIORS IN SERVICE OF TAMPA BAY, INC. (Readers in Motion)	\$111,954	29	Good Standing	Continue Funding with Modifications
SPRING OF TAMPA BAY, INC., THE (Family Safety from Domestic Violence)	\$350,979	29	Good Standing	Continue Funding
ST. JOSEPH'S HOSPITAL, INC. D/B/A ST. JOSEPH'S WOMEN'S HOSPITAL (Community Maternity Clinic)	\$556,674	N/A	Newly Funded March 2023	Continue Funding Newly Funded March 2023

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ST. JOSEPH'S HOSPITAL, INC. D/B/A ST. JOSEPH'S CHILDREN'S HOSPITAL (Mobile Health and Safety Education Program)	\$1,041,795	26	May Need Improvement Plan	Continue Funding
ST. JOSEPH'S HOSPITAL, INC. D/B/A ST. JOSEPH'S WOMEN'S HOSPITAL (Supporting Motherhood and More)	\$183,087	26	May Need Improvement Plan	Continue Funding
SUCCESS 4 KIDS AND FAMILIES, INC. (Successful Families)	\$518,379	29	Good Standing	Continue Funding
TAMPA HILLSBOROUGH HOMELESS INITIATIVE, INC. (UNITY Information Network)	\$50,000	N/A	Deliverables in Progress	Continue Funding Deliverables in Progress
TAMPA METROPOLITAN AREA YMCA, INC. (Sulphur Springs YMCA Out of School Time Program)	\$314,882	30	Good Standing	Continue Funding
TAMPA MUSEUM OF ART, INC. (Children's Board Free Family Days)	\$52,706	N/A	Deliverables in Progress	Continue Funding Deliverables in Progress
UNIVERSITY AREA COMMUNITY DEVELOPMENT CORPORATION, INC. (Get Moving! Mind, Body Soul)	\$291,928	27	Good Standing	Continue Funding with Modifications and/or Provider Improvement Plan
UNIVERSITY AREA COMMUNITY DEVELOPMENT CORPORATION, INC. (Get Moving with Water Safety)	\$24,745	N/A	Newly Funded June 2023	Continue Funding Newly Funded June 2023
UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, THE (Developing our Children's Skills Programs - HOT DOCS & DOCS K-5)	\$340,226	30	Good Standing	Continue Funding
UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, THE (Hillsborough HIPPI Parent Involvement Project)	\$1,457,290	28	Good Standing	Continue Funding
UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, THE (Program-Wide Positive Behavior Support)	\$774,973	29	Good Standing	Continue Funding
UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, THE (Trauma-Informed Schools - Tiered Intervention)	\$292,166	N/A	Newly Funded July 2023	Continue Funding Newly Funded July 2023
82 Contracts				

Good News

from our funded partners

Regular Board Meeting

September | 2023



Children's Board
HILLSBOROUGH COUNTY

www.ChildrensBoard.org

Children's Home Network

Supporting and Empowering Educational and Developmental Services (SEEDS)



Supporting and Empowering Educational and Developmental Services (SEEDS) hosted its annual back-to-school event on Friday, August 4, 2023. This event takes place every year with the aim of helping families prepare for the upcoming school year. It also serves as an opportunity to share valuable community resources to ensure each school year is a success.

This year's SEEDS event had a pirate theme and provided families with two options for backpacks: they could either receive pre-packed backpacks for each child filled with school supplies or choose to pack their own backpacks provided by SEEDS with the specific school supplies they desired. Additionally, there were sensory crafts and a range of educational and entertaining activities, including face painting, games, and raffles.

Two of our talented students, who have become young authors, were featured at the event. They shared their books and took the time to read to children in attendance. Several providers were also present to offer information to SEEDS families. A special thank you goes to our tutoring providers, including Ms. Brigham of Daily Reading Interventions Can Assist (D.R.I.C.A., LLC), Ms. Lucie Bass, and Ms. Yogini Davé, for their support in sharing learning strategies with our students and their families.

Other community providers and partners played a significant role in delivering essential information to our families. These organizations include ECHO, HOST, Humana, Metropolitan Ministries, The Spring of Tampa Bay, and YMCA. The support these providers offer to the community is invaluable.

Families had the opportunity to enjoy food and connect with other families during the event. SEEDS participants expressed their gratitude throughout the event as they engaged in various activities. SEEDS is eagerly anticipating another successful school year of providing services to Hillsborough County families!



Family Healthcare Foundation

Connecting Kids to Care

A Connecting Kids to Care (CKC) Program staff member recently shared this heartwarming story:

"I had the privilege of assisting a CKC mom with two young daughters who were enrolled in Medicaid under the Continuous Coverage provision. When she faced the Medicaid Redeterminations process, she became understandably concerned that her only option would be the full-pay option for Florida KidCare, which would have cost her a hefty \$500 per month for both of her children.

I provided her with the necessary support and reassured her that we would navigate the application process together, ensuring that all the correct information was accurately entered. We took our time, paying meticulous attention to every detail and gathering all the required documentation.

This week, I had the pleasure of speaking with the mother again, and I am thrilled to share that both of her children were approved for subsidized Florida KidCare at a mere \$20 per month for both of them combined! This news brought immense joy to the mother, especially because one of her daughters is part of the Children's Medical Services program, which provides crucial speech therapy and occupational therapy services."

This success story exemplifies the positive impact of the CKC Program, making healthcare accessible and affordable for families in need.



Big Brothers Big Sisters of Tampa Bay

1-to-1 Mentoring (Middle)



Meet Big Brother Chris and Little Brother Dontae! Their incredible journey began in 2019 when they were first paired through our Site-Based program. They started by meeting once a week during Dontae's lunch breaks, where they bonded over shared interests like video games and fitness. Fast forward to today, and Dontae is gearing up for his sophomore year at Blake High School.

Their relationship has evolved over the years, and now they often engage in meaningful conversations about Dontae's plans for the future, staying motivated in school, and managing his emotions. Even when faced with the challenges posed by COVID-19, this dynamic duo remained connected through virtual visits, including texting, phone calls, and online gaming sessions.

Recently, Chris and Dontae transitioned to our community-based program, opening up new opportunities for them to explore together. They've been making the most of their YMCA pass, enjoying CrossFit workouts, and even trying their hand at racquetball. The shift to the community-based program has allowed them to spend more quality time together.

Looking ahead, Chris and Dontae have exciting plans for their future outings. They're eager to attend a sporting event together, and Chris has kindly offered to teach Dontae the art of swimming with proper technique. Dontae describes Chris as a "very fun and chill person," showcasing the strong bond they've developed.

We couldn't be prouder of the growth and progress this match has made, from their initial connection in the Site-Based program to their thriving partnership out in the community. Chris and Dontae's story exemplifies the positive impact of mentorship and friendship.



Seniors in Service of Tampa Bay

Readers in Motion



One exceptional aspect of Readers in Motion is our commitment to providing essential resources for the students of Oak Grove Elementary. Upon enrolling in our program, over 180 students in grades K-2 are presented with fully stocked backpacks, ensuring they have all the necessary educational materials for both in-school and at-home learning. To tailor these backpacks, our team carefully consults Oak Grove Elementary's school supply list to determine the most crucial items to include.

This year, Readers in Motion students will receive an array of educational goodies, including:

- Individual whiteboard with a dry-erase marker
- Grade-level Sight Words pack
- A pencil box stocked with pencils, erasers, crayons, scissors, and a glue stick
- A composition notebook
- A three-prong pocket folder
- Headphones
- Markers
- Colored pencils
- And a grade-level book!



Readers in Motion Education Advocates go the extra mile by actively participating in Oak Grove Elementary's Open House event. During this event, students and their families have the chance to locate their classrooms, meet their teachers, and get to know their new "classroom grandparents" – our Education Advocate volunteers! These warm-hearted volunteers graciously welcome families, guide them through the classroom, and even assist with paperwork. The joy on the children's faces upon realizing they'll once again have a "Grandma" in their classroom is truly heartwarming, creating an unforgettable moment for students, families, and Education Advocate volunteers alike.

Additionally, incoming 1st and 2nd graders who had the privilege of working with an Education Advocate in the past couldn't resist revisiting their former classrooms just to reconnect with their "classroom grandparents." The Education Advocates couldn't contain their excitement as former students returned to share their love for their "Grandma" with their parents.

Education Advocate volunteers are an integral part of the K-2nd grade classrooms we serve. They provide invaluable daily literacy support and mentorship during regular school hours, meeting each child at their unique learning journey. We extend our heartfelt gratitude to the Children's Board of Hillsborough County for making all of this possible!

Preserve Vision Florida

Children's Vision Health and Safety Services

Meet Gabriela, a delightful three-year-old whose vision was screened by Preserve Vision Florida (PVF) at the North Tampa Children's Board Family Resource Center. Gabriela's parents were understandably concerned about her vision, especially since her older siblings wear glasses.

Thanks to the diligent efforts of Preserve Vision Florida (PVF), Gabriela received the care she needed. PVF arranged a follow-up examination for her at Optical Outlets and ensured that she got the most adorable pink frames and lenses, courtesy of New Eyes. To make sure her glasses stay safe, Gabriela even received a cute puppy Lenz Frenz glasses case.

Now, with her stylish glasses in place, Gabriela is all set to explore, learn, and play, seeing everything she needs to see. Her improved vision is a testament to the impact of organizations like PVF and the difference they make in the lives of children like Gabriela.





Outreach Calendar of Events

September

09.30.23 **Glazer 13th Annual Birthday Bash**
Curtis Hixon Park
600 North Ashley Drive, Tampa
10:00 am - 3:00 pm

October

10.03.23 **Children's Board Free Tuesday**
Glazer Children's Museum
110 West Gasparilla Plaza, Tampa
09:30 am - 5:00 pm

10.07.23 **Temple Terrace Fire Department Open House**
Temple Terrace Fire House
124 Bullard Parkway, Temple Terrace
9:00 am - 1:00 pm

10.07.23 **15th Annual YES! F.A.I.R.**
Lesley "Les" Miller Jr. All People's Park & Life Center
6105 East Sligh Avenue, Tampa
10:00 am - 3:00 pm

10.12.23 **Nadia Combs HCPS Hispanic Heritage Community Celebration**
A.P. Leto High School
4409 West Sligh Avenue, Tampa
6:00 pm - 7:30 pm

10.21.23 **7th Annual FRIENDS Buddy Walk**
Al Lopez Park
4810 North Himes Avenue, Tampa
10:00 am - 2:00 pm

10.21.23 **Watermelon Swim's Fall Festival**
Watermelon Swim South Tampa
3703 West McKay Avenue, Tampa
4:00 pm - 7:00 pm

10.24.23 **Infant Safe Sleep CEO Roundtable**
Children's Board of Hillsborough County
1002 East Palm Avenue, Tampa
9:30 am - 11:00 am

10.24.23

Celebrate Babies 2023 Resource Fair

Hillsborough Community College, Ybor City Campus

2001 North 14 Street, Tampa, Ybor Room

9:30 am - 11:30 am