

# CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

## REGULAR BOARD MEETING

### FEBRUARY 27, 2020 ~ 3:00 PM

## AGENDA

**MISSION:** The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.

### CALL TO ORDER

Quorum Verification

Invocation and Pledge of Allegiance

M. Dempsey

M. Dempsey

E. Narain

### PUBLIC COMMENT

The Children's Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those addressing the Board should state their full name and affiliation for the official record.

In the interest of time, we ask that one person be designated to speak on behalf of a constituency and that all comments are limited to three (3) minutes.

M. Dempsey

### EXECUTIVE DIRECTOR DISCLOSURE

K. Parris

### PROVIDER PRESENTATION

M. Negron

Hillsborough HIPPY Parent Involvement Project (HHPIP)

B. Brinson

### ACTION ITEMS

1. **Approval;** January 23, 2020 Regular Board Meeting Minutes
2. **Approval;** Level (2) Uniting Grant for Newborn and Infant Family Support
3. **Approval;** Creation of an Auditor Selection Committee
4. Approval; January 31, 2020 Special Board Meeting Minutes

M. Dempsey

M. Negron

M. Dempsey

M. Dempsey

### REPORTS/PRESENTATIONS

1. Executive Director Reports
  - A. Activities - January 24, 2020 – February 27, 2020
  - B. ELCHC Reconciled Payment
  - C. House Bill 1013 and 661
  - D. March 26, 2020 Election of Officers

K. Parris

2. Operations Reports
  - A. FY 2020 Quarter 1 Strategic Plan Report
  - B. Public Relations Update

P. Scott

T. James

D. Lewis

3. Programs Reports

M. Negron

A. Administrative Services Organization (ASO) 2019 Year-End Report

R. Bacon

**OLD/NEW BUSINESS****ATTACHMENTS**

1. Contract Signature Logs (ASO, Programs, Vendors)
2. January 2020 Financial Statements
3. Outreach Events
4. Good News!

## IMPORTANT DATES TO REMEMBER

### March

Executive/Finance Committee Meeting	March 12, 2020	12:00 PM
Regular Board Meeting	March 26, 2020	3:00 PM
Grand Opening Doretha Wynn Edgecomb Children's Board Family Resource Center 5892 East Fowler Ave. Temple Terrace, FL 33617	March 31, 2020	10:00 AM

### April

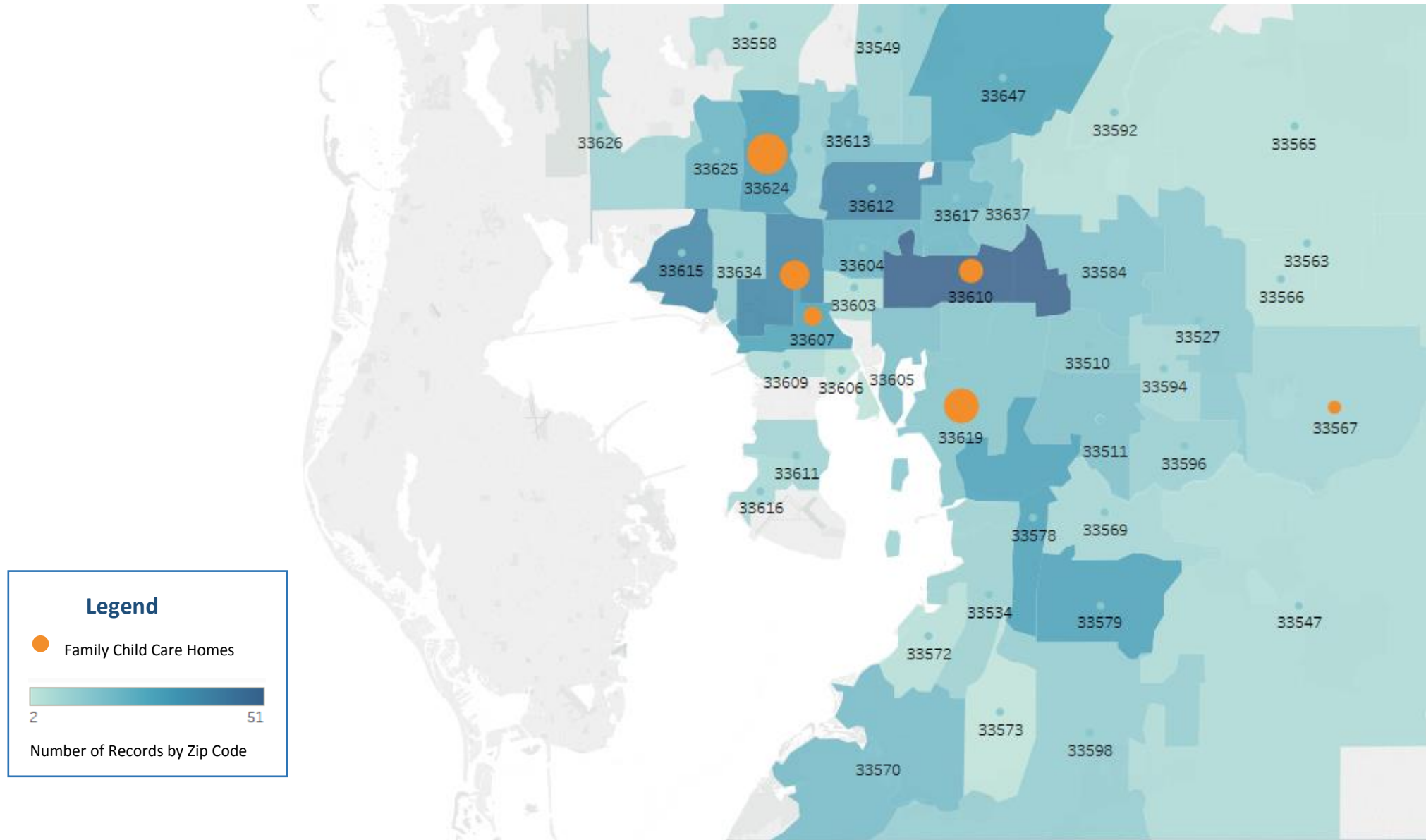
Child Abuse Prevention Month Kick-Off Glazer Children's Museum	April 7, 2020	10:45 AM
Executive/Finance Committee Meeting	April 9, 2020	12:00 PM
Regular Board Meeting	April 23, 2020	3:00 PM

## Children's Board of Hillsborough County

Agency: The University of South Florida Board of Trustees

Program: Hillsborough HIPPPY Parent Involvement Project

### Number of Participants Served by Zip Code in FY 2019



Map prepared by Children's Board of Hillsborough County. Color shows the number of participants served by location. Map based on 698 participants and 6 Family Child Care Homes served from 10/01/2018 to 9/30/2019.



# Hillsborough HIPPY Parent Involvement Project (HHPIP) Overview

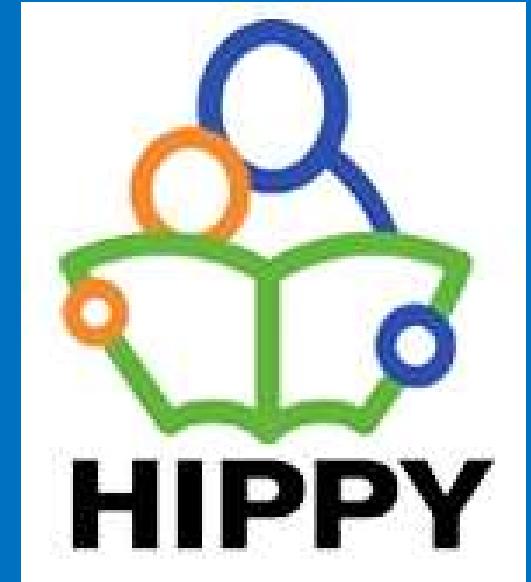
Funding for services generously provided by the Children's Board of Hillsborough County.



**Hillsborough HIPPY**  
Parent Involvement Project



HIPPY Stands For:  
Home  
Instruction for  
Parents of  
Preschool  
Youngsters



*A love of learning  
begins at home*

# Hillsborough HIPPY

Parent Involvement Project

## Home Instruction for Parents of Preschool Youngsters (HIPPY)

### HIPPY International

Began in Israel in 1969  
offered in 14 countries

### HIPPY USA

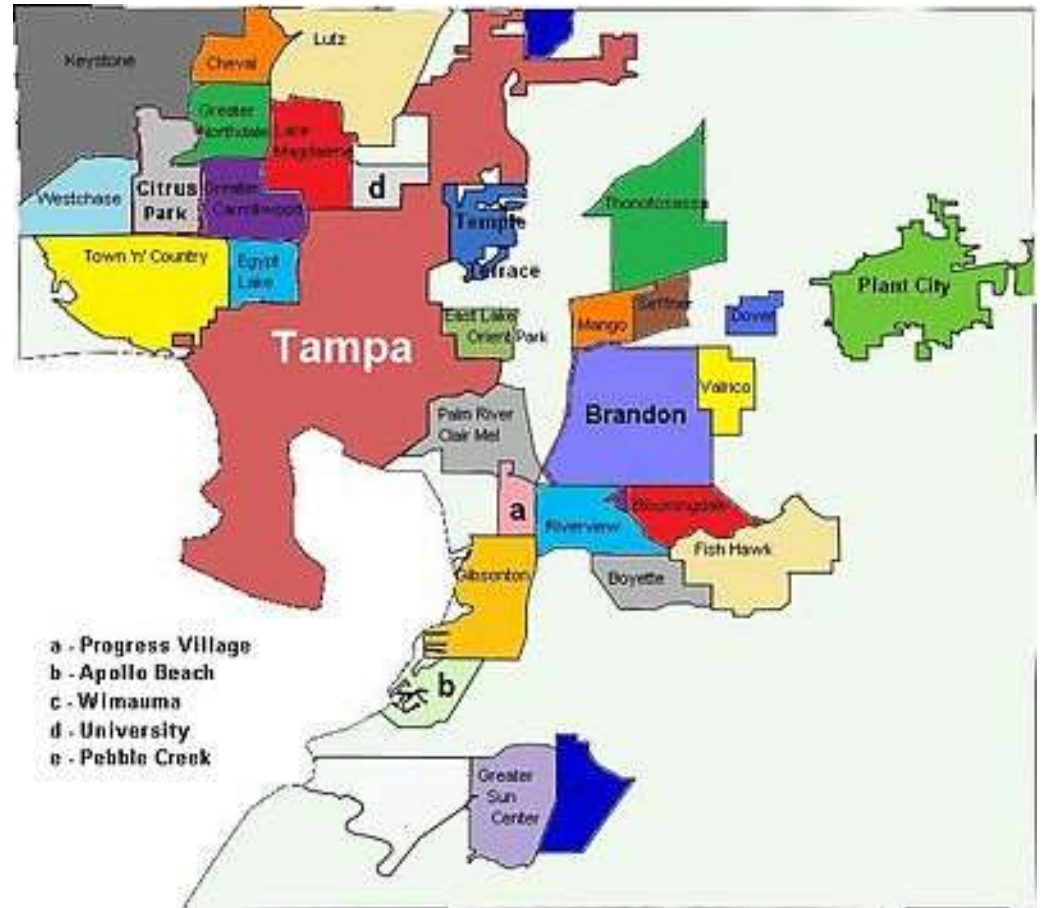
Began in US in 1984  
114 sites in 20 states and District of Columbia

### HIPPY Florida

- 16 sites
- State Training and Technical Assistance Center at USF

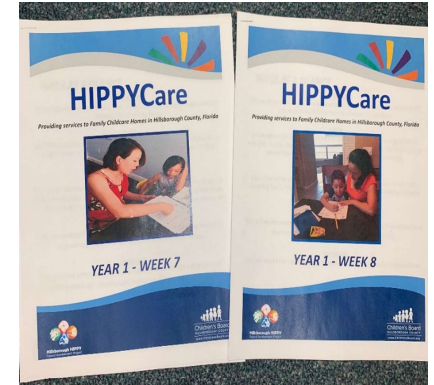
### Hillsborough HIPPY

- Began in 1991 with funding from CBHC
- Countywide services
- Current enrollment 611 parents & children



# What Makes HHPIP Unique?

- ❖ Provide support services to families through a partnership with **Success for Kids & Families** with a dedicated case manager.
- ❖ We work with **Family Childcare Homes** to expand services to more families.
- ❖ We partner with the **Center for Autism and Related Disabilities (CARD)** at USF to serve children diagnosed with Autism Spectrum Disorders and their families through a dedicated CARD Consultant (.50 FTE in program).



# Major Program Highlights

- ❖ HHPIP has been nationally accredited by HIPPY USA since 2014.
- ❖ It is the largest HIPPY program in the state of Florida.
- ❖ HHPIP is the **ONLY** HIPPY program in the nation that has a dedicated case manager to assist HIPPY families.
- ❖ HHPIP was the first HIPPY program in the US to formally serve children diagnosed with Autism Spectrum Disorders.
- ❖ Eighty-one percent (81%) of the September 2019 graduating parents (65 out of 80) completed all three years (Ages 3-5) of the HIPPY program, which was a record high in the nation. The national average is less than 20%.





# INTRODUCING HIPHYCare Partnership with Family Child Care Homes (FCCH)

- ❖ HIPHYCare is an approved adaptation ( approved June 2018) in which children are supported by both FCCH providers and their parents.
- ❖ The FCCH providers complete HIPHY curriculum activities daily with children.
- ❖ Parents complete weekly homework packets designed by HHPIP staff and align with skills taught by the FCCH provider.
- ❖ Each adult is encouraged to read everyday with children.



# CBHC Funded Result Area for Family Child Care Homes

## ❖ Children are Ready to Learn and Succeed

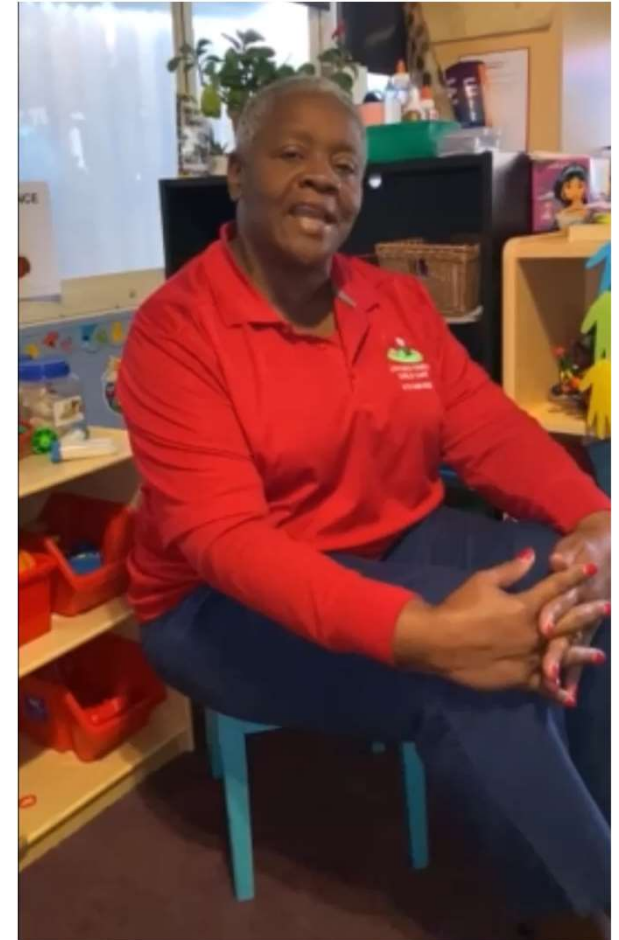
- At least 85% of six (6) Early Childhood Education Professionals are involved with children's early education, and/or school.
- At least 85% of a minimum of 20 children participating through FCCHs are read to at least four (4) times per week.



**Preliminary data for 2019-2020 (as of 1/31/20) reflects that....**

- Seven (7) Early Childhood Education Professionals are involved with children's early education, and/or school.
- Ten (10) parents affiliated with FCCHs are involved with children's early education, and/or school.
- Eleven (11) children are currently involved in HIPHY through FCCHs.
- Children involved in HIPHYCare are being read to 5 days a week by FCCH providers.
- Children involved in HIPHYCare are being read to on average 4.5 days a week by their parents.

**Joyce is a Family Childcare Home Provider**



# INTRODUCING...

## HIPPY 4 Little Learners (Age 2) Pilot Year

HIPPY 4 Little Learners (H4LL) is the newly launched curriculum for two-year-olds. Hillsborough HIPPY began a pilot of the curriculum in October 2019.

The curriculum aligns with the other HIPPY curricula providing:

- 8 Board Storybooks
- 30 Weekly activity packets covering Language and Literacy, Think and Explore, and Motor Development activities.
- Teach and Develop Skills section for parents





**Hillsborough HIPPY**  
Parent Involvement Project

**HIPPY Little Learner (Age 2) picture reading a HIPPY story to mom.**



# CONTACT INFORMATION

**Brenda Brinson, Program Director**

Hillsborough HIPPY Parent Involvement Project  
USF College of Behavioral and Community Sciences

[brinson@usf.edu](mailto:brinson@usf.edu)

Website: [hhpip.org](http://hhpip.org)

Facebook: Hillsborough HIPPY

Instagram: Hillsborough\_hippy



# THANK YOU



# CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

## REGULAR BOARD MEETING

### JANUARY 23, 2020 ~ 3:00 PM

### MEETING MINUTES

<b>Subject</b>	<b>Regular Board Meeting</b>		<b>Date</b>	<b>January 23, 2020</b>
<b>Facilitator</b>	Megan Proulx Dempsey, Chair		<b>Meeting Time</b>	3:00 PM
<b>Location</b>	Children's Board of Hillsborough County 1002 East Palm Avenue Tampa, Florida 33605 Colleen Lunsford Bevis Boardroom		<b>Actual Meeting Time</b>	3:00 PM – 4:08 PM
			<b>Adjourned</b>	4:08 PM
<b>Board Member Attendance</b>	Megan Proulx Dempsey, Chair Andy Mayts, Vice Chair	Jeff Eakins Sandra Murman	Katherine Essrig Frank Prado	
<b>Other Attendees</b>	Kelley Parris, Executive Director David Adams, CBHC Board Attorney Nina Eichorn, Recorder	Paula Scott, CBHC Staff Jamie Robe, CBHC Staff Tonia Williams, CBHC Staff Maria Negron, CBHC Staff	Jan Houser, CBHC Staff Dexter Lewis, CBHC Staff Rebecca Bacon, CBHC Staff Trish James, CBHC Staff	

## SUMMARY

No.	Topic	Highlights
I	<b>CALL TO ORDER</b>	M. Dempsey, Chair, called the meeting to order at 3:00 PM.
		M. Dempsey led the Invocation and Pledge of Allegiance.
		M. Dempsey led the swearing-in on Frank Prado, DCF Regional Manager.
		M. Dempsey recognized Dino Rosario for his twenty years of service to the Children's Board of Hillsborough County.
	<b>PUBLIC COMMENT</b>	M. Dempsey opened the floor for Public Comment; there was none.
II.	<b>ACTION ITEMS</b>	
	<b>1. 11-21-2019 Regular Board Meeting Minutes</b>	M. Dempsey requested approval of the November 21, 2019 Regular Board Meeting Minutes.
	<b>Motion (1)</b>	<b><i>Motion by Sandra Murman to approve the November 21, 2019 Regular Board Meeting Minutes; second by Katherine Essrig. Motion carried (6-0).</i></b>
	<b>2. FY 2019-2020 Encumbrances and Resolution 19/20-05</b>	T. Williams requested approval of FY 2019-2020 Encumbrances and Resolution 19/20-05.  The action item is to increase FY 2019-2020 budget by the encumbered amount of \$477,413 for a new total budget amount of \$52,350,660. Encumbered amounts totaling \$477,413 will be expensed in the Program Funding (\$21,471) and Capital Expenditures (\$455,942) sections of the budget.



## SUMMARY

No.	Topic	Highlights
	<b>Motion (2)</b>	<b><i>Motion by Andy Mayts to approve the FY 2019-2020 Encumbrances and Resolution 19/20-05; second by Sandra Murman. Motion carried (6-0).</i></b>
	<b>3. Level (2) Uniting Grant for Navigation and Family Support</b>  <b>Motion (3)</b>	M. Negron requested approval of Level (2) Uniting Grant for Navigation and Family Support for Lutheran Services, Inc., up to \$275,000 to support start-up and programming from March 1, 2020-September 30, 2020.  <b><i>Motion by Sandra Murman to approve Level (2) Uniting Grant for Navigation and Family Support for Lutheran Services, Inc., up to \$275,000 from March 1, 2020-September 30, 2020; second by Jeff Eakins. Motion carried (6-0).</i></b>
	<b>4. Level (2) Uniting Grant for Fatherhood Programming</b>  <b>Motion (4)</b>	M. Negron requested approval of Level (2) Uniting Grant for Fatherhood Programming for REACHUP, Inc. to support start-up and programming from March 1, 2020-September 30, 2020 for up to \$172,837.  <b><i>Motion by Sandra Murman to approve Level (2) Uniting Grant for Fatherhood Programming for REACHUP, Inc. to support start-up and programming from March 1, 2020-September 30, 2020 for up to \$172,837; second by Katherine Essrig. Motion carried (6-0).</i></b>
	<b>5. HCC Plant City Lease Negotiation</b>  <b>Motion (5)</b>	D. Adams requested approval to negotiate a long-term lease or purchase for permanent occupancy of the Hillsborough Community College former automotive building as the permanent location for the Children’s Board Family Resource Center in East County.  <b><i>Motion by Sandra Murman to approve to negotiate a long-term lease or purchase of the Hillsborough Community College former automotive building as the permanent location for the Children’s Board Family Resource Center in East County; second by Jeff Eakins. Motion carried (6-0).</i></b>
	<b>6. Lease Negotiation with Mount Olive Baptist Church</b>  <b>Motion (6)</b>	P. Scott requested Board approval to negotiate and execute final lease terms for temporary space at Mount Olive Baptist Church in Plant City for the Children’s Board Family Resource Center in East County.  <b><i>Motion by Katherine Essrig to approve to negotiate and execute final lease terms for temporary space at Mount Olive Baptist Church in Plant City for the Children’s Board Family Resource Center in East County; second by Sandra Murman. Motion carried (6-0).</i></b>
III.	<b>REPORTS</b>	
	<b>1. Executive Director Reports</b>	<p>K. Parris reported attending (51) fifty one significant meetings or events from November 22, 2019 – January 23, 2020.</p> <p>K. Parris provided an update on the ELCHC reconciliation.</p> <p>K. Parris reported an update on House Bills 1013 and 1136.</p> <p>K. Parris requested N. Eichorn and J. Day provide a brief presentation on the 2020 Summer Services Vendor Expo.</p> <p>K. Parris introduced the CALM – ELM QEES Year in Review video.</p> <p>K. Parris informed the Board of the March 26, 2020 date to elect Board Officers at the Regular Board meeting; the Board Officer Interest Form would be sent out electronically.</p>

## SUMMARY

No.	Topic	Highlights
	<b>2. Operations Reports</b>	P. Scott provided updates on the Doretha Wynn Edgecomb Children’s Board Family Resource Center in Temple Terrace and the Children’s Board Family Resource Center in East County.
	<b>3. Finance Reports</b>	T. Williams reviewed the December 2019 Financial Statements.
	<b>4. Programs Reports</b>	M. Negron provided updates of the Final 2018-2019 Annual Provider Contract Evaluation Scores and the Cycle One Technical Assistance Grants Summary Report.  M. Negron also presented the FY 2019-2020 Outcomes Report.
IV.	<b>ADJOURNMENT</b>	The meeting adjourned at 4:08 PM

## MOTIONS

1.	<i>Motion by Sandra Murman to approve the November 21, 2019 Regular Board Meeting Minutes; second by Katherine Essrig. Motion carried (6-0).</i>
2.	<i>Motion by Andy Mayts to approve the FY 2019-2020 Encumbrances and Resolution 19/20-05; second by Sandra Murman. Motion carried (6-0).</i>
3.	<i>Motion by Sandra Murman to approve Level (2) Uniting Grant for Navigation and Family Support for Lutheran Services, Inc., up to \$275,000 from March 1, 2020-September 30, 2020; second by Jeff Eakins. Motion carried (6-0).</i>
4.	<i>Motion by Sandra Murman to approve Level (2) Uniting Grant for Fatherhood Programming for REACHUP, Inc. to support start-up and programming from March 1, 2020-September 30, 2020 for up to \$172,837; second by Katherine Essrig. Motion carried (6-0).</i>
5.	<i>Motion by Sandra Murman to approve to negotiate a long-term lease or purchase of the Hillsborough Community College former automotive building as the permanent location for the Children’s Board Family Resource Center in East County; second by Jeff Eakins. Motion carried (6-0).</i>
6.	<i>Motion by Katherine Essrig to approve to negotiate and execute final lease terms for temporary space at Mount Olive Baptist Church in Plant City for the Children’s Board Family Resource Center in East County; second by Sandra Murman. Motion carried (6-0).</i>

READ AND APPROVED BY:

\_\_\_\_\_  
MEGAN PROULX DEMPSEY  
CHAIR

**Approval of Level (2) Uniting Grant for Newborn and Infant Family Support**

**Initiator:** María Negrón, Director of Programs

**Action:** Approval of Level (2) Uniting Grant for Newborn and Infant Family Support

**Date:** Regular Board Meeting Thursday, February 27, 2020

**Recommended Action**

Recommend approval of one (1) proposed program, Healthy Start Coalition of Hillsborough County, Inc., with a Level (2) Uniting Grant to support start up and programming from April 1, 2020 to September 30, 2020 up to \$190,851.

**Background**

In October of 2019, the Board authorized the release of a Request for Proposals up to \$500,000 for a Level (2) Uniting Grant.

In December of 2019, the Request for Proposals was released and two (2) proposals were received by the posted deadline. One (1) proposal was forwarded to the Community Review Team.

On January 30, 2020, Juli Day facilitated a Community Review Team meeting to complete scoring of the proposal. The Members of the Community Review Team were:

Anna Abella, University of South Florida; Antonio Byrd, Tampa Hillsborough Homeless Initiative, Inc.; Michelle Hamilton, Florida Blue; and Elise Huszar, The Geneva Foundation.

Proposed program results / summary:

<b>Proposer / Program Summary</b>	<b>Average Score</b>	<b>FY 2019-2020 Request</b>	<b>FY 2020-2021 Request</b>
<b>Healthy Start Coalition of Hillsborough County, Inc. – Healthy Steps in Pediatric Primary Care Offices</b> Healthy Steps Specialists in pediatric offices will promote health, well-being and school success by providing psychosocial supports and wrap-around services. Pediatric office provide critical, nearly universal touch-points of interaction with families, this non-stigmatizing setting offers the ideal location to screen for, offer and provide developmental and behavioral services.	88.4	\$190,851	\$319,121



## **Creation of an Auditor Selection Committee**

**Initiator:** Megan Proulx Dempsey, Chair

**Action:** Approval of the Creation of an Auditor Selection Committee

**Date:** Regular Board Meeting, Thursday, February 27, 2020

### **Recommended Action**

Recommend approval of the creation of an Auditor Selection Committee

### **Background**

- The audit of the FY 2019 Children's Board financial statements conducted this year marks five years since the competitive release for these services.
- Florida Statute 218.39 requires local governmental entities to establish an Auditor Selection Committee when selecting a firm to conduct the annual financial audit.
  - The committee must consist of at least three members.
  - One member must be a member of the governing body, who shall serve as the Chair of the committee.
- The proposed timeline:
  - A Request for Proposals will be released in April 2020;
  - The Auditor Selection Committee will meet to review proposals in June 2020;
  - A recommendation will be presented to the Board on June 25, 2020.

# CHILDREN'S BOARD OF HILLSBOROUGH COUNTY SPECIAL BOARD MEETING CONFERENCE CALL JANUARY 31, 2020 ~ 2:15 PM MEETING MINUTES

<b>Subject</b>	<b>Special Board Meeting Conference Call</b>		<b>Date</b>	<b>January 31, 2020</b>
<b>Facilitator</b>	Robin DeLaVergne, Secretary/Treasurer		<b>Meeting Time</b>	2:15 PM
<b>Location</b>	Conference Call - (712) 775-7031 Code - 528-058-624		<b>Actual Meeting Time</b>	2:16 PM - 2:21 PM
			<b>Adjourned</b>	2:21 PM
<b>Board Member Attendance</b>	Megan Proulx Dempsey, Chair Andrew Mayts, Vice Chair Robin DeLaVergne, Secretary/Treasurer	Frank Prado Edwin Narain Sandra Murman		
<b>Board Members Not Present</b>	Jeff Eakins Katherine Essrig	Tamara Shamburger		
<b>Other Attendees</b>	Kelley Parris, Executive Director Nina Eichorn, Recorder Jan Houser, CBHC Staff	Paula Scott, CBHC Staff Tonia Williams, CBHC Staff Maria Negron, CBHC Staff	Jamie Robe, CBHC Staff	

## SUMMARY

No.	Topic	Highlights
I	<b>CALL TO ORDER</b>	R. DeLaVergne, Secretary/Treasurer, called the meeting to order at 2:16 PM.  R. DeLaVergne opened the opportunity for Public Comment; there was none.  R. DeLaVergne requested N. Eichorn take roll call of Board Members present.
II.	<b>ACTION ITEMS</b>	
	<b>1. Negotiate and execute final lease terms with option to purchase for the Children's Board Family Resource Center in East County</b>  <b>Motion (1)</b>	P. Scott provided a background and requested approval to negotiate and execute final lease terms with option to purchase for the Children's Board Family Resource Center in East County.  <b><i>Motion by Andy Mayts to approve to negotiate and execute final lease terms with option to purchase for the Children's Board Family Resource Center in Easy County; second by Edwin Narain. Motion carried (6-0).</i></b>
III.	<b>NEW BUSINESS</b>	None.
IV.	<b>ADJOURNMENT</b>	The meeting adjourned at 2:21 PM

## MOTIONS

- |    |  |
|----|--|
| 1. | <b><i>Motion by Andy Mayts to approve to negotiate and execute final lease terms with option to purchase for the Children's Board Family Resource Center in Easy County; second by Edwin Narain. Motion carried (6-0).</i></b> |
|----|--|

READ AND APPROVED BY:

---

MEGAN PROULX DEMPSEY  
CHAIR

**Children's Board of Hillsborough County  
Executive Director Report**

January 24, 2020 – February 27, 2020

<b>Community and Partner Meetings 21 Events</b>	
<b>January</b>	
CSC Legislative Update	1.27.2020
Unite US	1.29.2020
FCC Board Meeting	1.29.2020
Positive Spin	1.30.2020
Champions for Children	1.30.2020
East County Property Site Visit	1.30.2020
Early Literacy and Oral Language Event at USF	1.30.2020
Matt Guse	1.31.2020
Children First	1.31.2020
<b>February</b>	
Community Alliance	2.11.2020
Child Abuse Death Review Committee	2.12.2020
League of Women Voters	2.14.2020
Blue Ribbon Commission	2.18.2020
Catherine Raymond	2.19.2020
QEES Meeting	2.19.2020
Hillsborough Community College	2.19.2020
Pastor Charles Davis	2.20.2020
Cutler Associates	2.20.2020
Commission on the Status of Women	2.25.2020
Enterprising Latinas	2.26.2020
Tampa General Hospital	2.27.2020

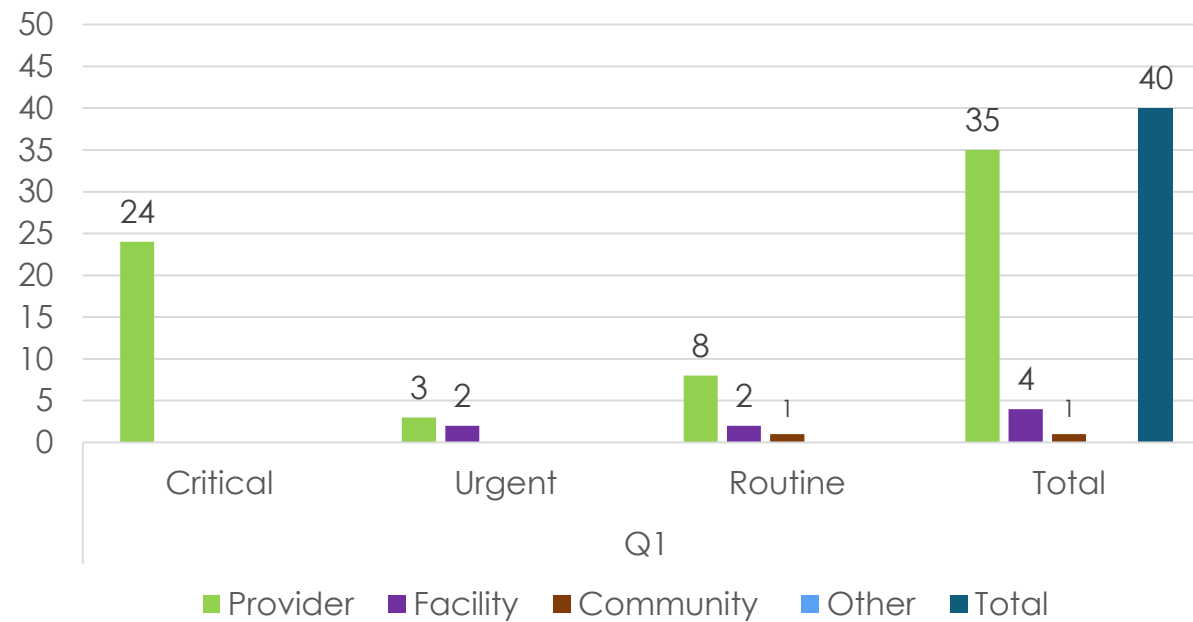


OPERATIONAL STRATEGIC PLAN REPORT  
FY2019-2020  
FIRST QUARTER



# Children's Board

## Incident and Complaint Reports



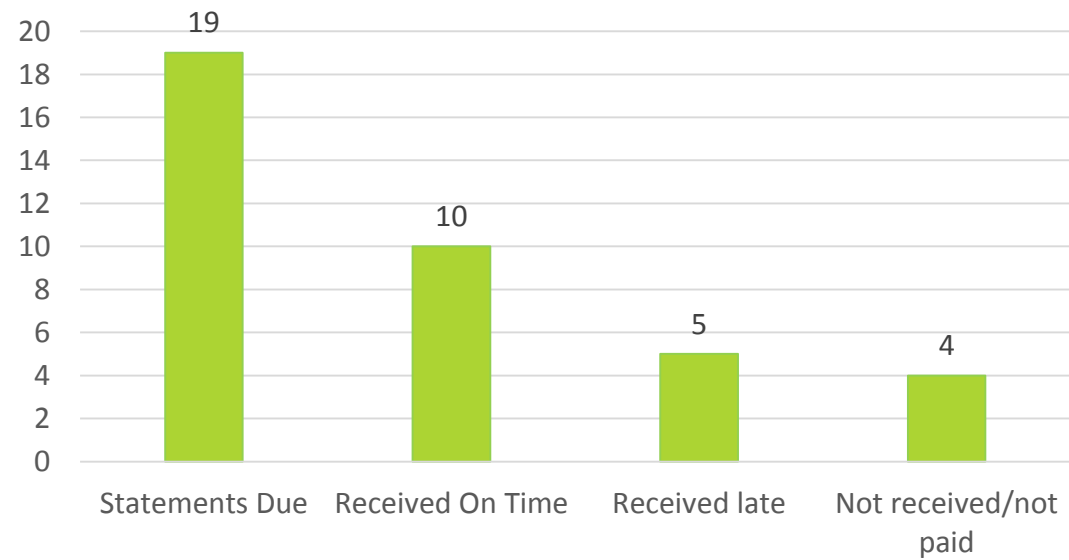
# Programs

## First Quarter Highlights

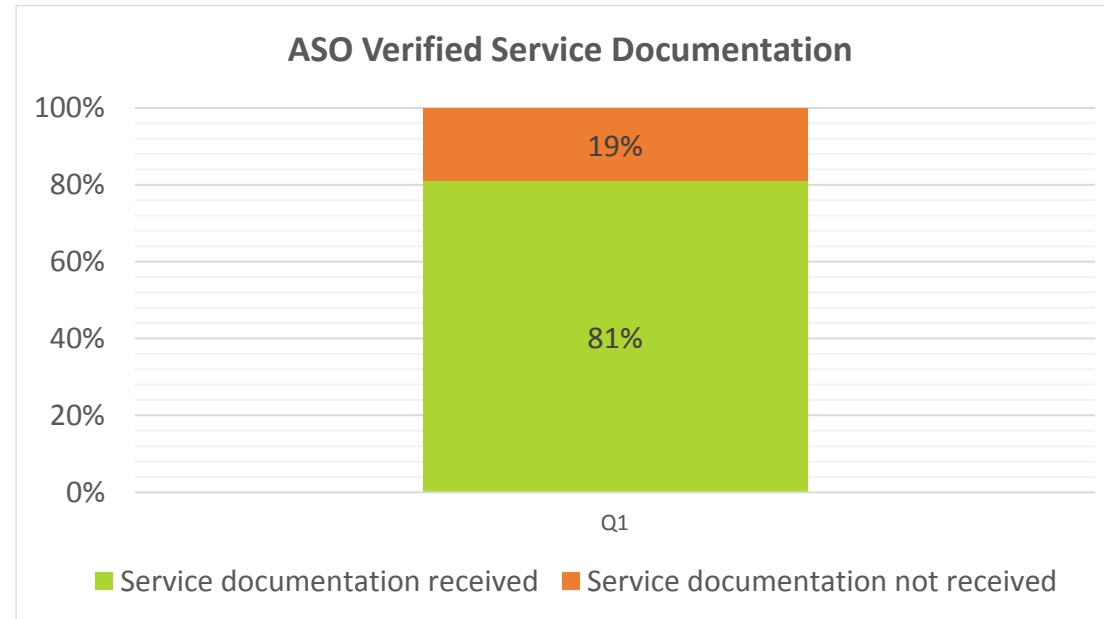
- ASQ Training- *Increased Knowledge Rating: 5.0 / 5.0*
- *Standards of Quality for Family Strengthening and Support: Impression of Training Rating 4.76 /5.0*
- Funding Release Workshops
  - *Fatherhood Funding-Presenter Rating: 4.86 / 5.0*
  - *Military Funding-Presenter Rating: 4.5 / 5.0*
  - *Navigation Release-Presenter Rating: 4.6 / 5.0*
  - *Newborn Funding-Presenter Rating 5.0 / 5.0*

# Finance

Provider Agencies Financial Statements



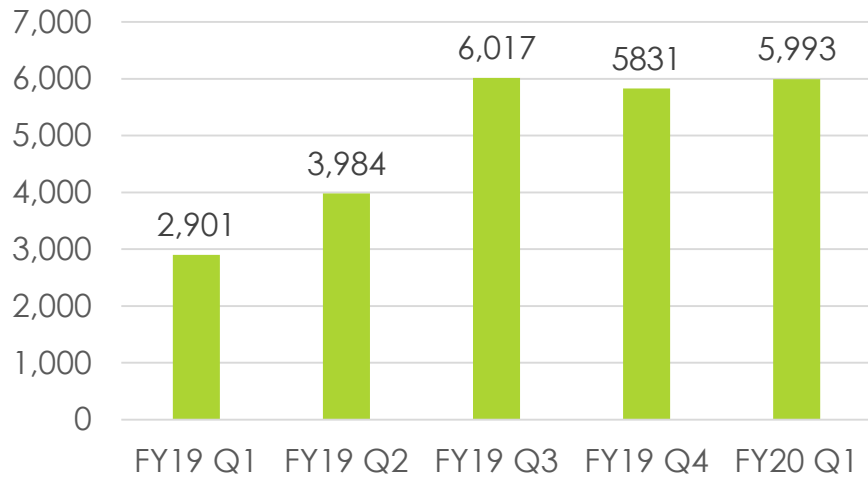
# Administrative Services Organization



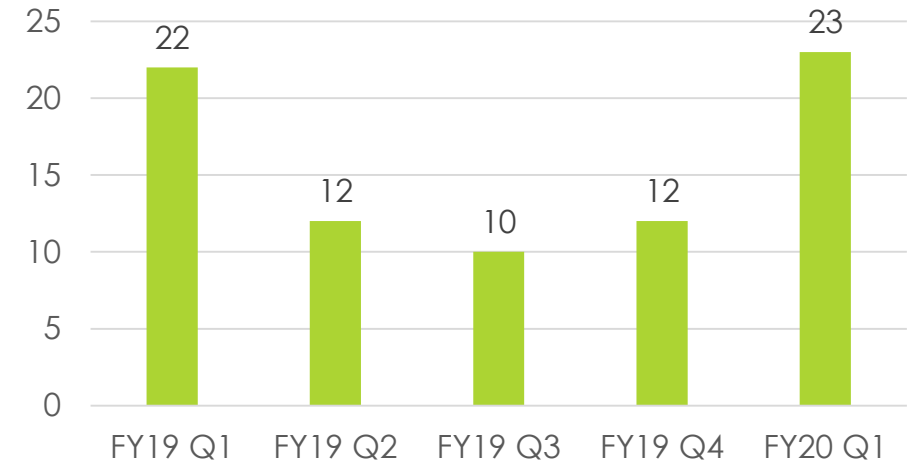
- ASO staff contacts case managers on a sample of ASO invoices to ensure that they have received service documentation from providers.
- In quarter 1, QA checks were conducted on invoices from 66% of the providers submitting invoices.

# Senior Systems Engineer Children's Board Analytical Tracking System (CATS)

**CATS User Logins**



**Support Tickets through CATS**



# Human Resources

## Children's Board Employee Highlights

Earned a total of over \$22,000 in health insurance premiums by completing the following in 2019.

- ▶ Annual Physical
- ▶ Annual Bloodwork
- ▶ Health Risk Assessment

92% of our staff completed this Bundle of Three which was the 3<sup>rd</sup> highest completion rate of all county agencies combined.

Earned over \$5000 in additional incentives by participating in wellness activities throughout the year including:

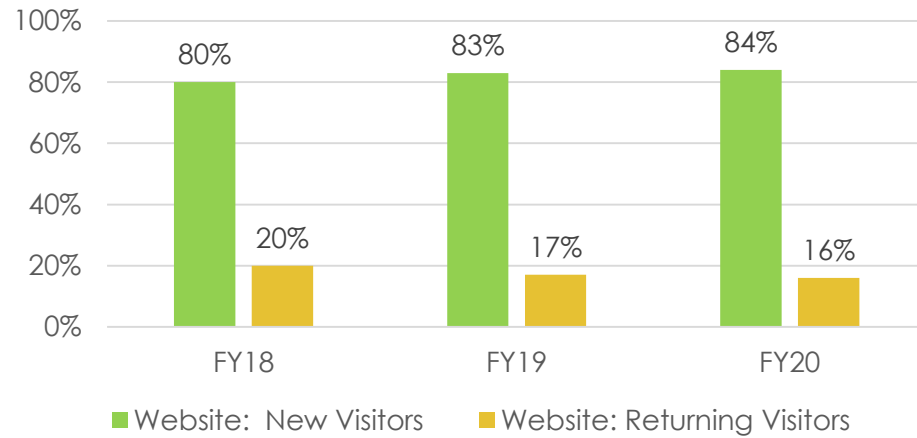
- ▶ Dental and vision exams
- ▶ Skin cancer and other preventative screenings
- ▶ Achieving health improvement goals (healthy cholesterol, blood pressure, etc)

Maintained 99% on-time completion rates for performance reviews.

# Public Relations

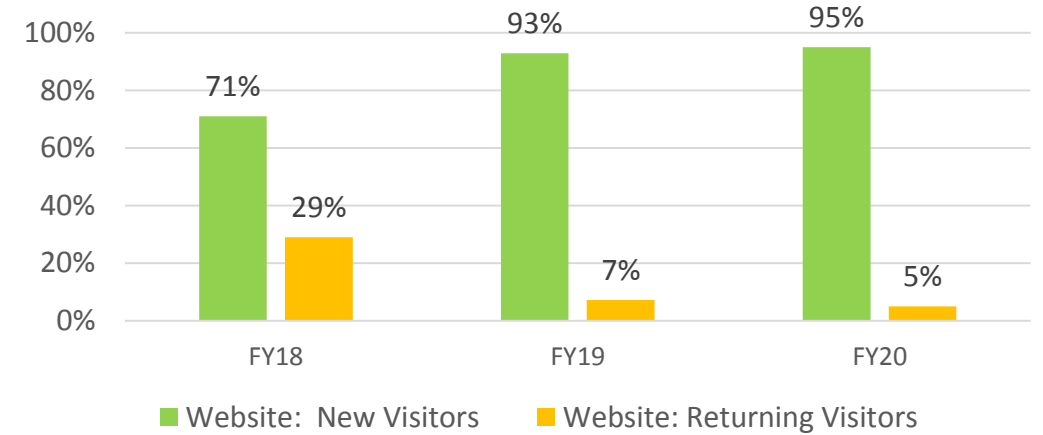
### Children's Board Website Visitors

Q1

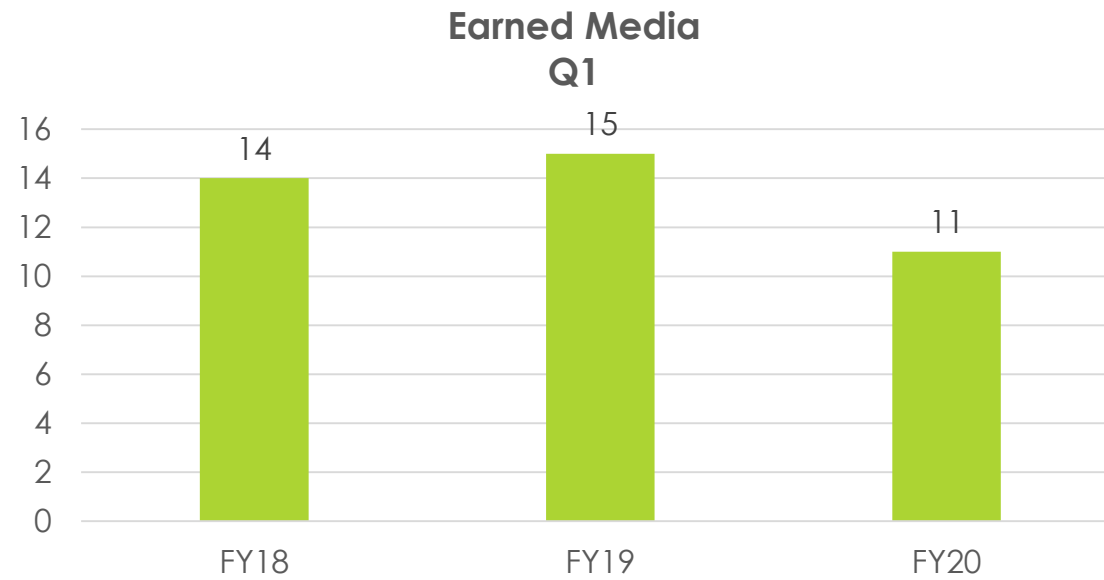


### Children's Safety Campaign Website Visitors

Q1



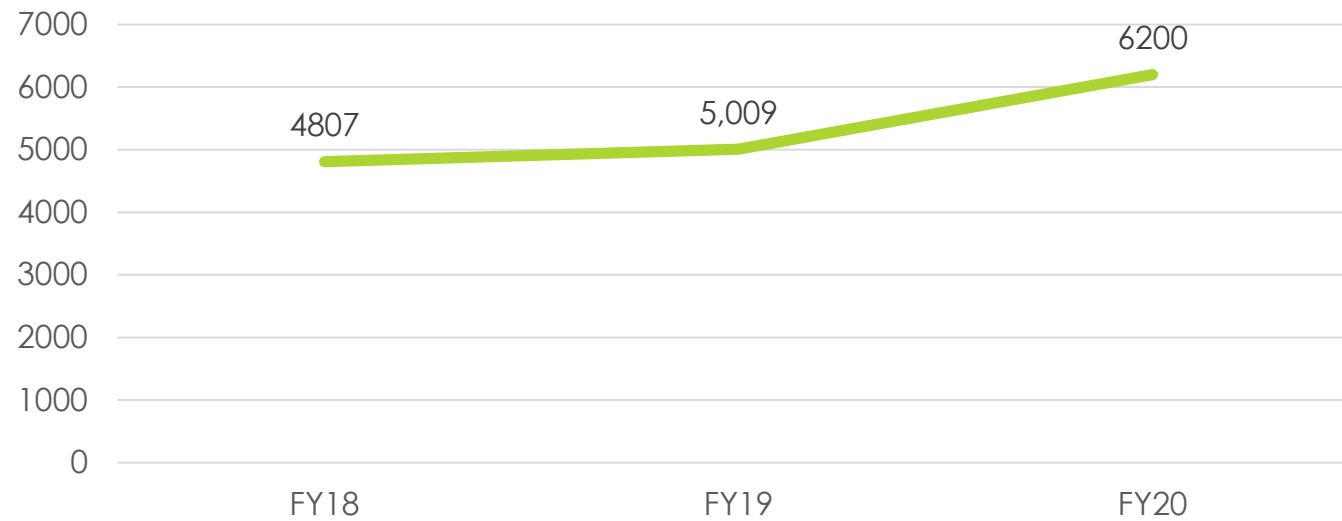
# Public Relations





# Conference Center

Conference Center Utilization  
Q1



---

*“ASO funding makes a major difference in the lives of our clients and it removes a barrier between the client and case manager. It is the first step in establishing a trusting relationship. Once those pieces are in place the client is able and more eager to focus on life changing and life sustaining goals.”*

*- ASO Case Manager*

---

# ASO Year-End Report



Children's Board  
HILLSBOROUGH COUNTY

[www.ChildrensBoard.org](http://www.ChildrensBoard.org)

Rebecca Bacon, Director of the ASO  
Children's Board of Hillsborough County  
Fiscal Year 2018-2019

## ASO Overview

The Administrative Services Organization (ASO) is a project created and operated by the Children's Board of Hillsborough County to manage a dedicated pool of flexible funds. Implemented in 2003 to support family directed care, the ASO promotes a wraparound approach in which families identify their strengths, needs, goals and service providers through a family support plan. As a payment of last resort, flexible funds managed by the ASO can be used to provide supports and services with qualified community providers. ASO flexible funds assist a variety of target populations including but not limited to pregnant women, young children, children at risk of social-emotional delays, families served by the child welfare system, victims of domestic violence, and families facing homelessness.

Trained case managers from participating agencies work with families to develop individualized family support plans and select from a wide range of services and supports for the children and their families. Families are able to prioritize the most critical services and select a provider of their choosing. At this time, eighty-five (85) different service types are available from a fully credentialed provider network that includes a wide variety of agencies, vendors, individuals, local businesses, and faith-based organizations.

The Children's Board ASO offers funds management, accounts payable services, detailed financial reporting including reports to enrolled families, provider credentialing and network management, and quality assurance. All processes are managed through a custom web-application which increases efficiency and accountability, and offers real-time data to participating programs and funders.

## Funds Managed and Funding Highlights

The ASO was initially piloted with federal grant dollars, which sunset in 2004. Currently the ASO is primarily funded by the Children's Board and also administers flexible dollars from various funding sources. Funds managed by the ASO in Fiscal Year 2018-2019 included the following sources:

Funder	Available Amount	Funds Budgeted	Expenses Paid
Children's Board	\$1,300,000	\$1,055,928	\$1,021,730
Department of Children & Families (Success 4 Kids & Families)	\$10,000	\$3,450	\$3,450
Eckerd - In Home	\$51,060	\$50,386	\$39,675
Eckerd - Out of Home	\$726,326	\$724,103	\$582,331
Hillsborough County Board of County Commissioners (BOCC) Domestic Violence	\$100,000	\$86,296	\$86,296
Hillsborough County Board of County Commissioners (BOCC) Social Services	\$300,000	\$299,172	\$299,172
	<b>\$2,487,386</b>	<b>\$2,219,335</b>	<b>\$2,032,653</b>

Children's Board ASO funds were allocated in a variety of ways:

- Allocations were provided to twenty-eight (28) Children's Board contracted programs that provide case management to support their service delivery and outcome achievement.
- A *Request for Applications* (RFA) was released in the amount of \$200,000 for non-Children's Board funded programs. ASO funding was allocated to seventeen (17) case management programs at sixteen (16) agencies.
- Two special projects received ASO funds again this year:
  - \$140,000 was allocated to the School Social Work division of Hillsborough County Public Schools. ASO funding was available for children in pre-kindergarten through middle school and teen parents to meet families' needs when no other program was available to serve them.
  - \$75,000 was allocated to Bay Area Early Steps. Early Steps is Florida's early intervention system that offers services to eligible infants and toddlers (birth to thirty-six months) with significant delays or a condition likely to result in a developmental delay.

The Hillsborough County Board of County Commissioners (BOCC) continued their investment of \$100,000 to the ASO to fund supports and services for victims of domestic violence. The Hillsborough County BOCC Department of Social Services also renewed their investment of \$300,000 to assist with housing supports for families. The goal of the funding was to enhance services to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient. This funding was made available to selected case management programs that were also accessing Children's Board funds through the ASO.

Eckerd Connects continued their agreement with the Children's Board ASO to administer flexible funding for their partner case management organizations. Eckerd Connects is the lead agency for child welfare and foster care services in Hillsborough County. Two additional ASO staff positions were funded by Eckerd to support this expansion in 2018.

The ASO also managed a small allocation of Department of Children and Families (DCF) funds for Success 4 Kids & Families, to support non-clinical expenditures for their children's mental health program, which is a partnership that has been in place for many years.

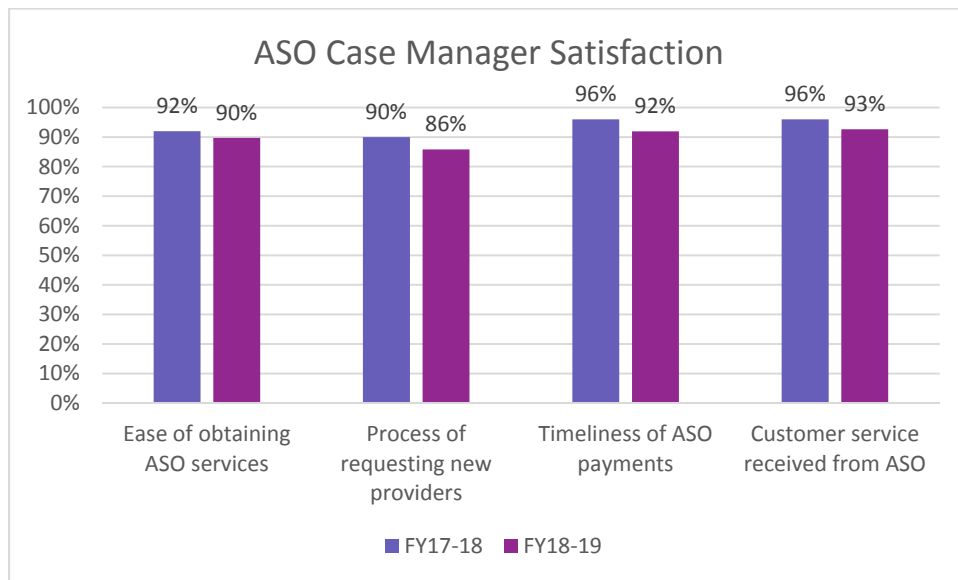
## Case Management Partners

ASO funds were made available to more than 300 case managers from fifty (50) case management and family support programs. Some programs received allocations of Children's Board funding only; however two programs benefitted from both Children's Board and BOCC Domestic Violence funding. Additionally, twenty-one (21) programs were able to benefit from accessing BOCC Social Services funds. New programs were added last year due to the expansion with child welfare and those programs accessed Eckerd funds only.

The number of programs accessing each funding source and their system focus are shown below:

Funder	System Focus	# of Programs
Children's Board	Child Development, Health/Safety, Academic Success, Family Support	46
DCF (S4KF)	Children's Mental Health	1
Eckerd Connects	Child Welfare	3
Hillsborough County BOCC DV	Victims of Domestic Violence	3
Hillsborough County BOCC Social Services	Housing Supports for Vulnerable Families	21

Case managers play a central role in working with families to assess their needs, document their goals, and plan their services, which makes them an essential partner to the ASO. Quality management surveys were sent to 318 case managers in September 2019 and survey administration yielded a forty-three percent (43%) response rate (n=136). This was slightly higher than the previous year's response rate of thirty-eight percent (38%). A two-year comparison of survey highlights are displayed in the chart below:



When asked to report what impact the ASO has on families, case managers said:

- *“ASO helps us provide services and resources that no one else in the community does. I honestly don't know what we would do without ASO.”*
- *“Giving families the ability to choose their services and see how the funding was spent via a mailed statement offers them a sense of dignity and empowerment.”*
- *“It's my most favorite part of the job! Seeing a distressed mother or broken father come in needing help and not knowing if you're able to help them. With such a wide variety of services offered in the ASO, rarely do I come across a family I'm not able to help. Seeing*

*parents walk out with a sense of help and holding their head up higher than when they came in - it's PRICELESS!"*

- *"It provides support, sustainability, keeps families together, avoid families from becoming devastated by eviction, loss of food, transportation etc. The families are empowered and this affords families an opportunity to achieve their goals."*
- *"ASO has a positive impact on the families because it allows these families to have access to services and resources they otherwise wouldn't have opportunities to take advantage of, specifically families who live in rural south and east Hillsborough County."*

Case managers were also asked what difference the ASO makes in their work as a case manager and a few of their responses were:

- *"It allows me to build the trust of my clients and assures them that I am there to help them find solutions to some of their problems/needs."*
- *"I use ASO funding to assist families in getting pack and plays and I know that they appreciate the assistance. We all appreciate the fact that we are helping our babies by giving them a safe sleep environment."*
- *"It reduces the stress when looking for services. As Case Managers, we are always looking for resources for our clients however, every client has different needs and sometimes there are no resources for those needs. ASO is there to provide help when resources are not available."*
- *"It is a very reliable and helpful resource. I can call and get the answers I need to help my clients in a very timely manner."*
- *"The difference ASO makes in my work as a case manager is significant. They are not only a financial support, but a great community resource that assists families to locate different providers according to their needs."*

**EIGHTY-FOUR PERCENT (84%) OF CASE MANAGERS  
AGREED THAT THEY WERE MORE CONFIDENT IN  
THEIR ABILITY TO MEET FAMILIES' NEEDS.**

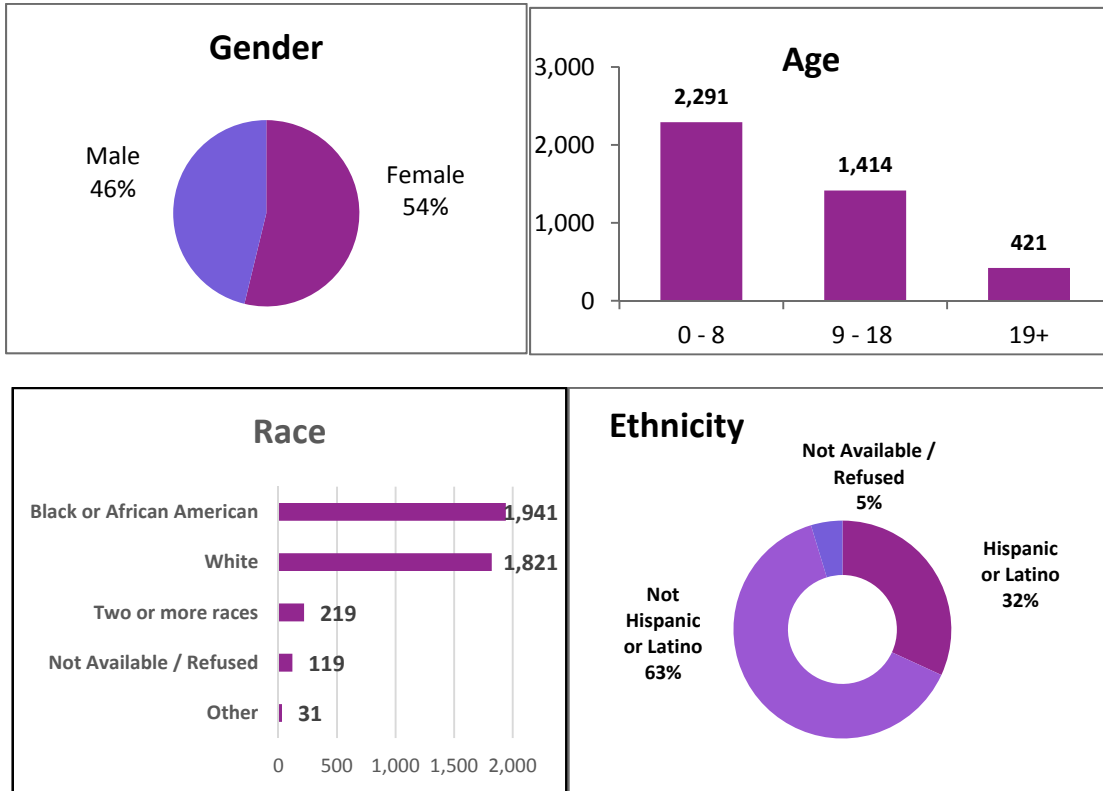
Case managers were also asked how the ASO can improve services. Some of the suggestions for improvement included:

- *"I am aware this is coming soon but being able to upload receipts, documents directly to the site will be a great addition."*
- *"ASO services are very well structured maybe a smart phone application."*
- *"Streamline the process of adding new ASO service providers."*
- *"Having a way that families can track the progress of their requests."*

Case managers were also asked what changes they would recommend for the ASO web application, to streamline their work or improve their ability to help families. This yielded a number of good suggestions that will be included in the web application re-design that is in process.

## Participants Served

In Fiscal Year 2018-2019, 4,126 participants were enrolled in the ASO by participating case management programs, which was a nineteen percent (19%) increase in participants served from last year. A total of 15,095 household members were reported for those enrolled participants. Demographic highlights for enrolled participants, as reported by case managers, are shown below.



Seventy-three percent (73%) of participants were reported to be enrolled in Medicaid, seven percent (7%) were not enrolled, and twenty percent (20%) were unknown. Thirty-nine percent (39%) were reported to be eligible for private insurance.

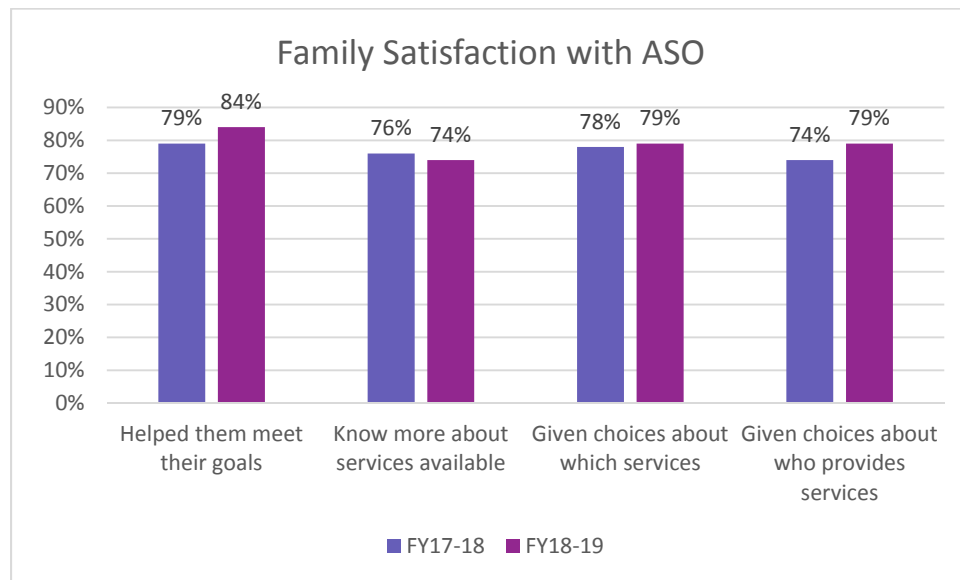
Participants were enrolled from almost all Hillsborough County zip codes, with fifty-eight percent (58%) of the enrollment represented in the top ten zip codes shown in the table. Note that 33675 is the mailing zip code for The Spring of Tampa Bay, which is used for most of their enrolled participants.

Top Zip Codes	# of Participants
33675	501
33612	456
33634	312
33610	254
33618	191
33619	157
33617	135
33604	133
33605	133
33598	116
	<b>2388</b>

In April and September 2019, quality management surveys were mailed to enrolled families. Surveys were sent in both English and in Spanish to 1,802 families and 350 of those surveys

came back as undeliverable. Surveys were also handed out to participants served with Hillsborough County BOCC DV funds, as this population is difficult to reach by mail.

Surveys were returned by 276 families and thirteen percent (13%) of these were in Spanish. A true response rate cannot be determined as sixty-five percent (65%) of the surveys returned were those handed out by The Spring of Tampa Bay, and it's unknown how many were administered by this group. Note that surveys returned by Eckerd funded participants were reported separately, and are not included in these results. A two-year comparison of survey response highlights are displayed in the chart below:



Families were asked what they like best about the ASO and services provided. Families do not see the ASO as a separate entity and often respond to ASO survey questions based on experiences with their case managers or their service providers. Many families share feedback related to the fact that they got the assistance they needed the most, and commented on the timeliness of services and the relationships they had with their case manager.

Families' comments regarding what they like best about the ASO and services provided included:

- *"They helped with my electric bill right after my son was born, and it gave a little peace of mind when I was already stressed."*
- *"ASO funding with SEEDS support as well as Allison (case manager) has made a huge impact in my son's ability to read. The tutoring helped so much. He is willing to attempt and try difficult tasks much easier now. "*
- *"The funding was available quickly which assisted in getting my daughter the help she needs educationally."*
- *"It was fast, friendly, & maintained dignity."*
- *"Everything in the process was easy to understand. Supports were collaborated and effectiveness assessed in a non-invasive manner!"*



- *“I appreciate having the support and accountability so that I can pursue and accomplish my goals.”*

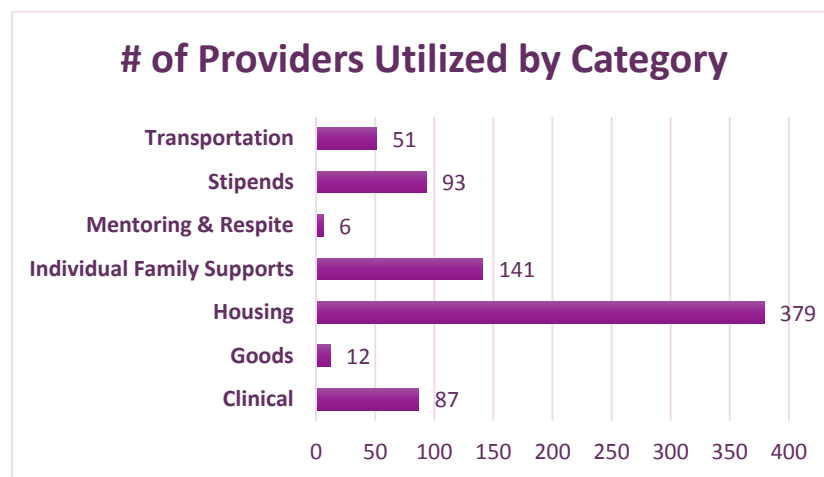
**NINETY PERCENT (90%) OF FAMILIES REPORTED THAT THEY GOT THE SERVICES THEY NEEDED THE MOST AND EIGHTY-NINE PERCENT (89%) REPORTED THAT THEY GOT THOSE SERVICES IN A TIMELY MANNER.**

### Providers and Vendors

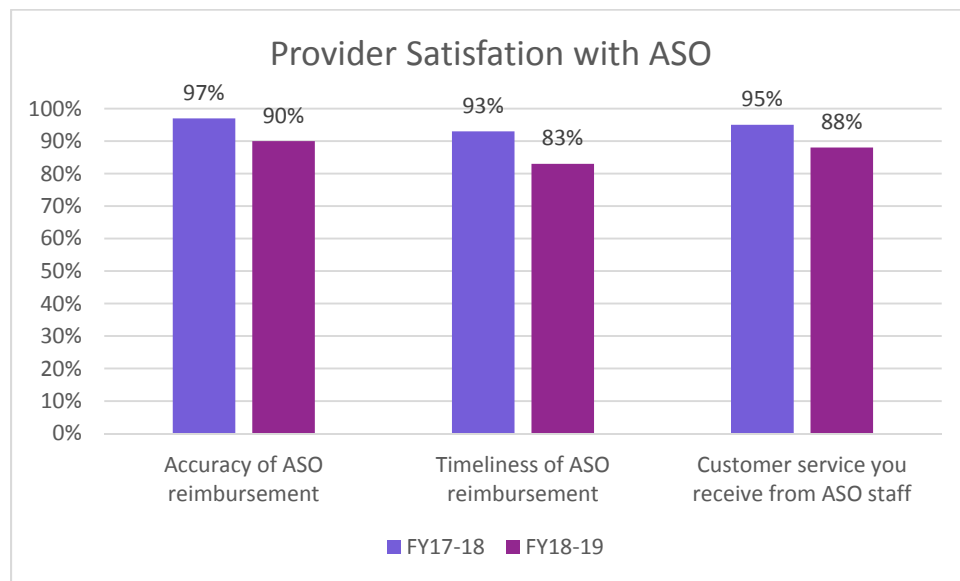
As needs are identified and the decision to use ASO funds is determined, providers and vendors are selected by families with the assistance of their case managers. The ASO offers an extensive provider network from which families can choose. Case managers request new providers and vendors, based on the needs and preferences of the families. Providers in the community can also request to join the ASO network. The ASO database includes more than 4,000 providers and vendors, of which over 1,200 are credentialed service providers.

In Fiscal Year 2018-2019:

- 427 new providers and vendors were added to the ASO database, compared to 331 and 200 in fiscal years 2017-2018 and 2016-2017 respectively.
- 3,441 individual service authorizations were sent to 161 contracted service providers, which is 123% increase in the number of authorizations from last year.
- The ASO issued more than 8,705 payments to 716 unduplicated providers and vendors.



In September 2019, surveys were administered to a sample of 161 credentialed providers who delivered contractual services during the fiscal year, yielding sixty-nine (69) responses and a response rate of fifty-seven percent (57%). A two-year comparison of survey highlights regarding provider satisfaction are displayed in the chart below:



When asked what impact being an ASO provider had on them, responses included:

- *“Being an ASO Provider gives me the unique opportunity to be more involved in my community. I am more aware of the challenges that families with children who have developmental delays face on a daily basis.”*
- *“As an ASO provider, I like the certainty of getting paid on time and accurately for the services I offer to the students.”*
- ***“Once the approvals are tracked down and submitted, my experience has been rather positive. Before submission, the delays have most often been due to employee turnover and lack of communication of new contact.” (Eckerd provider)***
- ***“We have to beg to receive the payments. I am waiting \$960 since April 2019. Today is September 26, 2019.” (Eckerd provider)***

---

*“I LIKE THAT UNDERSERVED FAMILIES ARE ABLE TO GET THE RESOURCES AND CARE THAT THEY NEED FROM VENDORS LIKE MYSELF. I ALSO REALLY LIKE THE STAFF OF ASO. EVERY PERSON I’VE EVER SPOKEN TO OR EMAILED HAS BEEN KNOWLEDGEABLE, KIND, TIMELY, AND PROFESSIONAL IN ALL THAT THEY DO.”*

*- ASO PROVIDER*

---

When asked what changes would help improve their experience as an ASO provider, many comments indicate providers’ desire to serve more clients or to have additional sessions with existing clients. Additional comments by providers are included on page 9.

- ***“Timely submission by case management for authorizations. Receiving authorizations no less than 3 business days before the scheduled appointment is crucial to our calendar management. Too often, submissions are made no more than a few days before the scheduled appointment. Too often, authorizations are issued the day before the appointment. Too often, appointments are cancelled and rescheduled because the authorization cannot be completed.” (Eckerd provider)***
- ***“ Paperless authorizations and billing process.”***
- ***“I think we need better communication between the ASO and the case managers. Several times when I have a question the ASO says I need to ask the CM and vice versa.”***
- ***“Case managers and supervisors get the requests in very slowly and so there is a disconnect there that makes it so services take a month to get started or they never start. The invoicing process is time-consuming as it is all paper-based and I would make the dates for services longer as sometimes the hours expire and then we can't ever get the case managers to respond again.” (Eckerd provider)***

As noted in the ASO Year-End Report for Eckerd funds, there have been numerous challenges with providers getting paid in a timely manner for Eckerd-funded requests. In some circumstances, there was a delay in the request being entered in ASO by Eckerd case management programs and the services to participants were delayed. In other circumstances, the providers were engaged to deliver services prior to the funding authorization being submitted, and requests to pay these past due invoices were entered sometimes months later.

***EIGHTY-SIX PERCENT (86%) OF PROVIDERS WERE VERY OR  
SOMEWHAT SATISFIED WITH BEING AN ASO PROVIDER  
AND  
EIGHTY-EIGHT PERCENT (88%) OF PROVIDERS WERE VERY OR  
SOMEWHAT SATISFIED WITH THE AMOUNT OF PAPERWORK  
INVOLVED IN BEING AN ASO PROVIDER.***

The Children’s Board is currently developing a new software application for the ASO, which will add user access for providers to obtain authorizations and submit invoices. Providers were asked what features they would like to have in the provider portal, and their feedback is being utilized as the new system is developed.

## **Services Purchased**

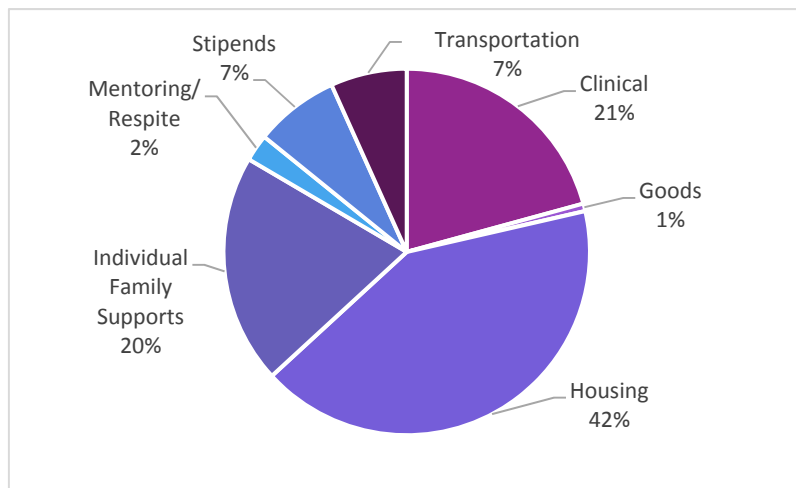
The services and supports purchased by the ASO assist families in many different ways and must be directly related to a goal on that family’s support plan. Once other resources are exhausted and the decision is made to utilize ASO funds, the intent is to provide what families need in an individualized and timely manner, from a provider that they choose.

Of the eighty-five (85) different services available in the ASO Service Code Matrix, seventy (70) were utilized in Fiscal Year 2018-2019. Case managers submitted a total of 7,104 budget items (requests for services) and the **top ten most frequently authorized services** are listed in the table below. Funds budgeted for these top ten services represent sixty-four percent (64%) of funds budgeted overall. The full list of services purchased can be found in Appendix A.

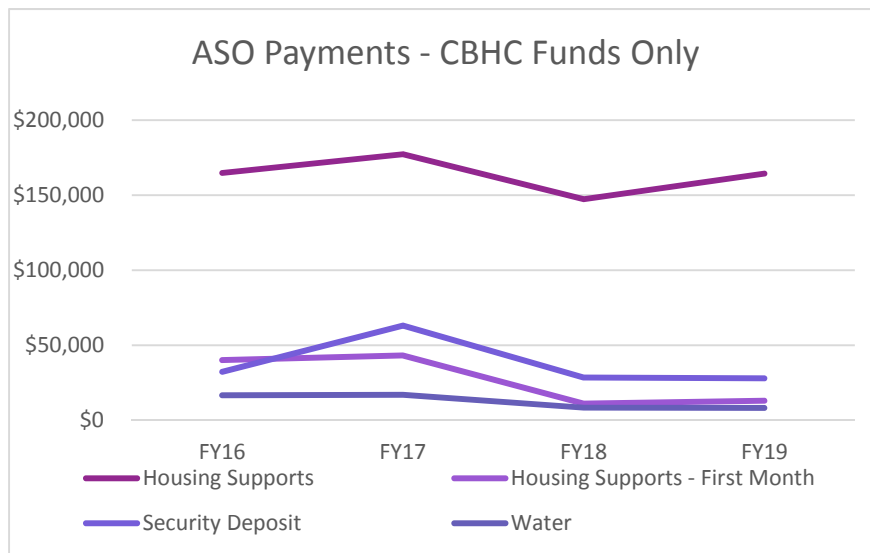
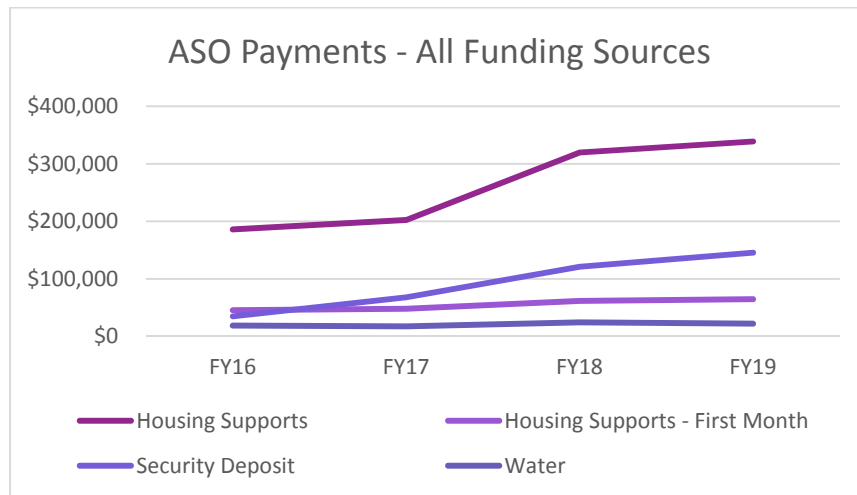
Service	# of ASO Budgets	Funds Budgeted
Tutor	972	\$287,213
Psycho-Educational Groups	827	\$121,868
Public Transportation	779	\$53,384
Evaluation	752	\$270,289
Housing Supports	426	\$340,298
Baby Items	327	\$56,904
Electric	318	\$78,235
Furniture	236	\$121,012
Diagnostic Services	221	\$50,441
Clothing Stipend	178	\$38,547
	5,036	\$1,418,190

There were some changes in service trends for Fiscal Year 2018-2019. Tutoring replaced public transportation as the top service, with 583 families receiving this service and 972 requests. Evaluation, diagnostic services (DNA testing and hair follicle testing), and psycho-educational groups for domestic violence, anger management and parenting all increased, which are the services primarily used by child welfare programs. ASO funds continue to address basic needs, such as housing supports, utility payments, clothing, beds, and baby items including cribs and pack and plays.

This chart represents ASO expenditures by category. There was an increase in the clinical category this year, which is attributed to the child welfare funds managed. As a result, the housing percentage went down.



The contribution from Hillsborough County Social Services for housing supports continues to have a significant impact on how the Children's Board's resources are utilized through ASO. The total expenditures and the number of families served for the specific housing supports increased again in Fiscal Year 2018-2019. There was a slight increase in Children's Board funds used for housing supports, as some families were not eligible for County funds.



Case management programs were able to serve additional participants, while reducing duplication of housing support services. The Children's Board was able to reduce expenditures for housing supports, including a significant decrease in the amount spent on housing inspections, due to the partnership with County Social Services. By reducing the reliance on Children's Board funds for housing supports, case managers were able to re-direct funds to meet additional service needs for enrolled families and provide a broader base of support.

## Quality Improvement Highlights

The ASO Monitoring process was completed with all programs that utilized funds during the year. Overall, the quality of documentation related to ASO services and accountability of funds continues to improve. Programs are ensuring that ASO services are well documented in the plan, and thirty-four (34) programs received 100% scores in this area. The quality of family support plan goals continues to vary across programs. The practice of obtaining client consent to exchange information with the Children's Board and/or ASO providers is still an area that needs improvement. Only one program returned funds as a result of the monitoring process, which is exceptional and a significant reduction from previous years. A summary of monitoring results is shown below:

ASO Monitoring Summary - FY 2019	
Total Programs Utilizing Funds	50
Total Visits Completed	50
# of Programs - Score of 80% or Above	47
# of Programs - Score of 100%	34
# of Programs - FSP Recommendations	13
# of Programs - Consents Missing	34
# of Programs - Inspections Not Filed	12
# of Programs - Returned Funds	1
Total Funds Returned	\$100.00

During the year, a random sample of provider invoices was reviewed prior to payment to ensure providers were following ASO service documentation requirements by sending progress notes or monthly summaries to case managers to substantiate payment. Of the sample reviewed, progress notes were verified with the case managers for 154 of 178 invoices, or eighty-six percent (86%), at the time of invoice payment. **This is significantly lower than last year's 98%, and is due in large part to services purchased with Eckerd funding.** The ASO is looking at ways to improve provider compliance with service documentation requirements through the new ASO software.

The ASO continues to offer trainings to partner programs to support case management practice, including ASO Overview and Web Application Training, Case Management Training, an ASO Resource Fair, and specialized trainings for the various funding sources managed by the ASO.

## ASO Developments for Fiscal Year 2019-2020

- The Children's Board released a *Request for Applications* (RFA) for \$300,000 in ASO flexible funds for non-Children's Board funded case management programs. This process allows the ASO to partner with additional agencies, expanding our impact on children and families in the community without incurring the costs for the case management services.

- The Children’s Board continued the partnerships with the School Social Work division of Hillsborough County Public Schools and Bay Area Early Steps.
- Hillsborough County Board of County Commissioners (BOCC) renewed their investment of \$100,000 to the ASO to fund supports and services for victims of domestic violence and Hillsborough County Board of County Commissioners (BOCC) Social Services department renewed their investment of \$300,000 in funding for housing supports.
- The Children’s Board continues work with Eckerd and partner case management organizations to facilitate and promote timely procurement of quality services for families served by the child welfare system. All frontline case management staff will be offered training and direct access to the ASO this year, so they can enter their own requests and reduce delays in authorization of funds.
- Development of the new ASO software, STAR (*Supporting Teams with ASO Resources*), is in process with an expected launch later in 2020. The STAR system will include multiple enhancements for case management users, as well as a new portal for providers that will streamline credentialing, authorization, and billing processes.

## Appendix A

Service	# of ASO Budgets	Funds Budgeted
Tutor	972	\$287,213
Psycho-Educational Groups	827	\$121,868
Public Transportation	779	\$53,384
Evaluation	752	\$270,289
Housing Supports	426	\$340,298
Baby Items	327	\$56,904
Electric	318	\$78,235
Furniture	236	\$121,012
Diagnostic Services	221	\$50,441
Clothing Stipend	178	\$38,547
Individual Therapy	172	\$72,157
Security Deposit	140	\$145,420
Vehicle Fuel	124	\$5,685
Travel Expenses	110	\$46,514
Food Stipend	108	\$19,831
Water	102	\$23,089
Identification Documents	101	\$2,673
Interpreter and Translation Services	100	\$72,411
Emergency Shelter	99	\$52,765
Assessment	97	\$14,159
Childcare Support	96	\$26,408
Rental Assistance - First Month	89	\$64,451
Adult Education Course	52	\$9,839
Camp	52	\$16,664
Individual Family Supports: OTHER	51	\$26,461
Household Supplies	45	\$7,406
Out of School Time	38	\$7,203
Educational Equipment/Supplies	37	\$3,684
Vehicle Repair	34	\$21,885
Family Therapy	31	\$11,824
Activity	28	\$5,090
In-Home Parent Instruction	28	\$13,810
Developmental Equipment/Supplies	26	\$6,603
Housing Specialist	22	\$3,375
Agency Respite for Young Children	21	\$57,359
Housing: OTHER	20	\$7,310
Medical Supplies	19	\$2,745
Moving / Storage	19	\$4,492
Behavioral Therapy (Behavior Analysis)	18	\$8,365
Transportation Fees	15	\$2,230



## Appendix A (continued)

Service	# of ASO Budgets	Funds Budgeted
Goods: OTHER	14	\$1,320
Recreation	14	\$2,489
Substance Abuse Services	14	\$2,565
Vehicle Insurance	13	\$3,588
Stipends: OTHER	12	\$480
Gas	10	\$1,083
Vehicle Payment Assistance	10	\$4,718
Moving - Professional Services	9	\$1,985
Parent Aide/Life Coach	8	\$2,325
Cab Fare	7	\$650
Post-Partum Doula	7	\$4,640
Adaptive Equipment	5	\$903
Membership	5	\$150
Pharmacy Services	5	\$1,123
Agency Mentor	4	\$2,200
Appliance	4	\$1,933
Background Screening	4	\$208
Group Therapy	4	\$500
Legal Fees	4	\$46
Scheduled Medical Service	4	\$468
Dental Service	3	\$521
Phone	3	\$171
Infant Mental Health Specialist - Level 3	2	\$1,140
Non-Agency Mentor	2	\$300
Occupational Therapy	2	\$690
Assistive Technology	1	\$964
Home Maintenance	1	\$995
Housekeeping Services	1	\$450
Medication Assessment and Management	1	\$120
Speech Therapy	1	\$510
	<b>7104</b>	<b>\$2,219,335</b>

**Contract Signature  
Log - ASO ONLY  
FY 2020**

Entity/Agency	Contract Type	Brief Description	Contract Period	Contract Amount	Board Approved	Signed By	Date Signed
Suncoast Center, Inc.	ASO Provider	Psycho-Educational Groups	01/24/2020-ongoing	Varies	No	Paula Scott	02/07/2020
Suncoast Center, Inc.	Agreement	Business Associate Agreement	01/24/2020-ongoing	Varies	No	Paula Scott	02/07/2020
Project LINK, Inc.	MOU	MOU for allocation of ASO funds	1/27/20-9/30/20	\$3,000.00	No	Kelley Parris	01/23/2020
Project LINK, Inc.	Agreement	Business Associate Agreement	1/27/20-ongoing	\$0.00	No	Kelley Parris	01/23/2020
Rennex Franklin, Jr. dba FP Academy	ASO Provider	Tutor	2/3/20-ongoing	varies	No	Kelley Parris	02/03/2020
Serena L Bloomfield dba Bloomfield Psychological	ASO Provider	Evaluation	2/6/20-ongoing	varies	No	Paula Scott	02/07/2020
Serena L Bloomfield dba Bloomfield Psychological	Agreement	Business Associate Agreement	2/6/20-ongoing	varies	No	Paula Scott	02/07/2020
ECHO	MOU	MOU for allocation of ASO funds	2/14/20-9/30/20	\$3,000.00	No	Kelley Parris	02/11/2020
ECHO	Agreement	Business Associate Agreement	2/7/20-ongoing	\$0.00	No	Kelley Parris	02/11/2020
Drug and Alcohol Testing of America, Inc. [DAATA]	ASO Provider	Diagnostic Services	02/17/2020-ongoing	varies	No	Kelly Parris	02/19/2020
Drug and Alcohol Testing of America, Inc. [DAATA]	Agreement	Business Associate Agreement	02/17/2020-ongoing	varies	No	Kelly Parris	02/19/2020
Cynthia Davey	ASO Provider	Assessment/Evaluation	02/17/2020-ongoing	varies	No	Kelly Parris	02/19/2020
Cynthia Davey	Agreement	Business Associate Agreement	02/17/2020-ongoing	varies	No	Kelly Parris	02/19/2020

**Contract Signature  
Log - Programs  
ONLY  
FY 2020**

Entity/Agency	Contract Type	Brief Description	Contract Period	Contract Amount	Board Approved	Signed By	Date Signed
Big Brothers Big Sisters of Tampa Bay, Inc.- 1-to-1 Comprehensive Mentoring	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/19/2020
Champions for Children- Parents As Teachers	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/19/2020
Champions for children- the first years	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/19/2020
Gulf Coast Jewish Family & Community Services- Woman to Woman	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/19/2020
Healthy Start Coalition, Inc.- Healthy Families Hillsborough	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/19/2020
Healthy Start Coalition, Inc.- Safe Baby Plus	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/19/2020
EVOLUTION INSTITUTE, INC.- The HA! Program- Healthy and	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/19/2020
LIFECARE NETWORK, INC.- LifeNet	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/19/2020
Hillsborough County School Readiness, Inc. dba Early Learning Coalition of Hillsborough County, Inc.- School Readiness Funding	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/19/2020

**Contract Signature  
Log - Programs  
ONLY  
FY 2020**

Entity/Agency	Contract Type	Brief Description	Contract Period	Contract Amount	Board Approved	Signed By	Date Signed
Hillsborough Community College Foundation, Inc.- Quality Early Education System	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/19/2020
Early Childhood Council of Hillsborough County, Inc.- Inclusion Support Services	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/19/2020
Early Childhood Council of Hillsborough County, Inc.- Community Development Screening	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/19/2020
TAMPA BAY COMMUNITY AND FAMILY DEVEOPMENT CORPORATION D/B/A BETHESDA MINISTRIES	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/20/2020
Tampa Metropolitan Area YMCA, Inc.- Fit and Fun at the Y	Standard Agreement	Sign updated General Terms & Conditions	10/01/2019-09/30/2020			Kelley Parris	02/20/2020

**Contract Signature  
Log - Vendors Only  
FY 2020**

Entity/Agency	Contract Type	Brief Description	Contract Period	Contract Amount	Board Approved	Signed By	Date Signed
CSG Consolidated Service Group, Inc.	Vendor	Pressure Washing and Asphalt Repairs at the TTFRC	1/31/2020-2/29/2020	\$14,300.00	No	Paula Scott	02/05/2020
Amendment - CSG Consolidated Service Group, Inc.	Vendor	Scope of Service and Compensation	2/10/2020-4/15/2020	\$14,750.00	No	Kelley Parris	02/11/2020
Mental Health Care, Inc.	Vendor	6 month Lease for 301 N. Palmer St. Plant City CBFRC	2/18/2020-8/18/2020	\$5,000 Deposit	No	Kelley Parris	02/18/2020



---

**Children's Board**  
HILLSBOROUGH COUNTY

---

[www.ChildrensBoard.org](http://www.ChildrensBoard.org)

Monthly Financial Report

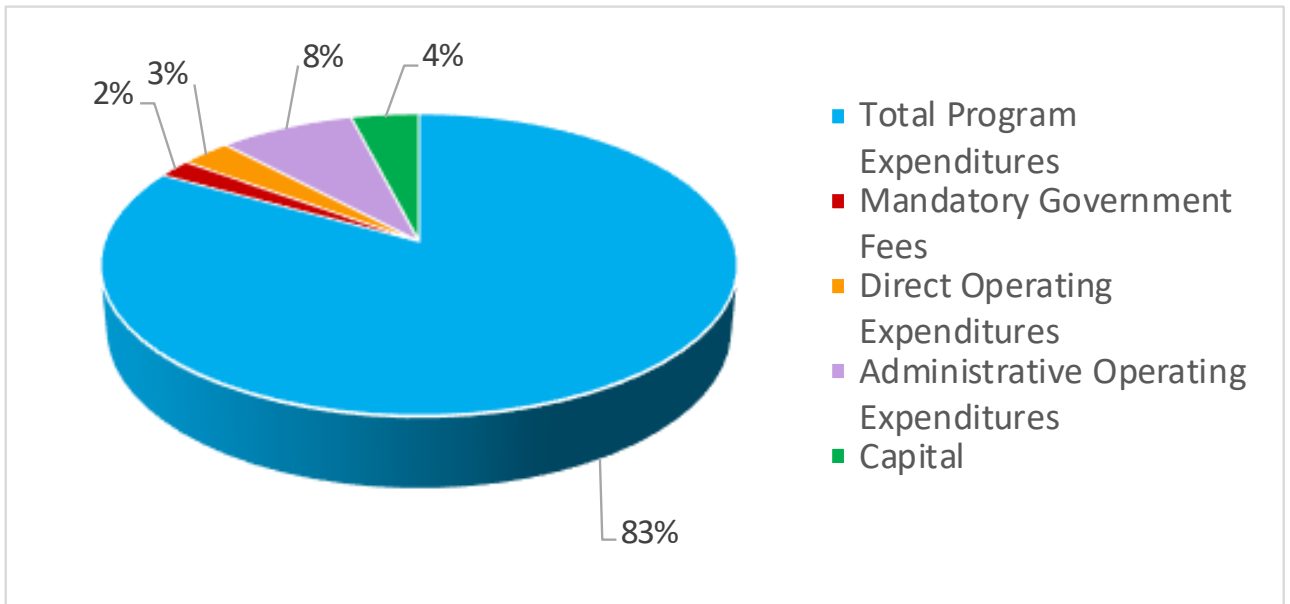
**January 2020**

Table of Contents

Page  
Number

2. Fiscal Year 2019-2020 Budget
3. Financial Statement Category Definitions
4. Statement of Revenues and Expenditures
5. Revenue Variance Analysis
6. Expenditure Variance Analysis
7. Investments Statement
8. New Program Funding Report
9. New Program Funding Detail
12. Projections

	<b>FY 2019-2020</b>		<b>FY 2019-2020</b>
	<b>Original</b>	<b>Budget</b>	<b>Amended</b>
	<b>Budget</b>	<b>Amendments</b>	<b>Budget</b>
<b>Revenues</b>			
Ad-Valorem Taxes	45,578,980	0	45,578,980
Investment Income	858,000	0	858,000
Administrative Services Organization Funding	1,405,000	0	1,405,000
Other Community Partner Funding	410,000	0	410,000
Miscellaneous Income	155,000	0	155,000
<b>Total Revenues</b>	<b>48,406,980</b>	<b>0</b>	<b>48,406,980</b>
<b>Expenditures</b>			
Program Expenditures:			
Program Funding (Continuation Grants)	37,913,848	21,471	37,935,319
New Program Funding (unallocated)	5,275,000	0	5,275,000
Total Program Expenditures:	43,188,848	21,471	43,210,319
Operating			
Employee Salaries and Benefits	4,243,927	0	4,243,927
Contracted Professional Services	529,572	0	529,572
Facility Expenditures	416,405	0	416,405
Other Operating	334,415	0	334,415
Total Operating	5,524,319	0	5,524,319
Capital Expenditures	1,850,000	455,942	2,305,942
Mandatory Government Fees	1,310,080	0	1,310,080
<b>Total Expenditures</b>	<b>51,873,247</b>	<b>477,413</b>	<b>52,350,660</b>
<b>Net Spend Down of Fund Balance</b>	<b>(3,466,267)</b>	<b>(477,413)</b>	<b>(3,943,680)</b>



## ***Financial Statement Category Definitions***

- **Revenue**

- **Ad-Valorem Taxes** includes current and delinquent ad-valorem tax revenue and excess fees returned to the Children's Board originally paid to the county based on the tax revenue.
- **Investment Income** includes revenue from various interest-bearing accounts.
- **Administrative Services Organization (ASO)** funding represents contributions from other funders specifically designated for use by providers in the community managed by the Children's Board ASO staff. These dollars are also included in the program expenditure line. Examples are Department of Children and Families (DCF), Eckerd Connects, and Hillsborough County Board of County Commissioners (BOCC).
- **Other Community Partner** funding represents funds contributed from community partners that are added to our provider contract amounts and included in the program funding line, for example, the School District of Hillsborough County and Hillsborough County BOCC.
- **Miscellaneous Income** consists of ASO fiscal agent fees, contributions, and any other miscellaneous revenue received during the year.

- **Expenditures**

- **Program Funding** represents provider contracts funded by Children's Board, property tax revenue and funds contributed from our community partners. This amount also includes the dollars managed through the ASO.
- **New Program Funding (unallocated)** includes dollars budgeted for new program contracts and one-time funding that will be released and awarded by a competitive or application process.
- **Employee Salaries and Benefits** include wages paid to all non-contractor employees. Benefits represent costs provided for salaried and hourly wage employees including FICA, life and health insurance, short-term and long-term disability insurance, unemployment, and retirement.
- **Contracted Professional Services** represents amounts budgeted for Hillsborough County information technology services, Hillsborough County Television, legal, media buys, auditing, and other professional services.
- **Facility Expenditures** represents necessary costs to operate the Children's Board offices, conference center, and Family Resource Center buildings owned by CBHC, including utilities, information technology, maintenance, and repairs.
- **Other Operating** contains staff training, conference and meeting travel, postage, insurance, promotional activities, printing, supplies, advertising for Truth In Millage (TRIM), budget ads and other public notices, memberships and subscriptions. Also included are support activities with provider agencies and community organizations for training events.
- **Capital Expenditures** include the budget for building expenditures.
- **Mandatory Government Fees** include tax collector's fee, property appraiser's fee as well as the city storm water fee.



## January-2020

	<b>FY 2019- 2020 YTD Budget</b>	<b>FY 2019- 2020 YTD Actual</b>	<b>FY 2019- 2020 Variance \$</b>	<b>FY 2019- 2020 Variance %</b>
<b>Revenues</b>				
Ad-Valorem Taxes	38,075,054	40,927,971	2,852,917	7%
Investment Income	286,000	310,941	24,941	9%
Administrative Services Organization Funding	466,869	236,131	(230,738)	-49%
Other Community Partner Funding	83,333	0	(83,333)	-100%
Miscellaneous Income	50,000	45,054	(4,946)	-10%
<b>Total Revenues</b>	<b>38,961,256</b>	<b>41,520,097</b>	<b>2,558,841</b>	<b>7%</b>
<b>Expenditures</b>				
Program Expenditures:				
Program Funding (Including Unallocated)	11,728,751	6,750,083	4,978,668	42%
Total Program Expenditures:	11,728,751	6,750,083	4,978,668	42%
Operating Expenditures				
Employee Salaries and Benefits	1,414,642	1,407,613	7,029	0%
Contracted Professional Services	176,524	72,656	103,868	59%
Facility Expenditures	138,802	106,831	31,971	23%
Other Operating	152,983	153,638	(655)	0%
Total Operating	1,882,951	1,740,738	142,213	8%
Capital Expenditures	768,647	391,933	376,714	49%
Mandatory Government Fees	1,022,952	981,395	41,557	4%
<b>Total Expenditures</b>	<b>15,403,301</b>	<b>9,864,149</b>	<b>5,539,152</b>	
<b>Net Cash Flow</b>	<b>23,557,955</b>	<b>31,655,948</b>	<b>8,097,993</b>	

## Revenue Variance Analysis

### Statement of Revenues

January-2020

	FY 2019- 2020 YTD Budget	FY 2019- 2020 YTD Actual	FY 2019- 2020 Variance \$	FY 2019- 2020 Variance %
<b>Revenues</b>				
Ad-Valorem Taxes	38,075,054	40,927,971	2,852,917	7%
Investment Income	286,000	310,941	24,941	9%
Administrative Services Organization Funding	466,869	236,131	(230,738)	-49%
Other Community Partner Funding	83,333	0	(83,333)	-100%
Miscellaneous Income	50,000	45,054	(4,946)	-10%
<b>Total Revenues</b>	<b>38,961,256</b>	<b>41,520,097</b>	<b>2,558,841</b>	<b>7%</b>

- **Ad-Valorem Taxes**
  - This line is over the YTD budget by \$2,852,917 because of the timing of receiving tax receipts. 90% of the budgeted ad-valorem tax revenue has been received to date.
- **Investment Income**
  - The interest received year to date is slightly over the YTD budget. The cash balance is currently higher because of the timing of tax receipts. The current interest rate is 1.81% and interest was budgeted at 2%.
- **Administrative Services Organization**
  - The Eckerd Connects contract is less than the budgeted amount resulting in lower recognized revenue. ASO actual expenditures were also lower than budgeted.
- **Other Community Partner Funding**
  - This line is under budget because of the timing of receipt of funds from the school district and Hillsborough County.
- **Miscellaneous Income**
  - This is under budget because of lower ASO administrative fees related to the Eckerd Connects contract.

## Expenditure Variance Analysis

### Statement of Expenditures

January-2020	FY 2019- 2020 YTD Budget	FY 2019- 2020 YTD Actual	FY 2019- 2020 Variance \$	FY 2019- 2020 Variance %
<b>Expenditures</b>				
Program Expenditures:				
Program Funding (Including Unallocated)	11,728,751	6,750,083	4,978,668	42%
Total Program Expenditures:	11,728,751	6,750,083	4,978,668	42%
Operating				
Employee Salaries and Benefits	1,414,642	1,407,613	7,029	0%
Contracted Professional Services	176,524	72,656	103,868	59%
Facility Expenditures	138,802	106,831	31,971	23%
Other Operating	152,983	153,638	(655)	0%
Total Operating	1,882,951	1,740,738	142,213	8%
Capital Expenditures	768,647	391,933	376,714	49%
Mandatory Government Fees	1,022,952	981,395	41,557	4%
<b>Total Expenditures</b>	<b>15,403,301</b>	<b>9,864,149</b>	<b>5,539,152</b>	

- **Program Expenditures**
  - Continuation Grants are Under budget because providers are not current on invoicing the Children's Board.
  - New Program Funding has not been expended yet. New contracts are currently being negotiated.
- **Employee Salaries and Benefits**
  - This line is under budget because of vacant positions.
- **Contracted Professional Services**
  - This line item is under budget because of the timing of legal services, community education & awareness, and County IT services.
- **Facility Expenditures**
  - This line item is under budget because the larger projects will not happen until later in the fiscal year.
- **Other Operating**
  - This line item is within budget.
- **Capital Expenditures**
  - This line is budgeted for the purchase of property in east county and the build out of the Temple Terrace FRC. It is under budget because this has not been completed at this time.
- **Mandatory Government Fees**
  - The line item is within budget.

Children's Board Of Hillsborough County  
Investments Statement  
**January-2020**

<u>Investment Instrument</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Maturity</u>	<u>Yield</u>
Checking	Wells Fargo Government Advantage	949,292	1 day	0.40%
LGIP	Florida State Board of Administration	<u>63,992,755</u>	N/A	1.81%
		<b><u>64,942,047</u></b>		

**Children's Board of Hillsborough County**  
**FY 2019-2020 NEW PROGRAM FUNDING (UNALLOCATED) REPORT**  
 Regular Board Meeting - February 27, 2020

	Beginning Budget	Adjustments	Revised Budget	YTD Amount Approved	YTD Uncommitted Funds Available	Current Funding Requests	Uncommitted Funds Available
Technical Assistance Funding (Agencies <u>Not</u> Currently Funded by CBHC)	130,000		130,000	24,891	105,109		105,109
Technical Assistance Funding (Agencies Currently Funded by CBHC)	70,000		70,000	2,660	67,340		67,340
Summer Passport for Kids	250,000		250,000	-	250,000		250,000
Leading Grants (Summer Funding)	500,000		500,000	-	500,000		500,000
Emerging Needs Funding	300,000		300,000	-	300,000		300,000
Emergency Funding	200,000		200,000	-	200,000		200,000
Match	300,000		300,000	-	300,000		300,000
Navigation & Family Support Uniting Grants	275,000		275,000	275,000	-	-	-
Investment Grants	1,200,000	600,000	1,800,000	-	1,800,000		1,800,000
Fatherhood Programming Uniting Grants	300,000		300,000	172,837	127,163	-	127,163
Military & Veteran Family Support Uniting Grants	600,000	(600,000)	-	-	-		-
Newborn/Infant Support Uniting Grants	500,000		500,000	-	500,000	190,851	309,149
Leading Grants	300,000		300,000	-	300,000		300,000
Resource Center	350,000		350,000	-	350,000		350,000
<b>Totals</b>	<b>5,275,000</b>	<b>-</b>	<b>5,275,000</b>	<b>475,388</b>	<b>4,799,612</b>	<b>190,851</b>	<b>4,608,761</b>

Original Continuation Funding Budget	37,913,848
Actual Contract Amount Negotiated	<u>37,358,505</u>
<b>Additional Amount Available</b>	<b>555,343</b>

FY 2019-2020 Approved Uncommitted Program Funding Detail  
 Regular Board Meeting - February 27, 2020

Agency	Program	Funding Description	Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	Technical Assistance Funding (Agencies Currently Funded by CBHC)	Summer Passport for Kids	Leading Grants Summer Funding	Emerging Community Needs Funding	Emergency Funding	Match	Navigation & Family Support Uniting Grants	Investment Grants	Fatherhood Programming Uniting Grants	Military & Veteran Family Support Uniting Grants	Newborn / Infant Support Uniting Grants	Leading Grants	Resource Center
A Brighter Community, Inc.	Interactive Whiteboard to Help Preschoolers Be Ready to Learn & Succeed	Interactive whiteboard (IWB) and projector.	4,398													
Family Enrichment Center, Inc.	Kinship Care	(4) desktop computers, Microsoft Office 365 subscription - (1) year; Geek Squad protection plan - (1) year; outreach display items (table throw and 2 retractable banners); and website enhancement with Everything Graphic.	4,309													
Just Initiative, Inc.	Just Initiative Capacity Building	Partnership with Inovo Strategic Consulting to receive Board Development Training; Fund Development Training; Fund Development Plan creation; Development of Strategic Plan, Goals and Objectives; and Leadership coaching.	5,000													
Learn Tampa Bay, Inc. d/b/a Achieve Plant City	We Learn and Grow	(7) computers		2,660												
New Life Village, Inc.	Staff Training & Program Outcome Development	Training courses (Edyth Bush Institute for Philanthropy, Nonprofit Leadership at Rollins College and Nonprofit Leadership Center Tampa Bay); and to acquire Marketing Business Solutions to establish program outcome development, program data collection toolkit, and an implementation schedule for data collection.	4,278													

FY 2019-2020 Approved Uncommitted Program Funding Detail  
 Regular Board Meeting - February 27, 2020

Agency	Program	Funding Description	Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	Technical Assistance Funding (Agencies Currently Funded by CBHC)	Summer Passport for Kids	Leading Grants Summer Funding	Emerging Community Needs Funding	Emergency Funding	Match	Navigation & Family Support Uniting Grants	Investment Grants	Fatherhood Programming Uniting Grants	Military & Veteran Family Support Uniting Grants	Newborn / Infant Support Uniting Grants	Leading Grants	Resource Center
Oasis Pregnancy Care Centers Corporation	Technology Upgrade	(9) iPads; (4) smart TVs.	4,400													
Positive Family Partners, Inc.	PFP Technical Support	(1) laptop with a headset and microphone; Dragon Voice Recognition software; USBs; Graphic Consultant to redesign brochure; printing of brochures and business cards; and (1) monitor with speakers and case.	2,506													
Lutheran Services Florida, Inc.	Community Collaborations for Strong Families (CCSF)	The Community Collaborations for Strong Families (CCSF) program will develop and implement an integrated primary prevention network in Hillsborough County to strengthen families and prevent child maltreatment resulting in increased protective factors and lasting self-sufficiency.								275,000						
REACHUP, Inc.	Stronger with Involved Focused Fathers (SWIFF)	This project seeks to strengthen the relationship between fathers and their co-parents to improve health and development of children ages birth to 5 years. Evidence-informed programming, targeted case management, and collaborative partnership to embed father involvement activities into programs and services will be utilized to build individual and community capacity.										172,837				

FY 2019-2020 Approved Uncommitted Program Funding Detail  
 Regular Board Meeting - February 27, 2020

Agency	Program	Funding Description	Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	Technical Assistance Funding (Agencies Currently Funded by CBHC)	Summer Passport for Kids	Leading Grants Summer Funding	Emerging Community Needs Funding	Emergency Funding	Match	Navigation & Family Support Uniting Grants	Investment Grants	Fatherhood Programming Uniting Grants	Military & Veteran Family Support Uniting Grants	Newborn / Infant Support Uniting Grants	Leading Grants	Resource Center
Healthy Start Coalition of Hillsborough County	Healthy Steps in Pediatric Primary Care Offices	Healthy Steps Specialists in pediatric offices will promote health, well-being and school success by providing psychosocial supports and wrap around services. Pediatric office provide critical, nearly universal touch-points of interaction with families, this non-stigmatizing setting offers the ideal location to screen for, offer and provide developmental and behavioral services.												190,851		
<b>TOTAL</b>			<b>24,891</b>	<b>2,660</b>	-	-	-	-	-	<b>275,000</b>	-	<b>172,837</b>	-	<b>190,851</b>	-	-
<b>Total Approved</b>		<b>475,388</b>														
<b>Total Current Requests</b>		<b>190,851</b>														



**CHILDREN'S BOARD OF HILLSBOROUGH COUNTY  
PROJECTIONS**

**FY 2018 - 2019 to FY 2023 - 2024**

**Millage Rate .4589**



	<b>FY 2018 - 2019 Amended Budget</b>	<b>FY 2018 - 2019 Estimated Actual</b>	<b>FY 2019 - 2020 Budget</b>	<b>FY 2020 - 2021 Budget</b>	<b>FY 2021 - 2022 Budget</b>	<b>FY 2022 - 2023 Budget</b>	<b>FY 2023 - 2024 Budget</b>
<b>MILLAGE RATE</b>	<b>0.4589</b>	<b>0.4589</b>	<b>0.4589</b>	<b>0.4589</b>	<b>0.4589</b>	<b>0.4589</b>	<b>0.4589</b>
<u>Projected Tax Revenue</u> (millage rate @ .4589 w/ 9.61% inc. in tax base in FY 2020, 7.4% inc. in FY 2021, 6.7% inc. in FY 2022, 6.9% inc. in FY 2023, 6.6% inc. in FY 2024)	41,771,412	42,190,000	45,578,980	48,937,765	52,203,865	55,792,823	59,462,609
Investment Income	756,000	1,120,000	858,000	880,807	841,331	791,129	710,016
Administrative Services Organization and Other Community Partner	1,765,000	1,565,000	1,815,000	1,815,000	1,815,000	1,815,000	1,815,000
Miscellaneous Income	155,000	156,974	155,000	155,000	155,000	155,000	155,000
<b>Total Revenue Available</b>	<b>44,447,412</b>	<b>45,031,974</b>	<b>48,406,980</b>	<b>51,788,572</b>	<b>55,015,196</b>	<b>58,553,952</b>	<b>62,142,625</b>
<u>Operating Expenditures</u>	5,232,551	5,102,192	5,524,319	5,704,613	5,894,052	6,093,279	6,302,993
Mandatory Government Fees	1,201,570	1,149,500	1,310,080	1,405,811	1,498,895	1,601,180	1,705,769
Building and Capital Reserve Expenditures	1,400,200	1,425,200	1,850,000	-	-	-	-
<u>Program Funding (Continuation Grants)</u>	34,773,693	32,484,076	37,913,848	42,831,391	47,098,211	50,978,035	54,974,254
<u>New Program Funding (Unallocated)</u>	5,074,800	2,223,581	5,275,000	4,500,000	4,000,000	4,000,000	4,000,000
<b>Total Expenditures</b>	<b>47,682,814</b>	<b>42,384,549</b>	<b>51,873,247</b>	<b>54,441,815</b>	<b>58,491,158</b>	<b>62,672,494</b>	<b>66,983,016</b>
<b>Net Income (Spend Down)</b>	<b>(3,235,402)</b>	<b>2,647,425</b>	<b>(3,466,267)</b>	<b>(2,653,243)</b>	<b>(3,475,962)</b>	<b>(4,118,542)</b>	<b>(4,840,391)</b>
<b>Fund Balance</b>							
Total Fund Balance Beginning of Year	25,442,439	26,927,927	29,575,352	26,109,085	23,455,841	19,979,879	15,861,338
Net Income (Spend Down of Fund Balance)	(3,235,402)	2,647,425	(3,466,267)	(2,653,243)	(3,475,962)	(4,118,542)	(4,840,391)
<b>Total Fund Balance End of Year after Spend Down</b>	<b>22,207,037</b>	<b>29,575,352</b>	<b>26,109,085</b>	<b>23,455,841</b>	<b>19,979,879</b>	<b>15,861,338</b>	<b>11,020,947</b>
Less Non-Spendable Fund Balance Reserve	(23,000)	(26,100)	(26,100)	(26,100)	(26,100)	(26,100)	(26,100)
Less Committed Fund Balance Reserve (Operating Reserve)	(2,388,909)	(2,123,466)	(2,598,850)	(2,727,535)	(2,930,407)	(3,139,892)	(3,355,849)
Less Committed Fund Balance Reserve (Building & Capital Reserve)	(229,591)	(229,591)	(313,119)	(384,027)	(481,627)	(581,627)	(681,627)
Less Assigned Fund Balance Reserve	(11,014,476)	(11,014,476)	(15,088,138)	(12,434,895)	(8,958,933)	(4,840,391)	
<b>Unassigned Fund Balance</b>	<b>8,551,061</b>	<b>16,181,719</b>	<b>8,082,878</b>	<b>7,883,285</b>	<b>7,582,813</b>	<b>7,273,328</b>	<b>6,957,371</b>

**Definitions:**

**Non-Spendable Fund Balance Reserve** includes pre-paid expenditures.

**Committed Fund Balance Reserve** includes the building/capital reserve and operational reserve of 5.01% of the budgeted expenditures for the year.

**Assigned Fund Balance Reserve** consists of the future commitments included in the future projections that spend down from the fund balance.

**Unassigned Fund Balance** represents the difference between the total fund balance and all reserves above.

The reserve amounts above are determined and approved by the Board each year during the budgeting process.



## Outreach Events Calendar

The Children's Board will have a presence at the following community events. Contact Dexter Lewis, Public Relations Manager, at [lewisbd@childrensboard.org](mailto:lewisbd@childrensboard.org) for more information about a particular event.

### February

02.29.20     **Black Heritage Expo**  
WestShore Plaza  
250 Westshore Plaza, Tampa  
1:00 pm-5:00 pm

### March

03.03.20     **Strawberry Festival Parade**  
Plant City  
2209 West Oak Avenue, Plant City  
10:00 am-4:00 pm

03.03.20     **Children's Board Free Tuesday**  
Glazer Children's Museum  
110 West Gasparilla Plaza, Tampa  
12:00 pm-6:00 pm

03.28.20     **Champions for Children – Spring Fling Family Festival**  
Champions for Children  
12937 North Telecom Parkway, Temple Terrace  
9:30 am-2:30 pm

03.31.20     **Grand Opening – Doretha Wynn Edgecomb Children's Board Family Resource Center in Temple Terrace**  
Children's Board Family Resource Center  
5892 East Fowler Avenue, Temple Terrace  
10:00 am-12:00 pm

### April

04.07.20     **Child Abuse Prevention Month Kick-Off Event**  
Glazer Children's Museum  
110 West Gasparilla Plaza, Tampa  
11:00 am-12:00 pm

- 04.07.20     **Children’s Board Free Tuesday**  
Glazer Children’s Museum  
110 West Gasparilla Plaza, Tampa  
12:00 pm-6:00 pm
- 04.11.20     **Tampa Bay Women’s Expo**  
The Coliseum  
535 4<sup>th</sup> Avenue North, St. Petersburg  
10:00 am-4:00 pm
- 04.19.20     **EcoFest**  
Julian B Lane Riverfront Park  
402 West Laurel Street, Tampa  
11:00 am-3:00 pm
- 04.25.20     **5<sup>th</sup> Annual Multicultural Family Day**  
Water Works Park  
1710 North Highland Avenue, Tampa  
11:00 am-7:00 pm
- 04.30.20     **ASO Fair**  
Children’s Board of Hillsborough County  
1002 East Palm Avenue, Tampa  
9:00 am-12:00 pm

# Good News

*from our funded partners*

**Regular Board Meeting**

**February | 2020**



---

**Children's Board**  
HILLSBOROUGH COUNTY

---

[www.ChildrensBoard.org](http://www.ChildrensBoard.org)

# Palm River Family Services

## Go-4-Kids / Families Matter

### Success Story

We have a six-year-old boy enrolled in our Go-4-Kids after school tutoring program. He was having a hard time getting along with the other children, he kept to himself. Often, he wouldn't use language to communicate but instead would use actions. If he didn't like something that was going on around him, he would run around the room making car sounds (vroom vroom, beep, beep) in an attempt to disrupt the group activity. Most of the time, he would ignore the instructions provided by the staff.

The Go-4-Kids staff would often discuss how to help him during team meetings. We decided to show him kindness while building a relationship with him to show him how to treat others. The staff would ignore his negative behaviors and take every opportunity to praise him for his positive behaviors. The staff would compliment him on his efforts with homework, recess, and classroom activities.

Now he is seven years old and still attending Go-4-Kids, but he is a different child. He has learned to use language to communicate and he seeks out the positive attention of the staff and his classmates. His academic performance is like night and day, he is on grade-level with all his assignments. The staff is proud of the progress he has made. They are also proud of themselves for realizing what the child needed to be successful! We are grateful for the funding from the Children's Board of Hillsborough County so that we can support students at risk of falling behind and help them build critical life skills.



Children's Board  
HILLSBOROUGH COUNTY

[www.ChildrensBoard.org](http://www.ChildrensBoard.org)

# Preserve Vision Florida

## Children's Vision Health and Safety Services

Preserve Vision Florida (PVF) is busy working in multiple Hillsborough County preschools actively providing vision screenings for our children. For participants who require further evaluation with an eye care professional, PVF staff will work with parents, preschool directors, partner optometrists, and ophthalmologists to ensure all children are given the best opportunity to see clearly. Often young children and their parents do not realize there is a vision issue. Early and annual screening through Preserve Vision Florida helps families identify and if necessary, follow them through the entire process to eye health. If a child does require glasses, Preserve Vision Florida is happy to deliver a furry eyeglass case, called a Lenz Frenz, to help children keep their glasses safe.

This month the children at Brookwood Academy in Tampa had a vision screening. Bhavyasri was identified with a vision concern. Her parents were not aware that she might be having difficulties seeing. After a full exam with her eye doctor, Bhavyasri picked out these awesome purple glasses! With the help of the director at Brookwood Academy, we delivered an Owl Lenz Frenz to Bhavyasri to cuddle with and keep her glasses safe at night.



# Big Brother Big Sisters of Tampa Bay

## 1-to-1 Comprehensive Mentoring



Big Brother Kevin and Little Brother Julian just celebrated their first anniversary as a successful match. Kevin helps Julian with his homework and school projects, and on his last report card, Julian made the honor roll (which the grandma says never would have happened without Kevin's help). Julian loves to watch movies, but Kevin wants their time together to be more meaningful than sitting in a theater, so they rotate their match meetings between doing something educational, an outdoor activity, and a movie. They recently visited the MOSI museum and Julian quickly realized that not all museum visits are

just staring at art and said he had a lot of fun. Julian says his dream outing would be to go golfing with Kevin because, "Kevin does a lot of things that I like to do, and I'd like to do something that Kevin likes to do." In just a year, it's clear Kevin and Julian have great communication, know how to compromise, have set and achieved goals, and make the most of their time together.



Big Sister Katie and Little Sister Ja'Nae have been matched since July of 2018. Ja'Nae is an only child and has struggled with having an incarcerated parent and unstable living conditions. So she signed up to get a Big Sister in hopes of finding a positive female role model who is encouraging and can show Ja'Nae that there are more positives to life than what she had experienced. Katie and Ja'Nae have formed a great bond that has helped teach Ja'Nae responsibility, accountability, and the importance of academic excellence. Ja'Nae says that Katie has been the most stable adult in her life in a while and aspires to be as successful as her Big Sister. Ja'Nae's mother credits Katie for her daughter's

dramatic turnaround. She is happier, more outspoken and is achieving better grades in school (her last report card was her best ever!) Katie even invited Ja'Nae to be a special guest at her recent wedding. They look forward to being matched for many years to come.

# Gulf Coast Jewish Family and Community Services (GCJFS)

## Good Afternoon Friends and Amigos (GAFA)



GAFA incorporates play-based learning, which includes daily structured social-emotional and mindfulness lessons, homework assistance, and weekly story yoga practice as part of a well-rounded program. Play-based learning engages children and allows them to use their supportive skills such as collaboration and creativity. Children are allowed choice time at the beginning and end of the day and are provided with carefully curated materials that encourage problem-solving and cooperative play. Magna Tiles are a favorite with our students, they are colorful magnetic blocks that assist children with critical thinking, problem-solving, spatial awareness, and is a great way to assist with focusing attention and calming sensory overload.

Our Yoga lessons incorporate social-emotional stories that add a little bit of literacy into our weekly movement, connecting cognition, through reading comprehension, and expanding our vocabulary. Some of our most recent favorites are the *Bee* books, by Frank J. Sileo. Children also have the opportunity to relax and read at the end of the day with a good book and a good friend.

Children are not the only ones benefiting from all that Good Afternoon Friends and Amigos has to offer. This month GAFA began offering YOGA MAMAS! This Spanish language yoga class is offered weekly for moms to de-stress, learn self-love, coping skills, as well as understand how to incorporate what they have learned into home practices for the whole family.





# Healthy Start Coalition of Hillsborough County

## East County Children's Board Family Resource Center

### Letter of Gratitude



"My name is Gabriela and I am a participant at the Children's Board Family Resource Center in East County. The staff is wonderful.

When I arrived, Mrs. Lourdes, a beautiful person, helped me first. I was having a few issues with my son Jacob. He was two years old at the time and he did not want to eat or sleep. He would have temper tantrums in public and didn't behave well. Lourdes referred me to the HOT DOCS program which was an excellent program for my son. HOT DOCS taught me many techniques to deal with and understand my son's behaviors. Thanks to HOT DOCS, I can now understand our second child Sarai. Over time I became part of the Center and got to know the staff Nina, Liliana, and Mr. Sanchez.

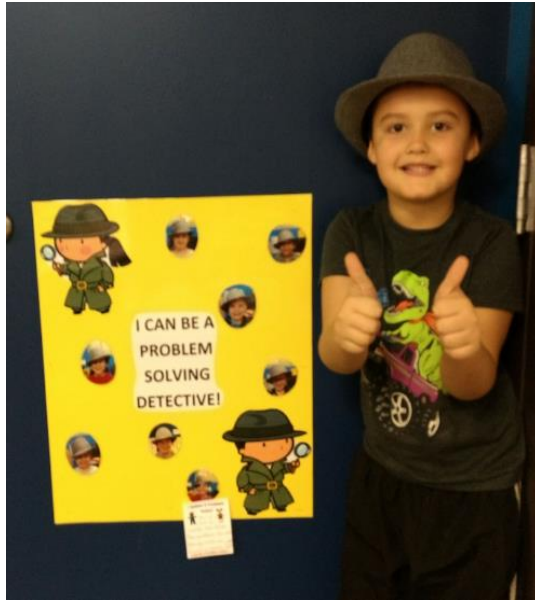
I have also participated in the Developmental Playgroups provided by Baby Bungalow. These groups have also helped us a lot and the children have fun while they learn. I have been participating in this wonderful Center for a year now and now they feel like family to me. I don't know what I would do without them.

Jacob adores the staff so much that he asks me to take him to "the little school" several times a week. We have participated in many events which are always fun, especially those during the holidays. I also met my new friend Sara at the center. Sara and her son Durian are also new to the Plant City area, like me, Sara's family lives far away. After the Playgroups, we get together and take the children to the park.

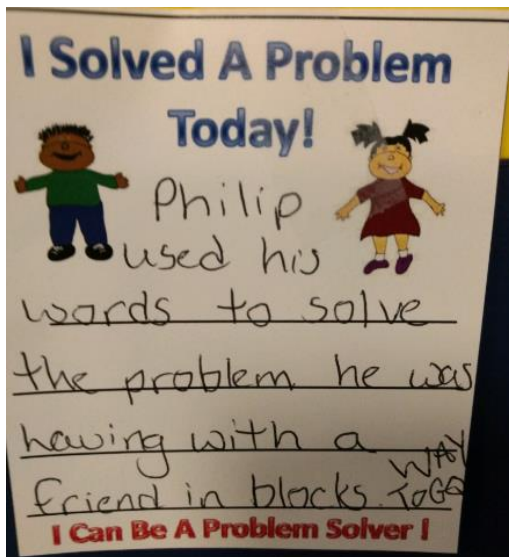
Last but not least, I cannot forget to mention Beartiz Aponte-Gonzalez and Luis Diaz, the development specialists. I would like to thank them for their knowledge and support in the development of my children."

# University of South Florida Board of Trustees

## Program-Wide Positive Behavior Support (PWPBS)



Program-Wide Positive Behavior Supports (PWPBW) provides training and technical assistance to select child care programs in Hillsborough County. Teachers learn evidence-based, developmentally appropriate practices to increase social-emotional competencies and prevent challenging behaviors. One of the strategies teachers implement is teaching children how to solve common social problems. The children are taught four steps to problem-solving along with potential solutions. One of our sites *Hope Effect Day School* works very hard to teach problem-solving to their students in Pre-Kindergarten. The team came up with a detective theme to help children learn the steps and solutions. They included a detective hat, magnifying glass along with a poster celebrating children as they independently solved problems. Here is one child enjoying being a detective problem-solver.



# Enterprising Latinas

## Women's Opportunity Initiative

**Sandra** is a resident of Wimauma with four children and became a member of the Women's Opportunity Initiative (WOI) in November 2019. She worked with the WOI team to create a Family Support Plan that focused on several goals. Her main goal was to reduce stress by seeking legal representation to assist in her divorce. She was referred to Bay Area Legal Services and they took her case. With the legal case underway, she gained a boost of confidence that allowed her to draw boundaries in the relationship with her ex-partner. She is getting him to move out and is filing for child support. Sandra is laser-focused on moving forward and doing better for herself and her family. She had been working with a roofing company a couple of days a week but she wanted to seek a better and more stable job. She recognized that the pathway to higher wages and more stable employment was to learn English. The WOI team helped her enroll in the English Foundations evening course at HCC Southshore and provided her with a scholarship to cover the tuition. Sandra also received support with several referrals for employment. She was able to gain full-time employment at a packing house with a good schedule. She is very happy to be able to continue going to school and is looking forward to reaching her goal of learning English because she knows the investment will ultimately open more opportunities for her in the future. We are extremely proud of how Sandra has been able to rapidly turn around her life circumstances in a couple of months and lay the foundation for a new chapter.

---

**Rigoberta** is a resident of Wimauma with four children and became a member of the Women's Opportunity Initiative in October 2019. She identified several goals with the WOI team and created a Family Support Plan. She desires to have economic prosperity and family stability. She wants to learn English so she can find a stable job that pays a higher wage. She also wants to become healthier. Rigoberta started attending the weekly Coffee Hours at the Wimauma Opportunity Center to make new friends and focus on healthy habits. The WOI team referred her to work with the CareerSource staff co-located at the Wimauma Opportunity Center who helped her build a resume and complete a profile in the Employ Florida Portal. She was able to find part-time work for two days a week and received another offer from a plant nursery for three days a week, working an evening shift. However, since she was also referred to HCC Southshore to start English classes with a scholarship to cover tuition, she decided to decline the job offer at the nursery so she could continue learning English. She ended up accepting a maintenance job at an assisted living facility in the area with a schedule that allows her to continue going to school. At this job, she has learned more about opportunities in healthcare. She is interested in taking the C.N.A. training offered by Enterprising Latinas to fulfill her career goals. Recently, she set a goal for herself to obtain her U.S. Citizenship within the next two years. We are proud of Rigoberta's commitment to creating opportunities for herself as she strives to better her life and improve the conditions for her family!

# Enterprising Latinas

## Women's Opportunity Initiative

### Christmas Posada Celebration 2020



The Women's Opportunity Initiative (WOI) carries out cultural celebrations every quarter as a means to promote social connections among members. WOI recognizes and acknowledges the member's achievements and their cultural heritage during the event. In December 2019, over 250 people participated in our Christmas Posada celebration, we had children, families, and community residents attend. A Posada is a traditional Latin American holiday tradition held days before Christmas. Besides playing games and painting crafts, children and adults also reenacted the pilgrimage of Mary and Joseph looking for shelter in

Bethlehem, known as "posada" in Spanish. This is the second year Enterprising Latinas hosted this event to highlight the Hispanic traditions as well as the stories of the families who migrated and created a home in a new country. We sang Christmas carols in Spanish and English while we enjoyed delicious Mexican, Colombian and Puerto Rican food prepared by graduates of our Entrepreneurship Program. In the end, we were gifted with over 75 "star wish" messages from children and families expressing what they wanted for their families and the world over Christmas. Thanks to the donations and volunteer support from the Hispanic Professional Women's Association and Toys for Tots, we were able to support families with toys before the holidays. We are proud to host this magical event. We enjoy seeing the families having fun, building connections with each other, and passing on cultural traditions.

