

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

REGULAR BOARD MEETING

JANUARY 26, 2023 ~ 3:00 PM

AGENDA

MISSION: The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.

CALL TO ORDER

Attendance Verification
Quorum Verification
Invocation and Pledge of Allegiance

A. Mayts
K. Austin
A. Mayts
A. Mayts

PUBLIC COMMENT

The Children's Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those addressing the Board should state their full name and affiliation for the official record. In the interest of time, we ask that one person be designated to speak on behalf of a constituency and that all comments are limited to three (3) minutes.

A. Mayts

EXECUTIVE DIRECTOR DISCLOSURE

K. Parris

ACTION ITEMS

1. **Approval;** November 24, 2022 Regular Board Meeting Minutes
2. **Approval;** FY 2022 – 2023 Budget Amendment and Resolution
3. **Approval;** Modification to Contract with Hillsborough County BOCC for Social Services Funds
4. **Approval;** FY 2023 All (4) Focus Areas Investment Grants
5. **Approval;** PRO 2023-03 Level (2) Uniting Grant: Padres de Crianza
6. **Approval;** Policies and Procedures

A. Mayts
T. Williams
R. Bacon
M. Negron
M. Negron
J. Houser

REPORTS/PRESENTATIONS

1. Executive Director Reports
 - A. Activities – November 18, 2022 – January 26, 2023
 - B. Community Alliance
 - C. Legislative Priorities:
2. Programs Reports
 - A. FY 2021-2022 Presentation on Outcome Highlights
3. Finance Reports
4. Human Resources Report
 - Introduction of Tabitha Easevoli, Senior Accountant
 - Introduction of Samara Cobb, Program Services Coordinator - ASO
 - Introduction of Angela Leavy, Program Services Coordinator - ASO

K. Parris
M. Negron
T. Williams
J. Houser

OLD/NEW BUSINESS

ATTACHMENTS

1. Contract Signature Logs (ASO, Programs, Vendors)
2. December 2022 Financial Statements
3. Good News!

IMPORTANT DATES TO REMEMBER

February

Executive/Finance Committee Meeting	February 09, 2023	12:00 PM
Regular Board Meeting	February 23, 2023	3:00 PM

March

Executive/Finance Committee Meeting	March 09, 2023	12:00 PM
Regular Board Meeting	March 23, 2023	3:00 PM

April

Executive/Finance Committee Meeting	April 13, 2023	12:00 PM
Regular Board Meeting	April 27, 2023	3:00 PM

May

Executive/Finance Committee Meeting	May 11, 2023	12:00 PM
Regular Board Meeting	May 25, 2023	3:00 PM

June

Executive/Finance Committee Meeting	June 08, 2023	12:00 PM
Regular Board Meeting	June 22, 2023	3:00 PM

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

REGULAR BOARD MEETING

November 17, 2022 ~ 3:00 PM

MEETING MINUTES

Subject	Regular Board Meeting	Date	November 17, 2022
Facilitator	Andy Mayts, Chair	Meeting Time	3:00 PM
Location	Conference Call: 1-813-515-8094 Access Code: 479 204 397# 1002 East Palm Ave. Tampa, FL 33605	Actual Meeting Time	3:01 PM – 3:40 PM
		Adjourned	3:40 PM
Board Member Attendance	Andy Mayts, Chair Robin DeLaVergne, Vice-Chair Beth Pasek, Secretary/Treasurer -absent	Megan Proulx Dempsey Gwen Myers -phone Lynn Gray Sarah Naumowich	Addison Davis Katherine Essrig Ed Narain Chris Letsos-absent
Other Attendees	Kelley Parris, Executive Director David Adams, CBHC Board Attorney Kristina Austin, Recorder Paula Scott, CBHC Staff- absent	Maria Negron, CBHC Staff Jan Houser, CBHC Staff Tonia Williams, CBHC Staff Rebecca Bacon, CBHC Staff	Jamie Robe, CBHC Staff Genet Stewart, CBHC Staff- Dexter Lewis, CBHC Staff Leslie White, CBHC Staff

SUMMARY

No.	Topic	Highlights
I.	CALL TO ORDER	A. Mayts called the meeting to order at 3:01 PM.
	PUBLIC COMMENT	<ul style="list-style-type: none"> A. Mayts called for Board attendance verification. E. Narain led the Invocation. A. Mayts invited Marcus, a young man attending on behalf of the Boys & Girls Club, to lead the Pledge of Allegiance. A. Mayts called for Public Comment; there was none.
II.	ACTION ITEMS	
	1. 10-27-2022 Regular Board Meeting Minutes	A. Mayts requested approval of the October 27, 2022 Regular Board Meeting minutes.
	Motion (1)	<i>Motion by Katherine Essrig to approve the October 27, 2022 Regular Board Meeting minutes; second by Ed Narain. Motion carried (9-0).</i>
	2. Approval of Executive Director Contract Extension	D. Adams requested approval of Executive Director Contract Extension.
	Motion (2)	<i>Motion by Megan Proulx Dempsey to approve the Executive Director Contract Extension; second by Ed Narain. Motion carried (9-0).</i>

SUMMARY CONT.

	<p>3. Approval of FY 2023 School District Resource Specialist Investment Grant</p> <p style="text-align: right;">Motion (3)</p>	<p>M. Negron requested approval of the FY 2023 School District Resource Specialist Investment Grant.</p> <ul style="list-style-type: none"> Funding with (1) Hillsborough County organization to support (1) program from January 9, 2023 to September 30, 2023; Total Allocation not to exceed \$837,937; Request for Proposals (RFP) released on September 1, 2022, with an allocation of up to \$1,000,000; A total of (1) proposal was received. <p><i>Motion by Ed Narain to approve the FY 2023 School District Resource Specialist Investment Grant; second by Addison Davis. Motion carried (9-0).</i></p>
	<p>4. Approval of FY 2023 Healthy and Safe Uniting Grant</p> <p style="text-align: right;">Motion (4)</p>	<p>M. Negron requested approval of FY2023 Healthy and Safe Uniting Grant.</p> <ul style="list-style-type: none"> Funding with (1) Hillsborough County organization for Healthy & Safe Uniting Grant to support (1) program from January 9, 2023 to September 30, 2023. Total Allocation not to exceed \$330,000; <p><i>Motion by Addison Davis to approve of FY2023 Healthy and Safe Uniting Grant; second by Megan Proulx Dempsey. Motion carried (9-0).</i></p>
	<p>5. Approval to Release an Intent to Negotiate (ITN) for Trauma-Informed Schools</p> <p style="text-align: right;">Motion (5)</p>	<p>G. Stewart requested approval to release in January 2023 an Intent to Negotiate (ITN) for trauma-informed schools.</p> <ul style="list-style-type: none"> Total Allocation not to exceed \$1,000,000; Selected organization to partner with Frost Elementary and Giunta Middle to create academic focused, trauma-informed schools; Both schools are in ONEhillsborough zipcode, 33619. <p><i>Motion by Robin DeLaVergne to approve release of an ITN for trauma-informed schools; second by Ed Narain. Motion carried (9-0).</i></p>
III.	<p>PROVIDER PRESENTATION</p>	<p>M. Negron introduced Mary Dillon, Vice President of the Youth Development Division of Boys and Girls Clubs of Tampa Bay (BGCTB). She was joined by Ana Barrios, Senior Grant Manager for BGCTB.</p> <p>M. Dillon and A. Barrios provided the following information on the Boys and Girls Clubs of Tampa Bay:</p> <ul style="list-style-type: none"> BGCTB has (25) twenty-five sites in the Tampa Bay area and serves thousands of kids each year; Programming at the sites target Academic Success, Health & Wellness, and Character & Leadership Skills; The Brandon Art Masters (BAM) program exposes participants to fine art, mixed media, visual arts instruction and offers children in grades K-5 opportunities to publicly present their own works of art. <p>Within the BAM program, the following outcomes were achieved from March to September of 2022:</p> <ul style="list-style-type: none"> (100%) eighty-five percent of children improved their art skills through their Youth Art Portfolios; (99%) seventy-five percent increased their self-esteem using the Child Rosenberg Self-Esteem Scale; (60%) seventy percent presented in front of an audience during their Showcase <p>Marcus, a participant in the BAM program, spoke to the Board about his experiences in the Brandon Art Masters program.</p>

SUMMARY CONT.

IV.	REPORTS	
	1. Executive Director Reports	<p>K. Parris reported attending (12) significant meetings between October 27, 2022–November 17, 2022.</p> <p>The following updates were provided to the Board:</p> <ul style="list-style-type: none"> On 11/17/22, K. Parris met with the Intensive Family Support Team (IFST) from the Children’s Network of Hillsborough County (CNHC); The IFST provided promising data on keeping children in their homes; CNHC is considering adding a licensed mental health professional to their current model; The Early Learning Coalition of Hillsborough County hired Dr. Fred Hicks as their new Executive Director.
	2. Programs Report	M. Negron provided brief updates on funding releases and reviewed the FY 2022 Summer Passports Program Report.
	3. Human Resources Report	J. Houser introduced Daffany Browning-Brunson, Procurement & Quality Coordinator
V.	ADJOURNMENT	The meeting adjourned at 3:40 PM
MOTIONS		
1.	<i>Motion by Katherine Essrig to approve the October 27, 2022 Regular Board Meeting minutes; second by Ed Narain. Motion carried (9-0).</i>	
2.	<i>Motion by Megan Proulx Dempsey to approve the Executive Director Contract Extension; second by Ed Narain. Motion carried (9-0).</i>	
3.	<i>Motion by Ed Narain to approve the FY 2023 School District Resource Specialist Investment Grant; second by Addison Davis. Motion carried (9-0).</i>	
4.	<i>Motion by Addison Davis to approve of FY2023 Healthy and Safe Uniting Grant; second by Megan Proulx Dempsey. Motion carried (9-0).</i>	
5.	<i>Motion by Robin DeLaVergne to approve release of an ITN for trauma-informed schools; second by Ed Narain. Motion carried (9-0).</i>	

READ AND APPROVED BY:

 ANDREW MAYTS
 BOARD CHAIR

Approval of FY 2022 - 2023 Budget Amendment

Initiator: Tonia Williams, Director of Finance

Action: Approval of FY 2022 - 2023 Budget Amendment and Attached Resolution

Date: Regular Board Meeting, Thursday, January 26, 2023

Recommended Action

- Increase FY 2022 - 2023 Administrative Services Organization (ASO) Revenue and Program Funding by \$200,000 for a new total budget amount of \$66,710,314 and approve the attached Resolution #22/23-05.

Background

- The Children's Board ASO began managing Hillsborough County Social Services funding in Fiscal Year 2017 -2018.
- The original contract amount was \$300,000.
- Hillsborough County BOCC would like to add \$200,000 additional funding to the contract, which is being amended for a new total contract amount and budget of \$500,000.

Approval of FY 2022 - 2023 Budget Amendment

**Children's Board Of Hillsborough County
Fiscal Year 2022 - 2023 Amended Budget
October 1, 2022 - September 30, 2023**

SUMMARY

Millage Rate:

Rolled-Back @ .4589

	FY 2022 - 2023 Original Budget	FY 2022 - 2023 Budget Amendments	FY 2022 - 2023 Amended Budget
Revenue			
<u>Ad-Valorem Taxes</u>	61,929,405	-	61,929,405
Investment Income	892,000	-	892,000
Administrative Services Organization Funding (ASO)	400,000	200,000	600,000
Other Community Partner Funding	410,000	-	410,000
Miscellaneous Income	11,000	-	11,000
Total Revenue	63,642,405	200,000	63,842,405
Expenditures			
Program Expenditures			
Program Funding (Continuation Grants)	40,428,582	200,000	40,628,582
<u>New Program Funding (unallocated)</u>	12,825,000	-	12,825,000
<u>Total Program Expenditures</u>	53,253,582	200,000	53,453,582
Operating Expenditures			
Employee Salaries and Benefits	5,507,400	-	5,507,400
Contracted Professional Services	634,840	-	634,840
CBHC FRC Occupancy Expenditures	475,767	-	475,767
CBHC Facility Expenditures	343,187	-	343,187
Other Operating	540,889	-	540,889
<u>Total Operating Expenditures</u>	7,502,083	-	7,502,083
Capital Expenditures	4,000,000	-	4,000,000
Mandatory Government Fees	1,754,648	-	1,754,648
Total Expenditures	66,510,314	200,000	66,710,314
Net Spend Down of Fund Balance	(2,867,909)	-	(2,867,909)

Resolution Number 22 / 23 - 05

RESOLUTION AMENDING BUDGET

A RESOLUTION OF THE CHILDREN'S BOARD OF HILLSBOROUGH COUNTY, FLORIDA; AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2022 - 2023; AUTHORIZING STAFF TO PREPARE AN AMENDED BUDGET; PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED by the Children's Board of Hillsborough County, Florida, that:

1. The attached Action Item 2 presented at the Board's January 26, 2023 Board Meeting is hereby approved as an Amendment to the Final Budget for Fiscal Year 2022 - 2023.
2. The staff of the Children's Board is hereby authorized to prepare an amended final budget for Fiscal Year 2022 - 2023 incorporating the budget amendments described in attached Action Item 2.
3. This Resolution will take effect immediately upon its adoption.

DULY ADOPTED at a Public Meeting this 26th day of January 2023.

Time Adopted _____ PM

Andrew Mayts
Children's Board of Hillsborough County
Chair

ATTEST:

STATE OF FLORIDA
COUNTY OF HILLSBOROUGH

I, Robin DeLaVergne, Vice Chair of the Children's Board of Hillsborough County, Florida, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Resolution adopted by the Children's Board of Hillsborough County, Florida, at its meeting of January 26, 2023, as the same appears of record in the Minute Book of the Children's Board of Hillsborough County, Florida.

WITNESS my hand and official seal this 26th day of January 2023.

Beth Pasek, Secretary/Treasurer

Approval of Contract Modification with Hillsborough County BOCC

Initiator: Rebecca Bacon, Director of the ASO

Action: Approval of Contract Modification with Hillsborough County BOCC Social Services

Date: Regular Board Meeting, January 26, 2023

Recommended Action

- To Approve a contract modification with Hillsborough County BOCC Social Services to increase flexible funding by \$200,000 for a new total of \$500,000 for the period of October 1, 2022, to September 30, 2023, to be administered through the Administrative Services Organization.

Background

- The Children's Board ASO began managing Hillsborough County Social Services funding in Fiscal Year 2017 -2018.
- The goal is to enhance services to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient.
- The funds support the wraparound process and development of a family support plans in existing case management programs.
- The ASO manages the flexible funds and provides accounts payable services, detailed financial reporting, provider credentialing and network management, training and technical assistance, quality assurance, and monitoring.
- A new contract was initiated in Fiscal Year 2019 with four renewals.
- The contract was modified in March of 2022 to add four more renewal periods, establish maximum allowable amounts for each service, and update the request for payment process.
- The contract is being modified for a second time to reflect the following changes:
 - Increase the available funding to \$500,000 based on an increased need for services
 - Expand the service level from one month of assistance to two months of assistance where required to avoid eviction
 - Remove water as an allowable service.

Attachments

- A. Original Contract
- B. Contract Modification #1
- C. Administrative Renewal – Fiscal Year 2022 - 2023
- D. Contract Modification #2

**INTERLOCAL AGREEMENT BETWEEN HILLSBOROUGH COUNTY, FLORIDA
AND
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY**

THIS INTERLOCAL AGREEMENT, hereinafter referred to as "Agreement" dated this 15th day of November, 2017, by and between Hillsborough County, a political subdivision of the State of Florida, located at 601 E. Kennedy Boulevard, Tampa, Florida 33602, hereinafter referred to as "COUNTY" and Children's Board of Hillsborough County, an independent special taxing district, located at 1002 E. Palm Avenue, Tampa, FL 33605, hereinafter referred to as "ORGANIZATION".

RECITALS

WHEREAS, Florida Statutes Section 163.01 authorizes local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the COUNTY believes it to be in the public interest to provide supportive services through the ORGANIZATION'S Administrative Services Organization, herein referred to as "ASO", for the vulnerable, at-risk families of Hillsborough County who are desirous of such services; and

WHEREAS, the COUNTY has completed a successful pilot program with the ORGANIZATION, and found that the ORGANIZATION provides the facilities and services needed by the residents of Hillsborough County; and

WHEREAS, the COUNTY has determined that the best interests of its citizens will be served by entering into an Agreement with the ORGANIZATION for the administration of a specialized homeless prevention program with case management services to be provided by the ORGANIZATION'S ASO partner agencies.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the COUNTY and the ORGANIZATION agree as follows:

ARTICLE 1

Incorporation of the Recitals

The aforesaid recitals are true and correct and are incorporated herein by reference.

ARTICLE 2

Scope of Service

The ORGANIZATION shall provide the Scope of Services attached hereto as Exhibit "A" incorporated herein.

ARTICLE 3

Term of Agreement

This Agreement shall be effective October 1, 2017 ending on September 30, 2018 hereinafter referred to as "Term".

ARTICLE 4

Consideration and Limitations of Costs

The total amount of funds available for services performed under this Agreement shall be determined annually by the COUNTY and is based on budget allocations at an amount not to exceed \$300,000.00.

ARTICLE 5

Payment and Reporting Requirements

Payment of any and all funds pursuant to this Agreement shall be made on a cost reimbursement basis and in accordance with the Method of Payment outlined in Exhibit "B", attached hereto and incorporated herein.

Expenditure and payment of funds shall be made by quarterly submission of the Request for Payment Form, attached hereto as Exhibit "C", and the Program Performance Report Form, attached hereto as Exhibit "D", both incorporated herein. The COUNTY shall review and approve ORGANIZATION'S submission, including associated back-up documentation, for conformance with this Agreement prior to payment. The COUNTY shall not reimburse the ORGANIZATION for unallowable expenses.

If the ORGANIZATION fails to perform any obligation hereunder, the COUNTY may withhold or adjust the amount of payments due under the Agreement until all obligations are met. The total amount of funding available may also be adjusted as a result of reductions in the level of funding available to the COUNTY, and as a result of programmatic changes and budgetary revisions agreed to by the parties. If the COUNTY determines through its inspection or review that the ORGANIZATION has not performed or is not performing the total agreed upon services, payments to the ORGANIZATION shall be subject to a pro-rata reduction. If the ORGANIZATION fails to provide the services required to be performed under this Agreement, all rights to payment are forfeited.

The COUNTY shall not honor a late request for payment and will not be liable for non-payment of a late request. The ORGANIZATION shall submit its FINAL Request for Payment Form, Program Performance Report Form, along with back-up documentation, by August 31. Upon termination, the ORGANIZATION shall submit its final Request for Payment Form, Program Performance Report Form, along with back-up documentation within 15 days of the date of termination. The COUNTY agrees to be bound by the applicable provisions of the Florida Prompt Payment Act, Florida Statutes Sections 218.70 et seq., in connection with this Agreement.

ARTICLE 6

Maintenance and Review of Records

The ORGANIZATION, and any of its subcontractors providing any services required to be performed by the ORGANIZATION under this Agreement, shall maintain adequate records and accounts including, but not limited to, property, personnel and financial records, and supporting documentation to assure a proper accounting for all COUNTY funds received under this Agreement for a period of six years from the date of final payment to the ORGANIZATION under this Agreement or the Termination of this Agreement, whichever occurs later. Said six-year period is hereinafter referred

to as the "Audit Period". The COUNTY and its authorized agents shall have the right, and the ORGANIZATION and its subcontractors, as applicable, shall permit the COUNTY and its authorized agents including but not limited to the County Internal Auditor, to examine all such records, accounts and documentation and to make copies thereof, and excerpts or transcriptions therefrom, and to audit all agreements, invoices, materials, accounts and records, to interview personnel and to review policies and procedures relating to all matters covered by this Agreement including, but not limited to, personnel and employment records for the Audit Period. All such records, accounts and documentation shall be made available to the COUNTY and its authorized agents for audit, examination or copying purposes at any time during normal business hours and as often as the COUNTY may deem necessary during the Audit Period. The COUNTY'S right to examine, copy and audit shall pertain likewise to any audits made by any other agency, whether local, state or federal. The ORGANIZATION shall ensure that any subcontractors providing any services the ORGANIZATION is required to provide under this Agreement shall recognize the COUNTY'S right to examine, inspect and audit its records, accounts and documentation in connection with its provision of services required to be provided by the ORGANIZATION under this Agreement. If an audit is begun by the COUNTY or other agency, whether local, state or federal, during the Audit Period, but is not completed by the end of the Audit Period, the Audit Period shall be extended until audit findings are issued. This Article 6 shall survive the expiration or earlier termination of this Agreement.

ARTICLE 7

Program Reporting Requirements

Annually, by November 15, the ORGANIZATION shall provide a Success Indicator Report, as referenced in Exhibit "A", indicating the result towards achieving the program goal(s) by comparing actual outcomes to the required outcomes as stated. Estimated data may be used in reporting, if noted as so, and when the reporting period deadline occurs prior to the program end date.

ARTICLE 8

Legally Required Statement and Provisions Regarding Access to Records for Services Contracts

The Parties acknowledge and agree that the statement and provisions below are required by Florida Statute to be included in this Agreement for services. The inclusion of this statement and provisions below shall not be construed to imply that the ORGANIZATION has been delegated any governmental decision-making authority, governmental responsibility or governmental function or that the ORGANIZATION is acting on behalf of the COUNTY as provided under Section 119.011(2), Florida Statutes, or that the statement or provisions are otherwise applicable to the ORGANIZATION. As stated below, the ORGANIZATION may contact the COUNTY'S Custodian of Public Records with questions regarding the application of the Public Records Law; however, the ORGANIZATION is advised to seek independent legal counsel as to its legal obligations. The COUNTY cannot provide the ORGANIZATION advice regarding its legal rights or obligations.

IF THE ORGANIZATION HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE ORGANIZATION'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

- i) 813-272-1183
- ii) derbyb@hillsboroughcounty.org
- iii) Hillsborough County Social Services
601 E. Kennedy Boulevard, 24th Floor

Tampa, FL 33602

If, under this Agreement, the ORGANIZATION is providing services and is acting on behalf of the COUNTY as provided under Florida Statutes Section 119.011(2), the ORGANIZATION shall comply with public records laws, and specifically shall comply with the following:

- i) Keep and maintain public records required by the COUNTY to perform the services.
- ii) Upon request from the COUNTY'S custodian of public records, provide the COUNTY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 Florida Statutes or as otherwise provided by law.
- iii) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the ORGANIZATION does not transfer the records to the COUNTY.
- iv) Upon completion of the Agreement, transfer at no cost to the COUNTY, all public records in possession of the ORGANIZATION or keep and maintain public records required by the COUNTY to perform the service. If the ORGANIZATION transfers all public records to the COUNTY upon completion of the Agreement, the ORGANIZATION shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the ORGANIZATION keeps and maintains public records upon completion of the Agreement, the ORGANIZATION shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the COUNTY, upon request from the COUNTY'S custodian of public records, in a format that is compatible with the information technology systems of the COUNTY.

Failure of the Contractor to comply with Chapter 119, Florida Statutes, and/or the provisions set forth above, where applicable, shall be grounds for immediate unilateral termination of this Contract by the COUNTY.

ARTICLE 9 Indemnification

The ORGANIZATION, to the extent permitted by section 768.28, Florida Statutes, shall indemnify, hold harmless and defend the COUNTY and the Hillsborough County Board of County Commissioners, and the respective agents and employees of the COUNTY (all of the foregoing, collectively, the "Indemnified Parties") from and against any and all liabilities, losses, claims, damages, demands, expenses or actions, either at law or in equity, including court costs and attorneys' fees, that may hereafter at any time be made or brought by anyone on account of personal injury, property damage, loss of monies, or other loss, allegedly caused or incurred, in whole or in part, as a result of any negligent, wrongful, or intentional act or omission, or based on any act of fraud or defalcation by the ORGANIZATION, its agents, subcontractors, assigns, heirs and employees during performance under this Agreement. The extent of this indemnification shall not be limited in any way as to the amount or types of damages or compensation payable to any of the Indemnified Parties on account of any insurance limits contained in any insurance policy procured or provided in connection with this Agreement. In any and all claims against to any of the Indemnified Parties by any employee of the ORGANIZATION,

any subcontractor, heir, assign, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way as to the amount or type of damages, compensation or benefits payable by or for the ORGANIZATION or any subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts. The provisions of this Article 9 shall survive the termination of this Agreement.

ARTICLE 10

Insurance

If applicable, the ORGANIZATION shall procure and maintain throughout the Term of this Agreement, on behalf of itself and the COUNTY, the insurance specified on, and as required by, Exhibit "E", attached hereto and incorporated herein. If insurance is not required, Exhibit "E" will appear as not applicable. All insurance shall be from responsible companies duly authorized to do business in the State of Florida.

The ORGANIZATION shall ensure that the COUNTY and its Board of County Commissioners are named as additional insured parties as to the actions of the ORGANIZATION, its employees, agents, assigns and subcontractors, performing or providing materials and/or services to the ORGANIZATION during the performance of this Agreement, on all auto liability policies and general liability policies required to be obtained by the ORGANIZATION pursuant to this Agreement, and all other insurance policies required by this Agreement where such an endorsement is available in the industry. All such insurance policies shall also contain a Severability of Interests provision. Every insurance policy must provide for 30 days prior written notice to the COUNTY of any cancellation, intent not to renew or reduction in the policy coverage.

ARTICLE 11

Equal Opportunity; Non-Discrimination Clause

The ORGANIZATION shall comply with Hillsborough County, Florida - Code of Ordinances and Laws, Part A, Chapter 30, Article II (Hillsborough County Human Rights Ordinance) as amended, which prohibits illegal discrimination on the basis of actual or perceived race, color, sex, age, religion, national origin, disability, marital status, sexual orientation, or gender identity or expression, in employment, public accommodations, real estate transactions and practices, County contracting and procurement activities, and credit extension practices.

The ORGANIZATION shall also comply with the requirements of all applicable federal, state and local laws, rules, regulations, ordinances and executive orders prohibiting and/or relating to discrimination, as amended and supplemented. All of the aforementioned laws, rules, regulations, ordinances and executive orders are incorporated herein by reference.

At the time of execution of this Agreement, ORGANIZATION shall submit the information required by Hillsborough County's Equal Opportunity Requirements unless the ORGANIZATION has submitted such information within the past twelve months.

ARTICLE 12

Political Endorsement Prohibition

Pursuant to BOCC Policy No. 02.12.00.00, the ORGANIZATION shall not engage in political activities that promote or oppose a specific candidate.

ARTICLE 13

Statement of Assurance

During the performance of this Agreement, the ORGANIZATION assures the COUNTY that said ORGANIZATION is in compliance with Title VII of the 1964 Civil Rights Act, as amended, and the Florida Civil Rights Act of 1992, as amended, and the Hillsborough County, Florida – Code of Ordinances and Laws, Part A, Chapter 30, Article II (Hillsborough County Human Rights Ordinance) as amended, in that the ORGANIZATION does not on the grounds of race, color, national origin, religion, sex, age, disability, marital status, sexual orientation or gender identity or expression, discriminate in any form or manner against said ORGANIZATION'S employees or applicants for employment. Further, the ORGANIZATION assures compliance with the Americans with Disabilities Act of 1990, PL101-336, as applicable. The ORGANIZATION understands and agrees that this Agreement is conditioned upon the veracity of this Statement of Assurance. Furthermore, the ORGANIZATION herein assures the COUNTY that said ORGANIZATION will comply with Title VI the Civil Rights Act of 1964 when federal grant(s) is/are involved. Other applicable Federal and State Laws, Executive Orders, and Regulations prohibiting discrimination as hereinabove referenced are included by this reference thereto. This Statement of Assurance shall be interpreted to include Vietnam-Era Veterans and Disabled Veterans within its protective range of applicability.

The ORGANIZATION shall comply with 45 C.F.R. Part 92, Uniform Administrative Requirements for Grants and Cooperative Agreement to State, Local and Tribal Governments; 2 C.F.R. Part 376, Non Procurement Debarment & Suspension; 2 C.F.R. Part 225, Cost Principles for State, Local and Tribal Governments; Florida Statutes Section 112.0455, Drug Free Workplace Act; and 45 C.F.R. Section 2543.87, Byrd Anti-Lobbying Amendment common rule; Single Audit Act of 1984, P.L. 98-502, as applicable to the Agreement.

ARTICLE 14

Conflict of Interest

The ORGANIZATION represents that it presently has no interest, and shall acquire no such interest, financial or otherwise, direct or indirect, nor engage in any business transaction or professional activity; or incur any obligation of any nature which would conflict in any manner with the performance of the scope of service required hereunder.

Without receiving prior written authorization by the COUNTY, the ORGANIZATION shall not retain any individual or company with whom the ORGANIZATION or any individual member thereof has a financial or other conflict of interest; nor in fulfillment of this Agreement, do business with a for-profit entity in which the ORGANIZATION or any individual member has a financial or other interest therein.

The ORGANIZATION warrants to the COUNTY that no gifts or gratuities have been or will be given to any COUNTY employee or agent, either directly or indirectly, to obtain this Agreement.

ARTICLE 15

Compliance with Applicable Laws including HIPAA

The ORGANIZATION shall comply with the requirements of all applicable federal, state and local laws and the rules and regulations promulgated thereunder including, but not limited to, the Health Insurance Portability and Accountability Act ("HIPAA"), as amended, P.L. 104-191, 45 C.F.R. 160 and

Part 164, as amended.

ARTICLE 16
Drug Free Workplace

The ORGANIZATION shall hereby assure the COUNTY that it will administer, in good faith, a policy designed to ensure that the ORGANIZATION is free from the illegal use, possession, or distribution of drugs or alcohol.

ARTICLE 17
Public Entity Crimes

A person or affiliate who has been placed on the debarred vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals or replies on leases of real property to a public entity, may not be awarded or perform work as an ORGANIZATION, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Florida Statutes Section 287.017, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

Pursuant to COUNTY policy, a conviction of a public entity crime may cause the rejection of a bid, offer or proposal. The COUNTY may make inquiries regarding alleged convictions of public entity crimes. The unreasonable failure of a bidder, offeror or proposer to promptly supply information in connection with an inquiry may be grounds for rejection of a bid, offer, proposal or reply.

The ORGANIZATION represents for itself and its affiliates that it is not prohibited from entering into this Agreement by Florida Statutes Section 287.133.

ARTICLE 18
Termination

In addition to the exercise of any other remedies available to it at law or in equity, the COUNTY may terminate this Agreement for the ORGANIZATION'S performance, as determined by the COUNTY, upon no less than 24 hours prior written notice to the ORGANIZATION.

ARTICLE 19
Headings

Article headings have been included in this Agreement solely for the purpose of convenience and shall not affect the interpretation of any of the terms of the Agreement.

ARTICLE 20
Waiver

A waiver of any performance or default by either party shall not be construed to be a continuing waiver of other defaults or non-performance of the same provision or operate as a waiver of any subsequent default or non-performance of any of the terms, covenants and conditions of this Agreement. The payment or acceptance of fees for any period after a default shall not be deemed a waiver of any right or acceptance of defective performance.

ARTICLE 21
Additional Rights and Remedies

Nothing contained herein shall be construed as a limitation on such other rights and remedies available to the parties under law or in equity which may now or in the future be applicable.

ARTICLE 22
Order of Precedence

In the event of any conflict between the provisions of this Agreement and the exhibits, the provisions of the Agreement shall control over the provisions of the exhibits.

ARTICLE 23
Governing Laws

This Agreement shall be governed by the laws, rules and regulations of the State of Florida and the venue shall be in Hillsborough County, Florida.

ARTICLE 24
Severability

In the event any section, sentence, clause or provision of this Agreement is held to be invalid, illegal or unenforceable by a court having jurisdiction over the matter, the remainder of the Agreement shall not be affected by such determination and shall remain in full force and effect.

ARTICLE 25
Survivability

Any term, condition, covenant or obligation which requires performance by either party subsequent to termination of this Agreement shall remain enforceable against such party subsequent to such termination.

ARTICLE 26
Third Party Beneficiaries/Independent Contractors

This Agreement is for the benefit of the COUNTY and the ORGANIZATION. No third party is an intended beneficiary so as to entitle that person to sue for an alleged breach of this Agreement. The ORGANIZATION acknowledges and agrees that it is acting as an independent contractor in performing its obligations hereunder and not as an agent, officer or employee of the COUNTY.

The ORGANIZATION shall carry out, or cause to be carried out, all of the services required herein as an independent contractor. The ORGANIZATION will not represent itself as an agent, sub-agent or representative of the COUNTY. All services described herein will be carried out by persons or instrumentalities solely under the ORGANIZATION'S control and supervision.

ARTICLE 27
Modifications/Amendments

This writing embodies the entire agreement and understanding between the parties hereto and there are no other agreements and/or understandings, oral or written, with respect to the subject matter hereof, that are not merged herein and superseded hereby. This Agreement may only be modified/amended or extended by a written instrument executed by the COUNTY and the ORGANIZATION expressly for that purpose.

ARTICLE 28

Assignment and Subcontracting

This Agreement may not be assigned nor subcontracted in whole or in part without the prior written consent of the COUNTY.

ARTICLE 29

Notice and Definition of Days

Any notices required or permitted to be given hereunder shall be sent by United States certified mail, return receipt requested, or by overnight delivery service or personal delivery with signature verification, to the attention of the following representatives of the parties:

COUNTY:

Audrey Ziegler
Department Director
Hillsborough County Social Services
601 E. Kennedy Boulevard, 24th Floor
Tampa, FL 33602

ORGANIZATION:

Rebecca Bacon
Children's Board of Hillsborough County
1002 E. Palm Ave.
Tampa, FL 33605

Any notice sent in accordance with this Article 29 shall be deemed given two days after deposit in the U.S. Mail, if sent certified mail, or upon receipt, if sent by overnight delivery service or personal delivery. The act of refusal by a party of delivery of a notice sent in accordance with this Article 29 shall be deemed acceptance of such notice by such party.

Except if otherwise specifically stated in any article of this Agreement, days shall mean calendar days, which means every day of the month including weekends and holidays.

ARTICLE 30

Fiscal Non-Funding Clause

This Agreement is subject to funding availability. In the event sufficient budget funds to fund this Agreement become reduced or unavailable, the COUNTY shall notify the ORGANIZATION of such occurrence, and the COUNTY may terminate this Agreement, without penalty or expense to the COUNTY, upon no less than 24 hours written notice to the ORGANIZATION. If this Agreement is funded in whole or in part by federal or state dollars which are reduced or become unavailable, the COUNTY shall notify the ORGANIZATION of such occurrence and the COUNTY may terminate this Agreement, without penalty or expense to the COUNTY, upon no less than 24 hours written notice to the ORGANIZATION. The COUNTY shall make disbursements to the ORGANIZATION for appropriate expenditures incurred up to the effective date of the termination. The COUNTY shall be the sole authority as to the availability of funds and how funds will be allotted.

ARTICLE 31

Project Publicity

Pursuant to BOCC Policy No. 10.04.00.00, the ORGANIZATION shall recognize the Hillsborough County Board of County Commissioners for its contribution in promotional material and at any events or workshops for which COUNTY funds provided pursuant to this Agreement are allocated. Any news release or other type of publicity must identify the Hillsborough County Board of County Commissioners as a funding source. In written materials, the reference to the Board of County Commissioners must appear in the same size letters and font type as the name of any other funding sources.

ARTICLE 32

Filing

This Agreement and any subsequent amendments shall be filed with the Clerk of the Circuit Court of Hillsborough County, as provided for by Florida Statutes Section 163.01(11).

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IN WITNESS WHEREOF, the parties have caused their respective authorized representative to execute this Agreement effective as of the date first above written.

ATTEST: Pat Frank,
Clerk of Circuit Court

COUNTY: Hillsborough County, Florida

By: Miguel O. Diaz
Deputy Clerk



By: Stacy R. White
Chairman, Board of County Commissioners

Date: November 15, 2017

ATTEST: For the ORGANIZATION

ORGANIZATION: Children's Board of Hillsborough County

(Two Witnesses Required)

By: Tonia Williams

By: [Signature]
Authorized Representative

Print Name: Tonia Williams

Date: 10.30.17

By: Rebecca Bacon

Print Name: Rebecca Bacon

Approved as to Form and Legal Sufficiency:

By: [Signature]
Assistant County Attorney

Dept.	Approval	Date
Procurement	<u>AE</u>	<u>10/30/17</u>
Legal	<u>N/A</u>	<u>N/A</u>
	<u>QVD</u>	<u>10/30/17</u>

BOCC Document Number: 17-1267

LIST OF EXHIBITS

EXHIBIT "A"
SCOPE OF SERVICES

EXHIBIT "B"
METHOD OF PAYMENT

EXHIBIT "C"
REQUEST FOR PAYMENT FORM

EXHIBIT "D"
PROGRAM PERFORMANCE REPORT

EXHIBIT "E"
INSURANCE REQUIREMENTS (NOT APPLICABLE)

EXHIBIT "F"
HILLSBOROUGH COUNTY EQUAL OPPORTUNITY REQUIREMENTS

EXHIBIT "A"

SCOPE OF SERVICES

ORGANIZATION: Children's Board of Hillsborough County

PROGRAM: Short term, homeless prevention services to include wrap around case management services provided by local non-profit ASO partner agencies.

PRIMARY GOAL: To enhance COUNTY services and outcomes to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient.

PART I – SCOPE OF SERVICES

1. The ORGANIZATION, through its ASO partner agencies, shall provide the following authorized services:
 - One month of rental assistance for families in crisis (current or upcoming only, no back payments with County funds)
 - One time security deposit and consecutive first and second month's rent for relocation services
 - Water payments (up to \$600 to restore service or avoid service disruption)
2. The ORGANIZATION, through its ASO partner agencies, shall support a wraparound process by providing case management and the development of a family support plan.
3. The ORGANIZATION shall administer and monitor all COUNTY distributed funds.

PART II – DUAL RESPONSIBILITIES

The ORGANIZATION and the COUNTY agree to meet upon request, or at least annually, to discuss contract expectations and any areas of concern.

PART III – ORGANIZATION RESPONSIBILITIES

1. The ORGANIZATION shall provide all administrative services and pay all administrative costs associated with the distribution of COUNTY funding through its ASO to process payment for allowable expenses that pay for services to at-risk families within Hillsborough County for a period up to six (6) months allowing for an evaluation of costs. After a period of six (6) months has expired, the ORGANIZATION may invoice for administrative cost not to exceed 10% of the invoice total if it is determined the ORGANIZATION is incurring a cost to administer the services.
2. Through a wraparound process, COUNTY funding shall only be used to mitigate a crisis, afford stability or improve the outcome of existing families within the ASO programs.
3. The ORGANIZATION shall require *Release of Information Forms* for all participating families.
4. The ORGANIZATION shall ensure case management services, including family support plans,

are provided to families served by ASO partner agencies.

5. The ORGANIZATION shall ensure all participating partner agencies operate in accordance with the ORGANIZATION'S *Guidelines for Use of ASO Funds*, as amended.
6. The ORGANIZATION shall ensure all requests for inspections when shelter assistance is considered are submitted through the COUNTY'S inspection process.
7. The ORGANIZATION shall ensure all partner agency programmatic staff attend training as needed.

PART IV – COUNTY RESPONSIBILITIES

1. The COUNTY shall facilitate the inspection of rental properties when required. Processing protocols will be provided by the COUNTY.
2. The COUNTY shall offer ongoing training to partner agency programmatic staff as needed.
3. The COUNTY will have an available contact assigned to the ORGANIZATION for questions and guidance as needed.

PART V – SUCCESS INDICATORS

1. Success Indicator Reports are due annually by November 15th. Reports must include, but are not limited to the following elements:
 - Program summary narrative
 - Participating providers
 - Notable accomplishments
 - Success stories
2. In addition, the Success Indicator Report shall indicate the results towards achieving the program goal by comparing actual outcomes to projected outcomes as stated below.
 - During the reporting period, at least 90% of participating families developed a family support plan, as evidenced by a random sample of case files reviewed by the ORGANIZATION during monitoring visits.
 - During the reporting period, at least 60% of participating families report that the ASO and partner agencies have helped their family meet their support plan goals.
 - During the reporting period, at least 80% of participating families report they received the services needed to promote self-sufficiency.

PART VI – TIMETABLE FOR REPORTING

Quarterly Invoicing: First Quarter due January 15th
 Second Quarter due April 15th
 Third Quarter due July 15th
 Fourth Quarter due August 31st

Success Indicator Report: Due November 15th

Social Services reserves the right to modify this EXHIBIT without requiring a written modification to the Agreement.

EXHIBIT "B"

METHOD OF PAYMENT

1. The ORGANIZATION shall submit to the COUNTY quarterly, a Request for Payment Form and a Program Performance Report, for expenses incurred during execution of this Agreement. Both forms shall be submitted in accordance with the schedule provided in Exhibit "A".
2. The ORGANIZATION shall submit its FINAL Request for Payment Form and Program Performance Report Form by August 31. Upon termination, the ORGANIZATION shall submit its final Request for Payment Form and Program Performance Report Form, along with back-up documentation within 15 days of the date of termination.
3. Request for payment forms shall be submitted with documentation of services provided. Documentation, provided on an Excel spreadsheet, must include but is not limited to:
 - Family last name
 - Number in household
 - Date of service
 - Type of service provided (ie. Rent, Relocation, Water)
 - Reimbursement amount
 - Referral Agency

Request for Payment forms, reports and outcomes are to be submitted via email to:

Beth Derby
Project Manager I
derbyb@hillsboroughcounty.org

For all other concerns contact:

James Girard
Human Services Supervisor
girardj@hillsboroughcounty.org

Social Services reserves the right to modify this EXHIBIT without requiring a written modification to the Agreement.

EXHIBIT "C"
REQUEST FOR PAYMENT FORM

ORGANIZATION NAME: _____

PROGRAM: _____

REQUEST NUMBER: _____ AMOUNT: \$ _____

FINANCIAL STATUS REPORT

	ANNUAL APPROVED BUDGET	CURRENT REQUEST \$	REQUESTS YTD \$	REMAINING BALANCE \$
Reimbursement Amount				
Administrative Fees (10%)				
TOTAL	\$300,000			

I certify that the service covered by this request have been provided to the COUNTY in accordance with the terms and conditions of the Agreement and that the documentation provided is true, accurate and complete.

 Authorized Signature Title Date

FOR COUNTY USE ONLY

G/L ACCOUNTING CODE _____ DOCUMENT # _____

P. O. # _____ APPROVED: _____

I verify that Hillsborough County (based upon certification of Organization Official) has received the goods and/or services.

TYPE OF REVIEWAPPROVEDDATE

FISCAL

PROGRAMMATIC

COMMENTS: _____

Social Services reserves the right to modify this EXHIBIT without requiring a written modification to the Agreement.

EXHIBIT "D"
PROGRAM PERFORMANCE REPORT

ORGANIZATION: Children's Board of Hillsborough County

PROGRAM: Homeless Prevention Services through ASO Partners

REPORT PERIOD _____ THROUGH _____

PERCENTAGE OF GOAL COMPLETED _____%

I. ACCOMPLISHMENTS:

II. PROBLEMS:

III. STATUS REPORT ON PROVISION OF SERVICES:

<u>FAMILIES SERVED</u>	<u>RENT AUTHORIZATIONS</u>	<u>RELOCATION AUTHORIZATIONS</u>	<u>WATER AUTHORIZATIONS</u>
----------------------------	--------------------------------	--------------------------------------	---------------------------------

_____	_____	_____	_____
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IV. OTHER

COMMENTS: _____

Social Services reserves the right to modify this EXHIBIT without requiring a written modification to the Agreement.

EXHIBIT "E"**INSURANCE REQUIREMENTS****ORGANIZATION'S Liability Insurance:**

ORGANIZATION shall procure and maintain in force such insurance as will protect the ORGANIZATION from claims under Workers' Compensation laws, disability benefit laws or other similar employee benefit laws; from claims for damages because of bodily injury, occupational sickness or disease, or death of ORGANIZATION'S employees including claims insured by usual personal injury liability coverage; from claims for damages because of bodily injury, sickness or disease, or death of any person other than ORGANIZATION'S employees including claims insured by usual personal injury liability coverage; and from claims for injury to or destruction of tangible property including loss of use resulting therefrom, any or all of which may arise out of or result from the ORGANIZATION'S operations under the Agreement, whether such operations be by the ORGANIZATION or by any subcontractor or anyone directly or indirectly employed by any of them or for whose acts for which any of them may be legally liable. This insurance shall be written for not less than the limits of liability specified in herein or required by law, whichever is greater, and shall include contractual liability insurance. Before performing the Scope of Services, the ORGANIZATION must file with the County certificates of such insurance, acceptable to the County; these certificates shall contain a provision for cancellation as found in Section B, paragraph 11 below.

Insurance Required:**A. General**

Prior to performing the Scope of Services, the ORGANIZATION shall procure and maintain insurance of the types and to the limits specified in Section B, paragraphs (1) through (6) below. All policies of insurance under this Agreement shall include as additional insured Hillsborough County and its employees. All policies shall provide for separation of insured's interests such that the insurance afforded applies separately to each insured against whom a claim is made or a suit is brought.

B. Coverage

ORGANIZATION shall procure and maintain in force during the life of this Agreement the following types of insurance coverage written on standard forms and placed with insurance carriers acceptable to the County and approved by the Insurance Department of the State of Florida. The amounts and type of insurance shall conform to the following requirements:

1. **Worker's Compensation Insurance** - The ORGANIZATION shall procure and shall maintain in force during the life of this Agreement, Workers' Compensation Insurance providing statutory benefits, including those that may be required by an applicable federal statute, for all of his/her employees to be engaged in work on the project under this Agreement. In case any class of employee engaged in hazardous work on the project under this Agreement is not protected under the Workers' Compensation statute, ORGANIZATION shall provide employer's liability insurance for all said employees.

Employer's Liability:

\$ N/A	Limit each Accident
\$ N/A	Limit Disease Aggregate
\$ N/A	Limit Disease each Employee

2. **Commercial General Liability Insurance** - Coverage must be afforded on a form no more

restrictive than the latest edition of the Commercial General Liability Policy filed by the Insurance Service office with limits of not less than those listed below and must include:

General Aggregate:	\$ N/A
Products and Completed Operations:	\$ N/A
Personal and Advertising Injury:	\$ N/A
Each Occurrence:	\$ N/A
Fire Damage (anyone fire):	\$ N/A
Specific Agreement Aggregate Limits:	Same as above

3. **Automobile Liability Insurance** - Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability Policy filed by the Insurance Service office with limits not less than those listed below and must include:
 - a. "ANY AUTO" coverage is required: N/A combined single limits each accident, for bodily injury and property damage liability.
 - b. Owned Vehicles
 - c. Hired and Non-owned Vehicles
 - d. Employer Non-ownership
 - c. Garage Keepers Liability
4. **Professional Liability:**
 - a. Minimum limits of \$N/A per claim.
 - b. Notice of cancellation and or restrictions: The policy must be endorsed to provide the county with 45 days' notice of cancellation and/or restrictions.
5. **Builder's Risk:** ☐ is/ ☒ is not required. **Installation Floater:** ☐ is/ ☒ is not required. If required, maximum deductible: \$. The policy should be issued for the cost of construction only. Labor and fees should not be included in the amount of coverage.
6. **Pollution Liability:** \$N/A per occurrence.
7. **Certificate of Insurance and Copies of Policies** - Certificates of Insurance must be furnished to Hillsborough County evidencing the insurance coverage specified in the paragraphs above, and, upon request by the County, certified copies of the policies shall be filed with the Risk Management Division of the County on a timely basis. The required Certificates of Insurance shall list Hillsborough County as an additional insured for the operations of the ORGANIZATION under this Agreement (excluding the worker's compensation, automobile liability, and professional liability policies) and shall name the types of policies provided and shall refer specifically to this Agreement.
8. If the initial insurance will expire prior to the completion or expiration of the Agreement, renewal Certificates of Insurance shall be furnished to the County 30 Days prior to the date of their expiration.
9. The required limits for insurance may be achieved through a combination of primary and umbrella policies.
10. These policies must provide that the insurer(s) waive their rights of subrogation against the Hillsborough County Board of Commissioners, their officials, employees, agents, and consultants.

11. Cancellation - Insurance policies shall not be canceled or non-renewed before the stated expiration date thereof. If the insurance policies will be canceled or non-renewed before the stated expiration of such policies, then the insurer will not cancel same until at least 30 days prior written notice has been given to the below named certificate holder. This prior notice provision shall be a part of each of the above-described policies. All Certificates of Insurance shall be forwarded to:

Beth Derby, Project Manager,
Social Services Department
Hillsborough County BOCC
P. O. Box 1110
Tampa, Florida 33601-1110
Or e-mail to derbyb@hillsboroughcounty.org

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EXHIBIT "F"

HILLSBOROUGH COUNTY EQUAL OPPORTUNITY REQUIREMENTS

During the performance of this Agreement, ORGANIZATION agrees as follows:

EQUAL EMPLOYMENT OPPORTUNITY - APPLICABLE STATUTES, ORDERS AND REGULATIONS*

HILLSBOROUGH COUNTY

- ... Hillsborough County, Florida – Code of Ordinances and Laws, Part A, Chapter 30, Article II (Hillsborough County Human Rights Ordinance) as amended, prohibits illegal discrimination on the basis of actual or perceived race, color, sex, age, religion, national origin, disability, marital status, sexual orientation, or gender identity or expression, in employment, public accommodations, real estate transactions and practices, County contracting and procurement activities, and credit extension practices.
- ... Hillsborough County Ordinance #83-9 (Home Rule Charter), Article IX, Section 9.11, provides that no person shall be deprived of any right because of race, sex, age, national origin, religion, handicap, marital status, or political affiliation.

STATE

- ... Florida Constitution, Preamble and Article I, § 2 protect citizens from being deprived of inalienable rights because of race, religion, national origin, or physical disability.
- ... Florida Statutes § 112.042, requires nondiscrimination in employment by counties and municipalities, on the basis of race, color, national origin, sex, handicap, or religion.
- ... Florida Statutes § 112.043, prohibits age discrimination in employment.
- ... Florida Statutes § 413.08, provides for rights of an individual with a disability and prohibits discrimination against persons with disabilities in employment and housing accommodations.
- ... Florida Statutes § 448.07, prohibits wage rate discrimination on the basis of sex.
- ... Florida Civil Rights Act of 1992, Florida Statutes §§760.01 – 760.11, as amended.
- ... Florida Statutes §509.092, prohibits refusing access to public lodging on the basis of race, creed, color, sex, physical disability or national origin.
- ... Florida Statutes §725.07, prohibits discrimination on the basis of sex, marital status or race in loaning money, granting credit or providing equal pay for equal services performed.
- ... Florida Fair Housing Act, Florida Statutes §§760.20 – 760.37.
- ... Florida Statutes §760.40, provides for the confidentiality of genetic testing.
- ... Florida Statutes §760.50, prohibits discrimination on the basis of AIDS, AIDS-related complex, and HIV.
- ... Florida Statutes §760.51, provides for remedies and civil penalties for violations of civil rights.
- ... Florida Statutes §760.60, prohibits discriminatory practices of certain clubs.
- ... Florida Statutes §760.80, provides for minority representation on boards, commissions, council, and committees.

FEDERAL

- ... Section I of the Fourteenth Amendment to the United States Constitution, U.S. Const. amend. XIV, § 1.
- ... Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d et seq.
- ... Title VII of the Civil Rights Act of 1964, 42 U.S.C. 2000e et seq., as amended by the Equal Employment Opportunity Acts of 1972 and 1975, the Civil Rights Act of 1991, P. L. 102-166, 105 Stat. 1071, and the Lilly Ledbetter Fair Pay Act of 2009, P. L. 111-2, 123 Stat. 5.
- ... Civil Rights Act of 1866 and the Enforcement Act of 1870, 14 Stat. 27 and 16 Stat. 140, 42 U.S.C. § 1981.
- ... Title VIII of the Civil Rights Act of 1968, Fair Housing Act, P. L. 90-284, 82 Stat. 73, 42 U.S.C. 3601 et seq.
- ... Civil Rights Restoration Act of 1987, P. L. 100-259, 102 Stat. 28.
- ... Civil Rights Act of 1991, P. L. 102-166, 105 Stat. 1071.
- ... Equal Opportunity Regulations, 41 CFR § 60-1.4, as amended.
- ... Standards for a Merit System of Personnel Administration, 5 CFR § 900.601 et seq.
- ... Executive Order 11246, Equal Employment Opportunity, and its implementing regulations, including 41 CFR § 60-2 (Revised Order 4), as amended.
- ... Rehabilitation Act of 1973, P. L. 93-112, 87 Stat. 355, as amended.
- ... Interagency Agreement promulgated on March 23, 1973.
- ... Executive Order 12250, Leadership and Coordination of Nondiscrimination Laws.
- ... Age Discrimination in Employment Act of 1967, 29 U.S.C. § 621 et seq., P. L. 90-202, as amended.
- ... Age Discrimination Act of 1975, 42 U.S.C. § 6101 et seq., P. L. 94-135, 89 Stat. 728, as amended.
- ... Older Americans Amendments of 1975, 42 U.S.C. § 3001 et seq., P. L. 94-135, 89 Stat. 713.

- ... Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq., as amended by the ADA Amendments Act of 2008, P. L. 110-325, 122 Stat. 3553.
- ... Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212, as amended.
- ... Section 14001 of Consolidated Omnibus Budget Reconciliation Act of 1985, as amended.
- ... State and Local Assistance Act of 1972, as amended.
- ... Office of Management and Budget Circular A-102, Grants and Cooperative Agreements with State and Local Governments, as amended.
- ... Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 40 C.F.R. §§5.100 -5.605.
- ... Executive Order 13673, Fair Pay and Safe Workplaces.

* "The above are not intended to be a complete list of all applicable local, state, or federal statutes, orders, rules or regulations, as they may be amended from time-to-time, or added to (newly promulgated) from time-to-time, during the term of this contract."

If applicable, and required by 41 CFR 60-1.4 or other federal law or regulation, during the performance of this contract, the ORGANIZATION agrees as follows:

- (1) The ORGANIZATION will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The ORGANIZATION will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The ORGANIZATION agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- (2) The ORGANIZATION will, in all solicitations or advertisements for employees placed by or on behalf of the ORGANIZATION, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- (3) The ORGANIZATION will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the ORGANIZATION'S commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (4) The ORGANIZATION will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (5) The ORGANIZATION will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency

and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

- (6) In the event of the ORGANIZATION'S non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the ORGANIZATION may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (7) The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The ORGANIZATION will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions including sanctions for noncompliance. *Provided, however,* that in the event the ORGANIZATION becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the ORGANIZATION may request the United States to enter into such litigation to protect the interests of the United States.

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**FIRST MODIFICATION TO THE AGREEMENT
WITH
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY TO PROVIDE HOMELESS
PREVENTION SERVICES TO ADMINISTRATIVE SERVICES ORGANIZATION (ASO)
PARTNERS**

THIS First Modification Agreement, hereinafter referred to as the "First Modification", is made and entered into this 23rd day of March, 2022, by and between Hillsborough County, Florida, a political subdivision of the State of Florida, whose address is 601 East Kennedy Boulevard, Tampa, Florida 33602, hereinafter referred to as "COUNTY" and Children's Board of Hillsborough County, an independent special taxing district, located at 1002 E. Palm Avenue, Tampa, FL 33605, hereinafter referred to as "ORGANIZATION".

WITNESSETH

WHEREAS, the COUNTY and ORGANIZATION, hereinafter referred to as the "Parties" entered into an agreement dated September 20, 2018, BOCC Document No. 18-1116, hereinafter referred to as the "Agreement", for the ORGANIZATION to receive Homeless Prevention Services funding for ASO partner agencies to utilize for this purpose; and

WHEREAS, the COUNTY mandates language changes be incorporated upon Renewal or Modification; and

WHEREAS, the Parties have determined that this First Modification shall inure to their mutual benefit.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, additional to those heretofore made, the Agreement is hereby modified as follows:

1. The aforesaid recitals are true and correct and are incorporated herein by this reference.
2. Article 3 – Term of Agreement – is hereby replaced with the following:

This Agreement shall be effective January 1, 2022 ending on September 30, 2022 hereinafter referred to as "Term".

The County Administrator, or designee, on behalf of the COUNTY, shall have the option to renew this Agreement unilaterally for successive one year periods not to exceed four renewal periods, upon its same terms and conditions then in effect, and increase or decrease the not to exceed amount of annual funds payable by the COUNTY hereunder to reflect the adopted budget amount for the ORGANIZATION and may increase or decrease the corresponding units of service requirements proportionately.

3. Exhibit "B", METHOD OF PAYMENT - is hereby replaced in its entirety with the new Exhibit "B" attached hereto and incorporated herein.
4. Exhibit "C", REQUEST FOR PAYMENT FORM - is hereby replaced in its entirety with the new Exhibit "C" attached hereto and incorporated herein.

5. Exhibit "D", PROGRAM PERFORMANCE REPORT - is hereby replaced in its entirety with the new Exhibit "D" attached hereto and incorporated herein.
6. In the event any section, sentence, clause, or provision of this First Modification is held to be invalid, illegal or unenforceable by a court having jurisdiction over the matter, the remainder of this First Modification shall not be affected by such determination and shall remain in full force and effect.
7. The other terms and conditions of the Agreement, as modified herein, which do not conflict with this First Modification, are hereby reaffirmed in their entirety. In the event of a conflict between the terms of this First Modification and the terms of the Agreement, the terms of this First Modification shall control.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Parties have caused their respective authorized representative to execute this First Modification effective as of the date first above written.

ATTEST: Cindy Stuart,
Clerk of Circuit Court

COUNTY: Hillsborough County, a political
subdivision of the State of Florida

By: *Michael K. Ditt*
Deputy Clerk

By: *Kimberly Overman*
Kimberly Overman
Chair, Board of County Commissioners



Date: 3/23/2022

Date: 3/23/2022

ATTEST: For the ORGANIZATION
(Two Witnesses Required)

ORGANIZATION: Children's Board of
Hillsborough County

Tonia Williams
Witness

By: *Spencer Green*
Authorized Representative

Tonia Williams
Print Name

Kelley Parris
(Printed Name of Signer)

Kristina Austin
Witness

Executive Director
(Title)

KRISTINA AUSTIN
Print Name

2.17.22
(Date)

Approved as to Form and Legal Sufficiency:

By: Charlotte V. Diggs
Assistant County Attorney

Date: 3/4/2022

BOCC DOCUMENT NO. 22-0344

Fiscal	Approval	Date
Department	<u>KM</u>	<u>3/4/2022</u>
Procurement	<u>AS</u>	<u>3/4/22</u>
Legal	<u>N/A</u>	<u>3/4/2022</u>
	<u>C.V.D.</u>	

EXHIBIT "B"

METHOD OF PAYMENT

1. The ORGANIZATION shall submit to the COUNTY quarterly, a Request for Payment Form, a Program Performance Report, and a summary spreadsheet for expenses incurred during execution of this Agreement and in accordance with the Social Services General Assistance Policy.
2. The ORGANIZATION shall submit its FINAL Request for Payment packet by August 31. Upon termination, the ORGANIZATION shall submit its final Request for Payment packet within 15 days of the date of termination.
3. Request for Payment Form shall be submitted equal to or less than the allowable amount in accordance with the Social Services General Assistance Policy.
 - Rent
 - Shelter Payment (current or upcoming only, cannot pay for previous months) Allowable for leased apartment, mobile home, lot rent, mortgage
 - Max Frequency: 1 month within a 12-month period
 - Max Benefit: Payment not to exceed \$3,200
 - Security Deposit
 - Deposit Payment to secure safe, stable, and affordable shelter
 - 1st and 2nd (consecutive) Month's Shelter Payment
 - Max Frequency: 1 security deposit payment, 1st and 2nd consecutive month's rent payment within 12 months
 - Max Benefit: Payment not to exceed \$6,400
 - Utility Assistance - Water/Sewage
 - Restoration services
 - Disconnection Prevention
 - Deposits
 - Water/Sewer Max Frequency: 1 time in a 12-month period
 - Max Benefit: Payment not to exceed \$600
4. Excel spreadsheet, required for each request must include but is not limited to:
 - Family identifier
 - Date of service
 - Type of service provided (ie. Rent, Security, Water)
 - Reimbursement amount
 - Referral Agency

Request for Payment forms, reports and outcomes are to be submitted via email to:

Beth Derby
Special Projects Coordinator
derbyb@hillsboroughcounty.org

Kelly Mistretta
Accountant
mistrettak@hillsboroughcounty.org

For all programmatic concerns contact:

Angela Medero
Human Services Manager
mederoa@hillsboroughcounty.org

EXHIBIT "C"

REQUEST FOR PAYMENT FORM

ORGANIZATION NAME: _____

PROGRAM: _____

REQUEST NUMBER: _____ AMOUNT: \$ _____

FINANCIAL STATUS REPORT

	ANNUAL APPROVED BUDGET	CURRENT REQUEST \$	REQUESTS YTD \$	REMAINING BALANCE \$
Rent Authorizations				
Deposit Authorizations				
Water Authorizations				
Administrative Fees (10%)				
TOTAL	\$300,000.00			

I certify that the service covered by this request have been provided to the COUNTY in accordance with the terms and conditions of the Agreement and that the documentation provided is true, accurate and complete.

Authorized Signature Title Date

FOR COUNTY USE ONLY

G/L ACCOUNTING CODE _____ DOCUMENT # _____

P. O. # _____ APPROVED: _____

I verify that Hillsborough County (based upon certification of Organization Official) has received the goods and/or services.

<u>TYPE OF REVIEW</u>	<u>APPROVED</u>	<u>DATE</u>
FISCAL	_____	_____
PROGRAMMATIC	_____	_____

COMMENTS: _____

EXHIBIT "D"
PROGRAM PERFORMANCE REPORT

ORGANIZATION: Children's Board of Hillsborough County

PROGRAM: Homeless Prevention Services through ASO Partners

REPORT PERIOD _____ THROUGH _____

PERCENTAGE OF GOAL COMPLETED _____%

I. ACCOMPLISHMENTS:

II. STATUS REPORT ON PROVISION OF SERVICES FOR THE CURRENT PERIOD:

# FAMILIES <u>SERVED</u>	# RENT <u>AUTHORIZATIONS</u>	# SECURITY DEPOSIT <u>AUTHORIZATIONS</u>	# WATER <u>AUTHORIZATIONS</u>
_____	_____	_____	_____

III. OTHER

COMMENTS: _____

ADMINISTRATIVE RENEWAL

SOCIAL SERVICES DEPARTMENT

Action: Renew the Agreement with the Children's Board of Hillsborough County, BOCC Document #18-1116, hereinafter referred to as "Agreement", as modified by BOCC Document #22-0344, to provide Homeless Prevention Services to families who demonstrate a desire to participate in Administrative Services Organizations (ASO) providing case management services to low-income households. This Agreement will be renewed for the period October 1, 2022, up to and including September 30, 2023, upon the same terms and conditions with a not to exceed amount of \$300,000.00 as set forth in the budget.

Delegation of Authority to County Administrator: Pursuant to Article 3 of the Agreement, and the First Modification Agreement, the County Administrator, on behalf of the County, shall have the option to renew this Agreement unilaterally for successive one year periods, not to exceed four renewal terms, upon the same terms and conditions then in effect, and the option to increase or decrease the annual not-to-exceed amount payable by the County to reflect the adopted budget and may increase or decrease the corresponding units of service requirements proportionately. This is the first of four renewal periods.

Background: Social Services and the Children's Board have collaborated since September 2018, to provide homeless prevention services to households already engaged in case management supports with a local non-profit. This program continues to offer continuous assistance to households facing eviction, without duplication, to alleviate the burden for additional referrals and application processes. In addition, the Children's Board provides services without an administrative cost to Hillsborough County, therefore dedicating 100% of the assigned funding to be utilized to assist residents.

In March of 2022, the First Modification Agreement was approved by the BOCC, Doc #22-0344, which modified the Method of Payment, Exhibit B, and refreshed the term and renewal terms.

Continued funding for these services will support the community's challenge and the County's strategic goal to end the cycle of poverty by providing self-sufficiency services to low-income residents.

Social Services Department:

Approved: 
Audrey Ziegler


Date: September 8, 2022

Approved as to Legal Sufficiency:

Approved: 

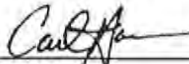
Date: September 22, 2022

Management & Budget Office:

Approved: 

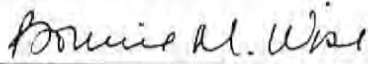
Date: 9/30/22

Chief Human Services Administrator:

Approved: 

Date: 09/30/2022

County Administrator's Office:

Approved: 

Date: 09/30/22

ASO Hillsborough County BOCC Social Services Funds - Utilization Update

Project Overview: Hillsborough County Social Services reserved \$300,000 from the department's direct client services, ad valorem funding, for housing supports to be administered by the Children's Board ASO through an interlocal agreement. The Children's Board established agreements with select ASO partner agencies to provide access to these funds. The goal is to enhance services to vulnerable families throughout Hillsborough County who are engaged with case management, with an established case plan, and committed to working towards financial self-sufficiency. The funds support the wraparound process and development of a family support plans in existing ASO case management programs.

Utilization by Program

Program	Allocation Amount	Families Served October - June	Projected Families Served July-Sept
Bridge to Permanent Housing (Mary & Martha House)	\$0	0	0
E.A.C.H. One Initiative [Positive Spin, Inc.]	\$24,388	17	17
Emergency Shelter [The Spring of Tampa Bay, Inc.]	\$12,082	5	5
Family Safety from Domestic Violence [The Spring of Tampa Bay]	\$84,176	59	60
Family Support and Resource Center [Manifestations Worldwide, Inc.]	\$4,762	4	6
First Hug [Metropolitan Ministries]	\$17,249	11	11
Hand Up Assistance Program [Family Promise of Greater Brandon, Inc.]	\$0	0	0
Healthy Families - Site 1 [Children's Home Network]	\$0	0	0
Healthy Families - Site 2 [Children's Home Network]	\$4,854	4	4
Healthy Families - Site 3 [Champions for Children]	\$841	1	5
Healthy Families - Site 5 [Champions for Children]	\$3,500	2	2
Healthy Families - Site 6 [Children's Home Network]	\$1,517	3	3
Healthy Families - Site 9 [Children's Home Network]	\$0	0	0
Healthy Start [Success 4 Kids & Families]	\$13,113	11	11
Kinship Care [Family Enrichment Center]	\$3,282	12	12
Kinship Care [Children's Home Network]	\$5,854	8	8
La RED [Hispanic Services Council]	\$42,058	23	23
School Social Work [Hillsborough County Public Schools]	\$24,897	16	16
Sin-Cera, Inc. Support Services [Sin-Cera, Inc.]	\$53,889	34	35
Steps for Success [University Area CDC]	\$3,538	3	3
	\$300,000	213	221

Utilization by Service Type

Service Type	Funds Budgeted October - June	Estimated Funds Budgeted July - September	Total Projected Funds Budgeted for the Period
Rental Assistance	\$117,325	\$42,900	\$160,225
Rental Assistance - First Month	\$63,440	\$17,150	\$80,590
Security Deposit	\$31,911	\$12,044	\$43,955
Water	\$12,104	\$3,126	\$15,230
	\$224,780	\$75,220	\$300,000

Notable Accomplishments

The Children's Board continues to be a prominent community partner by supporting the low-income residents and leveraging available programs and local community events through their social media networks.

Administrative Services Organization

Hillsborough County Board of County Commissioners Social Services Funding
Year End Report – 2021

ASO enables participants to meet their goals in a timely manner when they do not have the financial means to do so. It is a form of assistance that creates self-sustainability for people in the long run.

- QUOTE FROM ASO CASE MANAGER SURVEY

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

November 12, 2021

Authored by: Rebecca Bacon, Director of the ASO

Hillsborough County Board of County Commissioners Social Services Funding

ADMINISTRATIVE SERVICES ORGANIZATION (ASO) OVERVIEW

The Administrative Services Organization (ASO) is a project created and operated by the Children's Board of Hillsborough County to manage a dedicated pool of flexible funds. Implemented in 2003 to support family directed care, the ASO promotes a wraparound approach in which families identify their strengths, needs, goals and service providers through a family support plan. As a payment of last resort, flexible funds managed by the ASO can be used to provide supports and services with qualified community providers. ASO flexible funds assist a variety of target populations including but not limited to pregnant women, young children, children at risk of social-emotional delays, families served by the child welfare system, victims of domestic violence, and families facing homelessness.

Trained case managers from participating agencies work with families to develop individualized family support plans and select from a wide range of services and supports for the children and their families. Families can prioritize the most critical services and select a provider of their choosing. Currently, eighty-five (85) different service types are available from a fully credentialed provider network that includes a wide variety of agencies, vendors, individuals, local businesses, and faith-based organizations.

The Children's Board ASO offers funds management, accounts payable services, detailed financial reporting including reports to enrolled families, provider credentialing and network management, and quality assurance. All processes are managed through a custom web-application which increases efficiency and accountability and offers real-time data to participating programs and funders.

HILLSBOROUGH COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC) SOCIAL SERVICES FUNDS

In November 2017, the Hillsborough County BOCC approved an allocation of \$300,000 to fund housing supports to be administered by the Children's Board ASO through an interlocal agreement. After a successful first year, a new agreement was established to provide \$300,000 for Fiscal Year 2019 and it was renewed again for the past two years. The Children's Board renewed their agreements with select ASO partner agencies to provide access to these funds. The goal of the funding is to enhance services to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient. The funds support the wraparound process and development of family support plans in existing case management programs.

Hillsborough County BOCC Social Services funds were made available for the following ASO services only: rental assistance for families in crisis, first month's rent and security deposit, and water payments to restore service, funds to avoid service disruption, or pay a deposit. An inspection by Code Enforcement was required for all rental properties and the Children's Board coordinated the inspection process through Social Services.

CASE MANAGEMENT PARTNERS

Hillsborough County BOCC Social Services funds were made available to twenty-one (21) case management programs that were also accessing Children's Board funds through the ASO. All case managers participated in a required training in the ASO model prior to being allowed system access. Additionally, a special training on this funding source was provided in November 2019. Programs were awarded initial allocations and funds were distributed from the reserve to address needs at the program level throughout the year. The programs and their utilization of ASO funds are detailed below.

Program	Allocation Amount	Budgeted	Actuals
E.A.C.H. One Initiative [Positive Spin, Inc.]	\$21,480	\$21,480	\$21,480
Emergency Shelter [The Spring of Tampa Bay, Inc.]	\$1,947	\$1,947	\$1,947
Family Safety from Domestic Violence [The Spring of Tampa Bay, Inc.]	\$85,295	\$85,294	\$85,294
Family Support and Resource Center [Manifestations Worldwide, Inc.]	\$2,225	\$2,225	\$2,225
First Hug [Metropolitan Ministries]	\$13,648	\$13,648	\$13,648
Hand Up Assistance Program [Family Promise of Hillsborough County, Inc.]	\$2,747	\$2,747	\$2,747
Healthy Families - Site 1 [Children's Home Network]	\$3,828	\$3,827	\$3,827
Healthy Families - Site 2 [Children's Home Network]	\$939	\$939	\$939
Healthy Families - Site 3 [Champions for Children]	\$7,638	\$7,638	\$7,638
Healthy Families - Site 5 [Champions for Children]	\$5,991	\$5,991	\$5,991
Healthy Families - Site 6 [Children's Home Network]	\$11,693	\$11,692	\$11,692
Healthy Families - Site 9 [Children's Home Network]	\$4,227	\$4,227	\$4,227
Healthy Start [Success 4 Kids & Families]	\$10,744	\$10,744	\$10,744
Kinship Care [Family Enrichment Center]	\$9,868	\$9,867	\$9,867
Kinship Care [Children's Home Network]	\$14,673	\$14,672	\$14,672
La RED [Hispanic Services Council]	\$16,323	\$16,323	\$16,323
School Social Work [Hillsborough County Public Schools]	\$38,001	\$37,848	\$37,848
Sin-Cera, Inc. Support Services [Sin-Cera, Inc.]	\$32,278	\$32,277	\$32,277
Steps for Success [University Area CDC]	\$14,133	\$12,332	\$12,332
Successful Parents [Success 4 Kids & Families]	\$1,850	\$1,850	\$1,850
	\$299,528	\$297,568	\$297,568

PARTICIPANTS SERVED

There were 296 participants enrolled in the ASO by case managers to access Hillsborough County BOCC Social Services funds. Demographic highlights for enrolled participants, as reported by case managers, are as follows:

- GENDER → 55% were female and 45% male.
- RACE → 56% were Black or African American, 33% were White, 6% were Two or More Races and the remainder were Asian or Not Available.
- ETHNICITY → 64% were Not Hispanic or Latino, 31% were Hispanic or Latino, and the remainder were Not Available.

- MEDICAID ENROLLED → 61% were reported to be enrolled in Medicaid, 6% not enrolled in Medicaid, and 33% unknown.

Note that most participants enrolled in ASO represent a child in the family, so the demographics are that of the child.

The breakdown of enrollment by program is shown in the table below. Utilization of ASO funds by program varies based on the population served by that program, the needs presented during the family support planning process, and other resources available to meet those needs.

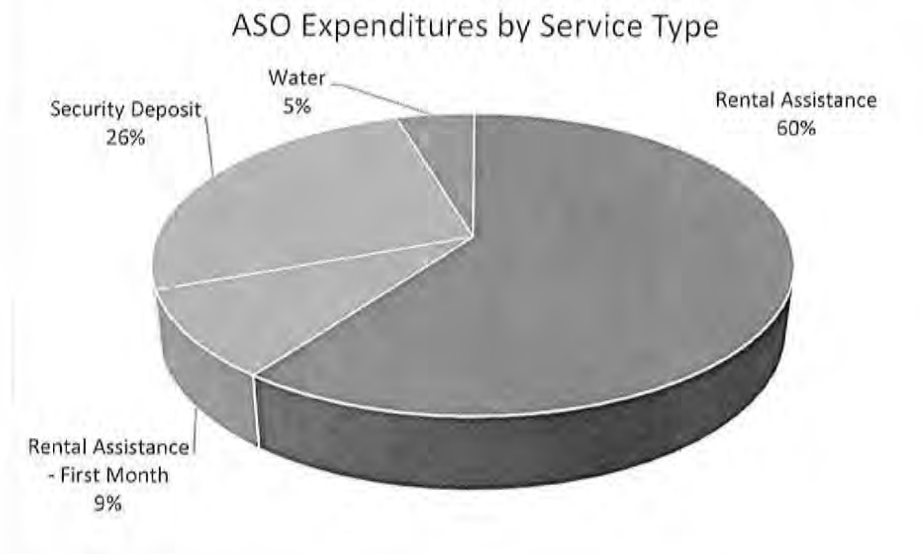
Program	Families Served
E.A.C.H. One Initiative [Positive Spin, Inc.]	19
Emergency Shelter [The Spring of Tampa Bay, Inc.]	3
Family Safety from Domestic Violence [The Spring of Tampa Bay, Inc.]	89
Family Support and Resource Center [Manifestations Worldwide, Inc.]	2
First Hug [Metropolitan Ministries]	10
Hand Up Assistance Program [Family Promise of Hillsborough County, Inc.]	3
Healthy Families - Site 1 [Children's Home Network]	4
Healthy Families - Site 2 [Children's Home Network]	1
Healthy Families - Site 3 [Champions for Children]	5
Healthy Families - Site 5 [Champions for Children]	6
Healthy Families - Site 6 [Children's Home Network]	13
Healthy Families - Site 9 [Children's Home Network]	5
Healthy Start [Success 4 Kids & Families]	9
Kinship Care [Family Enrichment Center]	21
Kinship Care [Children's Home Network]	16
La RED [Hispanic Services Council]	15
School Social Work [Hillsborough County Public Schools]	30
Sin-Cera, Inc. Support Services [Sin-Cera, Inc.]	31
Steps for Success [University Area CDC]	13
Successful Parents [Success 4 Kids & Families]	1
	296

SERVICES PURCHASED

The table on the next page summarizes the number of payments by service type, as well as the total dollar amount by service, for this funding source.

Utilization by Service		
Service Type	Funds Budgeted	Total Budgets
Rental Assistance	\$178,543	179
Rental Assistance - First Month	\$27,949	33
Security Deposit	\$77,051	65
Water	\$14,026	52
	\$297,568	329

The chart below illustrates the distribution of payments by service type using Hillsborough County BOCC Social Services funds.



PROVIDERS AND VENDORS

As needs are identified and the eligibility to use ASO funds is determined, providers and vendors are selected by families with the assistance of their case manager. The ASO offers a large, diverse provider network from which families may choose, as well as the flexibility to add new providers and vendors based on the needs of the children and families enrolled. The ASO database includes more than 4,500 active vendors, over 1,300 of which are credentialed service providers. Note that while Hillsborough County BOCC Social Services funds pay for four (4) ASO services related to housing supports, participating programs use their primary funding source to pay for other needed services.

The ASO issued 330 payments to 199 unduplicated providers and vendors with Hillsborough County BOCC Social Services funds. The number of providers paid by service type were as follows:

Providers Utilized	
Service Type	# of Providers Paid
Rental Assistance	152
Rental Assistance - First Month	32
Security Deposit	58
Water	2

Note that some providers were paid for more than one service.

MONITORING

The Children's Board conducts ASO monitoring visits of all programs that access Children's Board and Hillsborough County BOCC Social Services funds. The ASO monitoring visit includes an overall assessment of adherence to ASO guidelines as well as a random sample record review of ASO participants. The client record review is conducted to ensure that services purchased by the ASO directly relate to goals that are documented in the family support plans, and that there is evidence that the participants received the services.

Most programs utilizing County BOCC Social Services funds performed very well in the monitoring process. Twelve (12) programs received a 100% score for the number of services found on family support plans, and all but one program achieved a score of 80% or higher. **It is important to note that forty-five (45) of the forty-six (46) County Social Services-funded budgets reviewed in monitoring were found in family support plans, for a funding source-specific score of 98%.** Furthermore, all County Social Services funded budgets were fully substantiated by proper back-up documentation. The table on the following page summarizes the monitoring results of participating programs.

Program Name	Agency	ASO Monitoring Completed	Services in FSP?
E.A.C.H. One Initiative	Positive Spin, Inc.	4/21/2021	100%
Emergency Shelter	The Spring of Tampa Bay, Inc.	7/9/2021	100%
Family Safety from Domestic Violence	The Spring of Tampa Bay, Inc.	5/25/2021	95%
Family Support and Resource Center	Manifestations Worldwide, Inc.	7/8/2021	71%
First Hug	Metropolitan Ministries	3/31/2021	100%
Hand-Up Assistance Program	Family Promise of Hillsborough County	8/19/2021	100%
Healthy Families - Site 1, 2, 6 & 9	The Children's Home	6/7/2021	94%
Healthy Families - Sites 3 and 5	Champions for Children	6/7/2021	100%
Healthy Start	Success 4 Kids & Families	7/1/2021	100%
Kinship Care	Family Enrichment Center	4/14/2021	92%
Kinship Care	The Children's Home	4/20/2021	100%
La RED	Hispanic Services Council	5/28/2021	100%
School Social Work	Hillsborough County Public Schools	8/24/2021	100%
Sin-Cera, Inc. Support Services	Sin-Cera, Inc.	6/3/2021	100%
Steps for Success	University Area CDC	8/5/2021	100%
Successful Parents	Success 4 Kids & Families	7/1/2021	100%

QUALITY MANAGEMENT

Family surveys were administered by mail for most participating programs in September. The Spring of Tampa Bay administered surveys directly to their participants through their case managers throughout the year. Forty-seven (47) participants served by the County BOCC Social Services funds responded to the family survey. Based on the number of participants served by this funding (296), surveys were received from sixteen percent (16%).

The summary of responses for ASO participants who returned surveys is as follows:

- 96% of participants agreed or somewhat agreed that the ASO has helped their family meet their goals.
- 91% of participants agreed or somewhat agreed that they have been given choices about which services their family gets.
- 91% of participants agreed or somewhat agreed that they have been given choices about who provides services for their families.
- 93% of participants reported that they received the service that they needed the most.
 - *Twenty-seven (27) of the families reported that the services they needed the most were rental assistance, security deposits, or help with utilities.*
- 93% of participants reported that they received the service in a timely manner.

When asked what they liked best about the ASO and services provided, many participants responded with comments about the helpfulness of their case manager, the ability to have their needs met and the timeliness of the assistance. A few examples of their comments are as follows:

- *"They helped me complete my goals."*
- *"How quick & efficient things get done. Very convenient, resourceful & helpful."*
- *"They don't judge you; they are really here to help."*
- *"The genuine customer service they provide"*
- *"Friendly, works fast, and accommodating"*
- *"Face to Face Meetings. Thank you!"*

Surveys were also administered to ASO case managers through a web-based survey in September. Fifty-seven (57) of the 118 case managers accessing Hillsborough County BOCC Social Services funds responded to the survey, for a forty-eight (48%) response rate. Highlights from their responses are as follows:

- 82% were almost always or often satisfied with the ease of obtaining ASO services.
- 86% were almost always or often satisfied with the process for requesting new providers.
- 95% were almost always or often satisfied with the timeliness of ASO payments.
- 95% were almost always or often satisfied with the customer service received from the ASO.
- 82% agreed that they were more confident in their ability to meet families' needs.

When asked what impact the ASO has on families, the following responses were provided:

- *"ASO fills in a gap between community resources, allowing families to work on improving their lives without the constant stress of worrying about how they are going to pay their bills."*
- *"Tremendous impact. When we help families with rent, it means that it is one less family sleeping on the street. Whatever the need, ASO helps in families that receive it because it is truly needed."*
- *"ASO allows families to obtain stability and to overcome the struggles of unexpected life events such as illness, loss of employment, etc."*
- *"Often receiving aid from ASO is a saving grace for single parent living paycheck to paycheck."*

When asked what difference the ASO makes in their work as a case manager, the following comments were made:

- *"It makes a big difference. I can refer to services and resources and the family may not receive services right away. So, it's great to have ASO and we provide a service in a timely fashion to our clients and they are no longer stressed on at least one issue."*
- *"ASO allows us to help families achieve goals and provides financial assistance when no one else has resources."*
- *"It helps us work better with the family when we work together, preventing the families to be homeless or exposed to unsafe environment."*
- *"It makes supporting our children and families much easier, because it provides them with peace of mind when services needed are provided. Also, having the basic needs met helps the family become more self-sufficient and child(ren) be more successful in school and life."*

- *"I am able to help my families quickly and provide them with what they need to ensure the children can stay in the home and not enter into foster care."*

SUMMARY

The following success indicators were included in the agreement between Hillsborough County Social Services and the Children's Board:

1. During the reporting period, at least 90% of participating families developed a family support plan, as evidenced by a random sample of case files reviewed by the organization during monitoring visits.
2. During reporting period, at least 60% of participating families reported the ASO and partner agencies helped their family meet their family support plan goals.
3. During the reporting period, at least 80% of participating families report they received the services needed to promote self-sufficiency.

All success indicators were exceeded, based on monitoring visits and quality management survey responses:

1. **All families served are required to have a family support plan in which ASO services are documented. Monitoring visits revealed that 98% of the County-funded ASO budgets reviewed included the service in the family support plan.**
2. **96% of participants agreed or somewhat agreed that the ASO has helped their family meet their goals.**
3. **93% of participants reported that they received the service that they needed the most.**

The partnership between Hillsborough County Social Services and the Children's Board ASO has been successful in achieving the goal to enhance services to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient. Nearly 300 participants and their families received services to promote stability and self-sufficiency.

Hillsborough County BOCC Social Services and the Children's Board continue to collaborate on serving vulnerable families, thereby reducing duplication of services, enhancing the efficiency of the system of care, and improving outcomes for families. Considering the current affordable housing crisis, it is more important than ever to support families in expeditious manner so they may remain stable in their homes.

**SECOND MODIFICATION TO THE AGREEMENT
WITH
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY TO PROVIDE HOMELESS
PREVENTION SERVICES TO ADMINISTRATIVE SERVICES ORGANIZATION (ASO)
PARTNERS**

THIS Second Modification Agreement, hereinafter referred to as the "Second Modification", is made and entered into this _____ day of _____, 2023, by and between Hillsborough County, Florida, a political subdivision of the State of Florida, whose address is 601 East Kennedy Boulevard, Tampa, Florida 33602, hereinafter referred to as "COUNTY" and Children's Board of Hillsborough County, an independent special taxing district, located at 1002 E. Palm Avenue, Tampa, FL 33605, hereinafter referred to as "ORGANIZATION".

WITNESSETH

WHEREAS, the COUNTY and ORGANIZATION, hereinafter referred to as the "Parties", entered into an agreement dated September 20, 2018, BOCC Document No. 18-1116, hereinafter referred to as the "Agreement", for the ORGANIZATION to receive Homeless Prevention Services funding for ASO partner agencies to utilize for this purpose; and

WHEREAS, the COUNTY and ORGANIZATION executed the First Modification to the Agreement on March 23, 2022, BOCC Document No. 22-0344 to revise the method of payment and update the term of the Agreement; and

WHEREAS, the COUNTY mandates language changes be incorporated upon Renewal or Modification; and

WHEREAS, the COUNTY and ORGANIZATION have determined the need for services has increased requiring additional funding and services; and

WHEREAS, the Parties have determined that this Second Modification shall inure to their mutual benefit.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, additional to those heretofore made, the Agreement is hereby modified as follows:

1. The aforesaid recitals are true and correct and are incorporated herein by this reference.
2. Article 4 – Consideration and Limitations of Costs – is hereby replaced with the following:

The total amount of funds available for services performed under this Agreement shall be determined annually by the COUNTY and is based on budget allocations at an amount not to exceed \$500,000.00.

3. Exhibit "A", Scope of Services – is hereby replaced, in its entirety, with the new Exhibit "A" attached hereto and incorporated herein.

4. Exhibit "B", Scope of Services – is hereby replaced, in its entirety, with the new Exhibit "B" attached hereto and incorporated herein.
5. In the event any section, sentence, clause, or provision of this First Modification is held to be invalid, illegal or unenforceable by a court having jurisdiction over the matter, the remainder of this First Modification shall not be affected by such determination and shall remain in full force and effect.
6. The other terms and conditions of the Agreement, as modified herein, which do not conflict with this First Modification, are hereby reaffirmed in their entirety. In the event of a conflict between the terms of this First Modification and the terms of the Agreement, the terms of this First Modification shall control.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Parties have caused their respective authorized representative to execute this First Modification effective as of the date first above written.

ATTEST: Cindy Stuart,
Clerk of Circuit Court

COUNTY: Hillsborough County, a political
subdivision of the State of Florida

By: _____
Deputy Clerk

By: _____
Ken Hagan
Chair, Board of County Commissioners

Date: _____

Date: _____

ATTEST: For the ORGANIZATION
(Two Witnesses Required)

ORGANIZATION: Children's Board of
Hillsborough County

Witness

By: _____
Authorized Representative

Print Name

(Printed Name of Signer)

Witness

(Title)

Print Name

(Date)

Approved as to Form and Legal Sufficiency:

By: _____
Assistant County Attorney

BOCC DOCUMENT NO. _____

Fiscal Department Procurement Legal	Approval	Date
	_____	_____
	N/A	_____
	_____	_____

EXHIBIT "A"

SCOPE OF SERVICES

ORGANIZATION:	Children's Board of Hillsborough County
PROGRAM:	Short term, homeless prevention services to include wrap around case management services provided by local non-profit ASO partner agencies.
PRIMARY GOAL:	To enhance COUNTY services and outcomes to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient.

PART I – SCOPE OF SERVICES

1. The ORGANIZATION, through its ASO partner agencies, shall provide the following authorized services:
 - Up to two (2) months of shelter assistance for families in crisis (1 past due and current or current and 1 upcoming)
 - One time security deposit and consecutive first- and second-month's rent for relocation services
2. The ORGANIZATION, through its ASO partner agencies, shall support a wraparound process by providing case management and the development of a family support plan.
3. The ORGANIZATION shall administer and monitor all COUNTY distributed funds.

PART II – DUAL RESPONSIBILITIES

The ORGANIZATION and the COUNTY agree to meet upon request, or at least annually, to discuss contract expectations and any areas of concern.

PART III – ORGANIZATION RESPONSIBILITIES

1. The ORGANIZATION shall provide all administrative services and pay all administrative costs associated with the distribution of COUNTY funding through its ASO to process payment for allowable expenses that pay for services to at-risk families within Hillsborough County for a period up to six (6) months allowing for an evaluation of costs. After a period of six (6) months has expired, the ORGANIZATION may invoice for administrative cost not to exceed 10% of the invoice total if it is determined the ORGANIZATION is incurring a cost to administer the services.
2. Through a wraparound process, COUNTY funding shall only be used to mitigate a crisis, afford stability or improve the outcome of existing families within the ASO programs.
3. The ORGANIZATION shall require *Release of Information Forms* for all participating families.
4. The ORGANIZATION shall ensure case management services, including family support plans, are provided to families served by ASO partner agencies.
5. The ORGANIZATION shall ensure all participating partner agencies operate in accordance with the ORGANIZATION'S *Guidelines for Use of ASO Funds*, as amended.
6. The ORGANIZATION shall ensure all requests for inspections when shelter assistance is

considered are submitted through the COUNTY'S inspection process.

7. The ORGANIZATION shall ensure all partner agency programmatic staff attend training as needed.

PART IV – COUNTY RESPONSIBILITIES

1. The COUNTY shall facilitate the inspection of rental properties when required. Processing protocols will be provided by the COUNTY.
2. The COUNTY shall offer ongoing training to partner agency programmatic staff as needed.
3. The COUNTY will have an available contact assigned to the ORGANIZATION for questions and guidance as needed.

PART V – SUCCESS INDICATORS

1. Success Indicator Reports are due annually by November 15th. Reports must include, but are not limited to the following elements:
 - Program summary narrative
 - Participating providers
 - Notable accomplishments
 - Success stories
2. In addition, the Success Indicator Report shall indicate the results towards achieving the program goal by comparing actual outcomes to projected outcomes as stated below.
 - During the reporting period, at least 90% of participating families developed a family support plan, as evidenced by a random sample of case files reviewed by the ORGANIZATION during monitoring visits.
 - During the reporting period, at least 60% of participating families report that the ASO and partner agencies have helped their family meet their support plan goals.
 - During the reporting period, at least 80% of participating families report they received the services needed to promote self-sufficiency.

PART VI – TIMETABLE FOR REPORTING

Quarterly Invoicing: First Quarter due January 15th
Second Quarter due April 15th
Third Quarter due July 15th
Fourth Quarter due August 31st

Success Indicator Report: Due November 15th

EXHIBIT "B"

METHOD OF PAYMENT

1. The ORGANIZATION shall submit to the COUNTY quarterly, a Request for Payment Form, a Program Performance Report, and a summary spreadsheet for expenses incurred during execution of this Agreement and in accordance with the Social Services General Assistance Policy.
2. The ORGANIZATION shall submit its FINAL Request for Payment packet by August 31. Upon termination, the ORGANIZATION shall submit its final Request for Payment packet within 15 days of the date of termination.
3. Request for Payment Form shall be submitted equal to or less than the allowable amount in accordance with the Social Services General Assistance Policy.
 - Shelter Payment
 - Up to two (2) consecutive months within a 12-month period, not to exceed \$3,200 per month
 - Allowable for leased apartment, mobile home, lot rent, or mortgage (1 past due and current or current and 1 upcoming)
 - Security Deposit
 - Deposit Payment to secure safe, stable, and affordable shelter
 - 1st and 2nd (consecutive) Month's Shelter Payment
 - Max Frequency: 1 security deposit payment, 1st and 2nd consecutive month's rent payment within 12 months
 - Max Benefit: Payment not to exceed \$6,400
4. Excel spreadsheet, required for each request must include but is not limited to:
 - Family identifier
 - Date of service
 - Type of service provided (ie. Rent, Security)
 - Reimbursement amount
 - Referral Agency

Request for Payment forms, reports and outcomes are to be submitted via email to:

Beth Derby
Special Projects Coordinator
derbyb@hillsboroughcounty.org

Kelly Mistretta
Accountant
mistrettak@hillsboroughcounty.org

Jessica Buenrostro
Special Project Coordinator
buenrostroj@hillsboroughcounty.org

For all programmatic concerns contact:

Angela Medero
Human Services Manager
mederoa@hillsboroughcounty.org

Approval of FY 2023 All (4) Focus Areas Investment Grants

Initiator: María Negrón, Director of Programs

Action: Approval of FY 2023 All (4) Focus Areas Investment Grants

Date: Regular Board Meeting Thursday, January 26, 2023

Recommended Action

Recommend approval of funding Investment Grants with (3) Hillsborough County organizations to support (3) programs from March 1, 2023 to September 30, 2023 for a total request up to \$1,989,401.

Background

A Request for Proposals (RFP) was released on August 26, 2022, with an allocation of up to \$3,500,000. A total of (5) proposals were received. (5) proposals proceeded to the Community Review Team

On December 7, 2022, María Negrón facilitated the Community Review Team meeting. Community Review Team members included: Dave Rogoff – Community Member, Janet White of the Museum of Science and Industry, and Kathy Smith of the US Department of Veteran Affairs.

Summary of All (4) Focus Areas Investment Grant Proposals Recommended:

Proposer / Program Name	Score	FY 2023 Request	FY 2024 Request
Housing Authority of the City of Tampa <i>Building Hope</i> <ul style="list-style-type: none"> Provides families and children living in Tampa Housing Authority's selected developments and their surrounding zip codes with positive experiences to build resilience. Families participate in case management and quarterly events. Children receive developmental screening. Elementary/middle school youth receive afterschool and summer programs. Focus Area: Developmentally on Track, Ready to Learn & Succeed, Family Support Location: Housing Authority of the City of Tampa properties and in surrounding zip codes 33602, 33605, 33607.	91.67%	\$702,727	\$1,199,335

Approval of FY 2023 All (4) Focus Areas Investment Grants

Easter Seals Florida, Inc. <i>The Incredible Years with Easter Seals</i> <ul style="list-style-type: none"> ○ A set of interlocking, comprehensive, and developmentally based programs targeting parents, teacher, and children. Programs are designed to work jointly to promote emotional, social, and academic competence and to prevent, reduce, and treat behavioral and emotional problems in children ages 3-8. Focus Area: : Developmentally on Track, Ready to Learn & Succeed, Family Support Location: County-wide	84.33%	\$519,958	\$959,046
Florida State University, Learning Systems Institute <i>Cognitively Guided Instruction (CGI) Project</i> <ul style="list-style-type: none"> ○ Evidence-based mathematics teacher professional development and school year support to VPK-3rd grade teachers in Hillsborough County Public Schools. Teachers in the program will have more accurate knowledge of student's mathematics learning progression helping them make more informed decisions about teaching strategies. Focus Area: Ready to Learn & Succeed Location: County-wide	80.00%	\$766,716	\$1,012,095
Total	n/a	\$1,989,401	\$3,170,476

Approval of FY 2023 All (4) Focus Areas Investment Grants

Initiator: María Negrón, Director of Programs

Action: Approval of FY 2023 All (4) Focus Areas Investment Grants

Date: Regular Board Meeting Thursday, January 26, 2023

Recommended Action

Recommend approval of funding an Investment Grant with a Hillsborough County organization to support a Community Maternity Clinic program from March 1, 2023 to September 30, 2023 for a total request up to \$702,297.

Background

A Request for Proposals (RFP) was released on August 26, 2022, with an allocation of up to \$3,500,000. A total of (5) proposals were received. (5) proposals proceeded to the Community Review Team

On December 7, 2022, María Negrón facilitated the Community Review Team meeting. Community Review Team members included: Dave Rogoff – Community Member, Janet White of the Museum of Science and Industry, and Kathy Smith of the US Department of Veteran Affairs.

This memo has been separated from the other (3) recommendations on 1/26/2023 so that a Board member may abstain from the vote.

Summary of All (4) Focus Areas Investment Grant Proposals Recommended:

Proposer / Program Name	Score	FY 2023 Request	FY 2024 Request
St Joseph's Hospital Inc. <i>Community Maternity Clinic</i> <ul style="list-style-type: none"> ○ Install and operate a community maternity clinic to provide holistic prenatal care to uninsured and underinsured pregnant individuals in Hillsborough County to increase access to care and improve health and safety for children. Focus Area: Healthy & Safe Location: County-wide	88.67%	\$702,297	\$901,646

Approval of FY 2023 Padres de Crianza Grant

Initiator: María Negrón, Director of Programs

Action: Approval of FY 2023 Padres de Crianza Grant

Date: Regular Board Meeting Thursday, January 26, 2023

Recommended Action

Recommend approval of funding with Gulf Coast Jewish Family & Community Services for a Uniting Grant to support the Padres de Crianza program from March 1, 2023 to September 30, 2023 for a total request up to \$186,059.

Background

A Request for Proposals (RFP) was released on August 29, 2022, with an allocation of up to \$500,000. A total of (2) proposals were received. (2) proposals proceeded to the Community Review Team.

On January 12, 2023, María Negrón facilitated the Community Review Team meeting. Community Review Team members included: Emily Tinti of Lutheran Family Services, Mario Hernandez of University of South Florida, Carlita Miller of Eckerd Connects, John Florio of Regions Bank, and Carlene Ulacia of United Way Suncoast.

Summary of Padres de Crianza Uniting Grant Proposals Reviewed

Proposer / Program Name	Score	FY 2023 Request	FY 2024 Request
Gulf Coast Jewish Family & Community Services <i>Padres de Crianza</i> <ul style="list-style-type: none"> A Padres de Crianza program designed after the agency's Kinship Program. This program will extend Kinship services to relatives/non-relatives who provide primary care for Hispanic/Latino children to promote and sustain family stability. Focus Area: Family Support Location: County-wide	89.60%	\$186,059	\$345,488
Total	n/a	\$186,059	\$345,488

Approval of Board Policies and Procedures

Initiator: Jan Houser, Director of Human Resources
Action: Approval of Policies and Procedures
Date: Regular Board Meeting, Thursday, January 26, 2023

Recommended Action:

Recommend approval of the attached Board Procedure 1B.1.02 "General Agency Operations".

Background:

The referenced Board Procedure 1B.1.02 "General Agency Operations" has been reviewed and provided for Board approval.

Action Type	Policy	Policy/ Procedure Number
Revision	General Agency Operations	1B.1.02 subsection 1.14

Attachment:

A. Revision of Board Procedure 1B.1.02 "General Agency Operations"

Subject: General Agency Operations
Effective Date: November 28, 1990
Review Date: Annual
Last Revision: REV.8
September 25, 2008
January 24, 2013
April 25, 2013
November 20, 2014
November 19, 2015
January 26, 2017
August 25, 2022
January 26, 2023

1.0 POLICIES PERTAINING TO GENERAL AGENCY OPERATIONS

1.1 Duties of the Executive Director

The duties and powers of the Executive Director shall include the development and recommendation of a strategic plan for meeting the needs of children and youth in Hillsborough County; the development and recommendation of an annual budget by category; implementation of the approved budget; the development and recommendation of Board policies; establishment of agency operating procedures; the hiring and termination of employees; the development and recommendation of a salary classification plan and fringe benefit program; maintenance of all official records; and the performance of such other duties as are normally performed by an Executive Director.

The agency's operating procedures shall require that any member of the public, not part of a scheduled program, who is on the second floor of the Children's Board building after normal business hours shall be accompanied at all times by an employee of the Children's Board. The requirement to be accompanied shall not apply to Children's Board contractors whose contract authorizes such access.

1.2 Staff Affiliation with other Agencies

No member of the Children's Board staff will serve as a Board member of any agency funded by the Children's Board. Staff may serve as non-voting consultants to such agencies for the purpose of providing technical assistance with the approval of the Executive Director of the Children's Board. Staff already serving on governing bodies of agencies which make application for funding to Children's Board will take a leave of absence until a decision is made regarding the application. If funding is approved, the staff member concerned must resign membership on the governing authority. No staff member will accept any compensation from an agency funded by the Children's Board.

1.3 Coordination with Other Children's Services Planning and Funding Agencies

Staff will make reasonable efforts to coordinate planning, funding, and evaluation activities with other appropriate planning and funding agencies so as to eliminate unnecessary duplication of services and improve the overall quality of these activities.

1.4 Technical Assistance

Staff will serve as consultants and provide technical assistance to human service agencies and community groups interested in improving, expanding, or providing new Children's Services in accordance with approved priorities.

1.5 Endorsements

Requests for endorsement of various activities, or projects, or legislation from organizations and groups will be submitted to the Board for its consideration. In the event the deadline established by the organization requesting the endorsement occurs after the Board meeting materials have been finalized for Board agenda preparation occurs before the endorsement must be given, the Executive Director may provide a staff endorsement, if appropriate.

Any request for endorsement concerning a proposed State or Federal tax increase or decrease should be submitted to each Board Member in writing at least 30 days prior to the Board meeting at which the request will be considered for action. Only tax increase or decrease proposals/legislation that would potentially have a direct impact on the Children's Board of Hillsborough County shall be considered for endorsement.

1.6 Universal Access to Children's Board Funded Services and Resources

Services and resources funded by the Children's Board are available to all families and children who are eligible for services and resources as determined by the funded agency's eligibility and admission criteria.

1.7 Budget Modifications

Provider Program Funding

The Board will approve the allocation of Children's Board funds to each eligible agency upon recommendation of the Executive Director. At the request of a funded agency, the Executive Director may adjust the line items of program budgets of funded agencies, including transfer of funds between programs operated by the same agency, and provided such transfer does not increase the aggregate allocation to the agency approved by the Board.

Children's Board Budget

The Executive Director may adjust the categories of the Children's Board administrative budget (Personnel, Fringe Benefits, Operating Expenses, and Capital Outlay), provided such action does not increase the aggregate administrative budget previously approved by the Board and, pursuant to Section 189.418(6), Florida Statutes, such amendments will be presented for approval to the Children's Board. The budget amendment must be adopted by Resolution.

1.8 Withholding of Reimbursement

The Executive Director is authorized to withhold reimbursement to funded agencies, vendors, or contractors for failure to comply with any general or special condition as stated in the contract, and for any other reason believed appropriate, after consultation with and concurrence of the most available senior Board officer (Chair, Vice Chair, Treasurer, or Secretary in that order). Any such withholding of reimbursement will be reported at the next Board meeting. Reimbursement may resume after the agency, vendor, or contractor has met such conditions as the Executive Director and the senior Board officer have approved. Notice of this action will be reported at the next meeting.

1.9 Direct Administration of Programs

The Children's Board will generally limit any directly-administered program efforts to demonstration projects which, if successful and continued beyond the demonstration period, will be transferred to a service provider. Staff will consider contracting with a service provider before recommending that the Children's Board directly undertake the project.

1.10 General Conditions

The General Terms and Conditions contained in standard agency contracts are also Board approved policies. The extent and scope of the Program Monitoring described in the General Terms and Conditions has been determined as a planning rather than an operational level decision.

1.11 Fiscal Year

The Children's Board fiscal year will be October 1st through September 30th.

1.12 Funded Agency Budgets

The Children's Board requires a total program budget showing all revenues and expenditures for the program from each funded agency. Any additional Children's Board funds authorized for specific line items as a result of a budget or contract amendment

may not be expended unless all other sources of revenues as indicated in the original program budget are exhausted.

The Children's Board funds allocated to a funded agency that are not expended by the end of the contract term will revert to the Children's Board, unless otherwise negotiated between the Children's Board and the funded agency

1.13 Audit Requirements

The Agreement between the Children's Board and Funded Agencies

The Agreement between the Children's Board and funded agencies states that for any funded agency's fiscal year ending during the term of the Agreement and for any fiscal year during which revenues or expenditures are recognized by the provider for the program covered by the Agreement, the provider will submit to the Children's Board (within 180 days after the close of the provider's fiscal year) year-end audited financial statements and any related management letters, any related communications or reports on internal control, and any related reports on compliance with laws and regulations for all contracts over six (6) months.

A Review of the Provider Agency's Financial Statements

A review of the provider agency's financial statements is acceptable for provider agencies with a current fiscal year budget of less than \$300,000.

Newly Funded Agencies without Audits or Reviews

For provider agencies who have not previously received Children's Board funding and who do not have audited or reviewed financial statements, the Children's Board staff may conduct a review of such provider agency's fiscal capacity during the first quarter of the contract period **unless the contract period is for less than six (6) months**. The Children's Board staff will require that the provider agency put in place a written audit preparation process that includes at least the following items:

- Preparation of monthly financial statements
- General ledger (reconciled)
- Source documents (checks, reconciled bank statements)

The written audit preparation process shall be subject to review and written approval by the Children's Board staff.

An Audit or Review

An audit or review (depending on the total agency budget amount for such newly funded agencies) must be completed by the end of the contract period.

Failure to Submit Audits or Reviews

The approval of the Executive Committee of the Children's Board shall be required to continue payments under the Agreement to any provider who has not furnished the Children's Board with an acceptable audit or review report within 180 days after the close of the provider's fiscal year or before the end of the contract period in the case of newly funded agencies who lack prior audits or reviews as described in "Newly Funded Agencies Without Audits or Reviews" above.

1.14 Implementation by the Executive Director of Expenditures Approved by the Board

General Expenditure Authorization

The Board hereby authorizes the expenditure of Children's Board funds in single amounts not to exceed \$75,000, if the Executive Director determines that the request for each such expenditure meets the following conditions:

1. The funds are in the budget;
2. If the request is for programmatic services;
 - The request has been evaluated and found by Children's Board staff to meet the established funding requirements applicable to similar projects;
 - The scope of service is consistent with the current Board-approved Business and Funding Plans;
 - The provider is chosen according to the CBHC standard selection process;
 - The standard contract is used.

Additional Expenditure Authorizations.

1. The Executive Director is authorized to approve expenditures up to \$75,000;
2. In the absence of the Executive Director a Senior Staff member may authorize expenditures not to exceed \$15,000 with notification as soon as practical to the Executive Director;
3. Department Managers may authorize expenditures not to exceed \$5,000 with notification as soon as practical to Senior Staff supervising said department;
4. Approval of expenditures that do not meet the above conditions must be approved by the full Board, except in emergency situations as determined by the Executive Director, with notification to the Board Chair as soon as practicable and in their absence a member of the Executive Committee.

Procurement of Services or Products to Support CBHC Operations

There are three methods of procurement:

- The first is competitive purchasing;
- The second is purchasing exempt from the competitive process, or sole source procurement;
- The third is state of emergency expenditures.

At each monthly CBHC Board meeting, a complete list of all contracts signed by the Executive Director for the preceding month shall be included in the Board meeting materials.

Children's Board of Hillsborough County**Executive Director Report****November 18, 2022 – January 26, 2023****54 Meetings**

Dr. Hicks – ELC
FACCT
Ocea Wynn – City of Tampa
Sandra Murman
FACCT 2022 Annual Retreat
FACCT 2022 Annual Retreat
FACCT 2022 Annual Retreat
Webinar: State of Early Learning: A Childcare community crisis
MyOn Annual Partner Review
Gene Earley – Hillsborough County
Mayor's Christmas party
Larissa Baia – Ybor City HCC
FACCT
Tori Simmons
Children's Network Board Meeting
CADR
Virtual FACCT Lunch and Learn
FACCT
Charles Davis
Plant City FRC Christmas Celebration
Kappa Alpha Psi Fraternity Turkey & Gift Giveaway
Hillsborough County Homelessness meeting
Dr. Sterling
Leadership Council
Karen Perez
Echo Tour
FACCT
Children's Network Board Meeting
Athena January Meeting
FACCT
CALM
Community Alliance
CA. Statutory Members meeting
ECC Stakeholders
Homelessness Roundtable
Marlene Spalten – Community Foundation
CADR
TTFRC Reception
MLK Parade
Myrna Hicks
HCC
CBHC Provider Forum
Mental Health Advisory Council

Children's Board of Hillsborough County

Executive Director Report

November 18, 2022 – January 26, 2023

54 Meetings

Vistra
Joint HCAB & MGMT Subcommittee
FACCT
DCF/ Foster Parent Roundtable Meeting
ABC Action News Interview
Bay News 9 Interview
COSW
Leadership Council
Hillsborough County School Board Meeting
Mayor's Workforce Council
MyOn Executive Briefing



Fiscal Year 2021-2022

Outcome Highlights

January, 2023



LOOKING BACK THROUGH THE YEARS

2018

Served 27,874 parents/caregivers, pregnant individuals, children and professionals.

In 2022, we reached 41,912!

2020

\$716,000 was used to support COVID relief efforts within 6 months!

2022

Marks (7) successful years of Summer Services to enhance existing programs – in this period, children spent almost 2,500 hours reading.

In 2022, it grew to (8) attractions, serving 380 children!

Implemented Summer Passports at (4) local attractions with scholarships for 128 children.

2019

2021

Children birth-5 years in Children's Board funded programs were read to more frequently than children the same age in Florida across all race and ethnicity categories.

OUTCOMES:

by the numbers

40

Funded agencies contributed to outcomes

57

Programs provided participant outcome results in CATS

78%

Percent of outcomes that met or exceeded benchmark targets

The
collective
impact of
our funded
programs



**HEALTHY
AND SAFE**



92%

Babies Born
at Term

77%

Mothers Initiating
Breastfeeding

89%

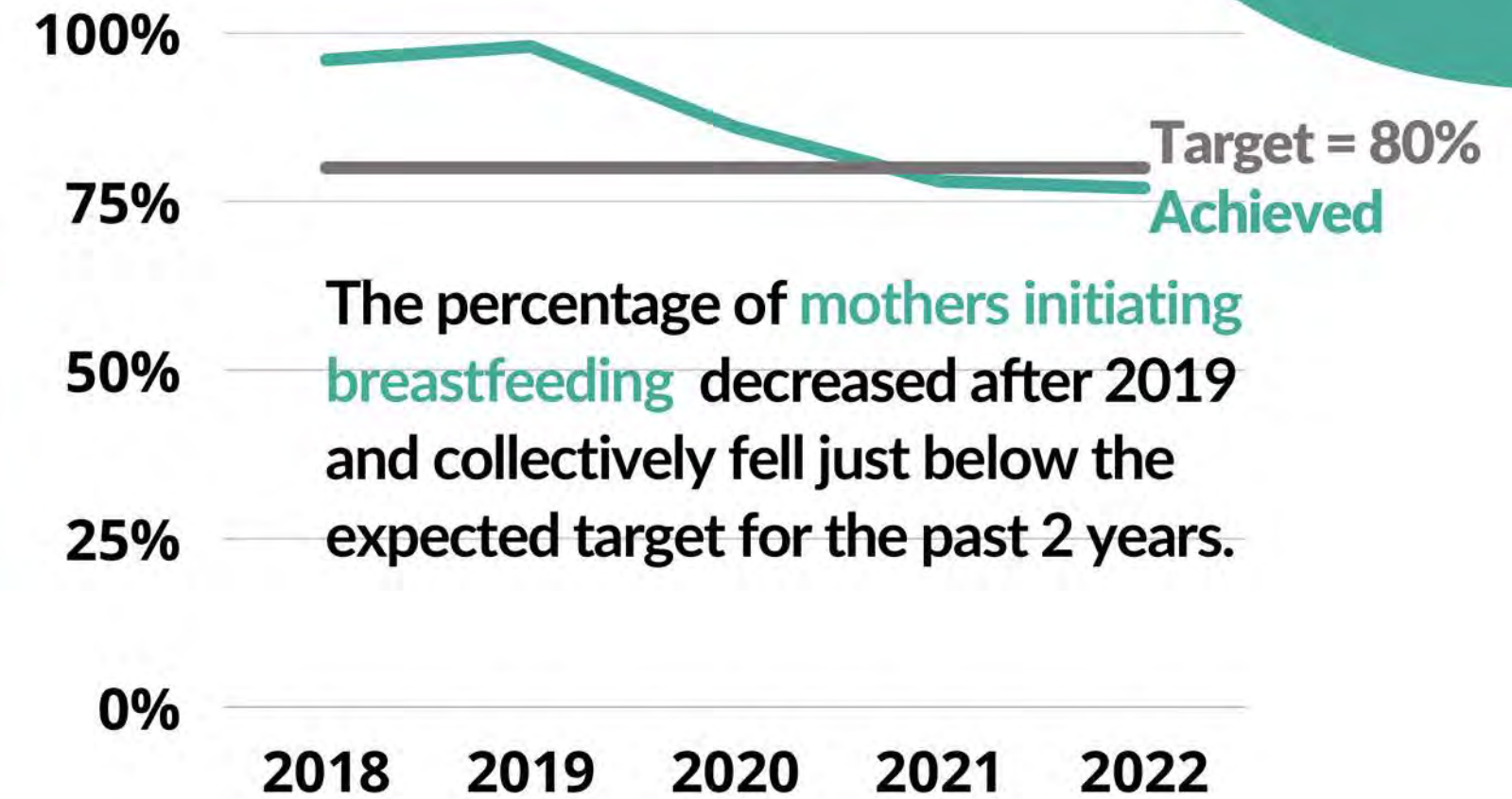
Children with Improved
Physical Fitness

90%

Parents with
Fewer Depressive
Symptoms

98%

Increased
Knowledge of Health
and Safety Practices



DEVELOPMENTALLY ON TRACK





STORY HIGHLIGHT

In 2018, daily life activities were a **struggle**

In 2022, Nico **can** participate in many activities

Nico and his family **before** and **after** DOCS

Unable to cope at the grocery store past 10 mins and exhibited disruptive behaviors such as yelling and running away.

Family would need to leave religious services early due to Nico's screaming.

Family stopped taking vacations due to stress caused from challenging behaviors such as unbuckling his seatbelt.

Repeatedly dismissed from various childcare settings between ages 3-5.

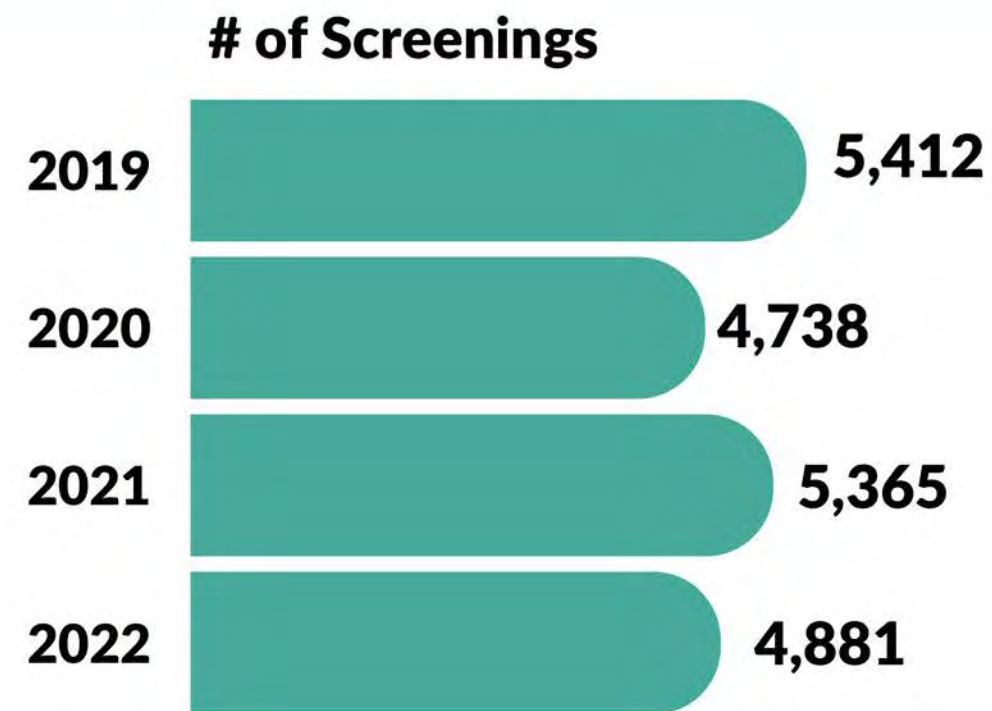
Now Nico shops with mom and even helps her find the items.

Nico and all family members can now complete worship together and he attends religious education for 90 minutes!

Nico and his family enjoyed a winter vacation without incident.

For the last 3 years, Nico has attended the same school/after school program, has good grades, follows directions and has many friends.

Children Accessed Developmental Screenings



91%

Parents/Caregivers
Support their Child's
Healthy Development

70%

Children with Vision
Concerns Linked with
Medical Assessment

83%

Children with Hearing
Concerns Linked with
Medical Assessment



**READY TO LEARN
AND SUCCEED**





BOYS & GIRLS CLUBS
OF TAMPA BAY

STORY HIGHLIGHT



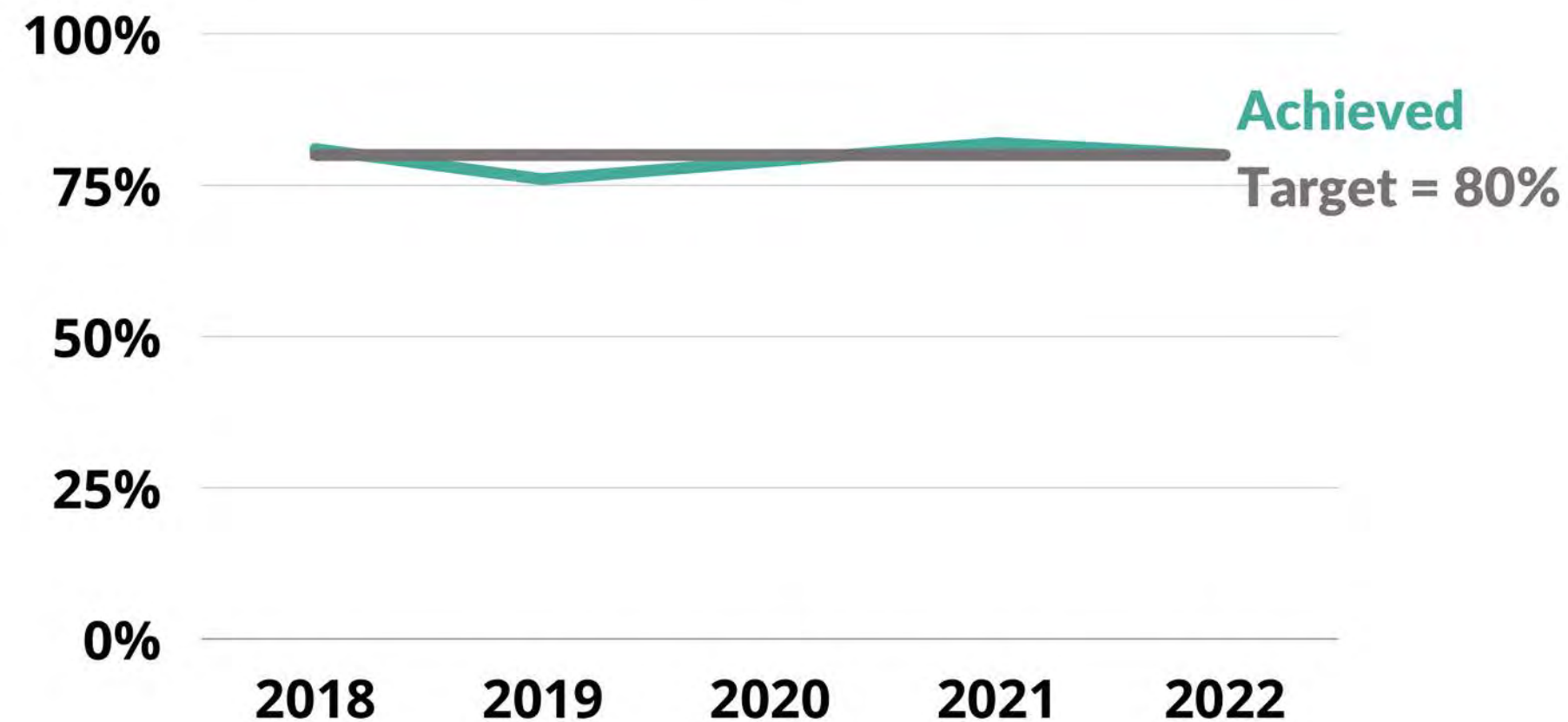
“Being a part of Boys and Girls Club of Tampa Bay AfterZone Middle School helped me grow into the person I am today... When I was offered the opportunity to go back in the summer and work as a Junior Staff, I was so excited to make the impact on kids the way it made an impact on me.

During that summer... I used my coach from BGC as a reference for a volunteer program at South Florida Baptist Hospital. While volunteering at the hospital it opened my eyes and made me realize that I want to go to school to become a Physician Assistant to help people and continue to make an impact on life.”

Children with Increased Motivation to Learn Skills

80%

The percentage of **children with increased motivation to learn skills** has matched the expected target and remained relatively stable over the past 5 years.



97%

Early Education Programs with Progress Towards or Achieving High Quality

90%

Children with Improved School Readiness Skills

96%

Youth with Increased Educational Aspirations



FAMILY SUPPORT



STORY HIGHLIGHT

In 2018, mom began attending playgroups at Layla's House when her daughter was 12 months.

Mom enrolled in Baby University with her second child and continued attending playgroups with both children.

After experiencing postpartum depression, mom enrolled in case management and was linked to mental health services.

Today, mom continues to be an active member at Layla's House!



98%

Parents with Increased Parenting Skills

93%

Individuals with Increased Social Supports

90%

Families with Improved Well-being

82%

Parents Reported Reduced Stress

100%

75%

50%

25%

0%

2018

2019

2020

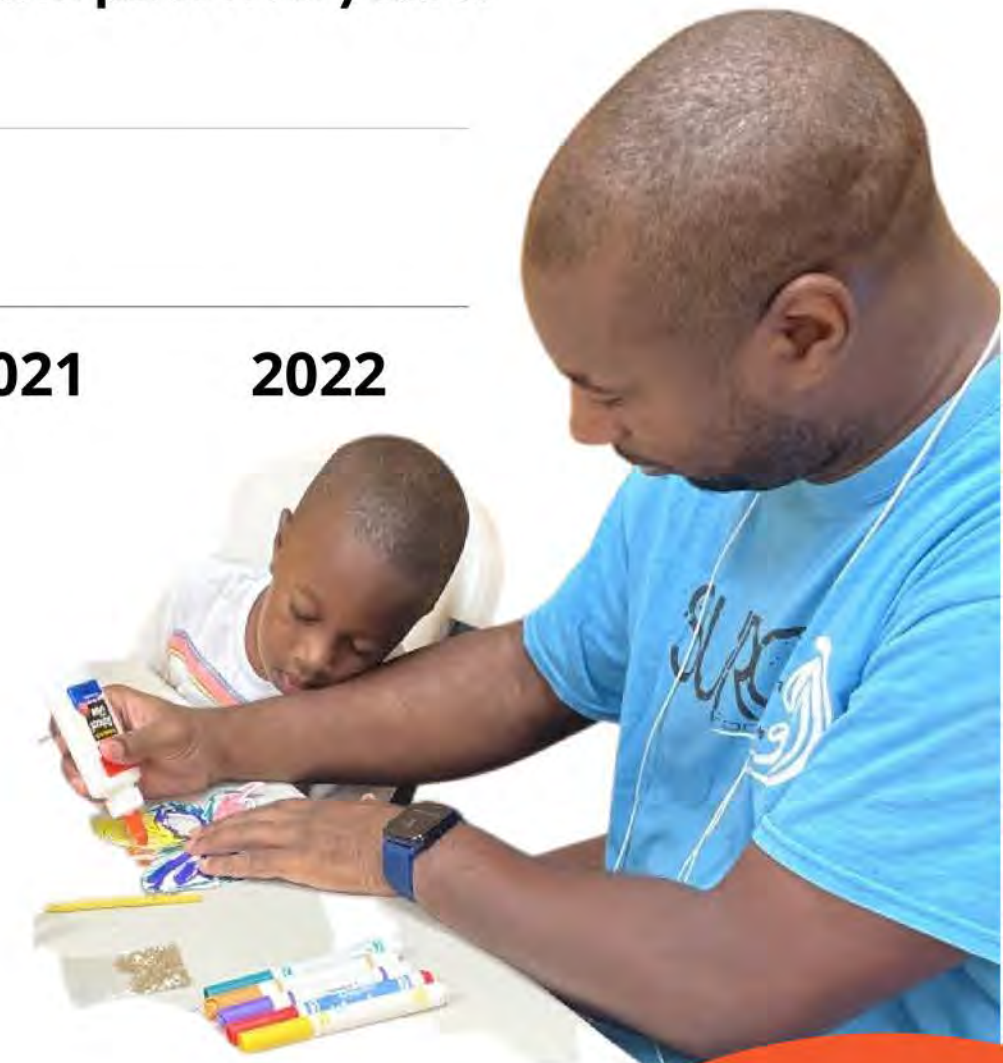
2021

2022

Achieved

Target = 80%

The percentage of parents with **increased parenting skills** has **steadily increased** over the past five years.





Total Participants Served

178,182

ADULTS + CHILDREN

38,587

OUR
IMPACT

PROFESSIONALS

3,325

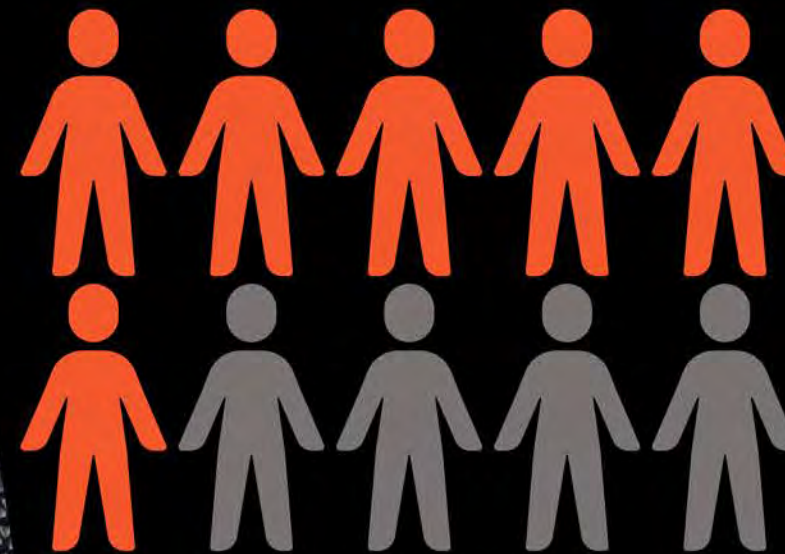


PARTICIPANT DEMOGRAPHICS

FAMILY PARTICIPANTS REPORTED
WITH DEMOGRAPHICS

38,587

66% of our program
participants are **Female**



Ages

Birth-8

45%

9-18 years

10%

Adults 19+

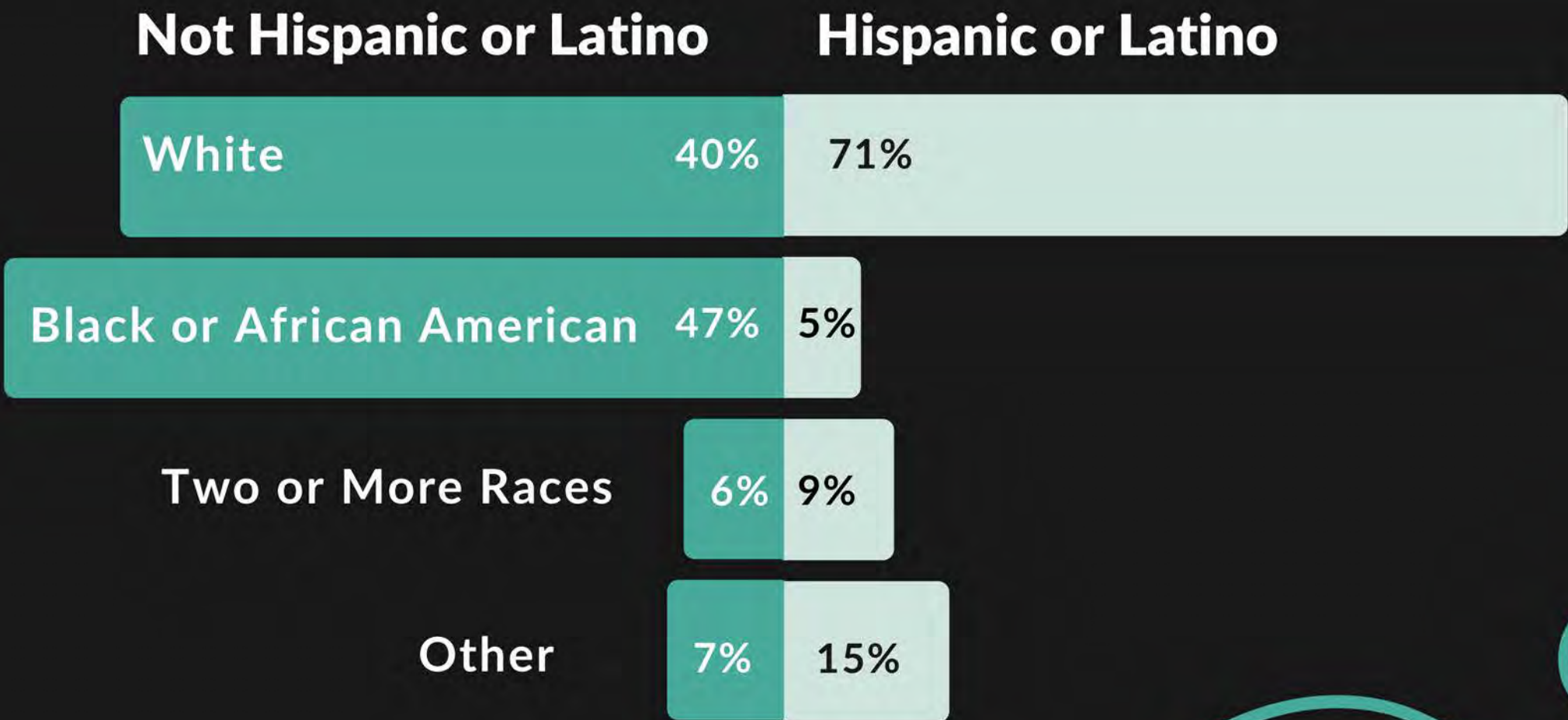
45%

45% of participants are Adults as
children are served within the family



RACE/ ETHNICITY

Almost 3/4 of the Hispanic participants served reported White for Race.



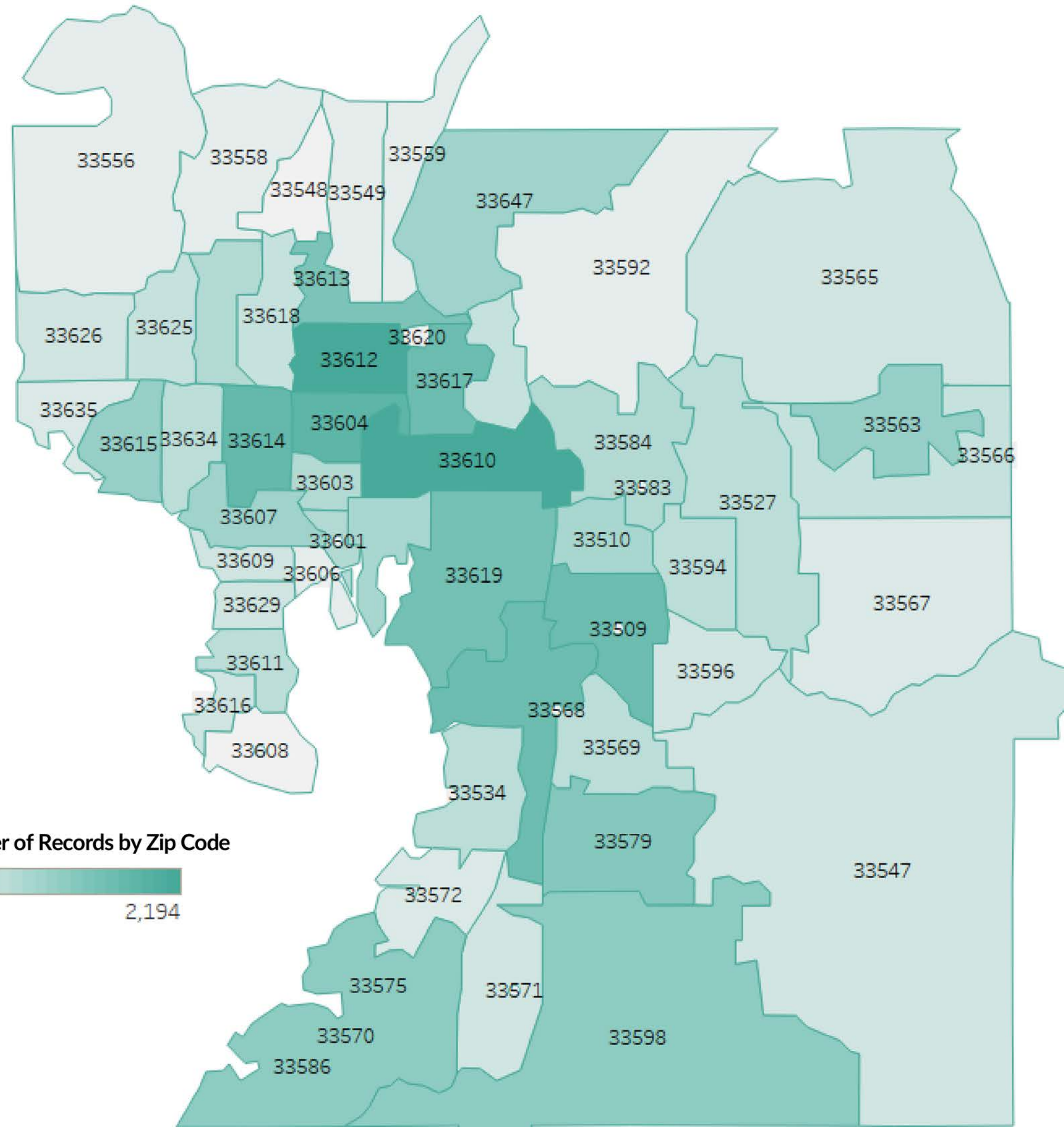
Participant Map



Map based on 38,587 children and their family members residing in 79 zip codes in Hillsborough County.

Most frequently reported zip codes include 33610, 33612, 33604, 33614, 33578 and 33617.

Number of Records by Zip Code



Thank you!



Contract Signature Log
ASO ONLY
FY 2023

Entity/Agency	Contract Type	Brief Description	Contract Period	Contract Amount	Board Approved	Signed By	Date Signed
Christie Collbran dba Buddha Belly Birth Services, LLC	ASO Provider	Post-Partum Doula	11/29/22-ongoing	Varies	No	Kelley Parris	12/6/2022
Herminia del P. Rodriguez Rivera	ASO Provider	Tutor	12/1/22-ongoing	Varies	No	Kelley Parris	12/6/2022
Phekila Johnson dba Brown Sugar Wellness, LLC	ASO Provider	Individual Therapy	12/2/22-ongoing	Varies	No	Kelley Parris	12/6/2022
Phekila Johnson dba Brown Sugar Wellness, LLC	Agreement	Business Associate Agreement	12/5/22-ongoing	Varies	No	Kelley Parris	12/6/2022
Project LINK	MOU	MOU for allocation of ASO funds	12/22/2022-9/30/2023	\$5,000.00	No	Tonia Williams	12/27/2022
LaDonna Prentice	ASO Provider	Tutor	1/10/23-ongoing	Varies	No	Kelley Parris	1/10/2023

Contract Signature Log
Programs ONLY
FY 2023

Entity/Agency	Contract Type	Brief Description	Contract Period	Contract Amount	Board Approved	Signed By	Date Signed
REDEFINERS WORLD LANGUAGES, INC.	Leading	Americorp Senior Demonstration program Literacy Tutoring	10/1/22 - 9/30/23	\$16,800	Yes	Kelley Parris	11/15/2022
FLORIDA IMPACT, INC.	Leading	Family Dinner Table	11/1/22 - 4/30/23	\$36,060	Yes	Kelley Parris	11/17/2022
GIRL SCOUTS OF WEST CENTRAL FLORIDA	Uniting	Girl Scout Troop Program	10/1/22 - 9/30/23	322,118	Yes	Kelley Parris	11/23/2022



Monthly Financial Report

December 2022

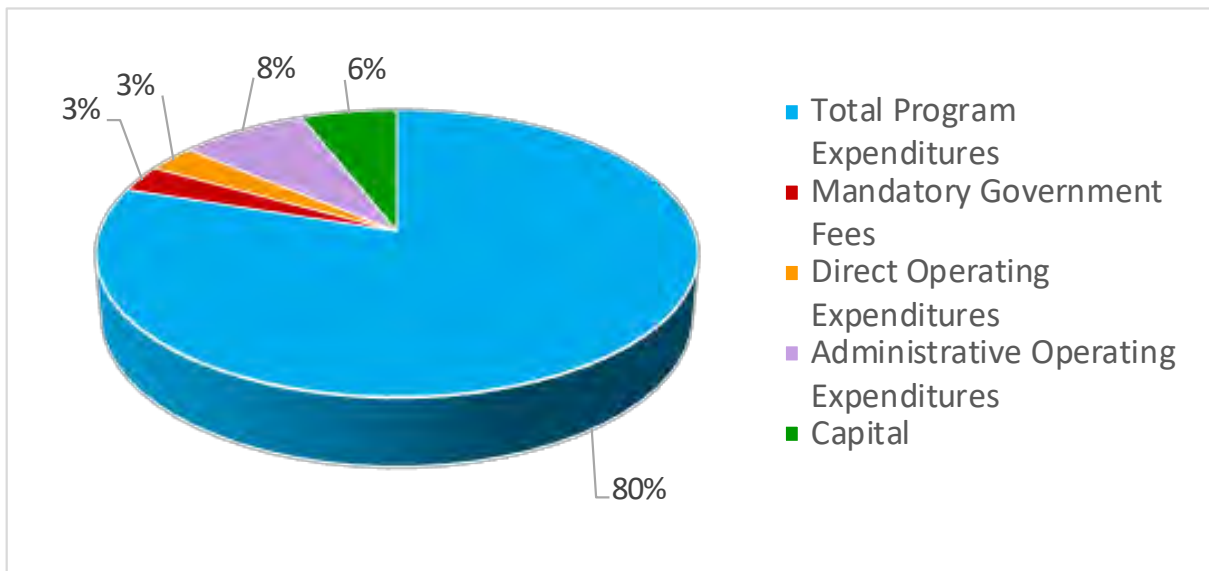
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2. Fiscal Year 2022-2023 Budget
3. Financial Statement Category Definitions
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5. Revenue Variance Analysis
6. Expenditure Variance Analysis
7. Investments Statement
8. Five Year Projections
9. New Program Funding Report
10. New Program Funding Detail

Fiscal Year 2022-2023 Budget

	FY 2022-2023
	Original
	Budget
Revenues	
Ad-Valorem Taxes	61,929,405
Investment Income	892,000
Administrative Services Organization Funding	400,000
Other Community Partner Funding	410,000
Miscellaneous Income	11,000
Total Revenues	<u>63,642,405</u>
Expenditures	
Program Expenditures:	
Program Funding (Continuation Grants)	40,428,582
New Program Funding (unallocated)	12,825,000
Total Program Expenditures:	53,253,582
Operating	
Employee Salaries and Benefits	5,507,400
Contracted Professional Services	634,840
Facility Expenditures	343,187
CBHC FRC Occupancy Expenditures	475,767
Other Operating	540,889
Total Operating	7,502,083
Capital Expenditures	4,000,000
Mandatory Government Fees	1,754,648
Total Expenditures	<u>66,510,314</u>
Net Spend Down of Fund Balance	<u>(2,867,909)</u>



Financial Statement Category Definitions

- **Revenue**

- **Ad-Valorem Taxes** includes current and delinquent ad-valorem tax revenue and excess fees returned to the Children's Board originally paid to the county based on the tax revenue.
- **Investment Income** includes revenue from various interest-bearing accounts.
- **Administrative Services Organization (ASO)** funding represents contributions from other funders specifically designated for use by providers in the community managed by the Children's Board ASO staff. These dollars are also included in the program expenditure line. Examples are Eckerd Connects, and Hillsborough County Board of County Commissioners (BOCC).
- **Other Community Partner funding** represents funds contributed from community partners that are added to our provider contract amounts and included in the program funding line, for example, the School District of Hillsborough County and Hillsborough County BOCC.
- **Miscellaneous Income** consists of ASO fiscal agent fees, contributions, and any other miscellaneous revenue received during the year.

- **Expenditures**

- **Program Funding (Continuation Grants)** represents provider contracts funded by Children's Board, property tax revenue and funds contributed from our community partners. This amount also includes the dollars managed through the ASO to provide supports to case management programs.
- **New Program Funding (unallocated)** includes dollars budgeted for new program contracts and one-time funding that will be released and awarded by a competitive or application process.
- **Employee Salaries and Benefits** include wages paid to all non-contractor employees. Benefits represent costs provided for salaried and hourly wage employees including FICA, life and health insurance, short-term and long-term disability insurance, unemployment, and retirement benefits.
- **Contracted Professional Services** represents amounts budgeted for Hillsborough County information technology services, legal, media buys, auditing, and other professional services.
- **Facility Expenditures** represents necessary costs to operate the Children's Board offices, conference center, and seven (7) CBHC Family Resource Center (CBHC FRC) occupancy expenditures, including utilities, information technology, maintenance, and repairs.
- **Other Operating** contains staff training, conference and meeting travel, postage, insurance, promotional activities, printing, supplies, advertising for Truth In Millage (TRIM), budget ads and other public notices, memberships, and subscriptions. Also included are support activities with provider agencies and community organizations for training and events.
- **Capital Expenditures** include the budget for building expenditures.
- **Mandatory Government Fees** include Tax Collector's fee, Property Appraiser's fee as well as the City storm water fee.

December-2022

	FY 2022- 2023 YTD Budget	FY 2022- 2023 YTD Actual	FY 2022- 2023 Variance \$	FY 2022- 2023 Variance %
Revenues				
Ad-Valorem Taxes	52,350,684	52,701,239	350,555	1%
Investment Income	223,000	788,639	565,639	254%
Administrative Services Organization Funding	100,000	241,355	141,355	141%
Other Community Partner Funding	0	0	0	0%
Miscellaneous Income	2,750	3,489	739	27%
Total Revenues	52,676,434	53,734,722	1,058,288	2%
Expenditures				
Program Expenditures:				
Program Funding (Including Unallocated)	9,455,158	4,797,643	4,657,515	49%
Total Program Expenditures:	9,455,158	4,797,643	4,657,515	49%
Operating Expenditures				
Employee Salaries and Benefits	1,376,850	1,277,949	98,901	7%
Contracted Professional Services	167,432	19,875	147,557	88%
Facility Expenditures	85,797	66,067	19,730	23%
CBHC FRC Occupancy Expenditures	118,942	107,249	11,693	10%
Other Operating	134,222	200,143	(65,921)	-49%
Total Operating	1,883,243	1,671,283	211,960	11%
Capital Expenditures	0	0	0	0%
Mandatory Government Fees	1,491,451	1,149,167	342,284	23%
Total Expenditures	12,829,852	7,618,093	5,211,759	
Net Cash Flow	39,846,582	46,116,629	6,270,047	

Revenue Variance Analysis

Statement of Revenues

December-2022

	FY 2022- 2023 YTD Budget	FY 2022- 2023 YTD Actual	FY 2022- 2023 Variance \$	FY 2022- 2023 Variance %
Revenues				
Ad-Valorem Taxes	52,350,684	52,701,239	350,555	1%
Investment Income	223,000	788,639	565,639	254%
Administrative Services Organization Funding	100,000	241,355	141,355	141%
Other Community Partner Funding	0	0	0	0%
Miscellaneous Income	2,750	3,489	739	27%
Total Revenues	52,676,434	53,734,722	1,058,288	2%

- **Ad-Valorem Taxes**
 - This line is over the YTD budget by \$350,555. 85% of the tax revenue budgeted has been received to date.
- **Investment Income**
 - The interest received year to date is over the YTD budget because interest rates have increased. This was budgeted at 1% and the current interest rate is 4.30% for LGIP and 0.60% for Wells Fargo.
- **Administrative Services Organization**
 - ASO Funding revenue was over budget because ASO actual expenditures were over budget (primarily BOCC-Social Services Homeless Prevention funds).
- **Other Community Partner Funding**
 - Funding in this line will be received later in the year.
- **Miscellaneous Income**
 - This line is over budget because of timing of receiving matching funds from the insurance company.

Expenditure Variance Analysis

Statement of Expenditures

December-2022	FY 2022- 2023 YTD Budget	FY 2022- 2023 YTD Actual	FY 2022- 2023 Variance \$	FY 2022- 2023 Variance %
Expenditures				
Program Expenditures:				
Program Funding (Including Unallocated)	9,455,158	4,797,643	4,657,515	49%
Total Program Expenditures:	9,455,158	4,797,643	4,657,515	49%
Operating				
Employee Salaries and Benefits	1,376,850	1,277,949	98,901	7%
Contracted Professional Services	167,432	19,875	147,557	88%
Facility Expenditures	85,797	66,067	19,730	23%
CBHC FRC Occupancy Expenditures	118,942	107,249	11,693	10%
Other Operating	134,222	200,143	(65,921)	-49%
Total Operating	1,883,243	1,671,283	211,960	11%
Capital Expenditures	0	0	0	0%
Mandatory Government Fees	1,491,451	1,149,167	342,284	23%
Total Expenditures	12,829,852	7,618,093	5,211,759	

- **Program Expenditures**
 - Continuation Grants are under budget because certain providers are not current on invoicing the Children's Board, which includes a few large contracts (Easter Seals Florida, USF-HIPPY, USF-PWPBS, HCC, Hispanic Services Council). Also, a significant portion of new program funding has yet to be allocated.
 - Leveraged Investments and ASO expenditures are over budget.
- **Employee Salaries and Benefits**
 - This line is under budget because of vacant positions (3).
- **Contracted Professional Services**
 - This line item is under budget because of the timing of legal services, audit fees, County IT services and community education & awareness spending. Some of these items are billed in full in later quarters.
- **Facility Expenditures**
 - This line item is under budget due to the timing of spending. Lawn maintenance services, electric service and building repairs/maintenance are under budget but are expected to return to budgeted levels during the spring and summer months in subsequent quarters.
- **CBHC FRC Occupancy Expenditures**
 - This line item is under budget due to the timing of spending. Building repairs/maintenance and utility services are under budget but are expected to return to budgeted levels during the spring and summer months in subsequent quarters.
- **Other Operating**
 - This line item is over budget due to the timing of purchasing office furniture, making various insurance payments, and renewing various large memberships/dues, all of which occurred at the beginning of the year in the first quarter.
- **Mandatory Government Fees**
 - This line item is under budget due to the timing of paying the property appraiser's fees, but this is expected to return to budgeted levels in subsequent quarters.

Children's Board Of Hillsborough County
Investments Statement
December-2022

<u>Investment Instrument</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Maturity</u>	<u>Yield</u>
Checking	Wells Fargo Government Advantage	809,038	1 day	0.60%
LGIP	Florida State Board of Administration	<u>112,797,012</u>	N/A	4.30%
		<u>113,606,050</u>		

**CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
PROJECTIONS**

FY 2021 - 2022 to FY 2026 - 2027

Millage Rate .4589



	FY 2021 - 2022 Budget	FY 2021 - 2022 Estimated Actual	FY 2022 - 2023 Budget	FY 2023 - 2024 Budget	FY 2024 - 2025 Budget	FY 2025 - 2026 Budget	FY 2026 - 2027 Budget
MILLAGE RATE	0.4589	0.4589	0.4589	0.4589	0.4589	0.4589	0.4589
<u>Projected Tax Revenue</u> (millage rate @ .4589 w/ 15.31% inc. in tax base in FY 2023, 10.5% inc. in FY 2024, 9.5% inc. in FY 2025, 7.8% inc. in FY 2026, 7.4% inc. in FY 2027)	53,833,708	54,343,000	61,929,405	68,395,557	74,860,170	80,672,197	86,616,262
Investment Income	66,000	550,000	892,000	886,488	813,138	674,939	567,287
Administrative Services Organization and Other Community Partner	1,815,000	1,345,743	810,000	810,000	810,000	810,000	810,000
Miscellaneous Income	168,000	131,000	11,000	11,000	11,000	11,000	11,000
Total Revenue Available	55,882,708	56,369,743	63,642,405	70,103,045	76,494,308	82,168,136	88,004,549
<u>Operating Expenditures</u>	7,156,325	6,639,557	7,502,083	7,744,149	7,994,473	8,261,438	8,542,239
Mandatory Government Fees	1,554,993	1,444,941	1,754,648	1,956,884	2,141,125	2,306,768	2,476,175
Building and Capital Reserve Expenditures	1,500,000	-	4,000,000	4,000,000	4,000,000	4,000,000	-
<u>Program Funding (Continuation Grants)</u>	37,505,024	33,270,974	40,428,582	54,009,973	61,025,433	80,466,666	83,584,643
<u>New Program Funding (Unallocated)</u>	9,070,000	1,998,577	12,825,000	5,925,000	17,425,000	2,425,000	2,925,000
Total Expenditures	56,786,342	43,354,049	66,510,314	73,636,006	92,586,031	97,459,872	97,528,057
Net Income (Spend Down)	(903,634)	13,015,694	(2,867,909)	(3,532,961)	(16,091,723)	(15,291,736)	(9,523,508)
Fund Balance							
Total Fund Balance Beginning of Year	49,682,368	51,892,574	64,908,268	62,040,360	58,507,398	42,415,675	27,123,939
Net Income (Spend Down of Fund Balance)	(903,634)	13,015,694	(2,867,909)	(3,532,961)	(16,091,723)	(15,291,736)	(9,523,508)
Total Fund Balance End of Year after Spend Down	48,778,734	64,908,268	62,040,360	58,507,398	42,415,675	27,123,939	17,600,431
Less Non-Spendable Fund Balance Reserve	(19,153)	(19,732)	(19,732)	(19,732)	(19,732)	(19,732)	(19,732)
Less Committed Fund Balance Reserve (Operating Reserve)	(2,844,996)	(2,844,996)	(3,332,167)	(3,689,164)	(4,638,560)	(4,882,740)	(4,886,156)
Less Committed Fund Balance Reserve (Building & Capital Reserve)	(681,627)	(681,627)	(981,627)	(1,281,627)	(1,581,627)	(1,881,627)	(2,181,627)
Less Assigned Fund Balance Reserve	(34,678,101)	(47,307,837)	(44,439,928)	(40,906,967)	(24,815,244)	(9,523,508)	
Unassigned Fund Balance	10,554,857	14,054,076	13,266,905	12,609,908	11,360,512	10,816,332	10,512,916

Definitions:

Non-Spendable Fund Balance Reserve includes pre-paid expenditures.

Committed Fund Balance Reserve includes the building/capital reserve and operational reserve of 5.01% of the budgeted expenditures for the year.

Assigned Fund Balance Reserve consists of the future commitments included in the future projections that spend down from the fund balance.

Unassigned Fund Balance represents the difference between the total fund balance and all reserves above.

The reserve amounts above are determined and approved by the Board each year during the budgeting process.

Children's Board of Hillsborough County
FY 2022-2023 NEW PROGRAM FUNDING (UNALLOCATED) REPORT
Regular Board Meeting - January 26, 2023

	Beginning Budget	Adjustments	Revised Budget	YTD Amount Approved	YTD Uncommitted Funds Available	Current Funding Requests	Uncommitted Funds Available
Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	130,000		130,000	-	130,000		130,000
Technical Assistance Funding (Agencies Currently Funded by CBHC)	70,000		70,000	-	70,000		70,000
Summer Passport for Kids	200,000		200,000	-	200,000		200,000
Leading Grants (Summer Funding)	500,000		500,000	-	500,000		500,000
Emerging Needs Funding	300,000		300,000	36,060	263,940		263,940
Emergency Funding	400,000		400,000	-	400,000		400,000
Match	300,000		300,000	16,800	283,200		283,200
Technical Assistance - Neighborhood Assoc.	25,000		25,000	-	25,000		25,000
Leading Grants - Small NonProfits	1,400,000		1,400,000	-	1,400,000		1,400,000
Investment Grants - All Four Focus Areas	3,500,000		3,500,000	-	3,500,000	2,691,698	808,302
Uniting Grant - Padres de Crianza	500,000		500,000	-	500,000		500,000
Uniting Grant - Support a New Program	1,000,000		1,000,000	-	1,000,000		1,000,000
Uniting Grant - Swim Lessons & Education	500,000		500,000	-	500,000		500,000
Investment Grant - Collaborate w/ SDHC Social Work Dept	1,000,000		1,000,000	807,709	192,291		192,291
Strategic Initiatives - After School Enhancements	500,000		500,000	-	500,000		500,000
Strategic Initiatives - Ongoing Services	2,500,000		2,500,000	-	2,500,000		2,500,000
Totals	12,825,000	-	12,825,000	860,569	11,964,431	2,691,698	9,272,733

Original Continuation Funding Budget	40,428,582
Actual Contract Amount Negotiated	40,074,172
Additional Amount Available from Continuation Funding	354,410

Dana Shores Civic Association TA	(2,871)
Balance Available	351,539

FY 2022-2023 Approved Uncommitted Program Funding Detail
Regular Board Meeting - January 26, 2023

Agency	Program	Funding Description	Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	Technical Assistance Funding (Agencies Currently Funded by CBHC)	Summer Passport for Kids	Leading Grants Summer Funding	Emerging Needs Funding	Emergency Funding	Match	Technical Assistance - Neighborhood Associations	Leading Grants - Small NonProfits	Investment Grants - All Four Focus Areas	Uniting Grant - Padres de Crianza	Uniting Grant - Support a New Program	Uniting Grant - Swim Lessons & Education	Investment Grant - Collaborate w/ SDHC Social Work Dept	Strategic Initiatives - After School Enhancements	Strategic Initiatives - Ongoing Services
Family Impact, Inc.	Family Dinner Table	The program will support children, families, and stakeholders by conducting focus groups, listening sessions, meetings, and Community Needs Assessments to produce local recommendations addressing community access to nutritious food and health resources. Additionally, the program will participate in community events to conduct outreach activities and distribute flyers with information about federal nutrition programs and community programs. Services will be accessible countywide.					36,060											
Redefiners	Americorp	The Americorp Senior Demonstration Program is a Match Grant to recruit volunteers to provide literacy tutoring services at Mort Elementary School and ReDefiners World Languages Center. The program will support children and families by assigning volunteer tutors to 64 children, Kindergarten through 5 th grade during school hours and out of school time.							16,800									
Metropolitan Ministries	Pathways to Hope	Provides resources to families experiencing housing insecurity at 10 Hillsborough County Schools with the goal of preventing homelessness.														807,709		

FY 2022-2023 Approved Uncommitted Program Funding Detail
Regular Board Meeting - January 26, 2023

Agency	Program	Funding Description	Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	Technical Assistance Funding (Agencies Currently Funded by CBHC)	Summer Passport for Kids	Leading Grants Summer Funding	Emerging Needs Funding	Emergency Funding	Match	Technical Assistance - Neighborhood Associations	Leading Grants - Small NonProfits	Investment Grants - All Four Focus Areas	Uniting Grant - Padres de Crianza	Uniting Grant - Support a New Program	Uniting Grant - Swim Lessons & Education	Investment Grant - Collaborate w/ SDHC Social Work Dept	Strategic Initiatives - After School Enhancements	Strategic Initiatives - Ongoing Services
Housing Authority of the City of Tampa	Building Hope	Provides families and children living in Tampa Housing Authority's selected developments and their surrounding zip codes with positive experiences to build resilience. Families participate in case management and quarterly events. Children receive developmental screening. Elementary/middle school youth receive afterschool and summer programs.										702,727						
St. Joseph's Hospital, Inc.	Community Maternity Clinic	Install and operate a community maternity clinic to provide holistic prenatal care to uninsured and underinsured pregnant individuals in Hillsborough County to increase access to care and improve health and safety for children.										702,297						
Easter Seals Florida, Inc.	The Incredible Years with Easter Seals	A set of interlocking, comprehensive, and developmentally based programs targeting parents, teacher, and children. Programs are designed to work jointly to promote emotional, social, and academic competence and to prevent, reduce, and treat behavioral and emotional problems in children ages 3-8.										519,958						
Florida State University, Learning Systems Institute	Cognitively Guided Instruction (CGI) Project	Evidence-based mathematics teacher professional development and school year support to VPK-3rd grade teachers in Hillsborough County Public Schools. Teachers in the program will have more accurate knowledge of student's mathematics learning progression helping them make more informed decisions about teaching strategies.										766,716						
TOTAL			-	-	-	-	36,060	-	16,800	-	-	2,691,698	-	-	-	807,709	-	-
Total Approved		860,569																
Total Current Requests		2,691,698																

Good News

from our funded partners

**Regular Board Meeting
January 1 2023**



Children's Board
HILLSBOROUGH COUNTY

www.ChildrensBoard.org

Children's Home Network

Supporting and Empowering Educational and Developmental Services (SEEDS)

Supporting and Empowering Educational and Developmental Services (SEEDS) celebrated education, health, and safety with families throughout the summer break by hosting two summer events presenting services and supports requested by families. It started with the SEEDS Summer Reading Carnival and closed out with Swimming Back to School. Both events included free books to support reading, educational resources, and valuable health and safety information. These events were well-attended by the community. Several community providers participated in making these events successful by offering great resources and supportive services.

These providers included: A! SLS Tutoring services, Bay Area Legal Services, Bess the Book Bus, Career Source Of Tampa Bay, Center for Autism Related Disabilities (CARD), Children's Board Family Resource Centers, Crisis Center of Tampa Bay 2-1-1, Hillsborough County Sheriff's Office, MyOn, The Life Center, Suncoast Kids, Tampa Family Health Centers, Ms. Wiochelle Brigham (tutoring support), and generous donations provided by the Glazer Children's Museum, along with educational material from Hillsborough County Public Libraries.

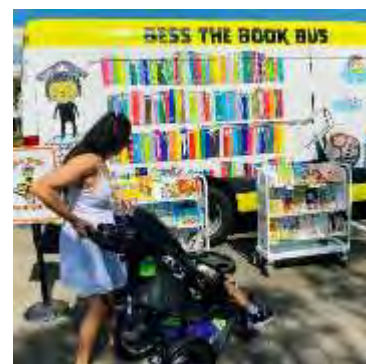
Food and fun activities were included. The attendees shared their excitement and appreciation for the services and support shared over the summer break. Families were able to make meaningful connections and lasting family memories. SEEDS is looking forward to a successful 2022-2023 school year!



(Continues on the next page)

Children's Home Network

Supporting and Empowering Educational and Developmental Services
(SEEDS)



Children's Board
HILLSBOROUGH COUNTY

www.ChildrensBoard.org

Gulf Coast Jewish Family and Community Services

Teen Parent Engagement Program

The Teen Parent Engagement Program (formerly known as Woman to Woman) had the opportunity to visit the Glazer Children's Museum. This monthly workshop was an outing that the teen participants requested due to wanting to spend more time with their children in monthly workshops.

The parents could interact with their children during positive and imaginative play. This also allowed the teens to observe their child's communication, gross motor, fine motor, personal social, and problem-solving skills.

The mentors and staff assisted the teens in navigating through the museum with their children and being supportive of the needs of the participants.

Throughout the museum, all the teens had smiles on their faces and expressed that they were thankful for the opportunity to visit the Glazer Children's Museum and will be looking to return.

The program is thankful for the generosity of Glazer Children's Museum for their donation and allowing the program participants to explore additional educational/ play opportunities in the community.

The attached collages are from the fun-filled day at Glazer Children's Museum. Teen Participants, Babies, Mentors, and Staff.



Gulf Coast Jewish Family and Community Services

Teen Parent Engagement Program



contact us

Teen Parent Engagement Program

3550 W. Waters Ave.
Suite 250
Tampa, FL 33614
P 813-930-7103

gcjfccs.org



Funded through the generosity of the Children's Board of Hillsborough County

Services are provided without discrimination and in compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations are provided to persons with a disability as defined by ADA.



OUR MISSION

We protect the vulnerable, empower individuals, and strengthen families.



Gulf Coast JFCS uplifts lives for all people in need, from babies to seniors, throughout the Greater Tampa Bay area and beyond. As a secular non-profit organization, we assist nearly 30,000 people annually through programs addressing affordable housing and job development, behavioral health resources, well-being of children and families, refugee resettlement, senior and disabled care, and support for Holocaust survivors and others in need within the Jewish community. We serve all people regardless of age, race, ethnicity, religious affiliation, sexual orientation or gender identity.

Gulf Coast JFCS Headquarters
727.479.1800 • gcjfccs.org

14041 Icot Boulevard, Clearwater, FL 33760

Teen Parent Engagement Program

for pregnant teens and teen parents



Gulf Coast Jewish Family and Community Services

Teen Parent Engagement Program



Teen Parent Engagement Program

This program transforms the chaotic lives of young people through persistent and compassionate mentoring.

An assigned case manager makes monthly home visits to ensure adequate resources for the teen parents including access to health care, and provide additional information or assistance if needed.



Our primary strategies are a diverse mix of outreach, recruitment, engagement, home visitation, education, screening, mentoring, and case management. Ongoing engagement activities include training comprised of impactful group retreats, monthly group workshops, and varied mentorship experiences. Teens are provided staff and mentor contact information to call or reach out as needed. Monthly in-home visits include bilingual case management and a parenting education program that includes the nationally recognized, evidence-based Nurturing Skills for Teen Parents curriculum. In addition, the evidence-based Ages & Stages Questionnaire is used to educate the teen parents and screen their child for progress as well as any developmental concerns.

Teen Parent Engagement Program mentors form a community committed to teen parents' personal growth and empowerment. Teens and mentors attend monthly workshops together that offer education on topics such as healthy relationships, child development, nutrition, financial literacy, and medical care, while building a safe, stable support system for the teen and their child.

Teen Benefits

- Graduate high school
- Learn sexually responsible behaviors
- Become knowledgeable and nurturing parents
- Obtain adequate employment
- Establish a positive support system with their peers
- Become familiar with community resources
- Become a better advocate for self and family

Child Benefits

- Healthy births
- Quality nurturing
- Consistent and adequate health care
- Developmental assessments & appropriate referrals
- Appropriate linkage with community resources

Requirements for Teen Participants

- Between the ages of 14 and 19
- Pregnant or a teen parent with one child
- Resident of Hillsborough County
- Willing to be open to try new things and create new possibilities for the future
- Desire to be self-sufficient
- Attend monthly workshops occurring on the second Saturday of every month
- Meet with an assigned case manager in the home twice a month at minimum
- Communicate at least once a week with assigned mentor
- Attend an approved educational institution: high school or equivalent, college, or technical school
- Willingness to delay additional pregnancies

Requirements for Mentors

- 21 years of age or older
- Pass a Level-2 background screening & drug test
- Provide proof of Covid-19 vaccination
- Current driver's license and car insurance
- Commit to 3-5 hours of service monthly
- Attend monthly workshops
- In-person contact with mentee, a minimum of twice a month
- Participate in ongoing training

Gulf Coast Jewish Family and Community Services

Teen Parent Engagement Program

BECOME *A Mentor*



Teen Parent Engagement Program

The Gulf Coast JFCS Teen Parent Engagement Program matches teen parents with community individuals who are committed to the teen's personal growth. The mentors support the teen's positive attitude shift and keeps them engaged and moving towards graduation.

Requirements for Mentors:

- Be over 21 years of age
- Pass Level 2 background screen & drug test
- Must have driver's license and car insurance
- Must provide proof of Covid vaccination
- Attend orientation and quarterly mentor meetings/trainings
- Attend monthly workshops
- Maintain face to face contact with their teen parent
- Volunteer 2-5 hours per month to the program

To become a mentor, contact Abigail Destin at 813-422-4369 or abigail.destin@gcjfcs.org



Children & Family Services
Teen Parent Engagement Program



Funded through the generosity of the Children's Board of Hillsborough County

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Gulf Coast Jewish Family and Community Services

Teen Parent Engagement Program



The Gulf Coast JFCS Teen Parent Engagement Program staff and volunteer mentors form a community committed to the personal growth and empowerment of pregnant teens and teen parents.

This program transforms the chaotic lives of young parents and their children. Teens are supported in graduating from high school and becoming knowledgeable and nurturing parents.

Benefits of this FREE program:

Each teen is assigned a case manager to make monthly home visits to ensure adequate resources for parent and baby:

- Necessities such as food, safety items and baby items
- Health care
- Parenting skills
- Mentor to support high school graduation
- Support of other teen parents
- Monthly workshops that are fun, educational, and social

You are not alone. Create new possibilities for your future!

If you are pregnant or a teen parent with one child, and a resident of Hillsborough County who has a desire to be self-sufficient and obtain a high school degree, join the Teen Parent Engagement Program.

Contact Kaleelah Scott at 813-930-7103 or Kaleelah.Scott@gcjfcs.org to join our community



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Redefiners World Languages

Multilingual Citizens Program (MCP)

NOVEMBER -2022

LATEST GOOD NEWS

MONTHLY UPDATE

AMAZING CLASSES

It is my first time working in a non-profit organization. I am grateful for the opportunity it has given me to do what I am passionate about. I have the privilege of teaching my native language and somehow bringing both children and adults of our community together to know each other and interact.



LANGUAGE CLASSES
at the CBHC centers

I enjoyed seeing children and parents actively participate in the classes at the Children's Board Centers. They spend a nice time and share memorable moments together. Parents always encourage them to learn. I appreciate our effort and am grateful to both organizations for putting together these free classes.

LANGUAGE SKILLS IN THE WORKPLACE

A student said that now she is learning the Arabic alphabet, she was asked for her help at work to read and pronounce some Arabic countries and cities for a report. She felt "needed and cool" and that motivates her more than before to continue learning Arabic.

CONFIDENCE IN THE DAILY DAY BASIS

An ESOL student last semester was able to pick up her prescriptions at a pharmacy confidently after learning the abbreviation "DOB" and how to share other personal info in English.

GRATEFUL AND PROUD STUDENTS

A father and daughter sent an email after their first class to express how great their experience was, how much they loved Mariluz as their instructor, and how excited they were to be able to participate and come back the following week.

Personally, my experience has been rewarding and beautiful. In the previous cycle, I had the privilege of having a student with special educational needs, who made the classes a wonderful challenge.



A QUALIFIED TEAM MAKES THE DIFFERENCE

A Hispanic family was able to see their U.S.-born grandchildren using Spanish to name their relatives in a video and they were very proud of them. Also, another student was congratulated by her son for being able to speak English! Our great team of teachers encourages students to use the language in daily situations. For example, a student felt more comfortable having a phone conversation with her doctor. After 5 years of living in the States, another student was able to go to a drive-thru and ask for food by herself.

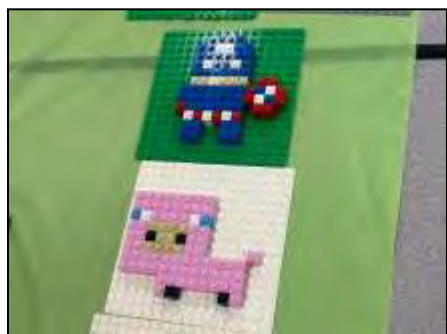
Seniors in Service of Tampa Bay

Readers in Motion



Readers in Motion hosts STEM Family engagement events each fall to promote quality time, creativity and learning! These after-school events are a fun way for children and families to spend time together while learning and teaching each other.

Activities are carefully designed to be JUST BEYOND the children's capability to do on their own, so parents have to help! Parents are engaged in the fun and the POSSIBILITY of education. Many classroom teachers dedicate their time to attending to and engaging parents who may not participate in the school in any other way. Our Education Advocates also attend and introduce themselves to parents as other adults who care about their child's education. On November 30th, Readers in Motion hosted the first Family Engagement Event of the school year with STEM partner, Bricks 4 Kidz at Oak Grove Elementary! Children, siblings, and parents joined teachers and Readers in Motion's Education Advocate volunteers to create LEGO mosaics! Through these hands-on activities, children feel supported by their loved ones, and caregivers experience a creative way to encourage education.



Parents experience the value of taking time from their daily routine to make special memories with their children. Offering an experience that is not only fun but educational and challenging is one to remember! Parents expressed how happy they were to participate and how unique and educational this activity was.

Thank you, Children's Board of Hillsborough County!

Healthy Start Coalition of Hillsborough County

Safe Baby Plus

Testimonial



“Reviewing the questionnaires brought up ideas for things I had not yet tried with my baby. It was great at providing ideas. I also liked the feedback regarding my child’s development because it is hard to know what is normal. It gave us perspective on the developmental stage of my child.”

- Mom Sarah and Safe Baby graduate 😊

Healthy Start Coalition of Hillsborough County

Safe Baby Plus

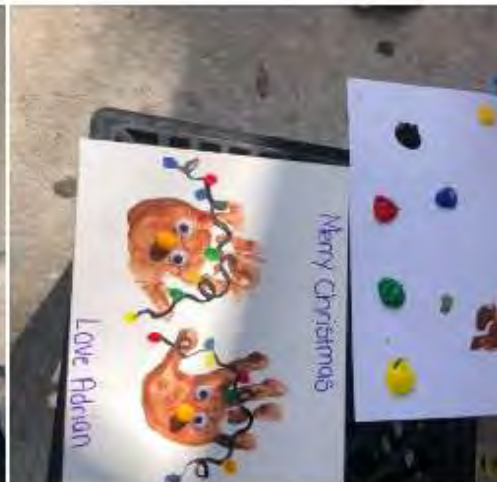


More fun crafts with FSS Melissa! This is Romel (Rachel is mom) and Rakim was there too, but he fell asleep towards end of visit! These activities are so cute, a great way to bond, keep the little ones busy, and something to keep forever!

The Healthy Families Support Specialists worked with their families on holiday crafts. They also worked with families on toy and holiday decoration safety.



FSS Melissa is having a blast doing Christmas crafts with Mommy Ayanna and son Adrian! Thanks for sharing, the craft came out so cute!



Boys & Girls Clubs of Tampa Bay

AfterZone Elementary School Initiative

We had a holiday party at Just Elementary School on December 14, 2022, that was a total success. The students had cheese & pepperoni pizza, Christmas cookies, and juice – as well as plenty of candy! We turned on festive music, and the kids did several activities throughout the afternoon.

The students made snowmen out of the letters in their names, decorated paper ornaments & stockings with markers & glitter glue, made edible Christmas trees out of ice cream cones & colored icing, and completed a holiday scavenger hunt!

They had so much fun, AND each student went home with a gift!



Preserve Vision Florida

Children's Vision Health and Safety Services

This is a four-year-old Maze. When her vision was screened at her preschool, the Preserve Vision Florida team determined that she has astigmatism in both eyes. This irregular curvature in the eye's lens causes images to appear distorted. PVF set her up for a follow-up appointment with a partner optometrist, and she received these lovely glasses that corrected the curvature. Now seeing her world with 20/20 vision, Maze keeps her new glasses safe in her puppy Lenz Frenz eyeglasses case. Her family is very grateful for the early identification of Maze's vision issue so she can see her bright future!



Champions for Children

Family Focus



Champions for Children's and Cove Behavioral Health's Family Focus program hosted a "Cookies, Cocoa and Crafts" family event for their participants on December 20, 2022. Family Focus participants, along with their children & family members, enjoyed listening to holiday music while they visited, drank hot cocoa, ate yummy cookies, and made holiday crafts. Crafts included: decorating stockings, making ornaments, painting holiday handprints, and making Reindeer food and Elf snacks.



Glazer Children's Museum

Children's Board Summer Passport program – Camp Imagination

Testimonial



You guys were incredible. I know you deal with many children, but I am grateful you provided such a safe and supportive camp for [my child] and his Cochlear Implants. I know any parent would feel this way, but I am thankful that you communicated that he was fine after one "tough" drop-off. The education was wonderful, but I am impressed with the support.



Big Brothers Big Sisters of Tampa Bay

1-to-1 Mentoring (Middle)



Big Sister Deidre and Little Sister Junielle have been matched together for more than four years. Deidre always takes advantage of the events Big Brothers Big Sisters of Tampa Bay provides for our program participants. The two enjoy ice skating, bowling, collaging, and being active! Deidre has introduced Junielle to all sorts of new concepts ranging from Juneteenth to journaling.

Now that Junielle has finished middle school and started her freshmen year, the match has put in extra effort to make plans for Junielle to go to college after graduation. Usually, Junielle has been able to maintain high grades, but she received a C in one of her classes this year. Junielle reached out to Deidre and received the help she needed.

Over the past few years, Junielle and her family have dealt with some hardships resulting in multiple relocations. Deidre always stayed in contact with Junielle and her family to maintain their match visit schedule. Junielle shared that if she's feeling sad but then goes out with Deidre, she "forgets all about" what was troubling her. Junielle's parent/guardian has described Deidre as "beyond amazing" due to her positive impacts on the entire household. We are so proud to continue supporting this Match!

University Area Community Development Corporation

Get Moving! Mind, Body, Soul



Get Moving! and Pasta Packs host a new cooking class for kids seven to fourteen years old. The class is held at Harvest Hope Park to teach children how to cook delicious and nutritious meals. The first class had a great turnout, with 25 people in attendance learning how to make fried chicken tenders, apple salad, and a dip to take home to their families. Pasta Packs was created out of a desire to help children and families create memorable moments at home with our hand-rolled fresh pasta dishes. After Chef Nic was laid off due to the COVID-19 pandemic, he

found the opportunity to launch Pasta Packs, an idea on the back burner, to continue creating delicious food and provide a new kind of culinary experience for all to enjoy. Kids cooking class is specially designed for children who have the desire to learn how to bake and cook. Chef Nic from Pasta Packs teaches children modern techniques and the culinary industry's classics. Classes are taught by Chef Nic, that value the joy of teaching the culinary arts and encourage learning and creativity. The kids enjoyed the experience and said, "It was amazing to see how the food tasted," and remarked, "Cooking is fun, and I learned a lot."



Dawning Family Services

Housing for Success

“We came here for the opportunity of a lifetime, and we were left stranded....” Donald left his country to pursue his dream of becoming a professional athlete and moved to the United States. Shortly after the big move, that dream came true as he was offered a position as a professional athlete in another city. He lived the life he always wanted for himself and his beautiful family of seven.

Donald’s dream quickly faded after his first season. He was not asked to return, and his contract ended. His dream of being a professional athlete and providing for his family was snatched away. Donald and his wife, Ashley, had difficulty making ends meet without income. The seven of them were forced to move to Florida, where they could stay with family. They tried finding employment to support their family and have a place to call home; however, no one would hire them due to housing instability.

Their four-year-old son, José, was diagnosed with a life-threatening blood disorder during this time. This required the family to take José to the hospital three times a week for treatment and health checkups. Quickly burning through any funds left, the family ultimately became homeless.

Ashley called 211 for help and was introduced to Dawning Family Services. Donald, Ashley & their five children entered our Emergency Bridge Housing, which provided a safe and secure home so they could focus on their son’s health, finding employment, and transitioning into permanent housing. The family worked closely with their Housing and Support Specialist to identify affordable housing opportunities through our Rapid Re-Housing Program, and their hard work paid off. They now have a place to call home.

Dawning Family Services has succeeded in keeping this family together during their crisis and is providing them with opportunities that will change the trajectory of their future and their children’s lives.



Children’s Board
HILLSBOROUGH COUNTY

www.ChildrensBoard.org

Children's Board Family Resource Centers

North Tampa

The CBFRC in North Tampa facilitated a family fall program that included pumpkin painting and various other arts and crafts projects. 125+ services were provided to children and families that day, documented in the Attendance and Needs Tracking System (ANTS).



Children's Board Family Resource Centers

South County

The CBFRC in South County celebrated Angela's 15th birthday with a quinceañera! 🎉 Angela and her family have been Center Members for years, and they not only participate in many activities but also assist and share with other families who come. Angela's family is well known and loved around the Center and has been featured in quarterly Success Stories. Angela's family has participated in many Autumn-themed activities.

